

**TOWN OF GIBBONS
AGENDA
REGULAR MEETING OF COUNCIL
NOVEMBER 13, 2024
TO BE HELD AT THE MUNICIPAL OFFICE AT 10:00 AM**

- 1.0 ROLL CALL
- 2.0 CALL TO ORDER
- 3.0 ADDITIONS TO THE AGENDA
- 4.0 ADOPTION OF THE AGENDA
- 5.0 PUBLIC HEARING MINUTES
- 6.0 ADOPTION OF THE MINUTES
 - 6.1 Organizational Meeting of Council October 23, 2024
 - 6.2 Regular Meeting of Council October 23, 2024
 - 6.3 Special Meeting of Council October 30, 2024
- 7.0 FINANCE
 - 7.1 Accounts Paid as at November 12, 2024
- 8.0 APPOINTMENTS
- 9.0 OLD BUSINESS
 - 9.1 Amendments to the Land Use Bylaw
- 10.0 NEW BUSINESS
 - 10.1 Appointment of Returning Officer
 - 10.2 Office Closure – Christmas Holiday Season 2024
- 11.0 BYLAWS & POLICIES
 - 11.1 PI 1-24 Nomination Deposit Fees – 2025 Municipal Election
 - 11.2 PI 2-24 Animal Control Bylaw
 - 11.3 ALT 11-24 Short-Term Borrowing Bylaw – Municipal Credit Cards
- 12.0 STAFF REPORTS

- 12.1 Administration Report
- 13.0 COMMITTEE REPORTS
- 14.0 CORRESPONDENCE
- 15.0 NOTICE OF MOTIONS
- 16.0 CLOSED SESSION
 - 16.1 Roseridge Landfill – *FOIP S. 23*
 - 16.2 Land Purchase – *FOIP S.24*
- 17.0 ADJOURNMENT

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS
HELD ON WEDNESDAY, OCTOBER 23, 2024, AT 4807 – 50th AVENUE IN COUNCIL CHAMBERS**

Council Present: Deputy Mayor Norm Sandahl
Councillor Loraine Berry
Councillor Amber Harris
Councillor Willis Kozak
Councillor Jay Millante
Councillor Dale Yushchyshyn

Council Absent: Mayor Dan Deck – with regrets

Staff Present: Farrell O'Malley – CAO
Eric Lowe – Assistant CAO
Louise Bauder – Planning and Development
Curtis Parsons – Operations Manager
Terra Pattison – Finance Manager
Chris Pinault – Recording Secretary

Staff Absent: Stephanie Peters is away at a Conference
Monique Jeffrey – with regrets

As a quorum was present, Deputy Mayor Sandahl called the meeting to order at 6:30 pm.

1.0 ADOPTION OF THE AGENDA

Councillor Berry moved to accept the agenda as presented.

24.261 MOTION CARRIED

2.0 COMMITTEE APPOINTMENTS

2.1 PROPOSED COMMITTEE CHART

Councillor Yushchyshyn moved to appoint Council Members to the various committees as per the attached chart.

24.262 MOTION CARRIED

3.0 SETTING THE TIME AND PLACE OF REGULAR COUNCIL MEETINGS

3.1 2025 PROPOSED COUNCIL MEETING/EVENT CALENDAR

Councillor Yushchyshyn moved to set the Regular Meetings of Council as 10:00 am on the 2nd and 4th Wednesday of each month.

Councillor Berry	In Favour
Councillor Kozak	Against
Councillor Harris	Against
Councillor Millante	Against
Councillor Yushchyshyn	In Favour
Deputy Mayor Sandahl	In Favour

24.263 MOTION DEFEATED

Councillor Harris moved to set the Regular Meetings of Council as per the schedule presented.

Councillor Harris requested a recorded vote.

Councillor Berry	In Favour
Councillor Kozak	In Favour
Councillor Harris	In Favour
Councillor Millante	In Favour
Councillor Yushchyshyn	In Favour
Deputy Mayor Sandahl	Against

24.264 MOTION DEFEATED

4.0 APPOINTMENTS

4.1 APPOINTMENT OF THE MUNICIPAL AUDITOR – METRIX GROUP LLP

Councillor Millante moved to appoint Metrix Group LLP as the Municipal Auditor for the 2024 business year.

Councillor Harris requested a recorded vote.

Councillor Berry	In Favour
Councillor Kozak	In Favour
Councillor Harris	Against
Councillor Millante	In Favour
Councillor Yushchyshyn	In Favour
Deputy Mayor Sandahl	In Favour

24.265 MOTION CARRIED

4.2 APPOINTMENT OF THE MUNICIPAL ASSESSOR – TRAVIS HORNE, MUNICIPAL ASSESSMENT SERVICES

Councillor Berry moved to appoint Travis Horne of Municipal Assessment Services as the Municipal Assessor for the 2025 Taxation year.

24.266 MOTION CARRIED

4.3 DEPUTY MAYOR APPOINTMENT

Councillor Yushchyshyn moved to appoint Councillor Dale Yushchyshyn as the Deputy Mayor from February 26, 2025, through to October 19, 2025.

24.267 MOTION CARRIED

4.4 SIGNING AUTHORITIES

Councillor Millante moved to appoint the following persons as authorized signatories; Mayor Dan Deck, Councillors Loraine Berr, Amber Harris, Jaycynth Millante, Willis Kozak, Norm Sandahl, Dale Yushchyshyn, CAO Farrell O'Malley, Director of Corporate Services Monique Jeffrey, Assistant CAO, Eric Lowe and that all cheques require two signatures, one from a member of Council and the other from Administration.

24.268 MOTION CARRIED

Deputy Mayor Sandahl adjourned the meeting at 6:45 pm.

Deputy Mayor, Norm Sandahl

CAO, Farrell O'Malley

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, OCTOBER 23, 2024, AT 4807 – 50th AVENUE IN COUNCIL CHAMBERS

Council Present: Deputy Mayor Norm Sandahl
Councillor Loraine Berry
Councillor Amber Harris
Councillor Willis Kozak
Councillor Jay Millante
Councillor Dale Yushchyshyn

Council Absent: Mayor Dan Deck – with regrets

Staff Present: Farrell O’Malley - CAO
Eric Lowe – Assistant CAO
Louise Bauder – Planning and Development
Laura Schmidt – Manager of Family Support Services
Curtis Parsons – Operations Manager
Terra Pattison – Finance Manager / Recording Secretary

Staff Absent: Stephanie Peters is away at a Conference
Monique Jeffrey – with regrets

As a quorum was present, Deputy Mayor Sandahl called the meeting to order at 7:00 pm.

3.0 ADDITIONS TO THE AGENDA

Councillor Harris requested that the following items be added to the agenda:

- 10.2 Committee of Whole
- 10.3 CAO Bylaw
- 10.4 Council expenses
- 10.5 Council Procedural Bylaw
- 10.6 Gibbons Taxpayers Coalition.

4.0 ADOPTION OF THE AGENDA

Councillor Harris moved to accept the agenda as amended.

Councillor Harris requested a recorded vote.

Councillor Berry	In Favour
Councillor Kozak	Against
Councillor Harris	In Favour
Councillor Millante	Against

Councillor Yushchyshyn In Favour
Deputy Mayor Sandahl Against

24.269 MOTION DEFEATED

Councillor Yushchyshyn moved that Council accept the agenda with the requested that item 8.1 be removed from the agenda.

24.270 MOTION CARRIED

5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES

6.0 ADOPTION OF THE MINUTES

6.1 REGULAR MEETING OF COUNCIL – OCTOBER 9, 2024

Councillor Kozak moved to accept the minutes of the October 9, 2024, Regular Meeting of Council as presented.

24.271 MOTION CARRIED

7.0 FINANCE

7.1 ACCOUNTS PAID AS AT OCTOBER 21, 2024

Councillor Yushchyshyn moved that Council accept the Accounts Paid as of October 21, 2024, as information as presented.

24.272 MOTION CARRIED

7.2 2ND QUARTER BUDGET VARIANCE

Councillor Berry moved that Council accept the 2nd quarter budget variance report as presented.

Councillor Harris requested a recorded vote.

Councillor Berry In Favour
Councillor Kozak In Favour
Councillor Harris Against
Councillor Millante In Favour
Councillor Yushchyshyn In Favour
Deputy Mayor Sandahl In Favour

24.273 MOTION CARRIED

7.3 3RD QUARTER BUDGET VARIANCE

Councillor Berry moved that Council accept the 3rd quarter budget variance report as presented.

Councillor Harris requested a recorded vote.

Councillor Berry	In Favour
Councillor Kozak	In Favour
Councillor Harris	Against
Councillor Millante	In Favour
Councillor Yushchyshyn	In Favour
Deputy Mayor Sandahl	In Favour

24.274 MOTION CARRIED

8.0 APPOINTMENTS

8.1 2023 AUDITED FINANCIAL STATEMENTS – PHIL DIRKS, METRIX GROUP

This item has been removed from the agenda.

9.0 OLD BUSINESS

9.1 FOLLOW-UP ON ITEMS FROM OCTOBER 9, 2024, AGENDA

Councillor Berry moved that Council accept this as information.

Councillor Harris requested a recorded vote:

Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour
Mayor Deck	In Favour

24.275 MOTION CARRIED

10.0 NEW BUSINESS

10.1 DEVELOPMENT PROCESS – HEARTLAND STATION LANDS

Councillor Yushchyshyn moved that Council accept this report as information as presented.

Councillor Harris requested a recorded vote.

Councillor Berry	In Favour
Councillor Kozak	In Favour
Councillor Harris	Against
Councillor Millante	In Favour
Councillor Yushchyshyn	In Favour
Deputy Mayor Sandahl	In Favour

24.276 MOTION CARRIED

Councillor Harris moved to direct Administration to bring forward any amendments to the Land Use Bylaw since January 2020 for the next Regular Meeting of Council.

24.277 MOTION CARRIED

11.0 BYLAWS AND POLICIES

11.1 ALT 11-24 SHORT TERM BORROWING BYLAW – MUNICIPAL CREDIT CARDS

Councillor Berry moved that Council give 1st Reading to Bylaw ALT 11-24 Short-Term Borrowing Bylaw – Municipal Credit Cards.

Councillor Harris requested a recorded vote.

Councillor Berry	In Favour
Councillor Kozak	In Favour
Councillor Harris	Against
Councillor Millante	In Favour
Councillor Yushchyshyn	In Favour
Deputy Mayor Sandahl	In Favour

24.278 MOTION CARRIED

12.0 STAFF REPORTS

12.1 ADMINISTRATION REPORT

Councillor Millante moved to accept the Administration Report as information.

Councillor Harris requested a recorded vote.

Councillor Berry In Favour
Councillor Kozak In Favour
Councillor Harris Against
Councillor Millante In Favour
Councillor Yushchyshyn In Favour
Deputy Mayor Sandahl In Favour

24.279 MOTION CARRIED

13.0 COMMITTEE REPORTS

Councillor Berry attended:

- Mayor's Luncheon
- Roseridge Grand Reopening
- Gibbons Library Board Meeting

Councillor Harris had nothing to report due to current sanctions.

Councillor Kozak attended:

- Mayor's Luncheon
- Roseridge Grand Reopening

Councillor Millante had nothing to report.

Councillor Sandahl attended:

- Alberta Industrial Heartland Convention
- Capital Region Northeast Water Services Commission meetings
- AB Munis Convention
- Edmonton Global Update
- Capital Region Northeast Water Services Commission Convention
- Mayor's Luncheon
- Roseridge Grand Reopening

Councillor Yushchyshyn attended:

- Mayor's Luncheon
- Roseridge Grand Reopening

Mayor Deck is absent.

Councillor Yushchyshyn moved to accept the committee reports as information.

24.280 MOTION CARRIED

14.0 CORRESPONDENCE

15.0 NOTICE OF MOTION

16.0 CLOSED SESSION

17.0 ADJOURNMENT

There being no further business Councillor Yushchyshyn adjourned the meeting at 7:59 pm.

Deputy Mayor, Norm Sandahl

CAO, Farrell O'Malley

DRAFT - NOT APPROVED

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, OCTOBER 30, 2024, AT 4807 – 50th AVENUE AT 1:00 PM IN COUNCIL CHAMBERS

Council Present: Mayor Dan Deck
Councillor Loraine Berry
Councillor Amber Harris
Councillor Willis Kozak
Councillor Jay Millante
Councillor Norm Sandahl
Councillor Dale Yushchyshyn

Council Absent: Councillor Jay Millante

Staff Present: Farrell O'Malley - CAO
Louise Bauder – Planning and Development
Terra Pattison – Finance Manager
Stephanie Peters – Director Community Services
Curtis Parsons – Operations Manager
Chris Pinault – Recording Secretary

Staff Absent: Eric Lowe – Assistant CAO – with regrets
Monique Jeffrey – Director Corporate Services – with regrets

As there was a quorum present, Mayor Deck called the meeting to order at 1:00 pm.

3.0 ADOPTION OF THE AGENDA

Councillor Berry moved to accept the agenda as presented.

24.281	MOTION CARRIED
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4.0 BUSINESS

4.1 2023 AUDITED FINANCIAL STATEMENTS

Councillor Sandahl moved that Council accept the 2023 Audited Financial Statements as presented.

Councillor Harris requested a recorded vote:

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against

Councillor Kozak	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

24.282	MOTION CARRIED
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5.0 ADJOURNMENT

There being no further business Mayor Deck adjourned the meeting at 1:46 pm.

Mayor, Dan Deck

CAO, Farrell O'Malley

DRAFT - NOT APPROVED



TOWN OF GIBBONS

Cheque Listing For Council

2024-Nov-12
8:30:14AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20242691	2024-10-22	ALBERTA MUNICIPAL SERVICES CORP/SCS	313433575016	INV# 24-1055786 SEPT/24 GAS/POWI	40,392.38	40,392.38
20242692	2024-10-23	O'MALLEY, FARRELL	581	NOVEMBER 30 CONTRACT	5,825.64	5,825.64
20242693	2024-10-23	RECEIVER GENERAL/SCS	1512	ACCT #637015397RI, NOV 30/24 GAR	3,429.80	3,429.80
20242694	2024-10-24	651 FIRE CONSULTING INC.	2024-031	FIRE INVESTIGATION TG-24-0124 49	1,050.00	1,050.00
20242695	2024-10-24	BELL MOBILITY/SCS	301 302	OCT 8/24 CELL PHONES / BULK WAT OCT 15 CELL PHONES / IPADS - COL	921.39 893.33	1,814.72
20242696	2024-10-24	BROWNLEE LLP	574257	TAX RECOVERY PLAN 0726233 BLK :	1,329.45	1,329.45
20242697	2024-10-24	CANOE PROCUREMENT GROUP OF CANADA	PF-12268-117567	PETRO CANADA FUEL PURCHASE	17.82	17.82
20242698	2024-10-24	EUROPEAN CUTTERS LTD	92484	ZAMBONI BLADES SHARPENING	460.95	460.95
20242699	2024-10-24	KOBZA, JENNIFER	140 141	SEPT 22 - OCT 5 2024 CLEANING CO OCT 6 - 19 2024 CLEANING CONTRA	850.65 822.76	1,673.41
20242700	2024-10-24	LAPP C/O ASP	123	OCT 6 - 19 2024 LAPP CONTRIBUTIO	11,901.27	11,901.27
20242701	2024-10-24	MORINVILLE NAPA	033-155982	WEEDWHACKER SERVICING - CABL	1,014.97	1,014.97
20242702	2024-10-24	REGENT SUPPLY	355038	SUPPLIES FOR FACILITIES	2,304.78	2,304.78
20242703	2024-10-24	ATEK WATER SYSTEMS	10534	FLOOD WATER TREATMENT EQUIPM	4,874.10	4,874.10
20242704	2024-10-24	DUGUAY, JULIE	1124621	PUMPKIN GIVEAWAY - LIBRARY PRC	250.00	250.00
20242705	2024-10-24	FULL RANGE HOCKEY CLUB - SPARTANS	7595	REFUND TEAM DEPOSIT 23/24 SEAS	500.00	500.00
20242706	2024-10-24	HEARTLAND ALLIANCE CHURCH, O/A ENCOUNTER SI	2023/24	REFUND 2023/24 ARENA DEPOSIT	500.00	500.00
20242707	2024-10-24	MASSE, MELISSA	11690553	LIBRARY PROGRAM SUPPLIES	130.62	130.62
20242708	2024-10-24	RICHARDSON, ELIZABETH	91325	LIBRARY PROGRAM SUPPLIES	47.22	47.22
20242709	2024-10-24	SCANNING PENS CORP.	425872	ELECTRONIC RESOURCE/INFO TEC	422.63	422.63
20242710	2024-10-24	TERLECKI, COLLEEN	19450	CATER MAYOR'S LUNCH FOR 60 PE	2,040.00	2,040.00
20242711	2024-10-24	[REDACTED]	202410241	CREDIT BALANCE PAID	25.47	25.47
20242712	2024-10-24	[REDACTED]	202410242	CREDIT BALANCE PAID	237.46	237.46
20242713	2024-10-25	RECEIVER GENERAL/SCS	1513 1514	RP0001- OCT 6-19 DEDUCTIONS RP0002 - OCT 6-19 DEDUCTIONS	19,721.99 2,474.10	22,196.09
20242714	2024-10-30	EDMONTON GRANITE MEMORIALS LTD	12491	NICHE INSCRIPTION - CLARKE H.	619.50	619.50
20242715	2024-10-30	EVANS, JEANNE	3	SEPT 2024 MILEAGE	124.60	124.60
20242716	2024-10-30	MEMJ CONSULTING LTD.	2021094	OCT 16 - 31 2024 CONTRACT	8,146.11	8,146.11
20242717	2024-10-30	REDLICK, BRIAN	40	SEPT 2024 SENIORS BUS DRIVER	360.00	360.00
20242718	2024-10-30	BOONSTRA CONSULTING	30151370	SALC CONSULTANT CONTRACT 4TH	4,987.50	4,987.50
20242719	2024-10-30	BRADLEY, TAYLOR	30151371	MAISIE METRUNEC AWARD	1,000.00	1,000.00
20242720	2024-10-30	LIVUN LTD.	IN00053569	MFC EQUIPMENT REPAIRS & WIPES	1,556.11	1,556.11
20242721	2024-10-30	MASSE, MELISSA	89042	PROGRAM SNACKS	549.20	549.20
20242722	2024-10-30	MERIT RECOGNITION INC. O/A, AWARDS UNLIMITED	89041	LAMINATE PLAQUE - MMETRUNEC A	51.40	51.40
20242723	2024-10-30	PENS.COM	101045305	PROMOTIONAL PENS FOR ADVERTI:	276.10	276.10
20242724	2024-10-31	RECEIVER GENERAL/SCS	1515	ACCT #640451399RI, OCT 2024 GARI	353.30	353.30
20242725	2024-10-31	RECEIVER GENERAL/SCS	1516	RP0002 - OCTOBER COUNCIL DEDL	3,673.69	3,673.69
20242726	2024-11-06	AMSC INSURANCE SERVICES	45339	NOV/24 BENEFITS INV #1978-2024-1'	23,193.22	23,193.22
20242727	2024-11-06	RBC COMMERCIAL AVION VISA/SCS	V334_55591 V437_583	LOWE - APPLE MONTHLY SUBSCRIF O'MALLEY AB MUNIS SUBSISTENCE,	4.19 1,632.66	2,040.94

70 7.1



TOWN OF GIBBONS

Cheque Listing For Council

2024-Nov-12
8:30:14AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20242727	2024-11-06	RBC COMMERCIAL AVION VISA/SCS	V450_1262	PINAULT AB MUNIS ACCOMOD/COMI	404.09	2,040.94
20242728	2024-11-06	RBC COMMERCIAL VISA/SCS	V205_343 V336_106794 V354_372 V369_320 V461_133 V569_152 V593_108 V594_57 V619_121 V629_142 V656_26 V660_60 V676_78 V699_34 V991_14	CHARTRAND-SHOP SUPPL/REPAIR I SANDAHL/AB MUNIS ACCOMODATIC MILLANTE/AB MUNIS ACCOMD/SUBS SCHMIDT-XPRESS TRAIN HOMETOV BAUDER-AB DEVELOP OFFICER COI PETERS- ARPA CONF/FCSS SUPPL/ DECK - EDMONTON GLOBAL (4) SUE BERRY - AB MUNIS ACCOMODATION POWLESLAND-PARTS ODR/GCC CO KOBZA- SUPPLEMENT KING RESALE PATTISON -KYLIE ICS 100 & LEADER EDMONDS-RMH PROGRAM EXP/AU JEFFREY - ADOBE & AMAZON MONT KOZAK-FUEL/AB MUNIS ACCOMOD/C YUSHCHYSHYN-AB MUNIS ACCOMC	2,352.68 956.77 584.78 1,409.88 903.30 1,526.38 88.57 496.78 247.04 102.35 124.13 1,873.87 78.72 465.82 391.30	11,602.37
20242729	2024-11-06	ROGERS COMMUNICATIONS CANADA INC.	1533 1534 1535 1536 1537 1538 1539 1540 1541 1542	1356 - PHONE / INTERNET CHARGES 0506 - PHONE / WIFI / FAX 1271 - INTERNET 4807 50 AVENUE 5858 - INTERNET 5004 51 AVE 3724 - GCC PHONES/ INTERNET / WI 1365 - INTERNET / PHONE / WIFI 480 4945- GCC INTERNET/WIFI 3275 - SECONDARY WIFI CONNECTI 3662 GFRC INTERNET 5751-FITNESS PHONE/ TV/ WIFI	173.25 223.55 173.25 173.25 173.25 186.85 173.25 173.25 173.25 360.15	1,983.30
20242730	2024-11-06	2100036 ALBERTA LTD. (REVIEW & FREE PRESS)	6372	ADVERTISE FRANCHISE FEES - OCT	428.40	428.40
20242731	2024-11-06	AIR LIQUIDE CANADA	78040757	3 SMALL CYLINDER CHARGES	37.11	37.11
20242732	2024-11-06	AMILIA ENTERPRISES INC.	1566673	OCTOBER 2024 CHARGES	1,266.00	1,266.00
20242733	2024-11-06	BARRICADES AND SIGNS	68906	4 VICIOUS DOG & 2 HIGH NOISE SIG	140.28	140.28
20242734	2024-11-06	BAUDER, LOUISE	135	SEPT 1 - OCT 31 2024 CONTRACT	7,975.00	7,975.00
20242735	2024-11-06	BEHREND'S BRONZE INC	241279	OUTDOOR COMMUNITY BOARD	31,397.07	31,397.07
20242736	2024-11-06	BROWNLEE LLP	575225	GMHL WEST LEASE ISSUES	1,217.90	1,217.90
20242737	2024-11-06	CANADIAN NATIONAL RAILWAY COMPANY	91764973	RR XING NOV/24	365.50	365.50
20242738	2024-11-06	DRIVEN REPAIR & MAINTENANCE LTD	118816	SAFETY INSPECTION PARTS & LABC	2,910.60	2,910.60
20242739	2024-11-06	GOODBRAND AUTO	3020	CHECK ENGINE LIGHT ON	241.50	241.50
20242740	2024-11-06	HERBOLD, MIKE	1075	TV FOR OFFICE TRAILER - WATERW	100.00	100.00
20242741	2024-11-06	KENNER MEDIA (EDMONTON) LTD.	1054-9083	OCT 2024 GIBBONS ANNUAL	2,680.65	2,680.65
20242742	2024-11-06	MACSWEEN, DAVID	23	TOWN CALL STRUCTURE FIRE MEAI	191.99	191.99
20242743	2024-11-06	METRIX GROUP LLP	DPD4471-4TH	4TH AUDIT BILLING FOR 2023	16,858.82	16,858.82
20242744	2024-11-06	MORINVILLE & DIST CHAMBER OF COMMERCE	11062024	MORINVILLE CHAMBER LUNCH - W.	35.00	35.00
20242745	2024-11-06	MUNICIPAL PLANNING SERVICES (2009) LTD.	1631	LAND USE BYLAW REVIEW	15,748.74	15,748.74
20242746	2024-11-06	P3 CAPITAL PARTNERS INC.	1829 1848	AUGUST 2024 ADVISORY SEPTEMBER 2024 ADVISORY	5,250.00 5,250.00	10,500.00
20242747	2024-11-06	PARKLAND CORPORATION	56112048	OCT/24 FUEL PURCHASES	1,717.36	1,717.36
20242748	2024-11-06	ROYAL CANADIAN LEGION BR. 226	491797	LIQUOR LICENCE & INSURANCE MU	190.00	190.00
20242749	2024-11-06	STEVENTON, KENDRA	33 34	ARPA CONFERENCE SUBSISTENCE HAZMAT AWARENESS COURSE	144.41 63.94	208.35
20242750	2024-11-06	STURGEON PLUMBING & HEATING 2018 INC	2091	INSTALL NEW TOILETS IN SPRAYPAI	451.50	451.50
20242751	2024-11-06	SUMMIT TRUCK EQUIPMENT LTD (CANADA)	0101696013	LEASE OF WESTERN STAR OCT 26 -	12,075.00	12,075.00

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TOWN OF GIBBONS

Cheque Listing For Council

2024-Nov-12
8:30:14AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20242752	2024-11-06	TOWN OF MORINVILLE	IVC14444	Q3 REGIONAL COP COST RECOVER	17,773.50	17,773.50
20242753	2024-11-06	TRINUS TECHNOLOGIES INC.	8840	NOVEMBER 2024 BILLING	10,808.55	10,808.55
20242754	2024-11-06	WOLF CREEK BUILDING SUPPLIES	726451 728029	POSTS & VARIOUS SCREWS FOR BC PARTS TO REPLACE BOARDWALK -	439.12 877.30	1,316.42
20242755	2024-11-06	ALICE MELNYK PUBLIC LIBRARY	2024-10-30-1	LOST BOOKS	7.99	7.99
20242756	2024-11-06	BON ACCORD PUBLIC LIBRARY	51847	LOST BOOK	17.99	17.99
20242757	2024-11-06	BUNT & ASSOCIATES ENGINEERING LTD.	51846	GIBBONS NEW SOUTH ASP TIA	3,214.31	3,214.31
20242758	2024-11-06	CELEBRATIONS FLARE CATERING	S1-877	CATERING - MURDER MYSTERY	598.50	598.50
20242759	2024-11-06	CONFIDENT CONSULTING FIRST AID TRAINING	0000001	HOME ALONE COURSE	819.00	819.00
20242760	2024-11-06	DERITER INVESTMENTS LTD.	17	SEPT 15 - OCT 14, 2024 SERVICES	5,775.00	5,775.00
20242761	2024-11-06	DOLLYWOOD FOUNDATION OF CANADA	18	DPIL - PROGRAMS	404.21	404.21
20242762	2024-11-06	GOVERNMENT OF ALBERTA	10-31-2024	LAND TITLES CHARGES OCT/24	30.00	30.00
20242763	2024-11-06	HIGHLINE ELECTRICAL CONSTRUCTORS LTD.	J0074-SEPT	LIGHTING HIGHWAY 28A	58,798.96	58,798.96
20242764	2024-11-06	NATURAL ASSETS INITIATIVE	1348	PARTICIPATE IN NATURAL ASSETS II	892.50	892.50
20242765	2024-11-06	RM PRECAST	18787	STEPS FOR PICKLEBALL & TENNIS (5,197.50	5,197.50
20242767	2024-11-07	RECEIVER GENERAL/SCS	1519 1520	RP0001- OCTO 20 - NOV 2 DEDUCTIC RP0002 - OCT 20 - NOV 2 DEDUCTIC	18,911.88 2,671.75	21,583.63
188	2024-10-25	OSBORNE, CINDY				
189	2024-10-25	ALLEN, JAMES R				
190	2024-10-25	LOWE, ERIC D				
191	2024-10-25	CHARTRAND, DENISE M				
192	2024-10-25	STEVENTON, CHRISTINE A				
193	2024-10-25	SCHMIDT, LAURA L				
194	2024-10-25	HERBOLD, MICHAEL W				
195	2024-10-25	PARISIAN, NOELLE J				
196	2024-10-25	PINAULT, CHRISTINA J				
197	2024-10-25	ADAMS, JIM W				
198	2024-10-25	TERLECKI, QUENTIN G				
199	2024-10-25	STEVENTON, KENDRA N				
200	2024-10-25	BRADLEY, HAILEY				
201	2024-10-25	NORRIS, ANTHONY J				
202	2024-10-25	PETERS, STEPHANIE G				
203	2024-10-25	PATTISON, TERRA L				
204	2024-10-25	POWLESLAND, JOEL F				
205	2024-10-25	LOCHRIE, JAMES D				
206	2024-10-25	FERGUSON, KYLIE				
207	2024-10-25	PARSONS, CURTIS				
208	2024-10-25	GINGELL, SUSAN				
209	2024-10-25	ANTONIUK, LUKAS				
210	2024-10-25	MOLNAR, BRAM				
211	2024-10-25	DURAND, BRETT M				

70



TOWN OF GIBBONS

Cheque Listing For Council

2024-Nov-12
8:30:14AM

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
212	2024-10-25	CHISHOLM, MACKENZIE				
213	2024-10-25	WIEBE, TRACEY				
214	2024-10-25	CORRY, TYLER				
215	2024-10-25	FAHLMAN, KATARINA				
216	2024-10-25	EVANS, JEANNE M				
217	2024-10-25	LOCKEN, JODY L				
218	2024-10-25	KUGLER, SARA E				
219	2024-10-25	RICHARDSON, ELIZABETH D				
220	2024-10-25	MAHONEY, SAMANTHA C				
221	2024-10-25	KOBZA, BROOKLYNN L				
222	2024-10-25	EDMONDS, RYAN A				
223	2024-10-25	SAUNDERS, MIKAYLA				
224	2024-10-25	BOETTGER, VALERIE				
225	2024-10-25	CONLEY, MICHELLE				
226	2024-10-25	TOWLE, KRISTEN				
227	2024-10-25	KNELLER, AVALYN				
228	2024-10-25	ANTONIUK, LILY				
229	2024-10-25	DUTKA, CARTER				
230	2024-10-25	SENTEN, EMILY				
231	2024-10-25	HEDSTROM, REESE				
232	2024-10-30	SANDAHL, NORMAN				
233	2024-10-30	HARRIS, AMBER C				
234	2024-10-30	BERRY, LORAIN M				
235	2024-10-30	MILLANTE, JAYCINTH J				
236	2024-10-30	DECK, DAN J				
237	2024-10-30	KOZAK, WILLIS				
238	2024-10-30	YUSHCHYSHYN, DALE				
239	2024-10-30	TOWLE, KRISTEN				
240	2024-11-05	EDMONDS, RYAN A				
241	2024-11-08	LOCKEN, JODY L				
242	2024-11-08	KUGLER, SARA E				
243	2024-11-08	RICHARDSON, ELIZABETH D				
244	2024-11-08	GIBBONS, DENISE A				
245	2024-11-08	KOBZA, JENNIFER L				
246	2024-11-08	MAHONEY, SAMANTHA C				
247	2024-11-08	KOBZA, BROOKLYNN L				
248	2024-11-08	EDMONDS, RYAN A				
249	2024-11-08	SAUNDERS, MIKAYLA				
250	2024-11-08	BOETTGER, VALERIE				
251	2024-11-08	KNELLER, AVALYN				

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TOWN OF GIBBONS

Cheque Listing For Council

2024-Nov-12
8:30:14AM

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
252	2024-11-08	ANTONIUK, LILY				
253	2024-11-08	DUTKA, CARTER				
254	2024-11-08	SENTEN, EMILY				
255	2024-11-08	HEDSTROM, REESE				
256	2024-11-08	COUTTS, CAROL				
257	2024-11-08	NIKLISSON, STEVEN				
258	2024-11-08	OSBORNE, CINDY				
259	2024-11-08	ALLEN, JAMES R				
260	2024-11-08	LOWE, ERIC D				
261	2024-11-08	CHARTRAND, DENISE M				
262	2024-11-08	STEVENTON, CHRISTINE A				
263	2024-11-08	SCHMIDT, LAURA L				
264	2024-11-08	HERBOLD, MICHAEL W				
265	2024-11-08	PARISIAN, NOELLE J				
266	2024-11-08	PINAULT, CHRISTINA J				
267	2024-11-08	ADAMS, JIM W				
268	2024-11-08	TERLECKI, QUENTIN G				
269	2024-11-08	STEVENTON, KENDRA N				
270	2024-11-08	BRADLEY, HAILEY				
271	2024-11-08	NORRIS, ANTHONY J				
272	2024-11-08	PETERS, STEPHANIE G				
273	2024-11-08	PATTISON, TERRA L				
274	2024-11-08	POWLESLAND, JOEL F				
275	2024-11-08	LOCHRIE, JAMES D				
276	2024-11-08	FERGUSON, KYLIE				
277	2024-11-08	PARSONS, CURTIS				
278	2024-11-08	GINGELL, SUSAN				
279	2024-11-08	ANTONIUK, LUKAS				
280	2024-11-08	MOLNAR, BRAM				
281	2024-11-08	DURAND, BRETT M				
282	2024-11-08	CHISHOLM, MACKENZIE				
283	2024-11-08	WIEBE, TRACEY				
284	2024-11-08	CORRY, TYLER				
285	2024-11-08	FAHLMAN, KATARINA				
286	2024-11-08	EVANS, JEANNE M				
287	2024-11-08	LOWE, ERIC D				
288	2024-11-08	WELLS, DYLAN R				
289	2024-11-08	DOUGLAS, NATHAN T				
290	2024-11-08	MACSWEEN, DAVID				
291	2024-11-08	PINAULT, CAMERON				

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TOWN OF GIBBONS

Cheque Listing For Council

2024-Nov-12
8:30:14AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
292	2024-11-08	BENSON, WILLIAM R				
293	2024-11-08	BARON, JORDAN				
294	2024-11-08	BARRETT, JASON				
295	2024-11-08	MYERS, KRISTOPHER				
296	2024-11-08	GENEAU, JAMIE				
297	2024-11-08	SENYCHYSHYN, ANDREW				
298	2024-11-08	POLLARD, SCOTT T				
299	2024-11-08	FUNSTON, LAYNE				
300	2024-11-08	WARNER, JAMES				
301	2024-11-08	SCHEEPERS, JUSTIN				
302	2024-11-08	PUCKETT, DUSTYN				
303	2024-11-08	GLOVER, TYLER				
304	2024-11-08	TOWLE, KRISTEN				
305	2024-11-08	STEVENTON, KENDRA				
306	2024-11-08	CHESTER, KENNEDY				
307	2024-11-08	ZEE, SPENCER				
308	2024-11-08	TESSIER, CLAYTON J				
309	2024-11-08	DUCHARME, JACOB				
310	2024-11-08	WIGSTON, ANDRE				
311	2024-11-08	RICE, ABIGAIL				
312	2024-11-08	MARTUSHEV, ALIX				

Total 547,550.98

*** End of Report ***

Report to Council



Date Submitted: November 13, 2024
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Amendments to Land Use Bylaw

Introduction

The purpose of this report is to present to Council the Amendments to the Land Use Bylaw since 2020 as requested.

Background

At the October 23, 2024, Regular Meeting of Council, Councillor Harris made the following motion:

Motion 24.277

Councillor Harris moved to direct Administration to bring forward any amendments to the Land Use Bylaw since January 2020 for the next Regular Meeting of Council.

MOTION CARRIED

Attached are the following amendments to the Land Use Bylaw PLU 8-06:

- PLU 2-20 DC-CI-1 District – Public Hearing held August 26, 2020, at 6:30 pm.
- PLU 3-20 Redistrict Pt ¼ SE 3-56-23-W4 – Public Hearing held August 26, 2020, at 6:45 pm.
- PLU 1-21 Intermunicipal Development Plan – Public Hearing held March 24, 2021, at 6:30 pm
- PLU 1-22 Redistrict SE 3-56-23-W4 RS to DC-CI-1 – Public Hearing held March 23, 2022, at 6:30 pm.
- PLU 3-22 DC-COT (Cottages District) – Public Hearing held on June 22, 2022, at 6:30 pm.
- PLU 4-22 Redistrict Lot 5, Block 1 Plan 0322750 to DC-COT – Public Hearing held on June 22, 2022, at 6:45 pm (recessed until 7:47 pm).

Options Available

1. That Council accept the Amendments to the Land Use Bylaw since 2020 report as information.
2. That Council advise Administration as to how it would like to proceed.

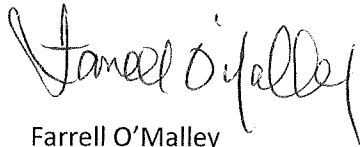
Report to Council

Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

1. That Council accept the Amendments to the Land Use Bylaw since 2020 report as information.

Submitted By:



Farrell O'Malley

CAO

BYLAW NO. PLU 2/20

Being a Bylaw of the Town of Gibbons in the Province of Alberta Amending Land Use Bylaw No. PLU 8/06, the Land Use Bylaw of the Town of Gibbons.

WHEREAS the Municipal Government Act R.S.A. 2000, as amended (“the Act”) provides that a Municipal Council may amend its Land Use Bylaw.

WHEREAS the Council of the Town of Gibbons wishes to amend its Land Use Bylaw as it affects certain lands.

NOW THEREFORE the Council of the town of Gibbons, duly assembled, enacts as follows.

1. Bylaw No. PLU8/06, the Land Use Bylaw of the Town of Gibbons, as amended, is hereby further amended as follows:
 - A. Subsections (1) and (2) of Section 1.5 of Part One are deleted in their entirety and replaced with the following:

“(1) For the purposes of this Bylaw, the Town of Gibbons is divided into the following Districts:

District Name	Symbol
Single Family Residential District	R-1
Single Family Residential District	R-1A
Single Family Residential District	R-1B
Single Family Small Lot Residential District	R-1C
Innovative Design Residential District	R-1D
Single Family Large Lot Residential District	R-S
Two Family Residential District	R-2
Medium Density Residential District	R-3
High Density Residential District	R-4
High Density Residential District	R-5
Manufactured Home Park Residential District	R-MHP
Direct Control	DC-1
Direct Control Residential District	DC-R-1
Direct Control Residential District	DC-R-2
Primary Commercial District	C-1
General Commercial District	C-2
Highway Commercial District	C-3
Industrial Commercial District	M-1
Direct Control Commercial Industrial District	DC-CI -1
Semi Public District	SP
Urban Reserve District	UR

(2) For the purposes of this Bylaw, the R-1, R-1A, R-1B, R-1C, R-1D, R-S, R-2, R-3, R-4, R-5, R-MHP, DC-R-1 and DC-R-2 District shall be considered to be Residential Districts, the C-1, C-2, C-3 and DC-CI-1 District shall be considered to be Commercial Districts and DC-1 shall be considered a District determined by Council.”

B. Subsection (1) of Section 3.5 of Part Three is hereby deleted in its entirety and replaced with the following:

“(1) The Development Authority shall receive and review all Development Permit applications within the DC-CI-1 District prior to being sent to the Council of the Town of Gibbons for their consideration to approve, approve with conditions or refusal.

C. Subsection (2) of Section 4.1 of Part Four is hereby deleted in its entirety and replaced with the following:

“(2) Notwithstanding Subsection (1) above, the only appeal lies in respect of the issuance of a development permit in the DC-1 District is to whether the Development Authority followed the direction of Council.

D. Part 4 of Schedule B is hereby amended by adding thereto the following after Section 4.10:

4.10c Direct Control DC-CI-1 District

All uses listed as permitted and discretionary in the Highway Commercial C-3 District and the Industrial M-1 District will be at the discretion of the Council of the Town of Gibbons.

Development Regulations

- (a) The siting and architectural appearance of all developments and the landscaping of the site shall be to the satisfaction of the Council of the Town of Gibbons in order that there shall be general conformity in such matters with adjacent developments and that there may be adequate protection afforded to the amenities of any adjacent residential uses.
- (b) Maximum Site Coverage – 75%
- (c) Minimum Front, Side and Rear yard setbacks will be at the discretion of the Council of the Town of Gibbons taking into account adequate provision is made for parking, loading, garbage, landscaping and emergency services.

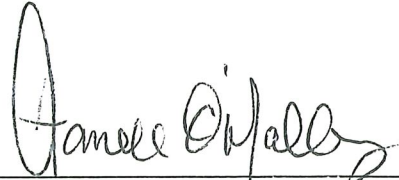
FIRST READING of BYLAW NO. granted this 22nd day of July 2020 A.D. by **Councillor McCann.**

SECOND READING of BYLAW NO. granted this 26th day of August 2020 A.D. by **Councillor Harris.**

THIRD AND FINAL READING of BYLAW NO. granted this 26th day of August 2020 A.D. by **Councillor Millante.**



Mayor, Dan Deck



CAO, Farrell O'Malley

BYLAW NO. PLU 3/20

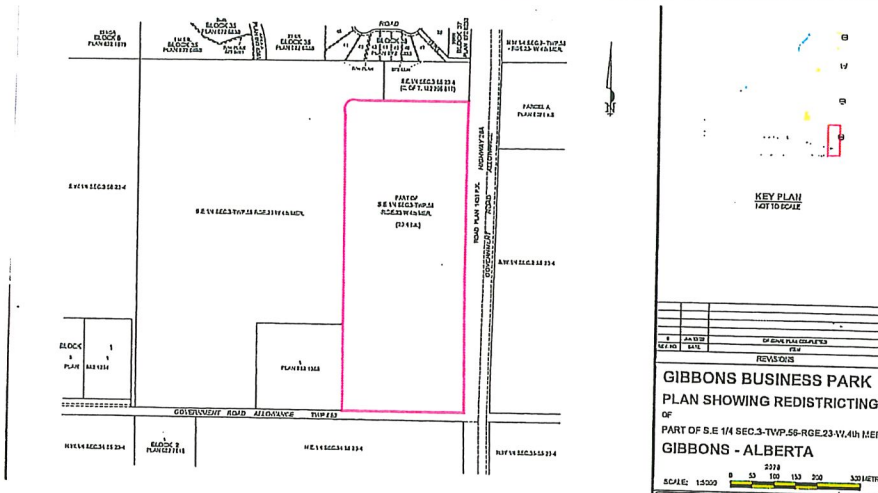
Being a Bylaw of the Town of Gibbons in the Province of Alberta Amending Land Use Bylaw No. PLU 8/06 of the Town of Gibbons

Pursuant to the Municipal Government Act, RSA 2000, and amendments thereto, the Council of the Town of Gibbons in the Province of Alberta, duly assembled enacts as follows:

That the Land Use Districts map attached and being part of the Land Use Bylaw of the Town of Gibbons, in the Province of Alberta be amended by redistricting:

Pt. S.E. ¼ 3-56-23-W4

From UR Urban Reserve District to DC-CI-1 Direct Control Commercial Industrial District



FIRST READING of BYLAW NO. granted this 22nd day of July, 2020 A.D. by Councillor Millante

SECOND READING of BYLAW NO. granted this 26th day of August 2020 A.D. by Councillor Woodger

THIRD AND FINAL READING of BYLAW NO. granted this 28th day of October, 2020 A.D. by Councillor Sandahl



Mayor, Dan Deck



CAO, Farrell O'Malley



TOWN OF GIBBONS

Intermunicipal Development Plan

Bylaw PLU 1/21

A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA, TO ADOPT AN INTERMUNICIPAL DEVELOPMENT PLAN FOR THE TOWN OF GIBBONS AND STURGEON COUNTY.

WHEREAS under provisions of the *Municipal Government Act*, being chapter M-26, Section 146.1 of the Revised Statutes of Alberta 2000 or thereof amended, Council may pass bylaws for municipal purposes.

AND WHEREAS: section 631 of the *Municipal Government Act* requires that municipalities that have common boundaries and that are not both members of a growth region adopt an intermunicipal development plan to include those areas of land lying within the boundaries of the municipalities as they consider necessary;

AND WHEREAS: the Act does not require municipalities to adopt an intermunicipal development plan with each other if they agree they do not require one, but where the Councils of the Town of Gibbons and Sturgeon County have recognized the need to cooperate in the planning of future land use an development along the shared common municipal boundary and therefore dee, it appropriate to establish and intermunicipal development plan;

AND WHEREAS: both Councils are satisfied that the intermunicipal development plan meets the requirements in Section 631 (8) of the Act;

NOW THEREFORE: the Council of the Town of Gibbons, in the province of Alberta, hereby enacts as follows:

1. **TITLE**

This bylaw may be cited as the "Intermunicipal Development Plan Bylaw".

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

2. SCHEDULE

- 2.1 The Intermunicipal Development Plan of the Town of Gibbons and Sturgeon County attached as schedule "A" is hereby adopted.
-

3. SEVERABILITY

- 3.1 Should any provision of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.
-

4. ENACTMENT

This Bylaw shall come into force and effect when it receives Third Reading and is duly signed thereof.

Read a first time this 10th of March 2021.

Read a second time this 25th of March 2021.

Read a third and final time this 14th of April 2021.



Dan Deck
Mayor



Farrell O'Malley
Chief Administrative Officer

Document History

Bylaw Adopted – Resolution #	21.123	Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

BYLAW 1545/21
STURGEON COUNTY AND TOWN OF GIBBONS
INTERMUNICIPAL DEVELOPMENT PLAN
STURGEON COUNTY, MORINVILLE, ALBERTA

A BYLAW OF STURGEON COUNTY, IN THE PROVINCE OF ALBERTA, TO ADOPT AN INTERMUNICIPAL DEVELOPMENT PLAN FOR STURGEON COUNTY AND THE TOWN OF GIBBONS.

WHEREAS, section 631 of the *Municipal Government Act*, RSA 2000 c M-26 (the Act) requires that municipalities that have common boundaries and that are not both members of a growth region adopt an intermunicipal development plan to include those areas of land lying within the boundaries of the municipalities as they consider necessary;

AND WHEREAS, the Act does not require municipalities to adopt an intermunicipal development plan with each other if they agree they do not require one but where the Councils of Sturgeon County and the Town of Gibbons have recognized the need to cooperate in the planning of future land use and development along the shared common municipal boundary and therefore deem it appropriate to establish an intermunicipal development plan;

AND WHEREAS, both Councils are satisfied that the intermunicipal development plan meets the requirements in 631(8) of the Act;

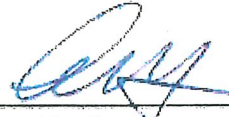
NOW THEREFORE, the Council of Sturgeon County, duly assembled, enacts as follows:

1. The Intermunicipal Development Plan of Sturgeon County and the Town of Gibbons, attached to this Bylaw as Schedule "A", is hereby adopted.
2. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the Bylaw is deemed valid.
3. This Bylaw shall come into force and take effect on upon being passed by the Councils of Sturgeon County and the Town of Gibbons.

Read a first time this 23rd day of March, 2021.

Read a second time this 13th day of April, 2021.

Read a third time this 13th day of April, 2021.



Alanna Hnatiw
MAYOR



Reagan McCullough
COUNTY COMMISSIONER (CAO)

April 15 2021
DATE SIGNED

Schedule "A"

Intermunicipal Development Plan

Town of Gibbons / Sturgeon County

March 11, 2021



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A. PURPOSE AND OBJECTIVES

- 1) Under requirements identified in the *Municipal Government Act*, the Town of Gibbons (the Town) and Sturgeon County (the County) have agreed to undertake the process for preparing and adopting an Intermunicipal Development Plan (IDP).
- 2) The Town and the County recognize that all municipalities are equals and have the right to growth and development.
- 3) The purpose of the IDP is to address the requirements listed within the *Municipal Government Act*, and to:
 - a) Establish a framework for sub-regional economic development;
 - b) Ensure there are is a mechanism for intermunicipal referrals and dispute resolution;
 - c) Develop land use policies that support agriculture and agricultural practices; and
 - d) Ensure good communication mechanisms and ongoing dialogue regarding planning and development matters exist between the Parties.

B. MUNICIPAL CONTEXT

Town of Gibbons

The Town covers an area of approximately 750.7 hectares (1855.0 acres), with a population of 3,159 (Federal Census, 2016). Gibbons is a town located in central Alberta, approximately 35 km north of Edmonton, along Highway 28A.

Sturgeon County

Sturgeon County's footprint of 2,090.13 square kilometers covers an area of approximately 209,013 hectares (516,482 acres). The County has varied land uses, ranging from agricultural, to heavy industrial, to country residential. Sturgeon County's current population is 20,506 (Municipal Census, 2019). The County surrounds five urban municipalities (the Towns of Bon Accord, Gibbons, Legal, Morinville and Redwater) and is home to ten hamlets/urban service areas, one First Nation Reserve, the Canadian Forces Base Edmonton, and the Villeneuve Airport. The County is one of the thirteen members of the Edmonton Metropolitan Board.

The Town and County are located in central Alberta, in accordance with the location indicated on Map 1: Sturgeon County Location Map and Map 2: Gibbons Location Map.

C. DEFINITIONS

- 1) In this IDP, words shall have the same meanings as in the *Municipal Government Act*, except that:
 - a) **Committee** means the Intermunicipal Committee established in the Intermunicipal Collaboration Framework between the Parties.
 - b) **Environmentally Significant Lands** means all lands within the Plan Area that are: (a) a swamp; (b) a gully, ravine or coulee; (c) an escarpment; (d) a natural drainage course; (e) riparian lands adjacent to the beds and shores of rivers, streams, creeks, watercourses and natural drainage courses; (f) wetlands; (g) lands subject to flooding, including Flood Risk Areas, floodways, and flood fringes; (h) unstable lands; (i) natural areas including forests, woodlands, meadows and prairies; or (j) contaminated lands. Areas identified as having environmentally significant features, per legislative description within the MGA, will be given the same level of review and significance as Environmentally Significant Lands.
 - c) **Intermunicipal Collaboration Framework** means the agreement entered into by Sturgeon County and the Town of Gibbons, pursuant to Part 17.2 of the *Municipal Government Act*.
 - d) **MGA** means the Alberta *Municipal Government Act, RSA 2000, c M-26*.
 - e) **Parties** means, collectively, Sturgeon County and the Town of Gibbons and **Party** means **either one of them**. Throughout this document, the Parties may also be referred to as the 'municipalities' or the 'Town and County.'
 - f) **Plan** means this Intermunicipal Development Plan adopted by the Parties. Throughout this document, the Plan may also be referred to as the 'IDP.'
 - g) **Plan Area** refers to the area of land identified within this Intermunicipal Development Plan that requires specific action by the Parties to address future planning proposals, noted in Section O of this document (see Map 3).
 - h) **Shall** means obligatory direction.

D. FUTURE GROWTH & ECONOMIC DEVELOPMENT

- 1) The Parties shall continue to encourage agricultural activity in the Plan Area.
- 2) Notwithstanding the clause above, the Parties agree to work together to promote and support economic development that benefits both municipalities. Should future developments be proposed which may be mutually beneficial, the Parties agree to jointly evaluate the proposal in a timely and efficient manner.

E. LAND USE POLICIES

- 1) The Parties agree that the long-term land use planning concept for the Plan Area is consistent with the land use designations depicted on Map 4. To reference current land use designations, please see Sturgeon County's Land Use Bylaw.
- 2) The predominant land use within the Plan Area shall remain Agricultural - General, as identified within the County's Land Use Bylaw. Any amendments to land uses within the Plan Area shall be referred to the Town, per Section J of this IDP.
- 3) The County's Land Use Bylaw governs existing land uses in the Plan Area.
- 4) In considering subdivision and development proposals within the Plan Area, the County's subdivision and development authorities will ensure that the proposed subdivision and/or development conforms to the Sturgeon County Land Use Bylaw.
- 5) Buffers or similar mechanisms to mitigate potential conflict between incompatible uses shall be required by the County where appropriate.
- 6) The Parties agree to jointly discuss ways to cooperate with Provincial and Federal agencies and utility providers to help facilitate the efficient delivery of infrastructure and services that are of a mutual benefit.
- 7) Location of new Confined Feeding Operations or manure storage facilities within the Plan Area shall be in accordance with the Sturgeon County Municipal Development Plan and require approval per the Natural Resource Conservation Board (NRCB) pursuant to the *Alberta Agricultural Operations Practices Act* (AOPA) and associated regulations. In the spirit of collaborative land use planning and reducing the potential for land use conflict, the County shall refer to the Town all NRCB referrals received regarding potential new or expanding confined feeding operations in the Plan Area, and the County shall incorporate into its response to NRCB any comments received from the Town.
- 8) An Area Structure Plan will be required for any multi-lot subdivisions in the Plan Area. Multi-lot subdivisions shall be considered to be any subdivision which will create five or more lots in addition to the remnant parcel, on a quarter section, excluding quarter sections containing both a farmstead/undeveloped country residential site and fragmented parcel. Area Structure Plans shall meet all Provincial requirements.
- 9) All future Area Structure Plans should also contemplate:
 - a) A regional trail network, connecting points of interest within the Town and County;
 - b) Environmental reserve locations along water bodies, water courses, and natural features;
 - c) Municipal reserve locations to ensure future provision of schools and community amenities; and
 - d) Additional land use planning considerations as deemed necessary by the County and Town.

- 10) In considering subdivision and development permit applications in the Plan Area, the County will ensure the proposed development is compatible with adjacent uses.
- 11) The following land use provisions will apply within the Plan Area.
 - a) As the Plan Area is governed by the County's Land Use Bylaw, municipal reserve will be collected as referred in the County's subdivision application process.
 - b) Within the Plan Area if environmental reserve is dedicated, it shall be dedicated to protecting lands not suitable for development and to reduce impacts on environmentally significant lands.

F. ENVIRONMENTAL MATTERS

- 1) All agricultural operators and other users are encouraged to continue best practices to maintain high standards of water quality.
- 2) Land use and development in a floodway is generally discouraged unless for the purpose of a park or a trail. Areas identified to be environmentally significant for a drainage course will be protected unless otherwise stated within the MGA.
- 3) Landowners and residents are encouraged to follow water conservation and watershed stewardship practices, as established by their respective municipality.
- 4) The Parties will endeavour to ensure that all sources of potable water supply within their respective jurisdictions are protected and meet provincial guidelines for water quality.
- 5) The Parties agree that development of lands within the Plan Area may impact environmentally significant lands. Development proposals in these areas may be required to:
 - a) Conduct an environmental impact assessment (EIA); and
 - b) Contact Alberta Environment and Parks regarding the development.
- 6) Within the County, development setbacks from waterbodies and watercourses shall be enforced as per the County's Land Use Bylaw and Municipal Development Plan.

G. MUNICIPAL SERVICING

- 1) Lands required for future utility and servicing right-of-way, as identified through the mutual agreement of the Parties, shall be protected at the time of subdivision and development. To this end, utility corridors shall be identified in future area structure plans.

- 2) Natural and man-made drainage courses that support the overall management of storm water within the Plan Area shall be protected at the time of subdivision or development. To this end, storm water drainage courses shall be identified within future Area Structure Plans and the Parties may require additional studies and drainage plans.
- 3) Should the Town require land located within the County for future utility expansion, the County will endeavour to protect the lands for that purpose.
- 4) For developments located within the Plan Area requiring, or proposed to require, municipal services from the Town, the County will submit the relevant portions of the development agreement, including full details on servicing standards and anticipated volumes, for the Town's approval.
- 5) The Parties agree that potential joint servicing opportunities will be evaluated on the merits of an individual development proposal and based on a business case submitted by the initiating Party. Should the opportunities be deemed mutually acceptable, the Parties agree to enter into a joint servicing agreement for said services (including but not limited to developments requiring water, wastewater, and natural gas services in the Plan Area).

H. TRANSPORTATION SYSTEMS

- 1) The Parties will work together to ensure that a safe and efficient transportation network is developed and maintained to service residents and businesses within the Plan Area. The Parties will also cooperate on the development of all future Transportation Master Plans.
- 2) When subdivisions are approved in the Plan Area, all right-of-way requirements will be secured to ensure that long-term transportation and road plans can be implemented when warranted.
- 3) The Parties agree to plan regional roads collaboratively. Road closure applications and road realignments will be discussed jointly prior to municipal approval.

I. RESOURCE DEVELOPMENT & UTILITY CORRIDORS

- 1) The Parties will work with representatives from industry including, but not limited to, oil and gas and telecommunication industries to promote resource infrastructure development which does not negatively impact existing and/or future development within the Plan Area.
- 2) The Parties agree to refer all oil and gas infrastructure and telecommunication infrastructure related applications in the Plan Area to the other municipality for review and comment.
- 3) The Parties support the development of broadband and communications infrastructure in the Plan Area and region. As such, the Parties will work collaboratively to promote and encourage broadband and communications infrastructure.

J. COMMUNICATION AND REFERRAL PROCESS

- 1) The Parties agree that the County will refer to the Town the following planning proposals within the Plan Area, per the following chart. The Parties additionally agree that the Town will respond to the County on referrals within the maximum response period as identified in the following chart:

Planning Proposal Type	Maximum Response Period
a) Municipal Development Plans and Municipal Development Plan amendments	21 calendar days
b) Area Structure Plans, Area Redevelopment Plans, and amendments	21 calendar days
c) Land Use Re-designations	21 calendar days
d) Subdivisions	21 calendar days
e) Discretionary Development Permits	21 calendar days
f) Road Access/Use, Road Closures, and Road Realignment	21 calendar days

- 2) The Parties agree that the Town will refer to the County the following planning proposals for any Town lands abutting the Plan Area, per the following chart. The Parties additionally agree that the County will respond to the Town on referrals within the maximum response period as identified in the following chart:

Planning Proposal Type	Maximum Response Period
a) Municipal Development Plans and Municipal Development Plan amendments	21 calendar days
b) Area Structure Plans, Area Redevelopment Plans and amendments	21 calendar days
c) Discretionary Development Permits	21 calendar days
d) Land-use Redesignations	21 calendar days
e) Road Access/Use, Road Closures and Road Realignment	21 calendar days
f) Subdivisions	21 calendar days

- 2) The response period indicated in sections J(1) and J(2) may be extended upon notification in writing by the responding Party.
- 3) The Parties shall strive, to the best of their ability and knowledge, to refer all notices of federal, provincial, and municipal government projects within the Plan Area to the other Party.

K. PLAN ADMINISTRATION AND IMPLEMENTATION

1) Approving Authorities:

- a) Each Party shall follow and implement the objectives and policies of this Plan and shall make amendments, as necessary, to ensure their statutory plans are consistent with this Plan and their Land Use Bylaws and that their other planning documents and procedures facilitate implementation of this Plan.

2) Plan Amendments and Repeal:

- a) An amendment to this IDP may be proposed by either Party. An amendment to the IDP proposed by a landowner shall be made to the municipality in which the subject land is located.
- b) An amendment to this IDP has no effect, unless adopted by both municipalities by bylaw in accordance with the MGA.
- c) In the event that either Party determines this IDP is no longer acceptable, either Party may initiate the process to repeal this Plan. The following process shall be followed:
 - i) Either Party may give the other Party written notice of its intention to repeal and replace this IDP.
 - ii) Within thirty (30) days of the above written notice, a Committee meeting shall be scheduled. The Committee meeting shall occur no later than sixty (60) days from the date the written notice is registered.
 - iii) Following the Committee meeting, the Party initiating the repeal procedure may withdraw its intention by giving written notice to the other Party.
 - iv) If repeal proceedings are to advance, the Parties shall initiate the development of, and adopt, a new IDP in accordance with the MGA to repeal and replace the current IDP.

3) Plan Review:

- a) Once every four years, commencing no later than 2024, the IDP will be reviewed by the Committee to confirm or recommend amendment of any IDP policies. The Committee will prepare recommendations for consideration by the municipal Councils.

L. ANNEXATION

- 1) The Plan Area is not representative of any future annexation plans between the Parties, and generally that:
 - a) at this time the Town has sufficient land within its current boundary;
 - b) if the Town intends to propose annexation in the future it will do so based on demonstrated need by developing a Growth Study; and

- c) it is the mutual intent of the Parties to endeavour to reach an agreement on any future annexation prior to formal application.

M. DISPUTE RESOLUTION

- 1) The Parties commit to resolving any disputes under the Intermunicipal Development Plan in a non-adversarial, informal, and cost-efficient manner.
- 2) The Parties agree to make all reasonable efforts to resolve any disputes by negotiation and agree to provide open and timely disclosure of relevant facts, information, and documents to facilitate negotiations.
- 3) When a Party believes there is a dispute under the Intermunicipal Development Plan and wishes to engage in dispute resolution, the Party must give written notice of the matters under dispute to the Chief Administrative Officer of the other Party to attempt to negotiate a resolution to the dispute.
- 4) If a dispute cannot be resolved to the satisfaction of the Parties within thirty (30) calendar days of the dispute being referred to the Chief Administrative Officers, the dispute will be referred to the Committee to attempt to negotiate a resolution to the dispute.
- 5) If a dispute cannot be resolved to the satisfaction of the Parties within sixty (60) calendar days of the dispute being referred to the Committee, the dispute will be referred to the Councils of both Parties.
- 6) If a dispute cannot be resolved to the satisfaction of the Parties within sixty (60) calendar days of the dispute being referred to the Councils of the Parties, the dispute will be referred to a mediator acceptable to both Parties, unless the Parties mutually agree not to mediate the dispute. The costs of mediation shall be shared equally between the Parties.
- 7) Mediation shall be completed in a timely and efficient manner. If the dispute has not been resolved to the satisfaction of the Parties within three (3) months after the appointment of a mediator, and the Parties have not mutually agreed to extend the term of mediation, the mediation is deemed unsuccessful and shall be terminated.
- 8) If a dispute cannot be resolved through the above noted process, a Party may, if applicable, appeal the matter to the Land and Property Rights Tribunal in accordance with Section 690 of the *Municipal Government Act*, or notify the Minister of Municipal Affairs of the dispute and request the Minister to refer the matter to the Land and Property Rights Tribunal for its recommendations in accordance with Part 12 of the *Municipal Government Act*.

N. CORRESPONDENCE

1) Written notice under this Plan shall be addressed as follows:

a) In the case of the Sturgeon County to:
Sturgeon County
c/o Chief Administrative Officer
9613-100 Street
Morinville, Alberta T8R 1L9

b) In the case of the Town of Gibbons to:

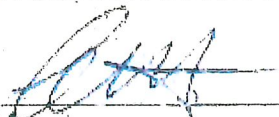
Town of Gibbons
c/o Chief Administrative Officer
4807 50 Avenue, Box 68
Gibbons, Alberta T0A 1N0

2) In addition to section N(1), notices may be sent by electronic mail to the Chief Administrative Officer of each municipality. If an email is received after 5PM on a Friday, it shall be deemed to be received the following business day.


IN WITNESS WHEREOF the Parties have affixed their corporate seals as attested by the duly authorized signing officers of the Parties signed this 15 day of April, 2021 at Morinville, Alberta.

STURGEON COUNTY

TOWN OF GIBBONS



Mayor



Date: Deck (May 19, 2021 14:52 MDT)
Mayor



Chief Administrative Officer
Bylaw No. 1545/21



Farrell O'Malley (May 11, 2021 19:50 MDT)
Chief Administrative Officer
Bylaw No.: PLU-1-21

O. MAPS

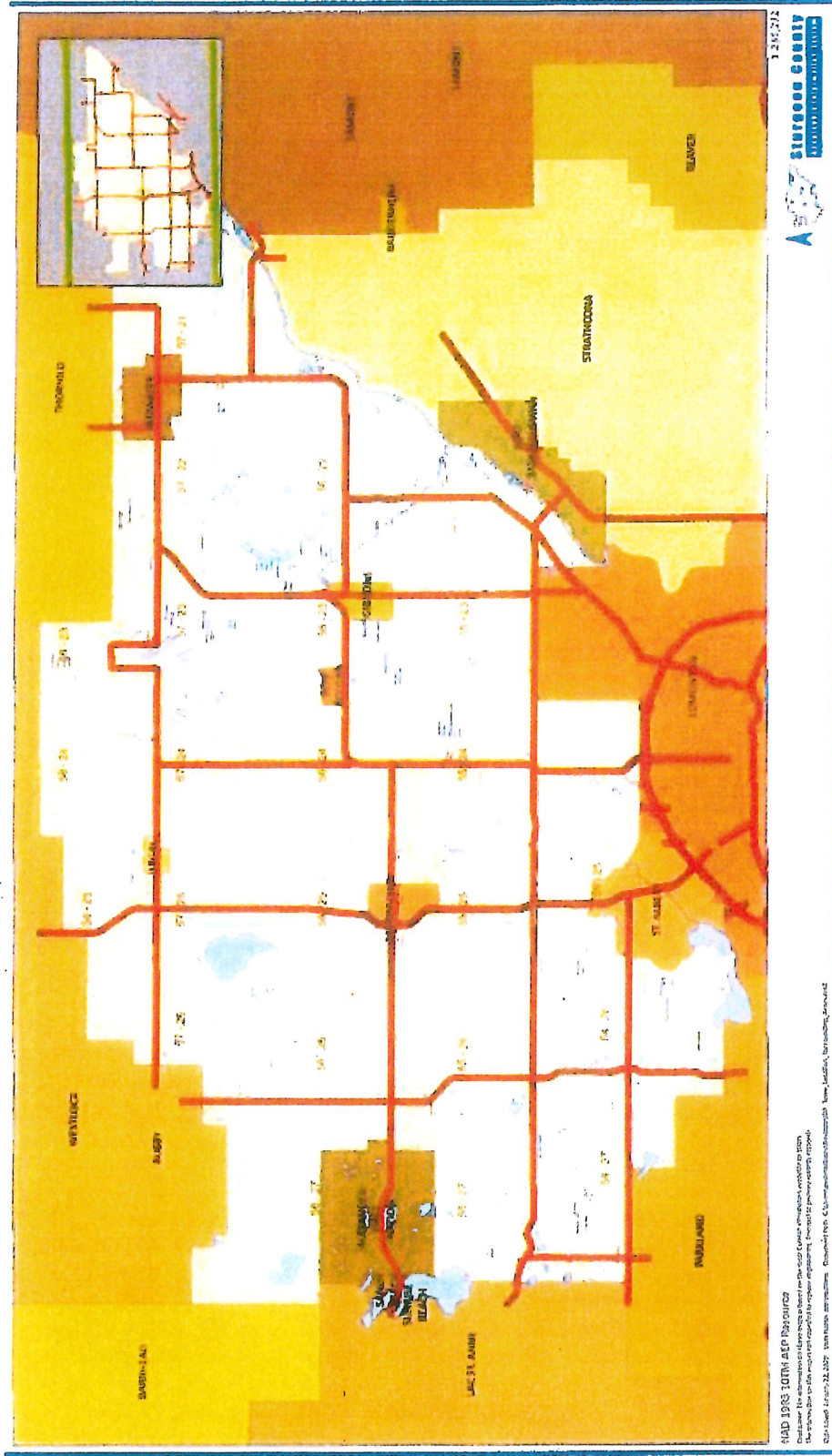
Map 1: Sturgeon County Location

Map 2: Gibbons Location

Map 3: Plan Area

Map 4: Land Use Concept Map (for up-to-date Land Use Designations please see Sturgeon County's Land Use Bylaw)

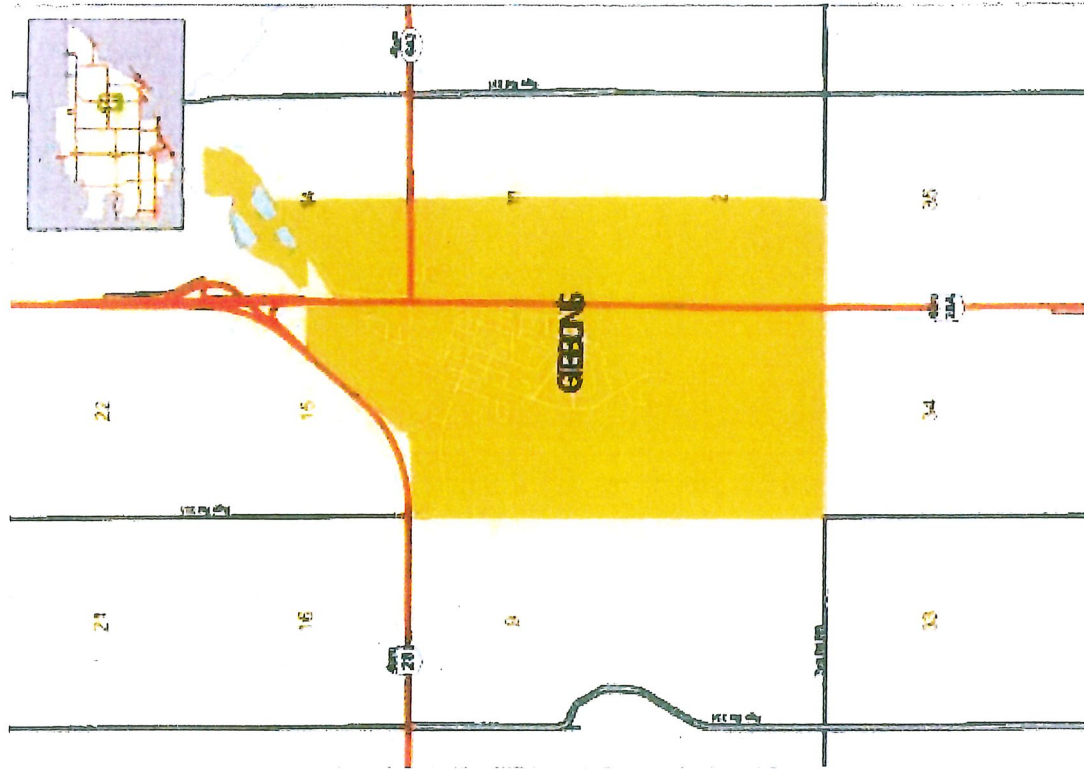
Map 1: Sturgeon County Location



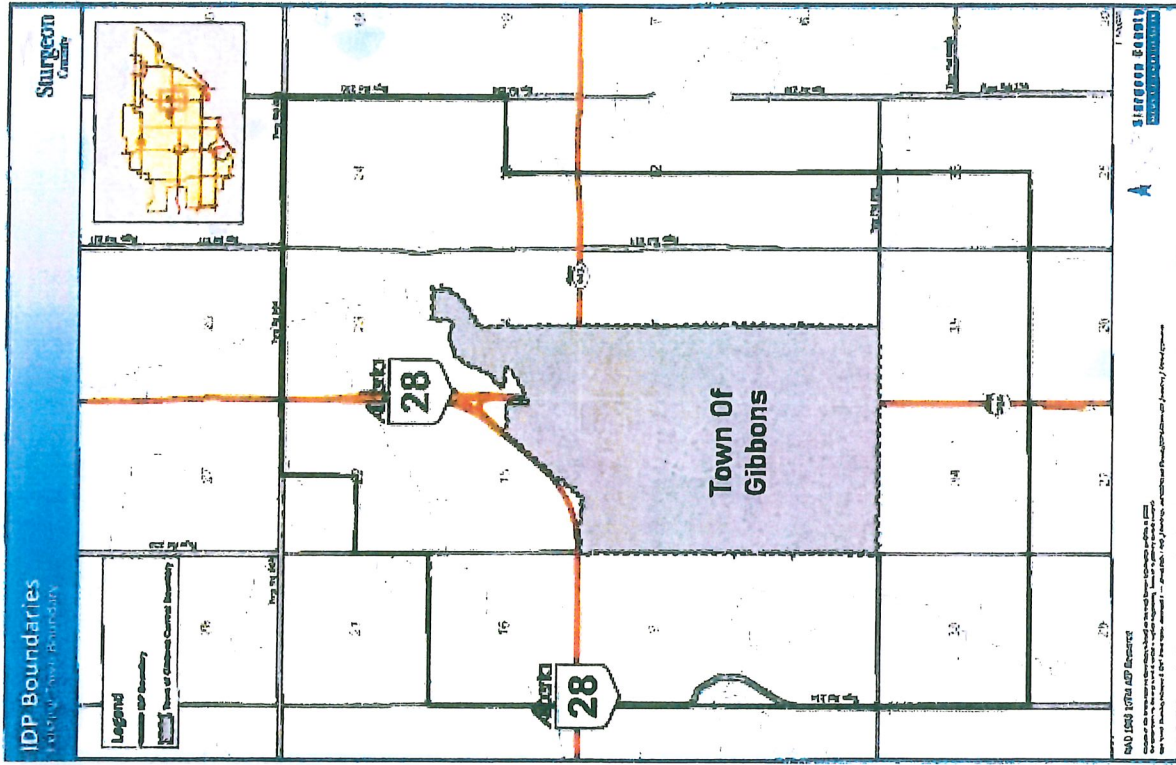
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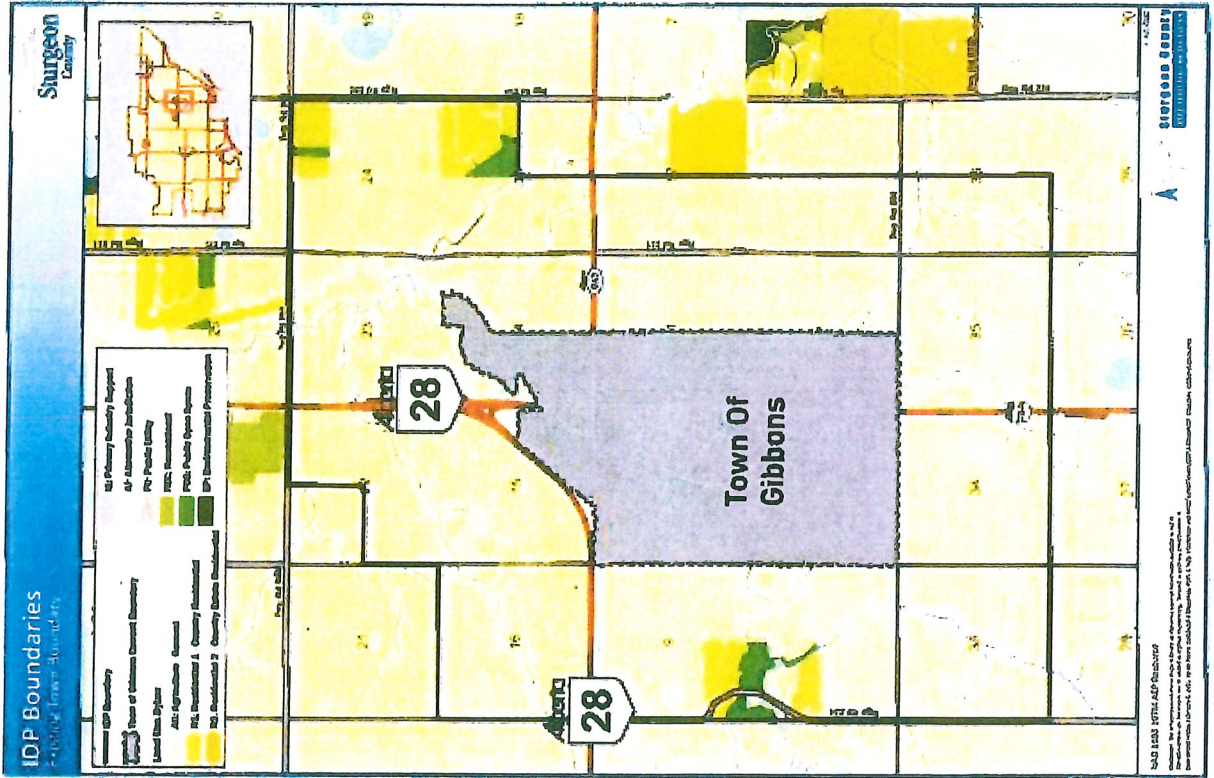
Map 2: Gibbons Location



Map 3: Plan Area



Map 4: Land Use Concept Map





TOWN OF GIBBONS

BYLAW NO. PLU 01/22

A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA AMENDING LAND USE BYLAW NO. PLU 8/06, THE LAND USE BYLAW OF THE TOWN OF GIBBONS.

WHEREAS the Municipal Government Act R.S.A. 2000, as amended (“the Act”) provides that a Municipal Council may amend its Land Use Bylaw.

WHEREAS the Council of the Town of Gibbons wishes to amend its Land Use Bylaw as it affects certain lands.

NOW THEREFORE the Council of the town of Gibbons, duly assembled, enacts as follows.

1. TITLE

This bylaw may be cited as the “Bylaw PLU 01/22 Land Use Bylaw PLU 8/06 Amendment”.

2. BYLAW AMENDMENTS

Bylaw No. PLU 8/06, the Land Use Bylaw of the Town of Gibbons, as amended, is hereby further amended as follows:

A. Part Three, Section 3.5 is hereby amended as follows:

Subsection (1) of deleted in its entirety and replaced with the following:

(1) *The Development Authority shall receive, review, consider and decide on all development permit applications with the exception of all Direct Control Districts.*

The addition of the following after subsection (1) and renumbering all subsequent subsections accordingly:

(2) *The Development Authority shall receive and review all development permit applications for all Direct Control Districts prior to being sent to the Council of the Town of Gibbons for their consideration to approve, approve with conditions or refuse.*

B. Part Four, Section 4.1 is hereby amended as follows:

Bylaw Adopted – Resolution #	March 23-22 22.083	Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

Subsection (2) is hereby deleted in its entirety and replaced with the following:

- (2) *Notwithstanding Subsection (1) above, no appeal lies in respect of the issuance of a development permit for a permitted use unless the provisions of this Bylaw were relaxed, varied, or misinterpreted.*
- C. Part Four, Section 4.1 is further amended by the addition of the following after subsection (4):
 - (5) *Despite Subsections (1), (2), (3) or (4) above, if a decision with respect to a development permit application in a direct control district,*
 - (a) *is made by a council, there is no appeal to the subdivision and development appeal board, or*
 - (b) *is made by a development authority, the appeal is limited to whether the development authority followed the directions of council, and if the subdivision and development finds the development authority did not follow the directions it may, in accordance with the directions, substitute its decision for the development authority's decision.*
- D. Land Use Bylaw PUL 8/06, Schedule "A" Land Use District Map is hereby amended by rezoning Pt. SE 3-56-23-W4 from Single Family Large Lot Residential (R-S) to Direct Control Commercial Industrial District (DC-CI-1) as shown on the attached Schedule "A".

3. SEVERABILITY

Should any provision of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.

4. ENACTMENT

This Bylaw shall come into force and effect when it receives Third Reading and is duly signed thereof.

Read a first time this 9th of February 2022.

Read a second time this 23rd of March 2022.

Read a third and final time this 23rd of March 2022.



Mayor

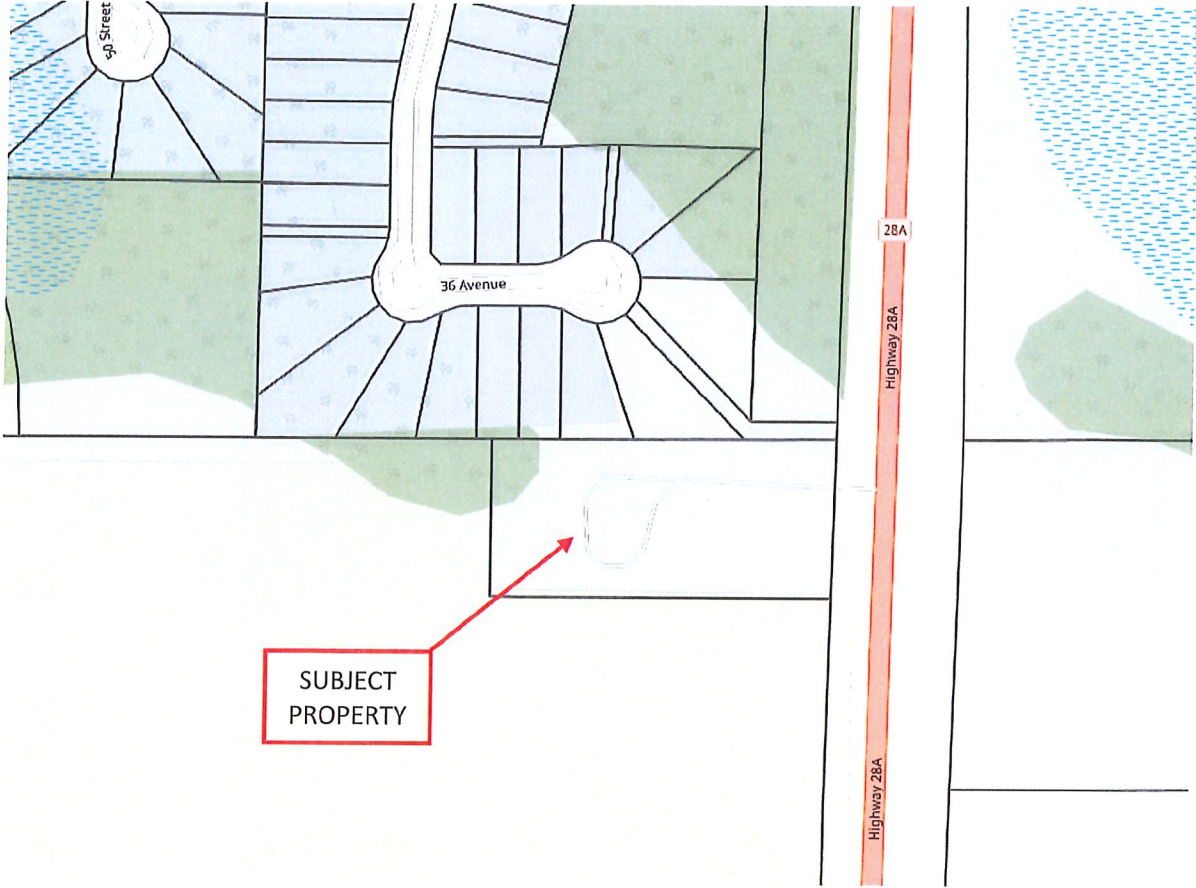


Chief Administrative Officer

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

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BYLAW 01/22
 SCHEDULE "A"
 Pt. SE 3-56-23-W4



Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

70



TOWN OF GIBBONS

Land Use Bylaw - PLU 8/06 Amendment - Direct Control Cottage (DC-COT) District

Bylaw PLU 03-22

A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA AMENDING LAND USE BYLAW NO. PLU 8/06, THE LAND USE BYLAW OF THE TOWN OF GIBBONS TO ADD THE DIRECT CONTROL COTTAGE (DC-COT) DISTRICT.

WHEREAS the Municipal Government Act R.S.A. 2000, as amended ("the Act") provides that a Municipal Council may amend its Land Use Bylaw.

WHEREAS the Council of the Town of Gibbons wishes to amend its Land Use Bylaw as it affects certain lands.

NOW THEREFORE the Council of the Town of Gibbons, duly assembled, enacts as follows.

1. TITLE

This bylaw may be cited as the "Land Use Bylaw No. PLU 8/06 Amendment - Direct Control Cottage (DC-COT) District".

2. DEFINITIONS

Add the following to the interpretation list in Section 1.3

"Single Family Cottage" means a smaller, single detached dwelling which conforms to the minimum and maximum square footage requirements in the applicable district and, which is placed on a permanent foundation that conforms to the Development Authority.

3. ESTABLISHMENT OF DISTRICTS

Subsections (1) and (2) of Section 1.5 of Part One are deleted in their entirety and replaced with the following:

Document History

Table with 4 columns: Bylaw Adopted - Resolution #, Date, Bylaw Repealed, Date to be Reviewed

“(1) For the purposes of this Bylaw, the Town of Gibbons is divided into the following Districts:

District Name	Symbol
Single Family Residential District	R-1
Single Family Residential District	R-1A
Single Family Residential District	R-1B
Single Family Small Lot Residential District	R-1C
Innovative Design Residential District	R-1D
Single Family Large Lot Residential District	R-S
Two Family Residential District	R-2
Medium Density Residential District	R-3
High Density Residential District	R-4
High Density Residential District	R-5
Manufactured Home Park Residential District	R-MHP
Direct Control	DC-1
Direct Control Cottage District	DC-COT
Direct Control Residential District	DC-R-1
Direct Control Residential District	DC-R-2
Primary Commercial District	C-1
General Commercial District	C-2
Highway Commercial District	C-3
Industrial Commercial District	M-1
Direct Control Commercial Industrial District	DC-CI -1
Semi Public District	SP
Urban Reserve District	UR

(2) For the purposes of this Bylaw, the R-1, R-1A, R-1B, R-1C, R-1CC, R-1D, R-S, R-2, R-3, R-4, R-5, R-MHP, DC-CC, DC-R-1 and DC-R-2 Districts shall be considered to be Residential Districts, the C-1, C-2, C-3 and DC-CI-1 District shall be considered to be Commercial Districts and DC-CC shall be considered a District determined by Council.”

4. DIRECT CONTROL COTTAGE (DC-COT) DISTRICT

The purpose of this district is to provide high-quality single-family cottages that enjoy the beauty of the Sturgeon River Valley while maintaining the environmental integrity of the river valley. In this district all homes shall be oriented such that the main areas of the home and decks face the river valley, and the street side of the home shall include such features as porches or verandas, clearly visible entranceway and at least one prominent window.

- 1) Permitted and Discretionary Uses
 - a) Permitted Uses
 - i. Single Family Cottages
 - ii. Accessory buildings or uses accessory to permitted uses
 - iii. Public Uses

Document History

Bylaw Adopted – Resolution #	June 22, 2022 – 22.177	Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

iv. Public Utilities

- b) Discretionary Uses
 - (i) Home occupations – minor

(2) Development Regulations

- a) Minimum Parcel Area – 278.7 m² (3000 ft²)
- b) Maximum Site Coverage – 50%
- c) Maximum Building Height – 10 m (32.8 ft)

d) Minimum Ground Floor Area

i. Single Family Cottages

(1)	1 storey	83.6 m ²	(900 ft. ²)
(2)	1 ½ storey floor	61.3 m ²	(660 ft. ²)
	1 ½ storey half storey	22.3 m ²	(240 ft. ²)
(3)	2 storey each floor	61.3 m ²	(660 ft. ²)

ii. Other uses – at the discretion of the Development Officer

e) Maximum Total Floor Area

i. Single Family Cottages

(1)	1 storey	111.4 m ²	(1200 ft. ²)
(2)	1 ½ storey	148.6 m ²	(1600 ft. ²)
(3)	2 storey	148.6 m ²	(1600 ft. ²)

ii. Where a Single Family Cottage includes an attached garage, the maximum floor area shall be at the discretion of the Development Officer

iii. Other uses – at the discretion of the Development Officer

f) Minimum Required Front Yard

The minimum required front yard shall be at the discretion of the Development Authority; however, in no case shall the Development Authority allow front yard of less than 6.0 m (19.7ft)

g) Minimum Required Side Yard - 1.5m (5 ft)

h) Minimum Required Rear Yard

The minimum required rear yard shall no of less than 4.5 m (15 ft). No permanent foundations of any type shall be permitted within this setback.

(3) Other Regulations

Document History

Bylaw Adopted – Resolution #	June 22, 2022 – 22.177	Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

- a) Notwithstanding Section 2.6(4), in this district all accessory buildings and garages will be constructed in the front yard between the primary building and roadway.
- b) No in-ground pools, water features, or underground sprinkler systems are permitted in this district.
- c) No accessory building shall have a height greater than that of the primary building.
- c) Identical homes with similar front elevations must be separated by a minimum of one parcel unless finishing treatments (building materials and colour patterns) are substantially different to the satisfaction of the Development Authority.
- d) Side windows shall be arranged to keep the incident of windows facing each other to a minimum in the above grade floors. No window shall face directly into a bedroom area. Obscured glass shall be used in any bathroom where it faces a window in an adjoining residence.
- e) All Cabin/Cottage homes shall comply with all aspects of the Safety codes Act and the Alberta Building Code.

12. SEVERABILITY

Should any provision of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.

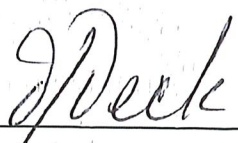
13. ENACTMENT

This Bylaw shall come into force and effect when it receives Third Reading and is duly signed thereof.

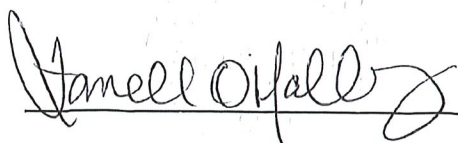
Read a first time this 11th of May 2022.

Read a second time this 22nd of June 2022.

Read a third and final time this 22nd of June 2022.



Mayor



Chief Administrative Officer

Document History

Bylaw Adopted – Resolution #	June 22, 2022 – 22.177	Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	



TOWN OF GIBBONS

Land Use Bylaw No. PLU 8/06, Schedule "A" Land Use District Map Amendment

Bylaw PLU 04-22

A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA, AMENDING LAND USE BYLAW NO. PLU 8/06 OF THE TOWN OF GIBBONS, SCHEDULE "A" LAND USE DISTRICT MAP

WHEREAS the Municipal Government Act R.S.A. 2000, as amended ("the Act") provides that a Municipal Council may amend its Land Use Bylaw.

WHEREAS the Council of the Town of Gibbons wishes to amend its Land Use Bylaw as it affects certain lands.

NOW THEREFORE the Council of the Town of Gibbons, duly assembled, enacts as follows.

1. TITLE

This bylaw may be cited as the "Land Use Bylaw No. PLU 8/06, Schedule "A" Land Use District Map Amendment".

2. OBJECTIVE

Amend Land Use Bylaw PUL 8/06, Schedule "A" - Land Use District Map to redistrict Lot 5, Block 1, Plan 032 2750 from Single Family Large Lot Residential (R-S) District to Direct Control Cottage District (DC-COT) District as shown on the attached Schedule "A".

3. SEVERABILITY

Should any provision of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.

Document History

Bylaw Adopted – Resolution #	July 27, 2022 22.203	Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

90

4. ENACTMENT

This Bylaw shall come into force and effect when it receives Third Reading and is duly signed thereof.

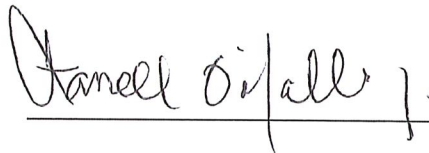
Read a first time this 11th of May 2022.

Read a second time this 22nd of June 2022

Read a third and final time this 27th of July 2022



Mayor



Chief Administrative Officer

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

BYLAW 04-22
 SCHEDULE "A"
 LOT 5 BLOCK 1 PLAN 032 2750



Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

Handwritten signature or initials.

Request for Decision



Date Submitted: November 13, 2024
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Returning Officer and Substitute Returning Officer – 2025 Municipal Election

Introduction

The purpose of this report is to respectfully request that Council appoint a Returning Officer and a Substitute Returning Officer for the 2025 Municipal Election.

Background

As Council is aware, a returning officer is required to conduct the Municipal Election for the 2025 Municipal Election. As is required by the *Local Elections Authority Act*, a Returning Officer must be appointed by Council. The appointment of a Substitute Returning Officer would assume the roles and responsibilities of the Returning Officer in their absence.

The Local Authorities Election Act has been amended since the 2017 Municipal Election. The act now allows for a Nomination Period beginning on January 1 of the election year and closes at noon on Nomination Day. All nominations must be reviewed and accept by the Returning Officer.

Administration is recommending that Chris Pinault be appointed as Returning Officer and that Terra Pattison and Kylie Ferguson be appointed as Substitute Returning Officers.

Options Available

1. That Council appoint Chris Pinault be appointed as Returning Officer and that Terra Pattison and Kylie Ferguson be appointed as Substitute Returning Officers for the October 20, 2025, election.
2. That Council advise Administration as to how it would like to proceed.

Recommendation for Action

Administration would like to respectfully request that Council consider to the following recommendation;

1. That Council appoint Chris Pinault be appointed as Returning Officer and that Terra Pattison and Kylie Ferguson be appointed as Substitute Returning Officers for the October 20, 2025, election.

Submitted By:

A handwritten signature in black ink that reads "Farrell O'Malley". The signature is written in a cursive style.

Farrell O'Malley

CAO

Report to Council



Date Submitted: November 13, 2024
Submitted to: Mayor Deck and Members of Council
Submitted by: Monique Jeffrey, Director of Corporate Services
Report Topic: Office Closure – Christmas 2024

Introduction

The purpose of this report is to respectfully inform Council of the hours that have been set for Office Hours during the holiday season. This year Christmas Stats fall on Wednesday, December 25th and Thursday, December 26th. To provide our Staff and Residents, as well as our neighboring municipalities with appropriate notice, Administration has made the following decision.

Background

In addition to the legislated statutory Christmas Days off (Christmas Day and Boxing Day) our offices have been closed for either a half day on Christmas Eve and/or a half day on New Year's Eve.

As Christmas Eve falls on the Tuesday, our office be closed on Tuesday December 24th at Noon, Wednesday, December 25th, Thursday December 26th, as per policy of a floater Stat day off, on Friday, December 27th. We will be open for regular business on December 30th, and December 31st, 2024, at our regular business hours. The week between Christmas and New Year's Eve is typically a very quiet week, however, this still allows Monday and Tuesday for business as usual.

The office will be closed January 1st, 2023, which falls on Wednesday. We will be open for business as usual on Thursday, January 2nd.

Options Available

1. That Council accept the days of closure during the Christmas Holiday season as information.
2. That Council advise Administration as to how it would like to proceed.

Recommendation for Action

That Council accept the days of closure during the Christmas Holiday season as information.

Submitted By:

A handwritten signature in black ink, appearing to read "Monique Jeffrey".

Monique Jeffrey,

Director of Corporate Services

Approved By:

A handwritten signature in black ink, appearing to read "Farrell O'Malley".

Farrell O'Malley,

CAO

Report to Council



Date Submitted: November 13, 2024
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Nomination Deposit Fees – 2025 Municipal Election

Introduction

The purpose of this report is to respectfully request that Council give consideration to Bylaw PI 1-24 Nomination Deposit Fees – Municipal Election

Background

The *Local Authorities Election Act* states in Section 29 that:

- 29**
- (1) An elected authority may, by bylaw passed not fewer than 30 days before nomination day, require that every nomination be accompanied with a deposit in the amount fixed in the bylaw.
 - (2) An amount fixed in a bylaw under subsection (1) may not exceed
 - (a) \$1000, in the case of a local jurisdiction with a population of more than 10,000, or
 - (b) \$100, in any other case.

The nomination period begins on January 1, 2025. Therefore, to ensure compliance with Legislation, Administration is recommending that Council set the nomination deposit fee as \$100.00 to be paid by cheque, money order, or cash as defined in the *Local Authorities Election Act*.

Options Available

1. That Council set the Nomination Deposit Fee as \$100.00 for the 2025 Municipal Election by giving 1st Reading to Bylaw PI 1-24 – Nomination Deposit Fee Bylaw.
2. That Council advise Administration as to how it would like to proceed.

Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

1. That Council set the Nomination Deposit Fee as \$100.00 for the 2025 Municipal Election by giving 1st Reading to Bylaw PI 1-24 – Nomination Deposit Fee Bylaw.

Submitted By:

A handwritten signature in black ink that reads "Farrell O'Malley". The signature is written in a cursive, flowing style.

Farrell O'Malley

CAO

11.1



TOWN OF GIBBONS

**NOMINATION DEPOSIT FEES
MUNICIPAL ELECTIONS**

Bylaw PI 1 - 24

**A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA, REGARDING
THE NOMINATION DEPOSIT FEES FOR MUNICIPAL ELECTIONS**

WHEREAS under provisions of the Municipal Government Act and the Local Authorities Election Act for the Province of Alberta Council may pass by bylaw requiring every nomination to be accompanied by a deposit in the amount fixed by such bylaw.

NOW THEREFORE; the Council of the Town of Gibbons, in the province of Alberta, hereby enacts as follows:

1. TITLE

This bylaw may be cited as the "NOMINATION DEPOSIT FEES – MUNICIPAL ELECTIONS" bylaw.

2. DEFINITIONS

"**ACT**" means the Local Authorities Election Act as amended from time to time.

"**CANDIDATE**" means an eligible resident as outlined in the Local Authorities Election Act who has been nominated to run for election in the Town of Gibbons as a Member of Council.

3. GENERAL

3.1 All eligible candidates submitting the required nomination documents pursuant to the *Local Authorities Election Act* will also submit a nomination fee of \$100.00

- 3.2 All deposits must be submitted by either certified cheque, money order or cash.
- 3.3 Deposits made by cheque or money order must be made payable to the Town of Gibbons.

4. SEVERABILITY

- 4.1 Should any provision of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.

5. REVIEW

The Nomination Deposit Fees – Municipal Elections shall be reviewed every four years prior to the Nomination Period as defined in the Act.

14. ENACTMENT

This Bylaw shall come into force and effect when it receives Third Reading and is duly signed thereof.

BYLAW PI 3-20 and PI 3-20-A are now repealed.

Read a first time this _____ of _____ 2024.

Read a second time this _____ of _____ 2024.

Read a third and final time this _____ of _____ 2024.

Mayor

Chief Administrative Officer

Request for Decision



Date Submitted: November 13, 2024
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Bylaw PI 2-24 – Animal Control Bylaw

Introduction

The purpose of this report is to respectfully request that Council give consideration to Bylaw PI 2-24 Animal Control Bylaw.

Background

Upon review of the Animal Control Bylaw and in conjunction with Morinville Bylaw Services, Administration has made a couple of changes to the Animal Control Bylaw. These changes now reflect the current responsibilities that Morinville Bylaw is designated to enforce.

Options Available

1. That Council give 1st Reading to Bylaw PI 2-24, Animal Control Bylaw.
2. That Council advise Administration as to how it would like to proceed.

Recommendation for Action

Administration would like to respectfully request that Council consider to the following recommendation;

1. That Council give 1st Reading to Bylaw PI 2-24, Animal Control Bylaw.

Submitted By:

A handwritten signature in black ink that reads "Farrell O'Malley".

Farrell O'Malley

CAO



TOWN OF GIBBONS

Animal Control Bylaw

Bylaw PI 2-24

A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE LICENSING, REGULATING AND CONFINEMENT OF DOGS, CATS AND DOMESTIC PETS WITHIN THE TOWN OF GIBBONS

WHEREAS under provisions of the Municipal Government Act, being chapter M-26, Section 146.1 of the Revised Statutes of Alberta 2000 or thereof amended, Council may pass bylaws for municipal purposes respecting the of controlling animals within the Town of Gibbons

NOW THEREFORE: the Council of the Town of Gibbons, in the province of Alberta, hereby enacts as follows:

1. ***TITLE***

1.1 This bylaw may be cited as the "Animal Control Bylaw".

1.2 This Bylaw shall apply to all land within the Town of Gibbons Municipal Boundaries identified in the Land Use Bylaw, which shall apply to the whole Town of Gibbons, together with the definitions contained herein.

2. ***DEFINITIONS***

2.1 **"Animal Control Officer"** means the person or persons appointed as such from time to time by the CAO to do any act or perform any duties under this Bylaw and includes a member of the Royal Canadian Mounted Police, and when authorized, a member of a Municipal Police Force, a Peace Officer and a Bylaw Enforcement Officer.

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

- 2.2 **“At Large”** when used in reference to a dog, means a dog that is not on or within the property of the dog’s owner, unless the dog is restrained by a Permitted Leash and under the effective control of a person.
- 2.3 **“CAO”** means the Chief Administrative Office of the Town of Gibbons.
- 2.4 **“Cat”** means any feline animal.
- 2.5 **“Kitten”** means any feline animal under 1 year of age.
- 2.6 **“Damage to Public or Private Property”** shall include defecating and/or urinating on such property.
- 2.7 **“Dog Handler”** means a person who is responsible for a dog.
- 2.8 **“Domestic Pet”** means an animal which is normally kept inside a dwelling. Domestic Pet includes dogs, cats, parrots, and other similarly sized animals but does not include livestock.
- 2.9 **“Enforcement Services Committee”** means a committee comprised of an Animal Control Officer, ~~the Bylaw Supervisor and, and 2 Peace Officers~~ **the CAO or the CAO’s designate.**
- 2.10 **“Kennel”** means any place owned by any person, group of people, or corporation engaged in the commercial business of breeding, buying, selling, or boarding dogs or cats.
- 2.11 **“Livestock”** means livestock as defined in the *Agricultural Operations Practices Act*. This includes, but is not limited to, poultry, horses, cattle, sheep, swine, goats, bison, and fur bearing animals.
- 2.12 **“Motor Vehicle”** means a vehicle propelled by any power other than muscular power but does not include a bicycle, a power bicycle, an aircraft, an implement of husbandry or a Motor Vehicle that runs on rails.
- 2.13 **“Municipal Shelter”** means the premises designated by the Town for the purpose of impounding and caring for all dogs or cats found to be At Large in violation of this Bylaw.
- 2.14 **“OHV”** means Off Highway Vehicles as defined by the Traffic Safety Act, R.S.A. 2000, c. T-6.

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

- 2.15 **“Owner”** means and includes any person owning, possessing, having the charge or control over, harbouring, suffering, or permitting any dog or cat to remain about his house or property.
- 2.16 **“Permitted Leash”** means a leash used to restrain a dog or cat, which is sufficiently strong for that purpose and does not exceed 2 meters in length.
- 2.17 **“Public Property”** means any property within the Town owned, occupied by the Government of Canada, Government of Alberta or by the Town, or otherwise under the control and management of the Town.
- 2.18 **“Puppy”** means any dog that is under 1 year of age.
- 2.19 **“Serious Wound”** means any injury caused by a dog or cat which results in skin being broken or flesh being torn.
- 2.20 **“Secure Enclosure”** means a building, cage or fenced area of such construction that will not allow a dog/cat/domestic pet confined therein to jump, dig, or otherwise escape from or allow entry of young children.
- 2.21 **“Service Dog”** means a dog that has been specifically trained to perform specific tasks to assist a person with disabilities and is certified as a service dog.
- 2.22 **“SPCA”** means the Society for the Prevention of Cruelty to Animals.
- 2.23 **“Town”** means all zoned areas of Gibbons as referred to in Section 1.2
- 2.24 **“Violation Tag”** means a Violation Tag issued under the authority of the Town which complies with subsection 7.3 thereof.
- 2.25 **“Violation Ticket”** means a Violation Ticket issued pursuant to the provisions of the Part 2 or Part 3 of the *Provincial Offences Procedure Act, T.S.A. 2000, c P-34 (“POPA”), or the regulations thereunder.*

3. RESPONSIBILITIES OF OWNER

- 3.1 No person shall own, keep, or harbour any dog or cat within the limits of the Town unless such dog or cat is licensed as herein provided.

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

- 3.2 The Owner of every dog or cat in the Town shall, each year, pay to the Town the appropriate license fee, as set out in the Municipal Master Rates Bylaw. A puppy or kitten may be licensed at the neutered rate until the animal is 1 year of age.
- 3.3 the Owner of a Service Dog must register their dog with the Town and is eligible to receive the license free of charge.
- 3.4 Every person who resides within the limits of the Town and being the Owner of a dog or cat, shall between the 1st and 31st day of January in each year, obtain a license for the current year commencing on the 1st day of January at the Town Office.
- 3.5 All dogs and cats that cannot be neutered or spayed due to medical concerns (with provision of a letter from a veterinarian) are to be eligible to pay the same license fee as those considered to be neutered and spayed.
- 3.6 Every person residing in the Town who becomes the Owner of a dog or cat or a person who takes up residence within the Town and who is the Owner of a dog or cat which currently not licensed in accordance with the Bylaw, shall register the dogs or cats and pay the license fee provided within 30 days after becoming the Owner of a dog or cat.
- 3.7 Dog and Cat Owners shall provide the Town with the following information with each application for a dog or cat license:
 - 3.7.1 Name and address of Owner;
 - 3.7.2 Name and description of the dog or cat;
 - 3.7.3 Such relevant and necessary information as may be required by the Town in respect to the application.
- 3.8 Licenses issued under this Bylaw shall not be transferable from one dog or cat to another.
- 3.9 Upon payment of the required license fee, the Owner shall be supplied with a license tag stamped with a number.
- 3.10 Every Owner shall ensure that the license tag is securely fastened to a choke chain, collar, or harness, which must always be worn by the dog or cat, whenever the dog or cat is on any place other than the property of the Owner.

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
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- 3.11 The provisions of subsections 3.1 to 3.9 inclusive shall not apply to persons temporarily in the Town for a period not exceeding 2 weeks not to holders of a valid development permit authorizing operation of a private and/or boarding kennel.
- 3.12 All dogs or cats must be kept on a leash at all times when off its Owner's premises unless it is a designated area that allows dogs to be off its leash.
- 3.13 When a dog is in a designated area that allows dogs to be off leash, the Owner or any other person having care of the dog will carry with them a leash for the dog.
- 3.14 When a dog is in a designated area that allows dogs to be off leash, the Owner shall have control of the dog.
- 3.15 No dog or cat shall be At Large in the Town. The Owner of any dog or cat found At Large in the Town shall have committed an offence under this Bylaw.
- 3.16 The Owner of a female dog or cat shall keep such female dog or cat housed and confined in a building during the whole period such female dog or cat is in heat, except that she may be allowed outside the said building for the sole purposes of defecating or urinating on the property of the Owner.
- 3.17 No dog or cat shall cause damage to Public or Private Property in the Town. The Owner of any dog or cat found causing damage to Public or Private Property in the Town shall have committed an offence under the Bylaw.
- 3.18 No dog or cat shall at any time, be in an area where a sign prohibits the presence of dogs or cats whether At Large or under the control of its Owner or any other person, or at all. The Owner of any dog or cat found in such signed areas shall have committed an offence under this Bylaw.
- 3.19 The Town shall post signs indicating Public Property within the Town where dogs or cats are not permitted.
- 3.20 Any dog or cat which bites a person, shall be promptly reported to the Animal Control Officer, and may be quarantined at the direction of the Animal Control Officer. ~~and shall not be released from such quarantine except by written permission of a veterinarian at the Municipal Animal Shelter.~~ At the discretion of the Animal Control Officer such a quarantine may be on the premises of the Owner. ~~or at the Municipal Animal Shelter. In the case of stray dogs or cats whose ownership is not known, such quarantine shall be the Municipal Animal Shelter.~~

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
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- 3.21 Upon demand made by the Animal Control Officer, the Owner shall surrender any dog or cat which has bitten a human, or which is suspected of having been exposed to rabies, for supervised quarantine and which expense shall be borne solely by the Owner, and the dog or cat may be reclaimed by the Owner if deemed free of rabies upon payment of confinement expenses and upon compliance with the licensing provisions of this Bylaw.
- 3.22 In the event of an outbreak or a threatened outbreak of rabies, or any disease affecting dogs or cats which may be transmitted to human beings, Council may, by resolutions, order and direct that all dogs and cats shall be securely tied up by the Owner or shall be otherwise effectively confined and prevented from being At Large. Any dog or cat found At Large in contravention of this section shall be impounded.
- 3.23 When a dog or cat under quarantine has been diagnosed as rabid, or suspected by a licensed Veterinarian as being rabid, and dies while under such observation, the Animal Control Officer shall immediately send the head of such dog to the appropriate Health Department for pathological examination and shall notify the Medical Officer of Health for the Town of reports of human contacts, and the diagnoses made of the suspected dog or cat.
- 3.24 During such period of rabies quarantine as mentioned in this Bylaw, every animal bitten by a dog or cat deemed to be rabid shall immediately destroyed, or at the Owner's expense and option, shall be treated for rabies infection by a licensed Veterinarian or held under quarantine by the Owner in the same manner as other dogs and cats are quarantined.
- 3.25 Except as provided in this Bylaw, no person shall kill or caused to be killed any rabid dog or cat, any dog or cat suspected having been expose to rabies, or any dog or cat which has bitten a human, nor remove the same from the Town without written permission from the Animal Control Officer.
- 3.26 The carcass of any dead dog or cat exposed to rabies shall, upon demand, be surrendered to the Animal Control Officer.
- 3.27 The Animal Control Officer shall direct the disposition of any dog or cat found to be infected with rabies.
- 3.28 When, in the judgement of a licensed Veterinarian, a dog or cat should be destroyed for humane reasons, such dog or cat may not be redeemed.
- 3.29 No action shall be taken against any person acting under the authority of this Bylaw for damages for the destruction or other disposal of any dog or cat.

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
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- 3.30 No person shall interfere with, hinder, or molest the Animal Control Officer appointed to enforce the provisions of this Bylaw, in their performance of any duty authorized by this Bylaw.
- 3.31 No person shall interfere with, hinder, or molest any person engaged in taking to the Municipal Animal Shelter, any dog or cat liable to be impounded under the provisions of this Bylaw.
- 3.32 No person shall remove, or attempt to remove, any dog or cat from the possession of the Animal Control Officer, or any person authorized to enforce any of the provisions of this Bylaw.
- 3.33 No person shall keep more than 4 animals on any parcel of land of which no more than 3 may be dogs unless:
 - 3.33.1 Those dogs or cats are less than 6 months of age; or
 - 3.33.2 The person has obtained a development permit authorizing the person to keep more than 3 dogs on that parcel of land and have obtained and openly display a Town issued sign or sticker stating such; or
 - 3.33.3 The receive prior written permission from the CAO.
- 3.34 No person shall operate an animal breeding or animal boarding facility in any residential district in Town.
- 3.35 Animal Sitting:
 - 3.35.1 At no time shall the number of weaned dogs and/or weaned cats exceed 4, of which 3 can be dogs during the period of animal sitting, including those of the sitter.
 - 3.35.2 No person shall animal sit for animals licensed in the Town of Gibbons, in a residential district for a period exceeding 6 months.
 - 3.35.3 No person shall animal sit for animals not licensed in the Town of Gibbons, in a residential district for a person exceeding 30 days.
- 3.36 If a dog defecates on Public or Private Property other than the property of its Owner, the dog or cat Owner shall cause such defecation to be removed immediately. An Owner who fails to cause such defecation to be removed is guilty of an offence.

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
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- 3.37 The Owner shall be in possession of a Removal Bag to be used for immediate removal of defecation on Public or Private Property. If the Owner is found to not be in possession of a proper Removal Bag for the immediate removal of defecation is guilty of an offence.
- 3.38 If the defecation by a dog or cat on an Owner’s property is to the extent that excessive odour results, the Owner shall immediately remove the defecation on notice from an Animal Control Officer or the Health Department.
- 3.39 No person shall keep or harbour livestock within a residential district of Town.

4. NUISANCE

- 4.1 An Owner of a dog or cat that:
 - 4.1.1 Howls or barks excessively or in a manner to interfere with the use and or enjoyment of one’s property,
 - 4.1.2 Which without provocation, bites, attempt to bite, barks at, chases any person on a bicycle, on horseback, a person while walking or running, on an OHV, motor vehicle or otherwise attempts to threaten any person, domestic pet, or livestock whether on the Owner’s Property or not; or
 - 4.1.3 Does any other act which causes harm, damage, or injury to another dog, cat, person, domestic pet, livestock, or property,

Shall be deemed to have failed or refused to comply with this Bylaw and will be subject to enforcement action pursuant to this Bylaw.

5. VICIOUS DOGS

- 5.1 An Enforcement Services Committee may declare a dog to be a Vicious Dog if:
 - 5.1.1 Any dog, in the opinion of the Enforcement Services Committee, has a propensity, tendency, or disposition to attack, without provocation, other domestic pets or humans; or

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
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- 5.1.2 Any dog which, without provocation has, chased, injured, or bitten any human, domestic pet, or livestock; or
- 5.1.3 Any dog which, has without provocation, damaged or destroyed, any public or private property; or
- 5.1.4 Any dog which has without provocation, threatened, or created the reasonable apprehension of threat to another human, domestic pet, or livestock; and which in the opinion of the Enforcement Services Committee presents a threat of serious harm to humans, domestic pets, or livestock; or
- 5.1.5 Any dog which has been previously declared to be a Vicious Dog; or
- 5.1.6 The Enforcement Services Committee determines, on reasonable grounds, either through personal observations, or based upon facts, determined after an investigation, that the dog is vicious.
- 5.2 Any dog subject to an order or direction of a Judge or Justice, pursuant to the *Dangerous Dogs Act R.S.A. 2000, c. D-3*, as amended, is by virtue of that order a Vicious Dog and subject to all the conditions imposed by this Bylaw.
- 5.3 A dog shall not be declared vicious if it attacks or bites a trespasser on the property of its Owner, or property controlled by the Owner.
- 5.4 Upon a dog being declared to be a Vicious Dog, an Animal Control Officer:
 - 5.4.1 Shall give the Owner written notice by personnel services or by mail to the address on Town record within 15 days of such determination;
 - 5.4.2 Requires the Owner to keep the Vicious Dog in accordance with the provisions of Section 5 of this Bylaw; and
 - 5.4.3 Inform the Owner that if the Vicious Dog is not kept in accordance with Section 5 of this Bylaw, the Owner will be subject to enforcement action pursuant to this Bylaw.
- 5.5 An Owner of a Vicious Dog:
 - 5.5.1 Shall not allow the Vicious Dog to enter Public Property, or private property of which the Owner is not the Registered Owner, unless the Vicious Dog is muzzled and held and controlled by the Owner, or a person with the Owner's consent, by a Permitted Leash; and

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
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- 5.5.2 Shall ensure, at all times, that the Vicious Dog, while on the Owner's Property, is confined within a secure enclosure, and such enclosure means a locked building, cage, or fenced area of such construction that will not allow the confined dog to jump, climb, dig, or force their way out, or allow the entry of any person not in control of the dog and not allow the dog out of the secure enclosure unless muzzled and held and controlled by the Owner, or a dog handler operating the Owner's consent, by a Permitted Leash; and
- 5.5.3 Shall immediately surrender the Vicious Dog to the designated Animal Control Peace Officer upon request at which time the Animal Control Officer may have the Vicious Dog impounded and evaluated to determine its risk to human safety.
- 5.5.4 Shall license a Vicious Dog and provide the following information:
 - A recent photograph of the dog and details of any identifying marks, tattoos, or microchips; and
 - Current vaccination records and medical history
- 5.5.5 Shall inform the Animal Control Officer if the Vicious Dog leaves the Town permanently; and
- 5.5.6 Will post a sign supplied by the Town at each entrance of the property alerting the public to the fact that a Vicious Dog is located on the premises. The first 2 signs will be supplied free of charge, additional signs will be available at the expense of the land or dog Owner; and
- 5.5.7 Which without provocation, bites, attempts to bite, barks at, chases any person on a bicycle, on horseback, a person while walking or running, on an OHV or otherwise attempts to threaten any person, domestic pet, or livestock whether on the Owner's Property or not; and
- 5.5.8 Shall not allow a Vicious Dog to be At Large; and
- 5.5.9 Shall immediately notify the Animal Control Officer should the dog be At Large; and
- 5.5.10 Shall ensure license tag is worn when a Vicious Dog is off the registered Owner's property;
Is guilty of an offence.

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

6. POWERS OF AN ANIMAL CONTROL OFFICER

- 6.1 The Animal Control Officer is authorized to seize, capture, and impound in the Municipal Animal Shelter all dogs and cats found in contravention of this Bylaw. The Animal Control Officer is further authorized to take such reasonable measures as necessary to subdue such dogs and cats, including use of tranquilizer equipment and materials. If any such dog or cat is seriously injured, it shall be taken to a Veterinarian for treatment to relieve pain or bleeding, then immediately to the Municipal Animal Shelter.

- 6.2 All impounded dogs and cats shall be kept in the Municipal Animal Shelter for a minimum period of 72 hours. Sundays and Statutory Holidays shall not be included in the computation of the 72-hour period. During this period, any healthy, sick, or injured dog or cat may be redeemed by its Owner, upon payment to the Town, or is authorized agent of:
 - 6.2.1 the appropriate penalty, as set out in the Municipal Master Rates Bylaw which shall be refunded to a person who successfully defends a charge under this Bylaw;

 - 6.2.2 the appropriate license fee when a dog is not licensed; or

 - 6.2.3 the cost of any veterinary treatment to relieve pain and/or injury of any dog or cat that is found to be injured when impounded.

- 6.3 At the expiration of the 72-hour period, any unlicensed dog, cat, or domestic pet may be transferred to the Edmonton Humane Society.

7. OFFENCES

- 7.1 Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to a fine as set out in the Municipal Master Rates Bylaw.

- 7.2 Notwithstanding Section 7.1 of the Bylaw, any person who commits a second or subsequent offence under this Bylaw within 1 year of committing the first offence shall be liable to a fine of not less than the double sum as set out in the Municipal Master Rates Bylaw.

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

8. VIOLATION TAGS

- 8.1 An Animal Control Officer is hereby authorized and empowered to issue a Violation Tag to any person who contravenes any provision of this Bylaw.
- 8.2 Such Violation Tag may be issued to such person:
 - 8.2.1 Either personally or by leaving a copy at the last or most usual place of residence; or
 - 8.2.2 by mailing a copy to such person to his last known address.
- 8.3 The Violation Tag shall state:
 - 8.3.1 The name of the offender;
 - 8.3.2 The offence
 - 8.3.3 the appropriate fine for the offence as specified in the Municipal Master Rates Bylaw; and
 - 8.3.4 That the fine shall be paid within 30 days of the issuance of the Violation Tag
- 8.4 Where a contravention of this Bylaw is of a continuing nature, further Violation Tags for the same offence may be issued by an Animal Control Officer, provided however, that no more than one Violation Tag shall be issued for each day that the contravention continues.
- 8.5 Where a Violation Tag is issued pursuant to Section 7 of this Bylaw, the person to whom the Violation Tag is issued, may in lieu of being prosecuted for the offence, pay to the Town the sum specified on the Violation Tag.

9. VIOLATION TICKET

- 9.1 If the fine specified on a Violation Tag is not paid within the prescribed time period, then an Animal Control Officer is hereby authorized and empowered to lay a complaint and issue a Summons by means of a Violation Ticket.

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
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- 9.2 The Violation Ticket shall be in the form prescribed by Alberta Regulation 233/89, as amended, being the Procedures Regulation pursuant to POPA.
- 9.3 Nothing in this Bylaw shall prevent an Animal Control Officer from immediately issuing a Violation Ticket.

10. SEVERABILITY

- 10.1 Should any provision of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.

11. ENACTMENT

This Bylaw shall come into force and effect when it receives Third Reading and is duly signed thereof.

Bylaw PI 3-21 is now repealed.

Read a first time this _____ of _____, 2024.

Read a second time this _____ of _____, 2024.

Read a third and final time this _____ of _____, 2024.

Mayor

Chief Administrative Officer

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

Report to Council



Date Submitted: November 13, 2024
Submitted to: Mayor Deck and Members of Council
Submitted by: Monique Jeffrey, Director of Corporate Services
Report Topic: Municipal Credit Card Borrowing Bylaw ALT 11-24

Introduction

The purpose of this report is to respectfully request that Council considers adopting a Municipal Credit Card Borrowing Bylaw ALT 11-24.

Background

The use of Corporate Credit Cards is considered a form of short-term borrowing for a municipality; therefore, a Short-Term Borrowing Bylaw for Municipal Credit Cards is required. This bylaw needs to be adopted establishing a credit card limit of \$100,000 that can be utilized to complete operating expenditures for convenience purposes and where required by suppliers.

Supplemental Information

Administration is requesting that Council considers giving 1st Reading to Bylaw ALT 11-24 Municipal Credit Card Borrowing Bylaw as it is being required under the Municipal Government Act.

Options Available

1. That Council give 2nd and 3rd Reading to Bylaw ALT 11-24 Short Term Borrowing Bylaw - Municipal Credit Cards in the amount of \$100,000.
2. That Council receive this report as information.
3. Council to direct Administration as to how it would like to proceed.

Recommendation for Action


Administration respectfully requests that Council considers the following:

1. That Council give 2nd and 3rd Reading to Bylaw ALT 11-24 – Short-Term Borrowing Bylaw Municipal Credit Cards in the amount of \$100,000.

Submitted By:

Monique Jeffrey.
Director of Corporate Services

Approved by:


Farrell O'Malley
CAO



**Town of Gibbons
Municipal Credit Card Borrowing Bylaw
Bylaw No. ALT 11-24**

A BYLAW OF THE TOWN OF GIBBONS, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF BORROWING MONIES BY SECTION 256 ON THE MUNICIPAL GOVERNMENT ACT.

WHEREAS, the Municipal Government Act, R.S.A. 2000, cM-26, as amended or repealed and replaced from time to time, provides that the Council of a municipality may, by bylaw, acquire short term funding for the purposes of financing operating and capital expenditures in a specific year; and

WHEREAS the Council of the Town of Gibbons deems it necessary to establish a Municipal Credit Card Borrowing Bylaw; and

NOW THEREFORE under the authority of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Gibbons, in the Province of Alberta, duly assembled enacts as follows:

1. This Bylaw may be cited as the **"Municipal Credit Card Borrowing Bylaw"**.
2. The municipality may borrow from RBC, (ROYAL BANK OF CANADA) up to the principal sum of One Hundred Thousand Dollars (\$100,000.00) repayable monthly upon demand at a rate of interest per annum not to exceed the Lending Rate less 23% from time to time established by RBC, and such interest will be calculated due and payable monthly upon receipt of the statements.
3. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
 - a. To apply to RBC for the previously mentioned Credit Cards for the Corporation and to arrange with RBC the amount and terms and conditions for the loan and security or securities to be given to RBC.
 - b. As security for any money borrowed from RBC:
 - i. To execute promissory note and other negotiable instruments or evidence of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidence of debt.
 - ii. To give or furnish RBC all such securities and promises as RBC may require repayment of such loans and interest thereon.
4. The source or sources of money to be used to repay the principal and interest owing under the borrowing from RBC are annual property taxes and/or Federal and/or Provincial Grants.
5. Two forms of Credit Cards shall be applied for:
 - a. The RBC Avion Commercial Visa in the aggregate amount of \$30,000 in the names of the CAO, Assistant CAO, and Executive Assistant.
 - b. The RBC Commercial Visa in the aggregate amount of \$70,000 in the names of Members of Council, Management Staff, SALC Staff, Momentum Fitness Manager, Librarian, and Members of Community Services.

6. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
7. This bylaw shall expire December 31, 2025.

READ a first time on this 23rd day of October 2024.



Chief Elected Official



Chief Administrative Officer

READ a second time on this _____ day of _____ 2024.

Chief Elected Official

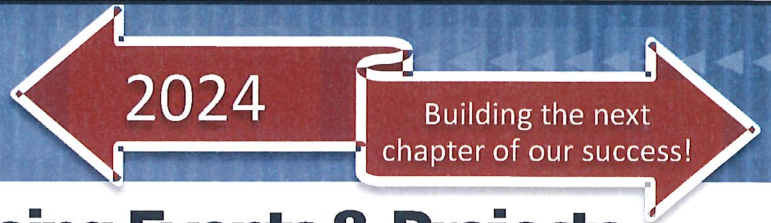
Chief Administrative Officer

READ a third and final time on this _____ day of _____ 2024.

Chief Elected Official

Chief Administrative Officer

Report to Council



KEY MEETINGS

- Meetings with Developers
- Meeting with NDP representatives
- Meeting with Sturgeon County – Recreation Agreement
- Meeting with Sturgeon Public Schools

News, Ongoing Events & Projects

Community Services Department

Key Items in Progress

- Hometown Weekend November 22-24. Events include Seniors Almost Christmas Dinner, Landing Trail Turkey Bingo, Skating with Santa, Family Activities at the Museum, Parade of Lights, Youth Gaming Night, Legion Pancake Breakfast, Christmas Craft and Farmers Market and Cookies and Crafts at the Library
- December 1, 2024 is the Gibbons Fire Department Food Bank Drive

Corporate Services Department

Key items in progress:

- Tax Restructuring Requests
- Tax Collections
- Working on 2025 Operating Budget

Planning & Development Department

Key Items in Progress:

- The Mayor’s Luncheon was a success with over 60 people in attendance.

SUCCESS OCCURS WHEN OPPORTUNITY MEETS PREPARATION



VOYENT ALERT!
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Notification App
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STAFF MEETINGS

- Department Heads (3)
- All Staff (1)



Public Works Department/Fire Department

- Museum Boardwalk has now been rebuilt
- Seasonal equipment changeovers are complete
- Community Board Sign is now installed
- Pickleball steps have been installed
- Water meter changeouts are ongoing as appointments are made.

FIRE DEPARTMENT

- 2024 Calls: Town Calls: 138 - County Calls: 169



Project Updates

Cottages Subdivision

- On hold until further notice

Memorial Park

- Awaiting grant extension approval

Heartland Station

- Loblaws is scheduled to open by the end of November.
- Traffic lights at 28A and Heartland Drive should be operational within the month
- The Commercial Retail Unit is expected to open January/February 2025.

Scheduled Meetings & Workshops

The Town of Gibbons



**Please note subject to change on short notice.*

Gibbons...a Community...” Rooted in Family”