

**TOWN OF GIBBONS
AGENDA
REGULAR MEETING OF COUNCIL
OCTOBER 9, 2024
TO BE HELD AT THE MUNICIPAL OFFICE AT 10:00 AM**

- 1.0 ROLL CALL
- 2.0 CALL TO ORDER
- 3.0 ADDITIONS TO THE AGENDA
- 4.0 ADOPTION OF THE AGENDA
- 5.0 PUBLIC HEARING MINUTES
- 6.0 ADOPTION OF THE MINUTES
 - 6.1 Regular Meeting of Council September 11, 2024
- 7.0 FINANCE
 - 7.1 Accounts Paid as of October 4, 2024
 - 7.2 Fortis Franchise Fee - 2025
 - 7.3 ATCO Franchise Fee - 2025
- 8.0 APPOINTMENTS
- 9.0 OLD BUSINESS
 - 9.1 FoodCycler
 - 9.2 Newsletter Update
 - 9.3 Land Use Bylaw Consolidation
 - 9.4 \$100,000 Donation for FCSS Community Connections Worker
 - 9.5 Disclosure of Legal Costs and FOIP
 - 9.6 Setting a meeting with Sturgeon Public School Trustees and Town Council
 - 9.7 Total Number of Town Employees
 - 9.8 Momentum Fitness – Town Employees
 - 9.9 Update – Request to Go Over Debt Limit
 - 9.10 Riverside Condos Utility Repayment
 - 9.11 Proof of Payment and Supporting Documentation RE: 1056875 Alberta Ltd
 - 9.12 Request for Email RE: Cancellation of June 26, 2024, Regular Meeting of Council
 - 9.13 Strategic Planning – Potential Dates
 - 9.14 Accessibility to Livestream Link

- 9.15 Pickleball Stairs
- 9.16 Town Staff Residential Work
- 9.17 Homestead Land Developments

10.0 NEW BUSINESS

- 10.1 Appointment of Assessor

11.0	BYLAWS & POLICIES
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12.0 STAFF REPORTS

- 12.1 Administration Report

13.0 COMMITTEE REPORTS

14.0 CORRESPONDENCE

15.0 NOTICE OF MOTIONS

16.0 CLOSED SESSION

17.0 ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, SEPTEMBER 11, 2024, AT 4807 – 50th AVENUE IN COUNCIL CHAMBERS

Council Present: Deputy Mayor Sandahl
Councillor Loraine Berry
Councillor Amber Harris
Councillor Willis Kozak
Councillor Jay Millante
Councillor Dale Yushchyshyn

Council Absent: Mayor Dan Deck is at an appointment with the Minister of Municipal Affairs, Ric McIver

Staff Present: Eric Lowe – Assistant CAO
Louise Bauder – Planning and Development
Stephanie Peters – Director of Community Services
Curtis Parsons – Operations Manager
Terra Pattison – Finance Manager
Chris Pinault – Recording Secretary

Staff Absent: Farrell O'Malley – CAO is at an appointment with the Minister of Municipal Affairs, Ric McIver
Monique Jeffrey – Director of Corporate Services is absent for personal reasons.

As a quorum was present, Deputy Mayor Sandahl called the meeting to order at 10:00 am.

3.0 ADDITIONS TO THE AGENDA

Councillor Harris requested that items 9.1 – 9.12 and 10.3 – 10.6 be tabled to the next Regular Meeting of Council on October 9, 2024.

Councillor Yushchyshyn requested that item 8.1 be moved to before 7.0 to accommodate the time difference for the delegation presenting from Ontario.

4.0 ADOPTION OF THE AGENDA

Councillor Kozak moved to accept the agenda as amended.

24.219 MOTION CARRIED

5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES

6.0 ADOPTION OF THE MINUTES

6.1 REGULAR MEETING OF COUNCIL – AUGUST 28, 2024

Councillor Yushchyshyn moved to accept the minutes of the August 28, 2024, Regular Meeting of Council as presented.

24.220 MOTION CARRIED

8.0 APPOINTMENTS

8.1 FOODCYCLER – JACOB HANLON, MUNICIPAL SOLUTIONS MANAGER

Mr. Hanlon presented the FoodCycler program to Council via Zoom.

Mr. Hanlon left the meeting at 10:28 am

Councillor Harris moved to accept this as information.

24.221 MOTION CARRIED

7.0 FINANCE

7.1 ACCOUNTS PAID AS AT SEPTEMBER 9, 2024

Councillor Millante moved that Council accept the Accounts Paid as at September 9, 2024, as information as presented.

24.222 MOTION CARRIED

7.2 2nd QUARTER BUDGET VARIANCE REPORT

Councillor Harris moved that Council table this item until the October 9, 2024, Regular Meeting of Council.

24.223 MOTION CARRIED

9.0 OLD BUSINESS

10.0 NEW BUSINESS

10.1 RAIL SAFETY WEEK

Councillor Yushchyshyn moved that Council declare September 23-29, 2024, as Rail Safety Week.

24.224 MOTION CARRIED

10.2 STURGEON RIVER WATERSHED ALLIANCE – LETTER OF SUPPORT

Councillor Millante moved to direct Administration to draft a letter of support for the Sturgeon River Watershed Alliance for funding to the Alberta Community Partnership grant program, which will enable the continuation and further development of the work of the Sturgeon River Watershed Alliance and the implementation of the SRWA's Watershed Management Plan (WMP).

24.225 MOTION CARRIED

11.0 BYLAWS AND POLICIES

12.0 STAFF REPORTS

12.1 ADMINISTRATION REPORT

Councillor Millante moved to accept the Administration Report as information.

24.226 MOTION CARRIED

13.0 COMMITTEE REPORTS

Councillor Berry attended:

- Meet the Community Night

Councillor Harris had nothing to report due to current sanctions.

Councillor Kozak attended:

- Golf Cart Ticket Sales at the Town Wide Garage Sale
- Meet the Community Night

Councillor Millante attended:

- Legal Fete au Village
- Broncos Fundraising Event

- Bon Accord Discovery Days
- Sturgeon River Watershed Alliance
- Fire Department
- Jessica Martel Fundraising Event
- Meet the Community Night

Councillor Sandahl attended:

- Sturgeon Victim Services Meeting
- Alberta Industrial Heartland Meeting
- Meet the Community Night

Councillor Yushchyshyn attended:

- Meet the Community Night

Mayor Deck is absent.

Councillor Berry moved to accept the committee reports as information.

24.227 MOTION CARRIED

14.0 CORRESPONDENCE

15.0 NOTICE OF MOTION

15.1 DETAILED ACCOUNTS PAYABLE LISTING JANUARY 1, 2022, TO AUGUST 31, 2024

Council Harris moved that Council direct Administration to provide a detailed listing of all accounts payable made to vendors, consultants, and contractors for the period of January 1, 2022, through to August 31, 2024. This information will be made available at the September 25, 2024, Regular Meeting of Council. Should this meeting be cancelled for any reason, the information will be available at the next evening (7 pm) Regular Council meeting.

24.228 MOTION DEFEATED

15.2 DETAILED ACCOUNTS PAYABLE LISTING

Councillor Harris moved that going forward indefinitely, Administration is to provide Council, with a detailed listing of all accounts payable made to vendors, consultants, and contractors on a quarterly basis.

Councillor Harris requested a recorded vote:

Deputy Mayor Sandahl	Against
Councillor Berry	Against
Councillor Harris	In Favour
Councillor Kozak	Against
Councillor Millante	Against
Councillor Yushchyshyn	Against

24.229 MOTION DEFEATED

15.3 DETAILED STATEMENT FOR LINES OF CREDIT JANUARY 1, 2022, TO AUGUST 31, 2024

Councillor Harris moved that Council direct Administration to provide a detailed statement (payables and receivables) for the Town's line(s) of credit for the period January 1, 2022 – August 31, 2024. This information will be made available at the September 25, 2024, Regular Meeting of Council. Should this meeting be cancelled for any reason, the information will be available at the next evening (7 pm) Regular Council meeting.

Councillor Harris requested a recorded vote:

Deputy Mayor Sandahl	Against
Councillor Berry	Against
Councillor Harris	In Favour
Councillor Kozak	Against
Councillor Millante	Against
Councillor Yushchyshyn	Against

24.230 MOTION DEFEATED

15.4 DETAILED STATEMENT FOR LINES OF CREDIT REPORT

Councillor Harris moved that going forward indefinitely, Administration is to provide Council with a detailed statement for the line(s) of credit on a quarterly basis.

Councillor Harris requested a recorded vote:

Deputy Mayor Sandahl	Against
Councillor Berry	Against
Councillor Harris	In Favour
Councillor Kozak	In Favour
Councillor Millante	Against
Councillor Yushchyshyn	In Favour

24.231 MOTION DEAFTEED

16.0 CLOSED SESSION

17.0 ADJOURNMENT

There being no further business Deputy Mayor Sandahl adjourned the meeting at 11:00 am.

Mayor, Dan Deck

Assistant CAO, Eric Lowe

DRAFT - NOT APPROVED



TOWN OF GIBBONS

Cheque Listing For Council

2024-Oct-7
10:04:05AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20242483	2024-09-10	RBC COMMERCIAL AVION VISA/SCS	V334_55589 V437_575 V450_1259	LOWE- FD MEDICAL SUPPLIES/S O'MALLEY - SOFTWARE/MONTHI PINAULT - FLOWERS FOR PARKI	463.00 331.72 108.15	902.87
20242484	2024-09-10	RBC COMMERCIAL VISA/SCS	V205_341 V336_106792 V354_370 V369_317 V461_131 V569_150 V619_119 V629_137 V656_22 V660_58 V676_76 V699_32	CHARTRAND/SHOP SUPPL/TREE SANDAHL- FUEL & SUBSISTENC MILLANTE -DRY CLEANING, SUB SCHMIDT-SUMMER PROG EXP/T BAUDER - PROMOTIONS, POPC PETERS/OFFICE SUPPL/GARAG POWLESLAND-ARENA SUPPLIE KOBZA/TV/WATER/CLEANING SU PATTISON-COURSE REGISTR/RE EDMONDS/PROGRAM EXP/CONI JEFFREY-COURSES REG B.MOL KOZAK - J. MARTEL CHARITY GC	2,531.44 195.09 154.49 1,464.68 245.48 1,212.29 480.21 251.82 825.00 1,778.26 4,204.36 266.79	13,609.91
20242485	2024-09-10	TELUS MOBILITY/SCS	24232433 24232434	AUG 31 TABLETS AUG 11 CELL PHONES / IPADS	58.00 375.91	433.91
20242486	2024-09-10	RECEIVER GENERAL/SCS	1494	RP0002 - AUGUST FIRE PAY DED	5,804.06	5,804.06
20242488	2024-09-12	ACCU-FLO METER SERVICE LTD	115438	NEPTUNE 360 AMR ANNUAL SUE	4,105.50	4,105.50
20242489	2024-09-12	ALBERTA MUNICIPAL SERVICES CORP/SCS	313433575014	INV#24-1055316 GAS/POWER	36,158.01	36,158.01
20242490	2024-09-12	ASSOCIATED FIRE SAFETY	00011837	COBRA COMBAT ATTACK HOSE	997.50	997.50
20242491	2024-09-12	BARRICADES AND SIGNS	66617	SIGNAGE - NO PARKING, MUSTE	552.62	552.62
20242492	2024-09-12	BRANDT TRACTOR LTD	1012745	SKIDSTEER AUGER DRIVE MOT	5,522.69	5,522.69
20242493	2024-09-12	BROWNLEE LLP	571825 572488	LEASE ISSUES WITH GMHL WES AUDITOR'S LETTER	3,919.65 368.76	4,288.41
20242494	2024-09-12	CAM-TRAC INSPECTION SERVICES LTD	13356	CLEAN MANHOLE PLATE & PIPE	3,484.69	3,484.69
20242495	2024-09-12	CANOE PROCUREMENT GROUP OF CANADA	PF-12206-11681 PF-12212-11695	PETRO CAN - AUG FUEL PURCH FAS GAS AUGUST FUEL PURCH/	19.15 3,205.06	3,224.21
20242496	2024-09-12	CHEM INTERNATIONAL, (DIV OF ALIYSHA ENTEI	115221	ARENA CLEANING SUPPLIES	528.15	528.15
20242497	2024-09-12	CIMCO REFRIGERATION	90936204	2ND YR PREMIUM OF 5 YEAR SE	8,509.39	8,509.39
20242498	2024-09-12	CRYSTAL CLEAN WATER DELIVERY	250666	WATER FOR SHOP	16.00	16.00
20242499	2024-09-12	CUBEX LIMITED	P0711002	SWEPPER PARTS	723.14	723.14
20242500	2024-09-12	ELITE PROMOTIONAL MARKETING	615896	PROMO ITEMS - HAMMER STRE	1,311.46	1,311.46
20242501	2024-09-12	FCSSAA	1947	2024-25 FCSS ASSOCIATION MEI	578.00	578.00
20242502	2024-09-12	FLOWPOINT ENVIRONMENTAL SYSTEMS	WE4970	AUGUST 977 TRANS @ 0.4182	429.01	429.01
20242503	2024-09-12	GFL ENVIRONMENTAL INC	388092	AUGUST GARBAGE CONTRACT	14,337.57	14,337.57
20242504	2024-09-12	GIBBONS GUARDIAN PHARMACY	2024/1-722655 30-171920/22/7:	SHOP SUPPLIES FIRE DEPT - MEDICAL SUPPLIES	14.59 322.50	337.09
20242505	2024-09-12	HIGHWAY 28 TOWING & RECOVERY	30982	2006 PETERBILT 2 HRS TOWING	472.50	472.50
20242506	2024-09-12	HUNTERS PRINT & COPY	349527	MEET COMMUNITY NIGHT POST	103.79	103.79
20242507	2024-09-12	HYDROBLAST	28850	LT SCHOOL - KITCHEN EXHAUS1	724.50	724.50
20242508	2024-09-12	INDUSTRIAL MACHINE INC	49671-- FSV	ZAMBONI - INSTALL MOTOR REL	807.24	807.24
20242509	2024-09-12	MEMJ CONSULTING LTD.	202108	SEPT 3-15, 2024 CONTRACT	6,030.73	6,030.73
20242510	2024-09-12	MORINVILLE HOME HARDWARE	101-510980 101-511354 101-511472	CHAIN SAW BLADES X2, WALL A 10- 2.5" HOSE CLAMPS PRIMER & BRUSH SET	81.10 26.99 37.53	145.62
20242511	2024-09-12	MORINVILLE NAPA	033-161256	HYUNDAI LOADER FILTERS X 3	145.95	145.95



TOWN OF GIBBONS

Cheque Listing For Council

2024-Oct-7
10:04:05AM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20242512	2024-09-12	NIKIFORUK CONSTRUCTION LTD	2024-070	SAWCUT, EXCAVATE, HYDRO VA	19,082.70	19,082.70
20242513	2024-09-12	NORTH FRINGE INDUSTRIAL TECHNOLOGIES A	SIN00903	LAGOON SEWER BACK UP - DIV	7,522.04	7,522.04
20242514	2024-09-12	ORKIN CANADA	22734918 22734919 22734920 22734921 22734922 22734923	GFRC PEST CONTROL GCC PEST CONTROL PW SHOP PEST CONTROL FIREHALL PEST CONTROL CURL CLUB PEST CONTROL ARENA PEST CONTROL	127.73 127.73 119.07 119.07 127.73 127.73	749.06
20242515	2024-09-12	PALS GEOMATICS CORP	344891	HEARTLAND COMMONS - 28A LI	2,181.34	2,181.34
20242516	2024-09-12	PATTISON, TERRA	23	MILEAGE - BELL STORE FOR SIM	46.90	46.90
20242517	2024-09-12	RFS CANADA	5031110743	OCTOBER GFRC COPIER LEASE	189.00	189.00
20242518	2024-09-12	RICOH CANADA INC.	SCO94601848 SCO94601849	MAY 30-AUG 30 GFRC COPY US/ MAY 30 - AUG 30 COPY USAGE	343.61 787.20	1,130.81
20242519	2024-09-12	ROSERIDGE WASTE COMMISSION	20240452	AUGUST 2024 WEIGHTS	7,466.09	7,466.09
20242520	2024-09-12	SCHMIDT, LAURA	318	MILEAGE & SUPPLIES	344.68	344.68
20242521	2024-09-12	SELECT COMMUNICATIONS INC.	7104955	SEPT 11 - OCT 8 - ANSWERING S	177.05	177.05
20242522	2024-09-12	SPROUSE FIRE & SAFETY	0450291 0450292 0450293 0450295 0450297 0450300 0450304	ECHO GLEN - MAINTENANCE IN PUMP & RESERVIOR MAINT INSI PW EMERGENCY LIGHT INSPEC FIRE HALL EMERG LIGHT INSPE POLE SHED - MAINTENANCE IN LT SCHOOL INSPEC OF SUPRES GFRC FIRE ALARM ANNUAL INSI	89.32 71.07 310.28 162.02 97.20 558.46 867.77	2,156.12
20242523	2024-09-12	THINKTEL	1346088	SEPTEMBER PHONE BILLING	480.05	480.05
20242524	2024-09-12	WIEBE, TRACEY	15 16 17	MEET THE COMMUNITY NIGHT TOOLS FOR SCHOOL & MILEAGE HONORARIUM GIFTS - TRC SPE	403.56 136.42 800.00	1,339.98
20242525	2024-09-12	ACS EXPRESS INC	76948	SHIPPING FROM EUROPEAN CU	126.00	126.00
20242526	2024-09-12	ALBERTA ASSOCIATION OF	ER-2024-2491	CURLING ICE TECHNICIAN TRAIL	490.61	490.61
20242527	2024-09-12	TOLMAN, JARROD	15853	REFUND GARAGE SALE	16.00	16.00
20242528	2024-09-12	WCI WHYTE COMMUNICATIONS INC	403252/402121/	RADIO REPAIRS, BATTERY, RADI	1,291.78	1,291.78
20242529	2024-09-12	WFR WHOLESALE FIRE & RESCUE LTD	2024-3990	DOUBLE & TRIPLE WRENCH SET	233.96	233.96
20242530	2024-09-17	AIR LIQUIDE CANADA	77837651	ALMIG CYLINDER SIZE 16 REFIL	143.01	143.01
20242531	2024-09-17	ALLEN, JAMES	67	AWWOA ANNUAL MEMBERSHIP	60.00	60.00
20242532	2024-09-17	BORDER PAVING LTD	76742	HEARTLAND COMMONS PROG #	84,744.39	84,744.39
20242533	2024-09-17	CAPITAL REGION NORTHEAST WATER	2024052	AUGUST CONSUMPTION	31,487.29	31,487.29
20242534	2024-09-17	CIMCO REFRIGERATION	90936889	ICE PLANT - WASH OUT ADIABAT	94.17	94.17
20242535	2024-09-17	HUNTERS PRINT & COPY	351616	12 - WALL SIGNAGE 24-X36 AREI	567.00	567.00
20242536	2024-09-17	INDUSTRIAL MACHINE INC	49946-SV 49948	ZAMBONI REPAIRS - WIRING OF ARENA SUPPLIES - SPREADER (375.02 126.00	501.02
20242537	2024-09-17	LAPP C/O ASP	120	AUG 25-SEPT 7, LAPP CONTRIBL	11,649.67	11,649.67
20242538	2024-09-17	LOOP, A DIVISION OF BOX CLEVER INCORPOR	L-347	WEBGUIDE ANNUAL SUBSCRIPT	5,129.25	5,129.25
20242539	2024-09-17	MORINVILLE HOME HARDWARE	101-514401	TAPE FOR INSTALL OF CURLING	19.31	19.31
20242540	2024-09-17	PUROLATOR COURIER LTD.	530067929	SHIPPING TO ROCKY MOUNTAIN	41.15	41.15
20242541	2024-09-17	REDLINE EXCAVATION INC	08182024	MUSEUM - WOOD SIDEWALK RE	4,505.00	4,505.00
20242542	2024-09-17	SELECT ENGINEERING CONSULTANTS LTD	2409-0057	1-24066 GEN ENG - SIDEWALKS, V	3,421.22	3,421.22



TOWN OF GIBBONS

Cheque Listing For Council

2024-Oct-7
10:04:05AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20242543	2024-09-17	SHERWOOD SHARP SHOP	4897	SHARPEN - 16 MOVER BLDS, 3 J	183.75	183.75
20242544	2024-09-17	WOLF CREEK BUILDING SUPPLIES	712041	POLY 102X500 & DUCT TAPE FOI	42.75	42.75
20242545	2024-09-17	WORKERS' COMPENSATION BOARD - AB/SCS	27487362	SEPT 7 INSTALLMENT	4,908.33	4,908.33
20242546	2024-09-17	ALBERTA HEALTH SERVICES	0031054124	MCLEAN STORE FOOD HANDLIN	100.00	100.00
20242547	2024-09-17	ATEK WATER SYSTEMS	47441	R.O SYSTEM SERVICE - LOW PF	816.38	816.38
20242548	2024-09-17	CELEBRATIONS FLARE CATERING	SI-858	MEET THE COMMUNITY NIGHT -	4,462.50	4,462.50
20242549	2024-09-17	DETAIL & RESTORATION MASTERS INC	156620241	2 STEP PAINT RESTORATION/CC	1,200.00	1,200.00
20242550	2024-09-17	GALLASON INDUSTRIAL CLEANING SERVICES I	52427	TOWN WIDE GARAGE SALE POF	871.50	871.50
20242551	2024-09-17	GOLF WRIGHT SALES	0914	PROMO ITEMS - 72 DZ GOLF BAI	2,381.82	2,381.82
20242552	2024-09-17	GOODIN, SAMANTHA	09112024	COMMUNITY GARDENS SUPPLIE	25.19	25.19
20242553	2024-09-17	RICHARDSON, ELIZABETH	91324	LIBRARY PROGRAM EXPENSES	26.38	26.38
20242554	2024-09-17	VALLEN	31577623-00	GRAIN SHOVEL & BROOM	145.99	145.99
20242555	2024-09-17	WESTERN DIRECTIVES INC	09042024	GOLD LEVEL SPONSORSHIP FO	315.00	315.00
20242556	2024-09-24	O'MALLEY, FARRELL	577	OCTOBER 31, 2024 CONTRACT	5,651.60	5,651.60
20242557	2024-09-24	RECEIVER GENERAL/SCS	1495	ACCT #637015397RI, OCT 31/24 (3,329.92	3,329.92
20242558	2024-09-24	RECEIVER GENERAL/SCS	1496 1497	RP0001- DEDUCTIONS AUG 25 - RP0002 - DEDUCTIONS AUG 25-5	21,508.61 2,961.87	24,470.48
20242559	2024-09-25	ALBERTA WATER & WASTEWATER OPERATORS	56676 56815	AWWOA MEMBERSHIP RENEWA LEVEL 3 WATER & WASTEWATEI	60.00 724.50	784.50
20242560	2024-09-25	CALMONT EQUIPMENT	31000341P	PARTS FOR TOOLCAT	1,030.05	1,030.05
20242561	2024-09-25	CRYSTAL CLEAN WATER DELIVERY	W250761	WATER FOR SHOP	32.00	32.00
20242562	2024-09-25	CRYSTAL GLASS CANADA LTD.	2243363174	BACK WINDSHIELD ON 2014 F15	354.90	354.90
20242563	2024-09-25	GREGG DISTRIBUTORS CO. LTD.	061-007278	SEAL	8.19	8.19
20242564	2024-09-25	KOBZA, JENNIFER	137 138	SEPT 8 - 21 2024 CLEANING AUG 25 - SEPT 7 2024 CLEANING	906.43 766.98	1,673.41
20242565	2024-09-25	MEMJ CONSULTING LTD.	2021091	SEPT 17 - 27 2024 CONTRACT	7,821.82	7,821.82
20242566	2024-09-25	ORKIN CANADA	22734925 22734926 22734927 22734929 22734930	GFRC PEST CONTROL GCC PEST CONTROL PW SHOP PEST CONTROL CURL CLUB PEST CONTROL ARENA PEST CONTROL	127.73 127.73 119.07 127.73 127.73	629.99
20242567	2024-09-25	RAIDERS SITE SERVICES LTD	R24-19-01	01-24066-4.5 - CONCRETE PROC	89,258.56	89,258.56
20242568	2024-09-25	RFS CANADA	5031247041	OCT 1 - DEC 31/24 COPIER LEAS	1,955.39	1,955.39
20242569	2024-09-25	SHERWOOD SHARP SHOP	4928	12 MOWER BLADES SHARPENIN	126.00	126.00
20242570	2024-09-25	STURGEON RIVER AG. SOCIETY	9	VOLUNTEER APPRECIATION GR	200.00	200.00
20242571	2024-09-25	TELUS/SCS	3432	SEPT 20 PHONE / FAX CHARGE\$	603.60	603.60
20242572	2024-09-25	THE SIGN GURU	26313	AUG 25 - SEPT 24 2024 (3 SIGNS	472.50	472.50
20242573	2024-09-25	ULINE CANADA CORPORATION	14811297	LIT UP EXIT SIGN/EARPLUGS/CC	301.35	301.35
20242574	2024-09-25	BOONSTRA CONSULTING	30151369	SALC CONSULTANT CONTRACT	4,987.50	4,987.50
20242575	2024-09-25	CHARTRAND, DANIEL	1	GFRC - 12 X 60 OFFICE SKID SH/	20,000.00	20,000.00
20242576	2024-09-25	CONFIDENT CONSULTING 1ST AID TRAINING	8222025	BABYSITTING COURSE	819.00	819.00
20242577	2024-09-25	DERITER INVESTMENTS LTD.	15-2024	JULY 15 - AUG 15 2024 SERVICE!	5,775.00	5,775.00
20242578	2024-09-25	FINNEGAN FARMS INC.	772	HOMETOWN WEEKEND PETTING	250.00	250.00



TOWN OF GIBBONS

Cheque Listing For Council

2024-Oct-7
10:04:05AM

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20242579	2024-09-25	MONSON, WAYNE	11690551	HOMETOWN WEEKEND DEPOSIT	682.50	682.50
20242580	2024-09-25	MORINVILLE COMMUNITY HIGH SCHOOL	11690550	RECREATION SUBSIDY - CHEER	250.00	250.00
20242581	2024-09-26	[REDACTED]	202409251	CREDIT BALANCE PAID	23.32	23.32
20242582	2024-09-26	[REDACTED]	202409252	CREDIT BALANCE PAID	132.25	132.25
20242583	2024-09-26	LAPP C/O ASP	121	SEPT 8 - 21 2024 CONTRIBUTION	11,757.21	11,757.21
20242584	2024-09-26	GIBBONS BRONCOS	REPL-2024208C REPL-2024208C	Replacement Cheque Replacement Cheque	250.00	250.00
20242585	2024-10-01	STAPLES	400a09f2	OFFICE SUPPLIES - HOLE PUNCH	106.91	106.91
20242586	2024-10-01	RECEIVER GENERAL/SCS	1498 1499	RP0001- SEPT 8 - SEPT 21 DEDU RP0002 - SEPT 8-SEPT 21 DEDU	20,834.34 2,218.69	23,053.03
20242587	2024-10-01	RECEIVER GENERAL/SCS	1501	RP0002 - SEPTEMBER COUNCIL	3,669.35	3,669.35
20242588	2024-10-01	RECEIVER GENERAL/SCS	1502	2023 RP0002 ADJUSTMENTS PIE	216.63	216.63
20242589	2024-10-01	GIBBONS JUNIOR BRONCO'S	REPL-20241236 REPL-20241236	Replacement Cheque Replacement Cheque	500.00	500.00
20242590	2024-10-01	RECEIVER GENERAL/SCS	1503	ACCT #640451399RI, SEPT 2024	353.30	353.30
20242591	2024-10-03	AIR LIQUIDE CANADA	77924619	CYLINDERS SEPT 11/2024	35.92	35.92
20242592	2024-10-03	AMILIA ENTERPRISES INC.	1565139	SEPT MONTHLY SUBSCRIPTION	1,077.51	1,077.51
20242593	2024-10-03	AMSC INSURANCE SERVICES	45338	OCTOBER 2024 BENEFITS INV #	22,500.63	22,500.63
20242594	2024-10-03	BARRICADES AND SIGNS	37245	3 SIGNS PLAYGROUND AHEAD/IN	689.79	689.79
20242595	2024-10-03	CANADIAN NATIONAL RAILWAY COMPANY	91760164	OCTOBER 2024 RR XING MAINTI	365.50	365.50
20242596	2024-10-03	FLOWPOINT ENVIRONMENTAL SYSTEMS	WE5052	SEPTEMBER 905 TRANS @ 0.41L	397.39	397.39
20242597	2024-10-03	GINGELL, SUSAN	7	MILEAGE AIHA MEETING/MPS/AI	654.50	654.50
20242598	2024-10-03	GOODBRAND AUTO	2912	2023 F350 OIL CHANGE & WIPEF	313.84	313.84
20242599	2024-10-03	HERBOLD, MIKE	1074	OFFICE SUPPLIES	29.40	29.40
20242600	2024-10-03	HYDROBLAST	28869	ARENA KITCHEN EXHAUST SYS	724.50	724.50
20242601	2024-10-03	J.R. PAINE & ASSOCIATES LTD.	AINVT0290	FILE 01-23063-1.0 28A INTERSEC	4,252.50	4,252.50
20242602	2024-10-03	KENNER MEDIA (EDMONTON) LTD.	1054-9016 1066-2415	SEPTEMBER 2024 ANNUAL SEPT 2024 BIG BOX RUN OF SIT	2,447.55 236.25	2,683.80
20242603	2024-10-03	MORINVILLE HOME HARDWARE	101-517602	SHOP SUPPLIES	119.26	119.26
20242604	2024-10-03	MORINVILLE NAPA	033-145162	NAVY BIB COVERALLS (3)	296.07	296.07
20242605	2024-10-03	MUNICIPAL ASSESSMENT SERVICES	148	OCT 1 - DEC 31 2024 ASSESSME	9,712.50	9,712.50
20242606	2024-10-03	NORTH FRINGE INDUSTRIAL TECHNOLOGIES A	SIN00943	DIVERS TO INSTALL NEW VORT	11,287.19	11,287.19
20242607	2024-10-03	ORKIN CANADA	C-4818176	FIREHALL PEST CONTROL	119.07	119.07
20242608	2024-10-03	PARKLAND COUNTY	107264	3RD QUARTER FIRE DISPATCH	1,919.58	1,919.58
20242609	2024-10-03	PATTISON, TERRA	24	MILEAGE FOR AMTPA CONFERE	243.60	243.60
20242610	2024-10-03	PINAULT, CHRISTINA	1260	MILEAGE - AIHA & AB MUNIS COI	333.90	333.90
20242611	2024-10-03	PITNEYWORKS	10-02-2024	POSTAGE FOR MAIL MACHINE	3,150.00	3,150.00
20242612	2024-10-03	REGENT SUPPLY	353528	SHOP SUPPLIES	431.93	431.93
20242613	2024-10-03	ROCKY MOUNTAIN PHOENIX	IN0148002	1 FRONT GOLD BADGE	189.00	189.00
20242614	2024-10-03	ROGERS COMMUNICATIONS CANADA INC.	1523 1524 1525 1526	1356 - PHONE / INTERNET CHAR 0506 - PHONE / WIFI / FAX 1271 - INTERNET 5858 - INTERNET	173.25 223.56 173.25 173.25	2,171.15



TOWN OF GIBBONS

Cheque Listing For Council

2024-Oct-7
10:04:05AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20242614	2024-10-03	ROGERS COMMUNICATIONS CANADA INC.	1527	3724 - GCC PHONES/ INTERNET	173.25	2,171.15
			1528	1365 - INTERNET / PHONE / WIFI	186.85	
			1529	4945- GCC INTERNET/WIFI	173.25	
			1530	3275 - SECONDARY WIFI CONNE	173.25	
			1531	3662 GFRC INTERNET	173.25	
			1532	5751-FITNESS PHONE/ TV/ WIFI	547.99	
20242615	2024-10-03	SPROUSE FIRE & SAFETY	0451011	ARENA INSPECTION OF SUPRES	844.68	844.68
20242616	2024-10-03	SUMMIT TRUCK EQUIPMENT LTD (CANADA)	0101696012	OCTOBER 2024 RENTAL OF WES	12,075.00	12,075.00
20242617	2024-10-03	TELSCO SECURITY SYSTEMS INC.	951048	OCT - DEC SECURITY MONITOR	2,123.10	2,123.10
20242618	2024-10-03	TRINUS TECHNOLOGIES INC.	8577	OCTOBER 2024 MONTHLY BILLIN	10,728.65	10,728.65
20242619	2024-10-03	XYLEM CANADA LP	3558412657	PM CONTRACT FOR 2024 LIFT S	5,469.44	5,469.44
20242620	2024-10-03	ADDENERGIE TECHNOLOGIES INC.	IC34950	EV CHARGER REPAIRS	4,018.35	4,018.35
20242621	2024-10-03	CONNOLLY, LINDSAY	2024	REFUND NSF BANK CHARGE	48.00	48.00
20242622	2024-10-03	GOVERNMENT OF ALBERTA	SEPT 30/2024	SEPT 2024 LAND TITLES	10.00	10.00
20242623	2024-10-03	KEET, ANNA	9660	HOMESCHOOL SUPPORT	19.94	19.94
20242624	2024-10-03	VALLEN CANADA INC.	31577623-01	BROOMS	19.86	19.86
20242625	2024-10-03	WARNER, JAMES	9042025	MFR COURSE/CLAMPS/PELVIC E	810.13	810.13
20242626	2024-10-04	GOVERNMENT OF ALBERTA	S098548	RELEASE 46 STATUTES OF ALBE	111.30	111.30

Total 628,658.00

*** End of Report ***

Sept 9-27.2014

EFT - Payroll

\$ 146,111.40

Report to Council



Date Submitted: October 09, 2024
Submitted to: Mayor Deck and Members of Council
Submitted by Monique Jeffrey, Director of Corporate Services
Report Topic: Fortis Franchise Fee - 2025

Introduction

The purpose of this report is to respectfully request that Council considers the Fortis Alberta Franchise Fee that it collects each year on the Town’s behalf. The current Fortis Alberta franchise fee is set at 10% however; this fee can be adjusted annually, up to a cap of 20%.

Background

Administration would like to point out that in 2018 the Town collected \$137,041 from the Electric Franchise Fee and in 2019 the Franchise Fee Revenue was \$141,157. The 2020 Franchise Fee collected was \$156,970.23, in 2021 the fees collected were \$167,899.67, in 2022 the fees collected were \$178,912.89, in 2023 the Town collected \$181,733.51. To the end of August 2024, the Town has already received \$145,920.39, estimation is that we should reach \$193,356.00 in revenues by the end of 2024. The 2025 Franchise Fee is estimated to be \$202,187.

To increase from 10% to the Maximum 20% would result in an additional \$207,461 based on the Fortis forecasting as indicated above. The resulting impact to the customer’s annual billing is approximately \$100 per year and it is required to be advertised to residents.

Other rates being charged in our area are as follows:

Bon Accord	19%	Morinville	20%	Legal	20%
Redwater	10%	Gibbons	10%	St. Albert	15%
Beaumont	17.25%	Westlock	16.25%	Spruce Grove	20%

Options Available

The options for consideration by Council include the following:

1. That Council maintain the Fortis Franchise Fee at 10% for 2025.
2. That Council increase the Fortis Franchise Fee to 20% for 2025.
3. That Council provide direction to Administration as to how it wishes to proceed.

Recommendation for Action

Administration would like to respectfully request that Council consider the following recommendation:

That Council maintain the Fortis Franchise Fee at 10% for 2025.

Submitted by:

Monique Jeffrey
Director of Corporate Services

Approved by:

Farrell O'Malley
CAO

Report to Council



Date Submitted: October 09, 2024
Submitted to: Mayor Deck and Members of Council
Submitted by: Monique Jeffrey, Director of Corporate Services
Report Topic: ATCO Franchise Fee - 2025

Introduction

The purpose of this report is to respectfully request that Council considers the ATCO Gas Franchise Fee that it collects each year on the Town's behalf. The current ATCO Gas Franchise Fee is set at 30% however; this fee can be adjusted annually, up to a cap of 35%.

Background

Administration would like to point out that in 2018 the Town collected \$209,592 from the Electric Franchise Fee and in 2019 the Franchise Fee Revenue was \$220,963. The 2020 Franchise Fee collected was \$198,145, in 2021 the fees collected were \$221,178, in 2022 the fees collected were \$273,181, in 2023 the Town collected \$232,773. To the end of August 2024, the Town has already received \$179,698, estimation is that we should reach \$259,547 in revenues by the end of 2024. The 2025 Franchise Fee is estimated to be \$259,644.

To increase from 30% to the Maximum 35% would result in an minimal amount according to the forecasting as indicated above. The resulting impact to the customer's annual billing would be minimal but it is required to be advertised to residents.

Other rates being charged in our area are as follows:

Bon Accord	23%	Legal	25%	Gibbons	30%
Edmonton	35%	Lamont	35%	Spruce Grove	35%
Sherwood Park	22%	St. Albert	20.3%	Stony Plain	35%

Options Available

The options for consideration by Council include the following:

1. That Council maintain the ATCO Gas Franchise Fee at 30% for 2025.
2. That Council increase the ATCO Gas Franchise Fee to 35% for 2025.
3. That Council provide direction to Administration as to how it wishes to proceed.

Recommendation for Action

Administration would like to respectfully request that Council consider the following recommendation:

That Council maintain the ATCO Gas Franchise Fee at 30% for 2025.

Submitted by:

Monique Jeffrey
Director of Corporate Services

Approved by:

Farrell O'Malley
CAO

Report to Council



Date Submitted: October 9, 2024

Submitted to: Mayor Deck and Members of Council

Submitted by: Monique Jeffrey, Director of Corporate Services

Report Topic: Appointment of Assessor

Introduction

On October 1, 2024, the following email was received by administration *(It is with great sadness that I inform you that Dan Kanuka, passed away at the U of A hospital on Friday, September 27, 2024. To ensure there are no service interruptions your municipality a new assessor needs to be appointed. Moving forward, I, Travis Horne, will take over these responsibilities. There are two steps to officially changing your appointed assessor:*

1. Council must change the appointment (may require a bylaw amendment) and
2. Milenet [www.milenet.ca] must be updated.)

Background

The Town of Gibbons as indicated above needs to appoint a replacement Assessor for the remainder of the 2024 tax year and at the Organizational meeting on October 23, 2024, the Council would then appoint an Assessor for the 2025 year.

Options Available

- a) Receive the 2024 Regional Tax comparisons for information.
- b) Advise Administration of changes required.

Recommendation for Action

That Council appoint the Municipal Assessor as Travis Horne of Municipal Assessment Services Group Inc. for the remainder of the 2024 tax year.

Submitted By:

A handwritten signature in black ink, appearing to be "Monique Jeffrey".

Monique Jeffrey.
Director of Corporate Services

Approved by:

A handwritten signature in blue ink, appearing to be "Farrell O'Malley".

Farrell O'Malley
CAO

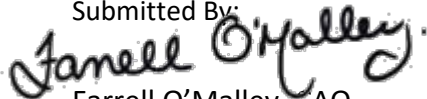
Report to Council

Recommendation for Consideration

Administration would like to respectfully request that members of Council give consideration to the following two recommendations:

1. That Council direct administration to proceed with implementing the proposal set forth by Food Cyler Science as presented to the upset amount of \$5,900.00 excluding G.S.T. with the funds to come from the garbage utility budget.
2. That Council approve providing homeowners with the opportunity to purchase the unit of their choice that are part of the program for a maximum period of 6 months and have the payment added to their utility bill.

Submitted By:


Farrell O'Malley, CAO



FOODCYCLER™ MUNICIPAL FOOD WASTE DIVERSION PILOT PROGRAM



Town of Gibbons
Box 68
Gibbons, AB T0A 1N0
780-923-3331

Friday, September 6, 2024

The FoodCycler™ Food Waste Diversion Municipal Pilot Program

Dear Town of Gibbons Staff and Council,

Thank you for your interest in food waste diversion in your community. Food Cycle Science (FCS) is an organization born from the alarming fact that 63% of food waste is avoidable and responsible for about 10% of the world's greenhouse gas emissions. FCS has developed an innovative solution that reduces food waste in landfills, takes more trucks off the road, reduces infrastructure and collection costs, and contributes to a 95% reduction in CO₂E compared to sending food to landfills. We deploy our patented technology to households around the world, helping them take ownership of their food waste and environmental impact.

In partnering with municipalities, we are committed to creating accessible food waste solutions for all people and changing the way the world thinks about food waste. The purpose of the FoodCycler™ Pilot Program is to measure the viability of on-site food waste processing technology as a method of waste diversion. By reducing food waste at home, you can support your environmental goals, reduce residential waste, reduce your community's carbon footprint, and extend the life of your community's landfill(s).

Based on several factors, we believe the Town of Gibbons would be a great fit for the benefits of this program, and we are proposing a study involving 50 households in the Town of Gibbons.

The **FoodCycler FC-30** and **Eco 5** devices can process 2.5 L and 5 L (respectively) of food waste per cycle and converts it into a nutrient-rich by-product that can be used to enrich your soil. Power consumption per cycle is ~0.8 kWh (FC-30) / ~1.3 kWh (Eco 5) and takes less than 8 hours to complete (overnight).

Every FoodCycler deployed is estimated to divert at least 2 tonnes of food over its expected lifetime. Based on market rates of \$100 per tonne of waste (fully burdened), 50 households participating would divert 100 tonnes of food waste and save the municipality an estimated \$10,000.00 in costs. Please note that this analysis is based on market rates and depending on remaining landfill lifespan and closure costs, local rates for waste disposal may vary.

Every tonne of food waste diverted from landfill is estimated to reduce greenhouse gas emissions by 1.5 tonnes of CO₂e before transportation emissions. Based on this, 50 households could divert approximately 150 tonnes of greenhouse gas emissions.

Food Cycle Science is excited to have you on board for this exciting and revolutionary program. The FoodCycler™ Municipal Solutions Team is always available to answer any questions you might have.



Warm regards,

The FoodCycler™ Municipal Team



The FoodCycler Product Family

The FoodCycler product family offers closed-loop solutions to food waste, with zero emissions or odours. This sustainable process reduces your organic waste to a tenth of its original volume. Small and compact, FoodCycler products can fit anywhere. They operate quietly and efficiently, using little energy.

FOODCYCLER™ FC-30		FOODCYCLER™ Eco 5
		
2.5L	VOLUME CAPACITY	5.0L
30.5L	UNIT VOLUME	28.9L
4-8 HOURS	PROCESSING TIME	6-8 HOURS
0.8 kWh	POWER CONSUMPTION PER CYCLE	1.3 kWh
2 REFILLABLE FILTERS	ODOUR CONTROL	1 REFILLABLE FILTER
BACK	VENT LOCATION	TOP



Recycle Your Food Waste in 3 Easy Steps

Step 1:

Place your food waste into the FoodCycler™ bucket. The FoodCycler™ can take almost any type of food waste, including fruit and vegetable scraps, meat, fish, dairy, bones, shells, pits, coffee grinds and filters, and even paper towels.



Step 2:

Place the FoodCycler™ bucket into your FoodCycler™ machine. The FoodCycler™ machine can be used anywhere with a plug such as a kitchen countertop, basement, laundry room, heated garage, etc.



Step 3:

Press Start. In 8 hours or less, your food waste will be transformed into a nutrient rich soil amendment that can be integrated back into your soil. The cycle runs quietly and with no odours or GHG emissions.

As of the date of this proposal, there are a total of 145 Canadian municipalities who have signed on to participate in a FoodCycler program. Through this partnership, the Town of Gibbons can achieve immediate and impactful benefits, acquire valuable insight about food waste diversion in your region, and showcase itself as an environmental leader and innovator in Canada.

Food Cycle Science is looking to achieve the following through this proposed partnership:

- 🌱 Receive high-quality data from pilot program participants regarding food waste diversion
- 🌱 Receive high-quality feedback from residents, staff, and council regarding the feasibility of a FoodCycler food waste diversion program for the Town of Gibbons and similar communities
- 🌱 Demonstrate the viability of our technology and solutions in a municipal setting so the model can be re-deployed in other similar communities in Canada

The Town of Gibbons would receive several benefits through this partnership:

- 🌱 Opportunity to trial a food waste diversion solution at a cost well below market prices
- 🌱 Reduced residential waste generation thus increasing diversion rates
- 🌱 Reduced costs associated with waste management (collection, transfer, disposal, and landfill operations)
- 🌱 The reduction of greenhouse gas (GHG) emissions from transportation and decomposition of food waste in landfills
- 🌱 Extend the life of your landfill(s)
- 🌱 Opportunity to support Canadian innovation and clean tech
- 🌱 Opportunity to provide residents with an innovative solution that reduces waste and fights climate change, at an affordable price
- 🌱 Obtaining data that could be used to develop a future organic waste diversion program

Residents of the Town of Gibbons would receive several benefits through this partnership:

- 🌱 Opportunity to own an at-home food waste diversion solution at a cost well below market prices
- 🌱 Support climate change goals by reducing waste going to landfill
- 🌱 Ability to fertilize their garden soil by generating a nutrient-rich soil amendment
- 🌱 Reduce the “ick factor” of garbage to keep animals and vermin away
- 🌱 Reduce trips to the waste site and save on excess waste fees where applicable

In the pages that follow, we will offer a pilot program recommendation for consideration.



Surveys / Tracking:

- The trial / survey period will be for 12 weeks starting on or before November 15, 2024.
- Residents will be asked to track weekly usage of the FoodCycler during each week of the trial. Tracking sheets will be provided as part of a Resident Package prepared by Food Cycle Science.
- At the end of the 12 weeks, residents must report their usage and answer a number of survey questions. Survey is to be provided by Food Cycle Science and approved by the Town of Gibbons.
- The survey is to be administered either by the Town of Gibbons or by Food Cycle Science, by request and with permission. All survey results are to be shared between the Town of Gibbons and Food Cycle Science. The Town of Gibbons shall ensure all personal information of participants is removed from any data ahead of sharing with Food Cycle Science.
- The Town of Gibbons may administer additional touchpoints with participants at their discretion.

Final Report and Feasibility Study: Food Cycle Science will prepare a final report summarizing program performance including waste diversion, potential for expansion, and other factors deemed relevant by the Town of Gibbons. To facilitate this, the Town of Gibbons may be called upon to provide data regarding disposal and transportation costs, landfill capacity, and other region-specific variables crucial for evaluating the viability of implementing FoodCyclers within the municipality.

Customer Support / Replacement Units:

- Food Cycle Science has a dedicated municipal support team that is available to assist residents directly with any troubleshooting, repairs, or replacement when required.
- Food Cycle Science may provide a small number of spare FoodCycler units with the initial order to be used for replacements if/when required. The Town of Gibbons would be tasked with assisting residents with replacements where necessary. Replacement units will be supplied at no cost to the municipality and may represent up to 2% of the total initial order. This represents our anticipated/accepted failure rates.
 - Any unused spare units remaining after the warranty period shall be donated to a local school, with priority given to schools participating in EcoSchools Canada programs.

FoodCycler Funded Pilot Program – Subsidy Model

FoodCycler FC-30



Retail Price
= \$500



FoodCycler
Discount = \$200



Impact Canada
Investment = \$50



Municipal
Subsidy = \$100



Resident Cost
= \$150

FoodCycler Eco 5



Retail Price
= \$800



Food Cycle
Science
Discount = \$250



Impact Canada
Investment = \$150



Municipal
Subsidy = \$100



Resident Cost
= \$300

FoodCycler Funded Pilot Program Recommendation and Details

Based on the demographics and current waste management system in place at the Town of Gibbons, Food Cycle Science is recommending a pilot program involving 50 households.

The funded pilot program is based on a cost subsidy model where Food Cycle Science provides an initial discount, we contribute an investment from AAFC/Impact Canada, the Town of Gibbons provides a subsidy, and the resident provides the remaining contribution. The purpose of this model is to make this technology accessible to more Canadians at an affordable price.

The total investment from AAFC/Impact Canada for a 50 household pilot would amount to **\$5,000.00¹**.

Through this partnership-based program, the **municipal investment for Town of Gibbons is \$100.00 per household**, regardless of which device is selected. Residents will then have the option to choose the FoodCycler™ model that best suits their household and budget.

Each FoodCycler™ is estimated to divert at least 2 tonnes of food over its expected lifetime. Based on average market rates of \$100 per tonne of waste (fully burdened), 50 households participating would divert 100 tonnes of food waste and save the municipality an estimated **\$10,000.00** in costs.

Total Invoiced Amount

	Price	Quantity	Total
FoodCycler FC-30 Municipal Rate	\$250	25	\$6,250
FoodCycler Eco 5 Municipal Rate	\$400	25	\$10,000
Shipping Estimate			\$900
Total Invoice Amount			\$17,150

Plus applicable taxes.

Net Municipal Cost:

	Price	Quantity	Total
Total Invoice Amount			\$17,150
Less Resident Resale: FC-30	\$150	25	\$-3,750
Less Resident Resale: Eco 5	\$300	25	\$7,500
Net Municipal Cost			\$5,900

Plus applicable taxes.

Volume Discount: Orders of 500 total units or more are eligible to receive an additional \$50.00 per unit discount on the FoodCycler Eco 5. If applicable, this discount is automatically calculated in the pricing shown above. The Municipality shall maintain a minimum of \$100.00 per household subsidy, thus passing on these savings directly to residents, reducing the resident contribution on the Eco 5 to \$250.00.

¹ Based on an estimated 50/50 split between FC-30 and Eco 5s. Will vary depending on the quantity of FoodCyclers purchased and the model ultimately selected by residents.

Purchase and Program Terms

Confirmation Deadline: Confirmation of order (Council resolution and/or signed partnership agreement) to be received no later than September 30, 2024.

Price Guarantee: Food Cycle Science will honour these rates on subsequent orders of 50 units or more, placed within the 2024 calendar year.

Shipping: Shipping estimates to your location may range from \$700.00 – \$1,100.00 and the \$900.00 quoted is an estimated average based on today's shipping rates. The Municipality may choose the shipping option that best suits their budget and needs. The higher cost shipping options will generally provide superior shipping accuracy.

FoodCycler Model Selection: During a registration period, residents will be given the option to indicate their preferred FoodCycler model. The total allotment of each FoodCycler model can be either predetermined or determined by resident selection.

Payment Terms: Payment is 100% due upon receipt of goods.

Accessories:

- **Wholesale:** Additional filters and other accessories may be purchased from FoodCycler at wholesale rates for resale to residents under the pilot program with no additional freight cost provided they are included in the initial order.
- **Online Portal:** An online purchase portal is available to residents of our municipal programs which offers the online purchase of filters and accessories at discounted rates. Accessories are conveniently shipped direct-to-home.
- **Filter Refill Station:** The municipality may choose to provide filter refills by establishing a refill station at a central location within the community. The cost to design and procure a refill station ranges from \$3,000-\$5,000. FCS will collaborate with the municipality to source local bulk amounts of carbon pellets. Over the life of the technology, this option is the most cost effective and environmentally sound.

Warranty: 1-year standard manufacturer's warranty starting on date of delivery of all FoodCycler units to the Town of Gibbons. We will repair or replace any defects during that time. Extended warranties may be purchased at additional cost of \$25.00 per year for up to 5 years.

Buyback Guarantee: Through this program, we are aiming for optimal community awareness of this initiative. In the event that sales are not meeting the anticipated targets, the Town of Gibbons will collaborate with Food Cycle Science and diligently explore all reasonable avenues to enhance awareness and increase participation within the community. Should units remain unsold after one year, despite thorough and diligent efforts, Food Cycle Science will buy back any unsold units. All units must be returned in new and unopened condition. The Town of Gibbons is responsible for covering the return shipping to one of our warehouses (Vancouver, BC, Ottawa, ON, or Tacoma, WA), along with a \$25.00 per unit restocking fee.

Marketing and Promotion: The Town of Gibbons and Food Cycle Science mutually grant permission to use the name and/or logo or any other identifying marks for purposes of marketing, sales, case studies, public relations materials, and other communications solely to recognize the partnership between Food Cycle Science and the Town of Gibbons. The Town of Gibbons staff may be asked to provide a quote / video testimonial regarding the program.

Summary and Acceptance of Terms

We respectfully ask that you confirm your participation no later than September 30, 2024 in order to respect the timeline of the Impact Canada Food Waste Reduction Challenge.

Summary of pilot program costs:

Program Recommendation	Invoice Amount	→	Net Municipal Cost
50 Households	\$17,150	→	\$5,900

Terms Accepted and Agreed by Town of Gibbons:

Name / Title

Name / Title

Signature

Date

Signature

Date

Food Cycle Science looks forward to working with the Town of Gibbons to reduce the amount of food waste going to landfill in a manner that is convenient and cost-effective.

Sincerely,

Jacob Hanlon

Municipal Solutions Manager

jacobh@foodcycler.com | +1 613-316-4094



Food Cycle Science Corporation
371A Richmond Road, Suite #4
Ottawa, ON K2A 0E7
www.foodcycler.com

Report to Council



Date Submitted: October 9, 2024
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: FoodCycler™ – Municipal Food Waste Diversion Pilot Program

Introduction

The purpose of this report is to respectfully request that Council consider initiating a Municipal Food Waste Diversion Pilot Program being facilitated by the Food Cycle Science (FCS) organization (see Attachment "A" for complete copy of submitted proposal).

Background

Administration coordinated with Mr. Jacob Hanlon of Food Cycle Science to make a presentation to members of Council virtually during its September 11, 2024, Regular Meeting of Council. Mr. Hanlon outlined three models involved in the program which are the FC-30 (2.5L), Eco 3 (3.5L) and the Eco 5 (5L) that carry net cost of \$150 to the resident for the FC-30, \$200 for the Eco 3, and \$300 for the Eco 5.

FC-30: To meet the above-stated costs, the FC-30 with an original cost of \$500, and after a contribution of \$200 from FCS, \$50 from Impact Canada, and a \$100 subsidy from the Town will result in a cost of \$150 to the resident.

Eco 5: To meet the above-stated costs, the Eco 5 with an original cost of \$800, and after a contribution of \$250 from FCS, \$150 from Impact Canada, and a \$100 subsidy from the Town will result in a cost of \$300 to the resident.

Supplemental Information

Administration, at the 2024 Meet the Community Night, solicited members of the community to provide the level of their interest. 14 Members of the community responded on September 9th that they welcome the opportunity to recycle food waste under this program.

Mr. Jacob provided the Town with the opportunity to participate in the Pilot Program by purchasing 50 units at the net cost of \$5,000 plus \$900 for shipping after all 50 units are sold to residents at the cost stated above.

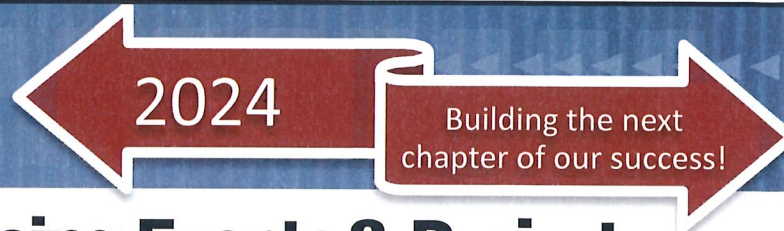
Financial Impacts

The proposal submitted by Mr. Jacobs identifies that the Gross Cost to the Town for the 50 units is \$17,150 after the subsidies (from FCS, and Impact Canada) are reduced prior to shipping. Based upon the securing and sale of 50 Units (25 of FC-30 and 25 of Eco 5), the final cost to the Town is \$5,900.

Options for Consideration

1. That Council direct administration to proceed with implementation of the proposal set forth by Food Cyler Science as presented to the upset amount of \$5,900.00 excluding G.S.T.
2. That Council provide Administration with direction as to how it wishes administration to proceed.
3. That Council accept this report as information.

Report to Council



KEY MEETINGS

- Meetings with Developers
- Mayors Lunch

News, Ongoing Events & Projects

Community Services Department

Key Items in Progress

- Seniors' Almost Christmas Dinner Ticket went on sale Oct. 7th
- Youth Centre remains very busy with a full calendar of events available
- Upcoming events:
 - Mayor's Luncheon
 - Remembrance Day Service
 - Hometown Weekend
- See the Monthly Newsletter on our website for more events!

Corporate Services Department

Key items in progress:

- Auditors finalizing 2023 audit report
- Tax enforcement ongoing
- Working on 2025 operating budget

Planning & Development Department

Key Items in Progress:

- Total number of development permits issued as of September 30th – 32, 7 of which were new home permits

SUCCESS OCCURS WHEN OPPORTUNITY MEETS PREPARATION



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Notification App
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STAFF MEETINGS

- Department Heads (3)
- All Staff (1)



Public Works Department/Fire Department

- Tree planting ongoing
- Winterizing fire hydrants
- Equipment seasonal changeover started
- Water Meter changeouts as appointments made

FIRE DEPARTMENT

- Current Membership is at 28
- 2024 Calls: Town Calls:121 - County Calls: 151
- The new Fire Truck is in Red Deer for warranty work. Expected to be back in service within the next 2 weeks.



Project Updates

Cottages Subdivision

- On hold until further notice

Memorial Park

- Awaiting grant extension approval

Heartland Station

- Loblaws to open by the mid-December
- Traffic lights at 28A and Heartland Drive should be operational within the month
- 3 new tenants announced
- Parking lot paving in progress

The Town of Gibbons



Scheduled Meetings & Workshops

- Mayors Lunch
- Roseridge Grand Opening

**Please note subject to change on short notice.*

Gibbons...a Community...” Rooted in Family”