	TOWN OF GIBBONS Policy	COUNCIL CONFERENCE POLICY	
POLICY TYPE Legislative	DATE APPROVED January 22, 2025	RESOLUTION 25.036	POLICY # L 1 -25

STATEMENT

The Town of Gibbons supports Council member's development through attendance at appropriate conferences, workshops, seminars and educational opportunities.

PURPOSE

This policy establishes a program for Council members to attend conferences, workshops, seminars and educational opportunities.

Conferences, workshops and seminars include, but are not limited to the following:


1. Alberta Municipalities (AB Munis) & Regional Sessions
2. Federation of Canadian Municipalities (FCM) & Regional Sessions
3. Northern Alberta Mayors Caucus
4. Elected Officials Symposium
5. Other Conferences, Workshops and Seminars as approved by Council by resolution

Council Members:

1. May attend any conference, workshop, or seminar necessary to carry out their responsibilities as a Councillor within the guidelines set forth in the Annual Municipal Operating Budget as approved by Council each year.
2. May attend any conference, workshop, and seminar that may exceed their budgeted allotment upon receiving approval by a resolution of Council;
3. Will obtain approval, by resolution of Council, for a nomination or appointment to office for an external association, where the expenses are expected to be covered by the Town.

The Town:

1. Will pay expenses and per diems required for Council members to fulfill an appointment to the Board of Directors of an association such as the Federation of Canadian Municipalities and the Alberta Municipalities;
2. Will reimburse Council members for expenses incurred to attend conferences, workshops, and seminars at the rates stipulated in the Remuneration to Members of Council Policy which may be amended from time-to-time;

	TOWN OF GIBBONS Policy	COUNCIL CONFERENCE POLICY	
POLICY TYPE Legislative	DATE APPROVED January 22, 2025	RESOLUTION 25.036	POLICY # L 1 -25

- 3. Will pay the costs incurred for spouses or companions to accompany Council members at events where it is normal protocol that a guest be present (e.g. Dinner Event such as a Formal Ball or President’s Dinner); and
- 4. Will not be responsible for any costs incurred for spouses or companions to accompany Council members to workshops or seminars unless otherwise approved by a resolution of Council.

Supersedes:


Policy L 10-14
Policy GA 39-08

[ORIGINAL DOCUMENT IS SIGNED]

 Mayor

[ORIGINAL DOCUMENT IS SIGNED]

 Assistant CAO

	TOWN OF GIBBONS Policy	COUNCIL CONFERENCE POLICY	
POLICY TYPE Legislative	DATE APPROVED January 22, 2025	RESOLUTION 25.036	POLICY # L 1 -25

DOCUMENT HISTORY

NATURE OF CHANGE	ADOPTED DATE	ADOPTED/APPROVED BY	INITIAL	NEXT REVIEW DATE
New Policy		Council		2026