

**TOWN OF GIBBONS
AGENDA
REGULAR MEETING OF COUNCIL
FEBRUARY 26, 2025
TO BE HELD AT THE MUNICIPAL OFFICE AT 7:00 PM**

- 1.0 ROLL CALL
- 2.0 CALL TO ORDER
- 3.0 ADDITIONS TO THE AGENDA
- 4.0 ADOPTION OF THE AGENDA
- 5.0 PUBLIC HEARING MINUTES
- 6.0 ADOPTION OF THE MINUTES
 - 6.1 Regular Meeting of Council February 12, 2025
 - 6.2 Special Meeting of Council February 19, 2025
- 7.0 FINANCE
 - 7.1 Accounts Paid as at February 21, 2025
- 8.0 APPOINTMENTS
- 9.0 OLD BUSINESS
 - 9.1 Heartland Commons – Fencing – Verbal Report
 - 9.2 Davis Developments – Utilities – Verbal Report
- 10.0 NEW BUSINESS
 - 10.1 Deputy Mayor Appointment
- 11.0 BYLAWS & POLICIES
 - 11.1 Bylaw ALT 2-25 Short-Term Borrowing Bylaw – Hydrovac Truck
- 12.0 STAFF REPORTS
 - 12.1 Administration Report
- 13.0 COMMITTEE REPORTS

14.0 CORRESPONDENCE

14.1 Sturgeon River Watershed Alliance – ACP Grant

15.0 NOTICE OF MOTIONS

16.0 CLOSED SESSION

16.1 Roseridge Waste Management Services Commission – *FOIP S.23*

16.2 Management of Personnel – *FOIP S.24*

16.3 Personnel – *FOIP S.19*

17.0 ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, FEBRUARY 12, 2025, AT 4807 – 50th AVENUE IN COUNCIL CHAMBERS

Council Present: Mayor Dan Deck
Councillor Loraine Berry
Councillor Amber Harris
Councillor Willis Kozak
Councillor Jay Millante
Councillor Norm Sandahl
Councillor Dale Yushchyshyn

Council Absent:

Staff Present: Eric Lowe – Assistant CAO
Terra Pattison – Finance Manager
Stephanie Peters – Director of Community Services
Susan Gingell – Development Officer
Chris Pinault – Recording Secretary

Staff Absent: Monique Jeffrey – Director of Corporate Services – with regrets
Curtis Parsons – Operations Manager – with regrets

As a quorum was present, Deputy Mayor Sandahl called the meeting to order at 10:00 am.

3.0 ADDITIONS TO THE AGENDA

4.0 ADOPTION OF THE AGENDA

Councillor Millante moved to accept the agenda as presented.

25.047 MOTION CARRIED

5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES

6.0 ADOPTION OF THE MINUTES

6.1 REGULAR MEETING OF COUNCIL – JANUARY 22, 2025

Councillor Yushchyshyn moved to accept the minutes of the January 22, 2025, Regular Meeting of Council as presented.

25.048 MOTION CARRIED

7.0 FINANCE

7.1 ACCOUNTS PAID AS AT JANUARY 17, 2025

Councillor Berry moved to accept the Accounts Paid as at February 7, 2025, as information as presented.

25.049 MOTION CARRIED

Councillor Harris moved to direct Administration to investigate the cost of the Eco-Flex between Davis Developments and the Town of Gibbons and compare it to the cost of Eco-Flex wall along the berm.

25.050 MOTION CARRIED

8.0 APPOINTMENTS

8.1 CAPITAL REGION NORTHEAST WATER SERVICES COMMISSION

The delegates did not attend to present to Council.

9.0 OLD BUSINESS

10.0 NEW BUSINESS

10.1 LETTER OF SUPPORT – MCSNet

Councillor Berry moved that Council direct Administration to provide a letter of support to MCSNet to Fortis Alberta for the installation of equipment on Fortis infrastructure.

25.051 MOTION CARRIED

10.2 SCHEDULE OF COUNCIL MEETINGS

Councillor Sandahl moved that Council set a Regular Meeting of Council on May 28, 2025, at 7:00 pm.

25.052 MOTION CARRIED

Councillor Millante moved that Council move the Organizational and Regular Meetings of Council to October 29, 2025, with the Organizational Meeting time to be set at 6:30 pm and the Regular Meeting of Council to be set at 7:00 pm.

25.053 MOTION CARRIED

10.3 PROCLAMATION ANTI-BULLYING DAY/PINK SHIRT DAY

Councillor Yushchyshyn moved that Council declare February 26, 2025, as Anti-Bullying Day/Pink Shirt Day in Gibbons.

25.054 MOTION CARRIED

11.0 BYLAWS AND POLICIES

11.1 BYLAW TBE 1-25 APPROVING AUTHORITY AND MUNICIPAL PLANNING COMMISSION BYLAW

Councillor Berry moved that Council give 3rd Reading to Bylaw TBE 1-25 Approving Authority and Municipal Planning Commission Bylaw.

25.055 MOTION CARRIED

11.2 BYLAW ALT 2-25 SHORT-TERM BORROWING BYLAW – HYDROVAC TRUCK

Councillor Berry moved that Council give 1st Reading to Bylaw ALT 2-25 Short-Term Borrowing Bylaw – Hydrovac Truck.

Councillor Harris requested a recorded vote.

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Yushchyshyn	In Favour
Councillor Sandahl	In Favour

25.056 MOTION CARRIED

Councillor Harris moved to direct Administration to provide a report on the utilities recouped from Davis Development with specific focus on the Sewer Utilities.

Councillor Harris requested a recorded vote.

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Yushchyshyn	In Favour
Councillor Sandahl	In Favour

25.057 MOTION CARRIED

12.0 STAFF REPORTS

12.1 ADMINISTRATION REPORT

Councillor Sandahl moved to accept the Administration Report as information.

25.058 MOTION CARRIED

13.0 COMMITTEE REPORTS

Councillor Berry attended:

- Homeland Housing board meeting
- Gibbons library board meeting
- Northern Lights Library board meeting

Councillor Harris had nothing to report due to current sanctions.

Councillor Kozak attended:

- Arrow Utilities Board meeting
- Arrow Utilities Board Development meeting

Councillor Millante attended:

- Sturgeon Regional Emergency Management Partnership meeting

Councillor Sandahl attended:

- Dane Lloyd Town Hall – Tariff Impact on Canada

Councillor Yushchyshyn attended:

- Edmonton Region Waste Advisory Committee meeting

Mayor Deck attended:

- Roseridge Landfill Commission meetings
- Seniors Almost Christmas Dinner
- Morinville Light Up Parade
- Mayor's Business Breakfast
- Meeting with Garry Wetsch and Senior Administration
- Visit to Grade 6 classes at Gibbons School
- Sturgeon Regional Emergency Management Partnership meeting

Councillor Yushchyshyn moved to accept the committee reports as information.

25.059 MOTION CARRIED

Councillor Harris moved to direct Administration to arrange for Garry Wetsch to attend a Council and provide an update.

Mayor Deck called a recess at 10:40 am.

Mayor Deck called the meeting back to order at 10:51 am.

Councillor Yushchyshyn moved to reverse the order of the Closed Session items.

25.060 MOTION CARRIED

14.0 CORRESPONDENCE

15.0 NOTICE OF MOTION

16.0 CLOSED SESSION

Councillor Millante moved that Council move to Closed Session as per *Section 197 (2)* of the *Municipal Government Act* concerning the following item at 10:52 am.

25.061 MOTION CARRIED

Councillor Berry moved that Council revert to normal seating 11:11 am.

25.062 MOTION CARRIED

16.1 MANAGEMENT OF PERSONNEL

Councillor Yushchyshyn moved to accept this as information.

25.063	MOTION CARRIED
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16.2 PERSONNEL

Councillor Sandahl left the meeting at 11:11 am.

Councillor Sandahl returned to the meeting at 11:36 am.

Councillor Kozak moved that Council accept the report as presented.

25.064	MOTION CARRIED
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Councillor Berry moved to direct Mayor Deck and Councillor Yushchyshyn to proceed as directed.

25.065	MOTION CARRIED
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17.0 ADJOURNMENT

There being no further business Deputy Mayor Sandahl adjourned the meeting at 11:38 am.

Deputy Mayor Dale Yushchyshyn

Interim CAO Eric Lowe

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON MONDAY, FEBRUARY 19, 2025, AT 4807 – 50th AVENUE AT 7:00 PM IN COUNCIL CHAMBERS

Council Present: Deputy Mayor Norm Sandahl
Councillor Loraine Berry
Councillor Amber Harris
Councillor Willis Kozak
Councillor Jay Millante
Councillor Dale Yushchyshyn

Council Absent:

Staff Present: Eric Lowe – Interim CAO
Chris Pinault – Recording Secretary
Curtis Parsons – Operations Manager

Staff Absent:

As there was a quorum present, Deputy Mayor Sandahl the meeting to order at 7:00 pm.

3.0 ADOPTION OF THE AGENDA

Councillor Yushchyshyn moved to accept the agenda as presented.

25.066	MOTION CARRIED UNANIMOUSLY
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4.0 BUSINESS

4.1 RESIGNATION MEMBER OF COUNCIL

Councillor Millante moved to accept the Resignation of Dan Deck as information.

25.067	MOTION CARRIED
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Councillor Yushchyshyn moved that Council proceed to Closed Session as per *Section 197 (2)* of the *Municipal Government Act* concerning the following item at 7:02 pm.

25.068	MOTION CARRIED
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Councillor Kozak moved that Council revert to normal seating 7:19 pm.

25.069	MOTION CARRIED
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4.2 ORGANIZATIONAL STRUCTURE

Councillor Berry moved to appoint Councillor Dale Yushchyshyn to serve as Acting Chief Elected Official from February 19, 2025, until October 19, 2025.

Councillor Harris requested a recorded vote.

Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Yushchyshyn	In Favour
Deputy Mayor Sandahl	In Favour

25.070	MOTION CARRIED
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5.0 ADJOURNMENT

There being no further business Mayor Deck adjourned the meeting at 7:21 pm.

Norm Sandahl, Deputy Mayor

Eric Lowe, Interim CAO



TOWN OF GIBBONS

Cheque Listing For Council

2025-Feb-21
10:29:11AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20250193	2025-02-11	RBC COMMERCIAL VISA/SCS	V205_349	CHARTRAND - DEPOSIT ON OVERHI	1,000.00	15,239.75
			V369_326	SCHMIDT - FAMILY DAY, SALC TRAIN	7,166.72	
			V569_157	PETERS - GFRC OFFICE SUPPLIES,	1,839.79	
			V619_128	POWLESLAND - SUPPLIES FOR CUR	201.63	
			V629_154	KOBZA - GYM SUPPLIES, BIKE SEAT	396.73	
			V660_65	EDMONDS - LIB SUPPLIES, PROG E)	3,176.05	
			V676_85	JEFFREY - FIRE DEPT GAS DECTEC	829.47	
			V699_39	KOZAK - SUBSISTENCE	181.36	
			V700_1234	RBC COMMERCIAL VISA PURCHASE	448.00	
20250194	2025-02-18	RECEIVER GENERAL/SCS	1547	RP0001- JAN 12 -25 DEDUCTIONS	24,215.18	27,800.79
			1548	RP0002 - JAN 12-25 DEDUCTIONS	3,585.61	
20250195	2025-02-18	RECEIVER GENERAL/SCS	1549	RP0002 - JAN FIRE DEPT DEDUCTIO	4,387.24	4,387.24
20250196	2025-02-18	RECEIVER GENERAL/SCS	1551	RP0002 - JAN COUNCIL DEDUCTION	3,584.78	3,584.78
20250197	2025-02-18	RECEIVER GENERAL/SCS	1552	RP0001- JAN 26- FEB 8 DEDUCTION	23,259.50	27,489.56
			1553	RP0002 - JAN 26 - FEB 8 DEDUCTIOI	4,230.06	
20250198	2025-02-19	STAPLES	2086b33c	OFFICE SUPPLIES - ENVELOPES	205.60	205.60
2000	2025-02-10	LOWE, ERIC D				
2001	2025-02-10	WELLS, DYLAN R				
2002	2025-02-10	DOUGLAS, NATHAN T				
2003	2025-02-10	MACSWEEN, DAVID				
2004	2025-02-10	PINAULT, CAMERON				
2005	2025-02-10	BENSON, WILLIAM R				
2006	2025-02-10	BARON, JORDAN				
2007	2025-02-10	BARRETT, JASON				
2008	2025-02-10	MYERS, KRISTOPHER				
2009	2025-02-10	GENEAU, JAMIE				
2010	2025-02-10	POLLARD, SCOTT T				
2011	2025-02-10	FUNSTON, LAYNE				
2012	2025-02-10	WARNER, JAMES				
2013	2025-02-10	SCHEEPERS, JUSTIN				
2014	2025-02-10	PUCKETT, DUSTYN				
2015	2025-02-10	GLOVER, TYLER				
2016	2025-02-10	TOWLE, KRISTEN				
2017	2025-02-10	STEVENTON, KENDRA				
2018	2025-02-10	CHESTER, KENNEDY				
2019	2025-02-10	ZEE, SPENCER				
2020	2025-02-10	TESSIER, CLAYTON J				
2021	2025-02-10	DUCHARME, JACOB				
2022	2025-02-10	WIGSTON, ANDRE				
2023	2025-02-10	RICE, ABIGAIL				
2024	2025-02-14	OSBORNE, CINDY				
2025	2025-02-14	ALLEN, JAMES R				
2026	2025-02-14	LOWE, ERIC D				



TOWN OF GIBBONS

Cheque Listing For Council

2025-Feb-21
10:29:11AM

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
2027	2025-02-14	CHARTRAND, DENISE M				
2028	2025-02-14	STEVENTON, CHRISTINE A				
2029	2025-02-14	HERBOLD, MICHAEL W				
2030	2025-02-14	PARISIAN, NOELLE J				
2031	2025-02-14	PINAULT, CHRISTINA J				
2032	2025-02-14	ADAMS, JIM W				
2033	2025-02-14	TERLECKI, QUENTIN G				
2034	2025-02-14	STEVENTON, KENDRA N				
2035	2025-02-14	BRADLEY, HAILEY				
2036	2025-02-14	NORRIS, ANTHONY J				
2037	2025-02-14	PETERS, STEPHANIE G				
2038	2025-02-14	PATTISON, TERRA L				
2039	2025-02-14	POWLESLAND, JOEL F				
2040	2025-02-14	LOCHRIE, JAMES D				
2041	2025-02-14	FERGUSON, KYLIE				
2042	2025-02-14	PARSONS, CURTIS				
2043	2025-02-14	GINGELL, SUSAN				
2044	2025-02-14	ANTONIUK, LUKAS				
2045	2025-02-14	MOLNAR, BRAM				
2046	2025-02-14	DURAND, BRETT M				
2047	2025-02-14	CHISHOLM, MACKENZIE				
2048	2025-02-14	CORRY, TYLER				
2049	2025-02-14	FAHLMAN, KATARINA				
2050	2025-02-14	EVANS, JEANNE M				
2051	2025-02-14	LOCKEN, JODY L				
2052	2025-02-14	KUGLER, SARA E				
2053	2025-02-14	RICHARDSON, ELIZABETH D				
2054	2025-02-14	GIBBONS, DENISE A				
2055	2025-02-14	KOBZA, JENNIFER L				
2056	2025-02-14	KOBZA, BROOKELYN L				
2057	2025-02-14	EDMONDS, RYAN A				
2058	2025-02-14	BOETTGER, VALERIE				
2059	2025-02-14	ANTONIUK, LILY				
2060	2025-02-14	HEDSTROM, REESE				
2061	2025-02-14	COUTTS, CAROL				
2062	2025-02-14	DRAKE, LESLIE				
2063	2025-02-14	HEATHERINGTON, KIM				
2064	2025-02-14	BERRY, LISA				
2065	2025-02-14	NEITHERCUT, AYA				



TOWN OF GIBBONS


Cheque Listing For Council

2025-Feb-21
10:29:11AM

Cheque						Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description		Amount	Amount

Total 153,713.49

*** End of Report ***

	TOWN OF GIBBONS	REQUEST FOR DECISION ITEM MOVED FROM 16.1 TO 8.1
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DATE SUBMITTED: FEBRUARY 26, 2025
SUBMITTED TO: DEPUTY MAYOR YUSHCHYSHYN AND MEMBERS OF COUNCIL
SUBMITTED BY: ERIC LOWE, INTERIM CAO
REPORT TOPIC: ROSERIDGE WASTE MANAGEMENT SERVICES COMMISSION – CURBSIDE PICK UP

Introduction

The purpose of this report is to respectfully request that Council give direction to Administration on Roseridge Waste Commission and regionalized waste collection.

Background

At the November 13, 2024, Regular Meeting of Council Roseridge Waste Management Services Commission presented in Closed Session to Council after a review was conducted on potential efficiencies including a potential cost savings to municipalities through economies of scale by standardizing and consolidating curbside collection services. For Council’s review, the PowerPoint presentation that was presented at that meeting is attached.


Roseridge would like to proceed with Phase 2 of the Regional Residential Curbside Waste Collection Program which would involve discussions with member municipalities to explore the coordinating waste collection across the region and determining the actual financial impact. It is anticipated this will be a reduction in cost to the municipality and the residents, but the actual amount of the deduction is still to be determined. Roseridge has provided 2 documents, 1 to answer some potential common questions surrounding a transition to a regional waste collection service and the other outlining some basic facts regarding “where we are”, “where we could go”, “what this will achieve”, and “how we will get there”.

Prior to moving forward with any proposal, Council will have another opportunity to review the details and financial implications before making a final decision.

Options Available

The options for consideration by Council include the following:

1. That Council direct Administration to enter into conversations with Roseridge Waste Management Services Commission to explore coordinating waste collection across the region.
2. That Council direct Administration as to how it would like to proceed.

	TOWN OF GIBBONS	REQUEST FOR DECISION ITEM MOVED FROM 16.1 TO 8.1
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Recommendation for Action

Administration would like to respectfully request that Council consider the following recommendation:

1. That Council direct Administration to enter into conversations with Roseridge Waste Management Services Commission to explore coordinating waste collection across the region.

Submitted by:

Eric Lowe
Interim CAO

Rosseridge Presentation Committee of the Whole



Rosseridge Waste Commission Level of Service Review Residential Curbside Collection Program

PREPARED BY:
TRANSITIONAL SOLUTIONS INC.

PREPARED FOR:
ROSERIDGE WASTE COMMISSION

Draft Report AUGUST, 2024

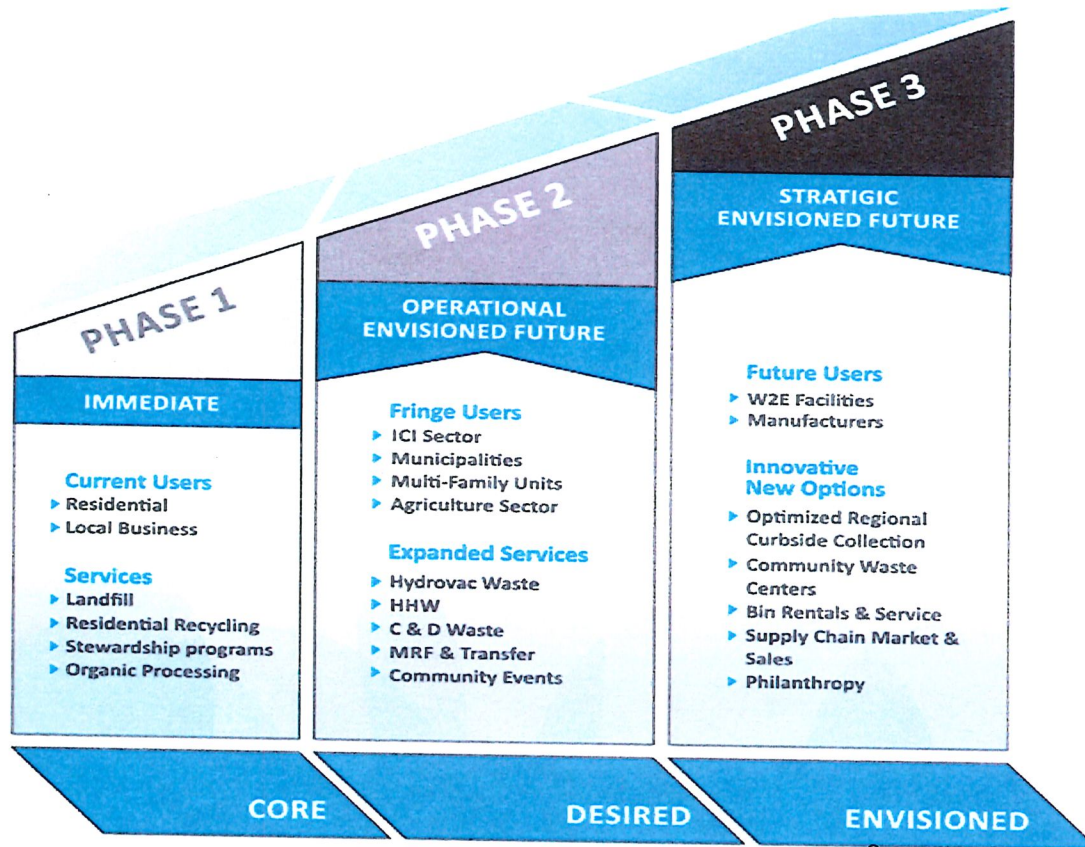


Questions and Discussion



- Please take notes and prepare questions to ask us at the end of the presentation.
- Especially make note if an item is missing ?
- As a council ensure we present all the information you require to consider the next steps for your municipality?

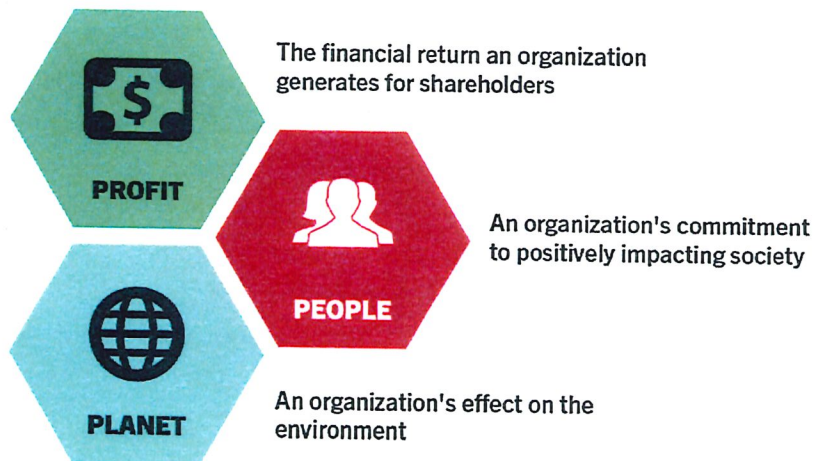
Multi Year Plan 2021-2031



Background

- 2022 Strategic Plan
- Project Charter Approval
- Opportunity with EPR

The 3 P's of the Triple Bottom Line



SOCIAL BENEFITS

- Consistent service levels for all in the region
- Increased participation
- Consistent communication messages

ENVIRONMENTAL BENEFITS

- Reduce waste going to landfill
- Increase recovery and recycling rates

FINANCIAL BENEFITS

- Required data collected and presented by TSI

Executive Summary

Rosseridge Waste Commission Waste Management Level of Service Review & Curbside Feasibility Study

- Explored potential efficiencies through the standardization & consolidation of curbside collection services.
- Assessed current practices
- Evaluated financial implications
- Explored benefits of service consolidation across participating municipalities

Key Activities

- Comprehensive internal & client meetings to establish project objectives
- Data collection through surveys & document requests
- Detailed financial data from municipal financial officers
- Research involved best practice comparisons with similar programs across Canada, informing recommendations

Study Findings

- Economic analysis highlighted potential cost savings & operational efficiencies from service consolidation
- Actionable recommendations, including changes to collection schedules, service offerings, & customer communication strategies.

Next Steps

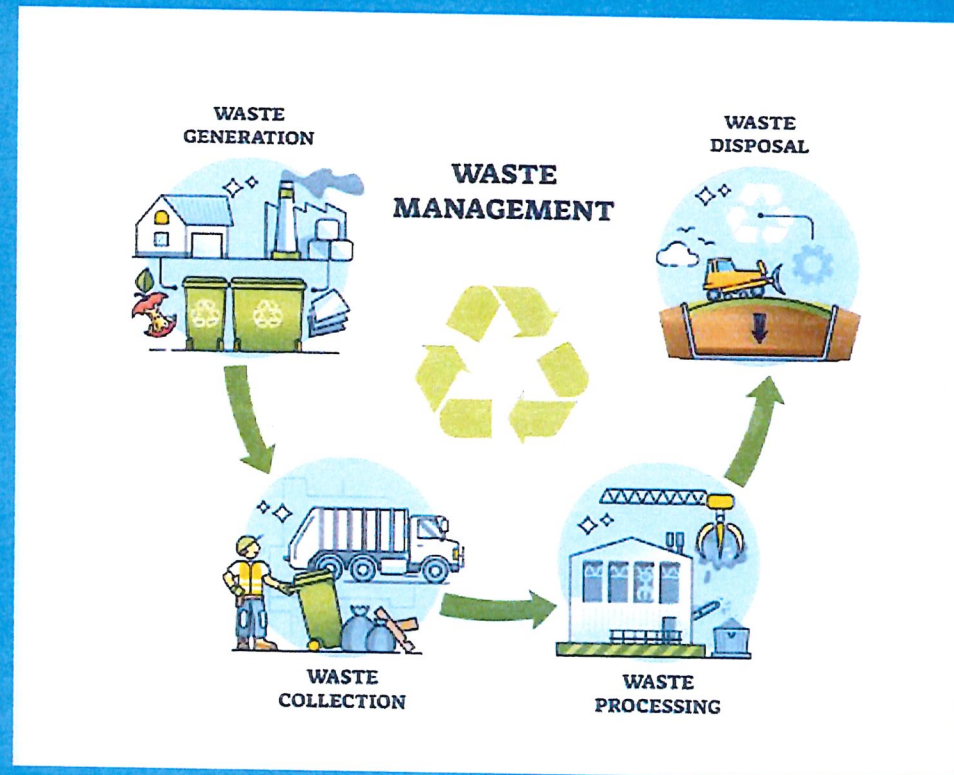
- Present an updated report to the Rosseridge Board & to the participating municipalities
- Incorporate feedback to finalize the report
- Final document & implementation plan, offers a comprehensive roadmap to enhance curbside collection services, promoting greater efficiency, cost-effectiveness, & customer satisfaction.

Feasibility Study

- Evaluated the potential for regionalizing curbside collection services through consolidation & other efficiency measures.
- Assessed the current state of curbside collection services across participating municipalities, including operational costs, service levels, and governance structures
- Conducted a peer comparison, evaluating existing services in the region against similar programs in Canada. Identified best practices & successful strategies from peer programs, with a focus on efficiency, cost-effectiveness, & service quality
- Economic analysis assessed the financial implications of consolidating curbside collection services
- Potential economies of scale and other efficiencies were identified and considered
- Actionable recommendations for improving curbside collection were noted
- Five Services developed, informed by the peer comparison & economic analysis

Out of Scope

- The level of service review aimed to ensure that curbside collection services met the needs of residents while optimizing operational efficiency.
- **Out of Scope:**
- Waste to Energy
- Big Bin Events
- Waste Disposal
- Governance



Assumptions

- Implementation to align with EPR April of 2025
- There are efficiencies in providing consistent & standardized regional services
- There may be opportunities to decrease the number of non-eligible premises & the rate of illegal dumping
- Residents will benefit from standard & consistent marketing campaigns
- Same flexibility in transitioning recycle collection contracts will exist in waste & organics collection contracts
- All municipalities will consider participating if feasible
- Progressive & sequential transition of roles & responsibilities with no direct cost to member municipalities
- All collection contracts identify Roseridge as the delivery location for all waste & organics collected
- Rural residents without collection can maintain a free annual disposal limit
- Continue to contract, automated collection with private haulers, with annual permit fees to be standard
- Rural & urban residents have different needs regarding curbside collection

Financial Overview

- The regional municipalities all offer curbside waste collection via contractor. All have contracts in place for the coming years.
- Current rates vary from municipality to municipality, ranging from \$16.15 to \$23.25.
- A future state of regional waste managed by Roseridge Waste Commission, that offers Waste, Recycling and Bio curbside collection, would be possible with an estimated \$17.26 monthly rate for curbside collection for all customers in the region.
- Roseridge would need to work through the various existing waste contracts.
- Some challenges may surface during the transition to regionalization of the member municipalities due to current contracts.

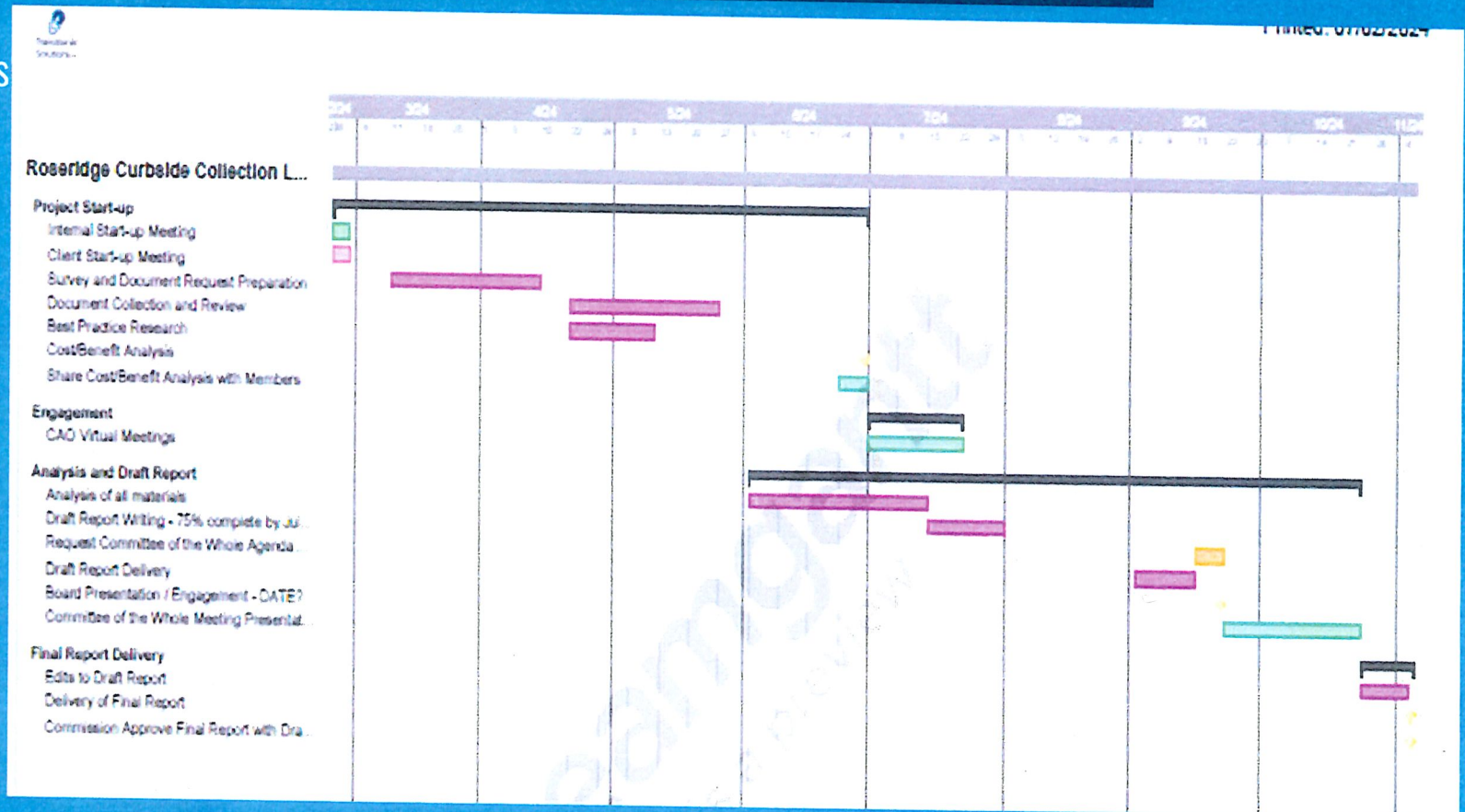
Recommendations

- Recommendation #1: That the Roseridge Waste Commission (RWC) with Local Government assistance be the approved option in proceeding with the regionalizing of municipal solid waste curbside collection services.
- Recommendation #2: That the Roseridge Waste Management Services Commission be authorized to proceed with developing the Plan on implementing a regional solid waste and recycling curbside collection program.



Next Steps

- Committee of the Whole presentations to Member Municipalities .
- One on One virtual meetings - with Regional CAO (If Req'd)
- Commission Board Members Instructions and Acceptance of TSI Report



Final Questions and Discussion



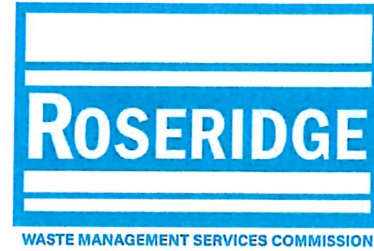
- Any questions ?
- What is missing ?
- Is this what you expected to hear tonight ?
- What else do you need to know to make a decision in the future?

OPERATIONAL QUESTIONS

What happens to current waste haulers?

Will this transition negatively impact local businesses providing waste services?

Response: There will be no immediate impact or change to the haulers as new agreements and transition periods are negotiated.



What impact will this change have on our carts and service frequency?

Response:

1. Waste pick in all municipalities is weekly and that will not change.
2. Blue bag pick up is part of the Extended Producer Responsibility (EPR) program and will remain the same. Some municipalities have bi-weekly pick up and some have weekly.
3. The intent is to slowly move all participating households to year-round organics service.

FINANCIAL QUESTIONS

How will this affect costs for residents?

Response: Costs should decrease for most residents. By consolidating services and leveraging economies of scale, the plan aims to lower per capita waste management costs for both urban and rural residents.

What guarantees are there that costs will not increase later?

How do we ensure long-term financial benefits?

Response: Consolidation of contracts and bulk purchasing should allow for better cost controls. Current and future costs are susceptible to inflationary adjustments.

Will cost of service be different for rural vs urban residents?

Response: Variable rates may be required for the same service levels due to additional travel distances through Sturgeon County. If this is the case, rural rates may be higher than rates charged in urban settings.

Is Roseridge going to increase rates to improve their profitability?

Response: Legislatively, Roseridge cannot operate for profit and consistently uses a full cost accounting mechanism to determine the utility cost of service across its distinct services. Fees collected through the curbside service will not generate profit to subsidize landfill operations.

RESIDENT & STAKEHOLDER QUESTIONS

How will rural residents benefit?

What specific improvements will they see?

Response: Rural residents living in hamlets and subdivisions will be provided the opportunity to participate and gain access to harmonized service levels.

How will you engage the public in this process?

Will there be opportunities for feedback or education?

Response: A public communication plan will inform residents at every step, and feedback opportunities will be incorporated into the transition process.

TRANSITION QUESTIONS

What happens to existing waste hauler contracts?

Response: Contracts will be transitioned gradually, ensuring no immediate changes to haulers or cart ownership. This phased approach minimizes disruption.

What is the timeline for full implementation?

How long will this transition take?

Response: The timeline will be phased to ensure a smooth transition, with specific milestones communicated to municipalities and the public.

What happens if a municipality opts out?

Will they face penalties or reduced services?

Response: Municipalities that choose not to participate in a regional collection service will maintain their current waste management programs while continuing to receive the other benefits of being a member of the Commission.

ENVIRONMENTAL QUESTIONS

How does this benefit the environment?

Response: The plan reduces organic waste going to the landfill, promotes better waste diversion, and establishes clear waste reduction targets for the region.

How will organic waste reduction be achieved?

What specific measures will encourage residents to reduce organics?

Response: Programs like year-round organics collection, education initiatives, and incentives will help divert organics from landfills.

Key Benefits

- **Lower Costs:** Savings for urban and rural residents.
- **Simplified Services:** Reduced complexity for municipalities reducing the redundancies or overlaps in municipal functions and operations.
- **Environmental Gains:** Less waste in landfills, extended landfill life.
- **Fairness:** Consistent service levels and material acceptance across the region.
- **Enhanced Communication:** Standardized, region-wide messaging for residents.
- **Municipal Collaboration:** Consistent service levels that respond to resident expectations and needs

Curbside Collection Fact Sheet



Where We Are Now


The Sturgeon Region serves a population of approximately 40,000 people.

Waste management services are delivered by six (6) municipalities and one (1) waste commission, offering a variety of programs to residents:

Urban areas: GFL provides curbside collection under five separate contracts for all five urban municipalities.

Rural areas: Waste collection is provided through subscription services by various waste haulers.

The combined municipal waste management budget exceeds **\$2 million** annually.

MUNICIPALITY	WASTE HAULER	ROSERIDGE
Waste Mangement Bylaw and fee schedule	 Curbside collection of up to three streams in urban municipalities	Transfer Station Operation
Curbside collection		Landfill Operation
Large item pick up		Compost Facility
		Household Hazardous Waste Events

Where We Could Go

Simplified Services: A single provider – Roseridge – would manage all residential waste programs and services, reducing complexity and administrative burden.

Consistent Standards: Harmonizing service levels and material acceptance lists across the Sturgeon region ensures fairness and clarity for all residents.

Improved Efficiency: Leveraging economies of scale can lower costs and enhance the performance of curbside collection programs.

Clear Communication: Standardized public education and communication materials will help residents better understand waste management programs and participate effectively.

What This Will Achieve

Lower Costs: Reduce urban and rural residential waste management costs.

Better Landfill Management: Guaranteed and predictable volumes to support stable disposal rates. .

Clear Goals and Reporting: Set regional waste reduction targets and regularly report on progress to municipalities.

Less Waste in Landfills: Reduce the amount of organic waste going to the landfill, helping the environment and extending landfill life.

Improved Services for Businesses: Expand waste services to support schools, businesses, and other regional organizations.

How We'll Get There

Smooth Transition: Contractual obligations will shift gradually, with proven steps, measured progress, and no cost to municipalities. Hauler and cart ownership will remain unchanged in the short term.

Flexibility for Municipalities: Member municipalities have full autonomy and can choose to opt in or opt out of the regional service levels while still remaining part of the Commission.

Maintained Service Levels: No municipality will see a reduction in service for its current customers.

Tailored Transition: Sturgeon region residents would follow a separate but aligned timeline to ensure a smooth transition.

DATE SUBMITTED: FEBRUARY 26, 2025
SUBMITTED TO: DEPUTY MAYOR YUSHCHYSHYN AND MEMBERS OF COUNCIL
SUBMITTED BY: ERIC LOWE, INTERIM CAO
REPORT TOPIC: DEPUTY MAYOR APPOINTMENT

The purpose of this report is to respectfully request that Council give consideration the Deputy Mayor Appointment for the period from February 26, 2025 – October 19, 2025.

According to Council Procedural Bylaw MOG 1/16:

1. At the annual organizational meeting, Council shall appoint one member of Council as Deputy Mayor to act as Mayor in the absence or incapacity of the Mayor for a term that is established through resolution.
2. Council can by resolution, at a council meeting, make changes to the Deputy Mayor schedule.

Historically, Council has appointed the Deputy Mayor position alphabetically and for a period of 8 months which allows each Council Member to serve as Deputy Mayor for an equal time period over the course of the election term. Councillor Dale Yushchyshyn was appointed as Acting Chief Elected Official at the February 19, 2025, Special Meeting of Council and as a result, this position is now vacant and must be filled according to Section 152 of the *Municipal Government Act*. Based on Council's practice of appointing a Deputy Mayor alphabetically, Councillor Berry would be next in line to serve:

Councillor Loraine Berry February 26, 2025 – October 19, 2025

Options Available

1. That Council provide Administration with direction as to how it would like to proceed.
2. That Council accept this Report as Information.

Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

1. That Council advise Administration as to how it would like to proceed.

Submitted By:



Eric Lowe
Interim CAO



DATE SUBMITTED: February 26, 2025
SUBMITTED TO: MAYOR DECK AND MEMBERS OF COUNCIL
SUBMITTED BY: MONIQUE JEFFREY, DIRECTOR OF CORPORATE SERVICES
REPORT TOPIC: BYLAW ALT 2-25 SHORT-TERM BORROWING BYLAW - HYDROVAC TRUCK

Introduction

The purpose of this report is to respectfully request that Council give consideration to Bylaw ALT 2-25 Short-Term Borrowing Bylaw - Hydrovac Truck.

Background

In November of 2023 the Town leased a hydrovac truck from Summit Truck Equipment for 12 months at the rate of \$11,500.00 plus GST of \$575.00 totaling \$12,075.00 per month. The agreement was that 70% of the lease payments for the first six months and 50% of the second six months would then go against the price of the truck. The price of the truck was \$387,500.00 and the rental credits acquired total \$84,180.00 leaving the amount of \$303,320.00 outstanding. Presently the town is paying the lease of \$11,500.00 per month and receiving no credit for these payments as the 12-month agreement has expired.

Administration is recommending that the Town now borrow the balance of \$303,320.00 either from Servus Credit Union at an interest rate of approximately 5.45% or from the leasing company at an interest rate of 7.99%. 1st Reading of this Bylaw ALT 2-25 was held at the February 12, 2025, Regular Meeting of Council based on the request of Council at the January 22, 2025, Regular Meeting of Council.

Options Available

The options for consideration by Council include the following:

1. That Council gives 2nd and 3rd Reading of Bylaw ALT 2-25 Short-Term Borrowing Bylaw - Hydrovac Truck
2. That Council provide direction to Administration as to how it wishes to proceed.

Recommendation for Action

Administration would like to respectfully request that Council consider the following recommendation:

1. That Council give 2nd and 3rd Reading of Bylaw 2-25 Short-Term Borrowing Bylaw - Hydrovac Truck.

Submitted by:

Monique Jeffrey
Director of Corporate Services

Approved by:


Eric Lowe
Interim CAO



**Town of Gibbons
Short-Term Borrowing Bylaw No. ALT 2-25**

A BYLAW OF THE TOWN OF GIBBONS, IN THE PROVINCE OF ALBERTA, FOR THE AUTHORITY TO INCUR INDEBTEDNESS BY THE ISSUANCE OF DEBENTURE IN THE AMOUNT OF \$303,320.00 FOR THE PURPOSE OF PURCHASING THE HYDROVAC TRUCK

WHEREAS, the Council of the Town of Gibbons has decided to issue a bylaw pursuant to Section 257 of the *Municipal Government Act* to authorize the financing of the purchase of a HYDROVAC truck. Plans and specifications have been prepared, and the total cost of the project is estimated to be \$387,500.00 and the Municipality estimates the following grants and contributions will be applied to the project:

Rental Credits Earned

\$84,180.00

Provincial Grants

\$

Debentures

\$303,320.00

Total Costs

\$387,500.00

To complete the project, it will be necessary for the Municipality to borrow the sum of \$303,320.00 for a period not to exceed five (5) years from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw.

The estimated lifetime of the project financed under this bylaw is equal to, or more than ten (10) years.

The principal amount of the outstanding debt of the Municipality on December 31, 2024, is \$7,259,801.95 and no part of the principal or interest is in arrears.

All required approvals for the project have been obtained and the project follows all Acts and Regulations of the Province of Alberta.

NOW THEREFORE under the authority of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Gibbons, in the Province of Alberta, duly assembled enacts as follows:

1. That for the purpose of the purchase of a HYDROVAC truck the sum of Three Hundred Three Thousand Three Hundred Twenty Dollars (\$303,320.00) be borrowed from Servus Credit Union or another authorized financial institution by way of debenture on the credit and security of the Municipality at large, of which amount the full sum of \$303,320.00 is to be paid by the Municipality at large.

2. The Chief Elected Officer, and the Chief Administrative Officer are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose as authorized by this bylaw, namely the Short-Term Bylaw ALT 2-25.
3. The Municipality shall repay the indebtedness according to the repayment structure in effect, namely semi-annual principal equal payments and monthly interest payments not to exceed five (5) years calculated at a rate not exceeding the interest rate fixed by the Province of Alberta, or another authorized financial institution, on the date of the borrowing, and not to exceed seven (7) percent.
4. The Municipality shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the Municipality.
6. The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.
7. This bylaw comes into force on the date it is passed.

READ a first time on this 12th day of February 2025.

Deputy Mayor

Interim CAO

READ a second time on this ____ day of February 2025.

Mayor

Interim CAO

READ a third and final time on this _____ day of February 2025.

Mayor

Interim CAO

ADMINISTRATION REPORT TO COUNCIL

Community Services

- Today is PINK SHIRT DAY. Youth Cookies with Council was this afternoon and a Bullying Presentation is being held tonight at the Youth Centre
- Family Day events were well attended
- Currently accepting positions for seasonal summer positions.
- International Women's Day event is on March 9th
- Please see the newsletter on our website for more events.

Corporate Services

- Working on 2025 Operating and Capital Budgets
- Cash Flow Management
- Working on 2024 Audit

Public Works

- Water Meter changeouts as appointments are made and as time permits
- Snow Removal and sanding are ongoing
- Equipment maintenance and repairs as necessary

Fire Department

- Verbal

Interim CAO

- Emerging Trends
- Internal Budget Meeting with all Departments
- Meeting with Select Engineering
- Meeting with Landrex Developments
- Virtual Meeting with Travis Peter, CAO Sturgeon County
- Meeting with P3 Capital Partners

ADMINISTRATION REPORT TO COUNCIL

Project
Updates

- 3 units in the Commercial Retail Units are expected to open in early 2025

Chris Pinault

From: Chris Pinault
Sent: Thursday, February 20, 2025 3:56 PM
To: Chris Pinault
Subject: RE: Sturgeon River Watershed Alliance (SRWA) - ACP Grant Announcement

From: Kelsie Norton <kelsie.norton@nswa.ab.ca>
Date: February 4, 2025 at 3:47:53 PM MST
Cc: kristina.kowalski@parklandcounty.com
Subject: Sturgeon River Watershed Alliance (SRWA) - ACP Grant Announcement

Dear **SRWA** Team,

We are thrilled to share some wonderful news with all of you!

Our recent ACP grant application for water and infrastructure components has been successful, and we have been awarded the full \$200,000 in funding!

This achievement is a testament to the continued support for the Sturgeon River Watershed Alliance and all your guidance is appreciated.

This grant will play a pivotal role in advancing our project by bringing our shared vision to fruition and further implementing the SR Watershed Management Plan.

We want to extend our deepest gratitude for your contributions throughout the process. You're continued attendance, knowledge sharing, and input have been invaluable in making this success possible.

As we move forward, we look forward to working together to leverage this opportunity and make a meaningful impact on the health of the Sturgeon River Watershed.

Kristina Kowalski: SRWA Chair
Kelsie Norton: SRWA Coordinator

[SRWA Webpage](#)

The logo for the Sturgeon River Watershed Alliance features the organization's name in a blue, sans-serif font. The text is positioned above a stylized blue and green wave graphic that curves under the text.