

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, JANUARY 22, 2025, AT 4807 – 50th AVENUE IN COUNCIL CHAMBERS

Council Present: Deputy Mayor Norm Sandahl
Councillor Loraine Berry
Councillor Amber Harris
Councillor Willis Kozak
Councillor Jay Millante
Councillor Dale Yushchyshyn

Council Absent: Mayor Dan Deck – with regrets

Staff Present: Eric Lowe – Assistant CAO
Monique Jeffrey – Director of Corporate Services
Terra Pattison – Finance Manager
Stephanie Peters – Director of Community Services
Curtis Parsons – Operations Manager
Chris Pinault – Recording Secretary

Staff Absent:

As a quorum was present, Deputy Mayor Sandahl called the meeting to order at 7:00 pm.

3.0 ADDITIONS TO THE AGENDA

Mr. Lowe requested that item 7.9 Canada Community Building Fund grant be added to the agenda.

Councillor Harris requested that item 10.4 Municipal Inspection be added to the agenda.

4.0 ADOPTION OF THE AGENDA

Councillor Berry moved to accept the agenda as amended.

25.020 MOTION CARRIED

5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES

6.0 ADOPTION OF THE MINUTES

6.1 REGULAR MEETING OF COUNCIL – JANUARY 8, 2025

Councillor Yushchyshyn noted that Councillor Harris was listed in both present and absent and requested that it be corrected to show she was absent.

Councillor Berry moved to accept the minutes of the January 8, 2025, Regular Meeting of Council as amended.

Councillor Harris requested a recorded vote.

Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Yushchyshyn	In Favour
Deputy Mayor Sandahl	In Favour

25.021	MOTION CARRIED
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7.0	FINANCE
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7.1	INTERIM CAO
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Councillor Millante moved to accept appoint Eric Lowe, Assistant CAO as Interim Chief Administrative Officer to perform the duties and functions of the Chief Administrative Officer until such time as a suitable candidate is found.

Councillor Harris requested a recorded vote.

Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Yushchyshyn	In Favour
Deputy Mayor Sandahl	In Favour

25.022	MOTION CARRIED
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7.2	ACCOUNTS PAID AS AT JANUARY 17, 2025
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Councillor Kozak moved to accept the Accounts Paid as at January 17, 2025, as information as presented.

Councillor Harris requested a recorded vote.

Councillor Berry	In Favour
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Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Yushchyshyn	In Favour
Deputy Mayor Sandahl	In Favour

25.023 MOTION CARRIED

7.3 ADMINISTRATIVE FINANCIAL REPORTING CHANGES

Councillor Millante moved that Council approve the following Administrative changes to be implemented by the March 26, 2025, Regular Meeting of Council:

- Monthly Statements of cash position that will show whether the municipality can meet its expenses and liabilities
- Monthly cash flow statement that will show how changes in balance sheet accounts and income affect cash and cash equivalents (cash in – cash out)
- Quarterly Balance sheet reports
- Quarterly Variance to Budget reports
- Starting immediately, all cheques presented for signature will have attached back-up documentation.

25.024 MOTION CARRIED

7.4 SALE OF ASSETS

Councillor Millante moved that Council approves the sale of Lots 10 and 11, Block 4, Plan 1130HW and that the asking price to be set at \$222,508 per lot.

Councillor Harris requested a recorded vote.

Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Yushchyshyn	In Favour
Deputy Mayor Sandahl	In Favour

25.025 MOTION CARRIED

7.5 SIGNING AUTHORITIES

Councillor Yushchyshyn moved that Council appoints the following persons as authorized signatories, Mayor Dan Deck, Councillors Amber Harris, Loraine Berry, Jaycinth Millante, Willis Kozak, Norm Sandahl, Dale Yushchyshyn, Interim CAO Eric Lowe, Interim Assistant CAO

Stephanie Peters, and Director of Corporate Services, Monique Jeffrey and that cheques require two signatures, one from Council and the other from Administration.

Councillor Harris requested vote.

Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Yushchyshyn	In Favour
Deputy Mayor Sandahl	In Favour

25.026 MOTION CARRIED

7.6 PAY ADVANCES POLICY

Councillor Millante moved that Council direct Administration to discontinue the Pay Advances Policy immediately.

25.027 MOTION CARRIED

7.7 POLICY L 2-25 REMUNERATION TO MEMBERS OF COUNCIL

Councillor Yushchyshyn moved that Council accept Policy L 2-25 Remuneration to Members of Council as presented.

Councillor Yushchyshyn withdrew the motion.

Councillor Harris moved to table this item until the next regular meeting of Council.

Councillor Harris requested a recorded vote.

Councillor Berry	In Favour
Councillor Harris	In Favour
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Yushchyshyn	In Favour
Deputy Mayor Sandahl	Against

25.028 MOTION CARRIED

7.8 AUDIT PLAN

Councillor Berry moved that Council accept the 2024 Audit Plan as information.

Councillor Harris requested a recorded vote.

Councillor Berry In Favour
Councillor Harris Against
Councillor Kozak In Favour
Councillor Millante In Favour
Councillor Yushchyshyn In Favour
Deputy Mayor Sandahl In Favour

25.029 MOTION CARRIED

7.9 CANADA COMMUNITY BUILDING FUND

Councillor Berry moved that Council authorizes Administration to apply to the CCBF grant funding in the amount of \$435,230 towards Memorial Park for the 2024 grant funding year.

25.030 MOTION CARRIED

8.0 APPOINTMENTS

8.1 DARRELL BURAK – RESIDENT

Councillor Berry moved that Council accept this as information.

25.031 MOTION CARRIED

9.0 OLD BUSINESS

10.0 NEW BUSINESS

10.1 INTERMUNICIPAL COLLABORATION FRAMEWORK AGREEMENT EXTENSION

Councillor Millante moved that Council extend the deadline of the Intermunicipal Collaboration Framework Agreement Bylaw AWOB 1-21 until June 30, 2027.

25.032 MOTION CARRIED

10.2 2025 FCM CONVENTION

Councillor Millante moved that Council does not attend the 2025 FCM Convention.

Councillor Harris requested a recorded vote.

Councillor Berry Against

Councillor Harris In Favour
Councillor Kozak In Favour
Councillor Millante In Favour
Councillor Yushchyshyn In Favour
Deputy Mayor Sandahl In Favour

25.033 MOTION CARRIED

10.3 APPOINTMENT OF DIRECTOR OF EMERGENCY MANAGEMENT

Councillor Harris moved that Council appoint Stephanie Peters as the Town of Gibbons Director of Emergency Management.

Councillor Harris requested a recorded vote.

Councillor Berry In Favour
Councillor Harris In Favour
Councillor Kozak Against
Councillor Millante In Favour
Councillor Yushchyshyn In Favour
Deputy Mayor Sandahl Against

25.034 MOTION CARRIED

10.4 MUNICIPAL INSPECTION

Councillor Harris moved that Council request Municipal Affairs to conduct a municipal inspection and that the necessary funds be expended if required.

Councillor Harris requested a required vote.

Councillor Berry In Favour
Councillor Harris In Favour
Councillor Kozak In Favour
Councillor Millante In Favour
Councillor Yushchyshyn In Favour
Deputy Mayor Sandahl In Favour

25.035 MOTION CARRIED

11.0 BYLAWS AND POLICIES

11.1 POLICY L 1-25 COUNCIL CONFERENCE POLICY

Councillor Berry moved that Council approve Policy L 1-25 Council Conference Policy as presented.

25.036 MOTION CARRIED

11.2 TBE 1-25 APPROVING AUTHORITY AND MUNICIPAL PLANNING COMMISSION BYLAW

Councillor Millante moved that Council change the name of the Subdivision Authority on the Committee Appointment chart to the Municipal Planning Commission.

25.037 MOTION CARRIED

Councillor Kozak moved that Council give 1st Reading to Bylaw TBE 1-25 Approving Authorities and Municipal Planning Commission Bylaw.

Councillor Harris requested a recorded vote.

Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Yushchyshyn	In Favour
Deputy Mayor Sandahl	In Favour

25.038 MOTION CARRIED

Councillor Berry moved that Council give 2nd Reading to Bylaw TBE 1-25 Approving Authorities and Municipal Planning Commission Bylaw.

Councillor Harris requested a recorded vote.

Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Yushchyshyn	In Favour
Deputy Mayor Sandahl	In Favour

25.039 MOTION CARRIED

Councillor Kozak moved that Council hold 3rd Reading of Bylaw TBE 1-25 Approving Authorities and Municipal Planning Commission Bylaw.

Councillor Berry	In Favour
Councillor Harris	Against

Councillor Kozak In Favour
Councillor Millante In Favour
Councillor Yushchyshyn In Favour
Deputy Mayor Sandahl In Favour

25.040 MOTION CARRIED DEFEATED

12.0 STAFF REPORTS

12.1 ADMINISTRATION REPORT

Councillor Berry moved to accept the Administration Report as information.

25.042 MOTION CARRIED

13.0 COMMITTEE REPORTS

Councillor Berry had nothing to report.

Councillor Harris had nothing to report due to current sanctions.

Councillor Kozak had nothing to report.

Councillor Millante had nothing to report.

Councillor Sandahl attended:

- Community Futures Tawatinaw meeting
- Capital Region Northeast Water Services Commission

Councillor Yushchyshyn had nothing to report.

Mayor Deck is absent.

Councillor Yushchyshyn moved to accept the committee reports as information.

25.043 MOTION CARRIED

Deputy Mayor Sandahl called a recess at 8:23 pm.

Deputy Mayor Sandahl called the meeting back to order at 8:33 pm.

14.0 CORRESPONDENCE

15.0 NOTICE OF MOTION

16.0 CLOSED SESSION

Councillor Yuschchyshyn moved that Council move to Closed Session as per *Section 197 (2)* of the *Municipal Government Act* concerning the following item at 8:31 pm.

25.044 MOTION CARRIED

Councillor Kozak moved that Council revert to normal seating 9:02 pm

25.045 MOTION CARRIED

16.1 MANAGEMENT OF PERSONNEL

Councillor Yuschchyshyn moved to direct Administration to prepare a borrowing bylaw to purchase the Vac-Truck utilizing Servus Credit Union as the lender.

25.046 MOTION CARRIED

17.0 ADJOURNMENT

There being no further business Deputy Mayor Sandahl adjourned the meeting at 9:03 pm.

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Deputy Mayor Norm Sandahl

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Assistant CAO Eric Lowe