

**TOWN OF GIBBONS
AGENDA
REGULAR MEETING OF COUNCIL
APRIL 24, 2024
TO BE HELD AT THE MUNICIPAL OFFICE AT 7:00 PM**

- 1.0 ROLL CALL
- 2.0 CALL TO ORDER
- 3.0 ADDITIONS TO THE AGENDA
- 4.0 ADOPTION OF THE AGENDA
- 5.0 PUBLIC HEARING MINUTES
- 6.0 ADOPTION OF THE MINUTES
 - 6.1 Regular Meeting of Council April 10, 2024
 - 6.2 Special Meeting of Council April 10, 2024
- 7.0 FINANCE
 - 7.1 Accounts Paid as at April 22, 2024
- 8.0 APPOINTMENTS
- 9.0 OLD BUSINESS
 - 9.1 Legal Opinion – Pecuniary Interest
- 10.0 NEW BUSINESS
 - 10.1 Gibbons Library Board Appointment
 - 10.2 Capital Budget Meeting April 29, 2024
 - 10.3 Special Meeting April 30, 2024
- 11.0 BYLAWS & POLICIES
- 12.0 STAFF REPORTS
 - 12.1 Administration Report
- 13.0 COMMITTEE REPORTS

- 14.0 CORRESPONDENCE
- 15.0 NOTICE OF MOTIONS
- 16.0 CLOSED SESSION
- 17.0 ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON
WEDNESDAY, APRIL 10, 2024, AT 4807 – 50th AVENUE IN COUNCIL CHAMBERS**

Council Present: Mayor Dan Deck
Councillor Loraine Berry
Councillor Amber Harris
Councillor Willis Kozak
Councillor Jay Millante
Councillor Norm Sandahl
Councillor Dale Yushchyshyn

Council Absent:

Staff Present: Farrell O'Malley – CAO
Eric Lowe – Superintendent Public Works
Louise Bauder – Planning and Development
Stephanie Peters – Director Community Services
Terra Pattison – Finance Manager
Chris Pinault – Recording Secretary

Staff Absent: Monique Jeffrey – Director of Finance

As a quorum was present, Mayor Deck called the meeting to order at 10:00 am.

3.0 ADDITIONS TO THE AGENDA

4.0 ADOPTION OF THE AGENDA

Councillor Sandahl moved to accept the agenda as presented.

24.110 MOTION CARRIED

5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES

6.0 ADOPTION OF THE MINUTES

6.1 REGULAR MEETING OF COUNCIL – MARCH 27, 2024

Councillor Berry

moved to accept the minutes of the March 27, 2024, Regular Meeting of Council as presented.

24.111 MOTION CARRIED

7.0 FINANCE

7.1 ACCOUNTS PAID AS AT APRIL 8, 2024

Councillor Yushchyshyn moved that Council accept the Accounts Paid as at April 8, 2024, as information as presented.

24.112 MOTION CARRIED

8.0 APPOINTMENTS

9.0 OLD BUSINESS

9.1 LEGAL COSTS TO DATE

Councillor Berry moved to accept this as information.

24.113 MOTION CARRIED

9.2 LEGAL OPINION – PECUNIARY INTEREST – VERBAL REPORT

Councillor Millante moved that Council accept this as information.

24.114 MOTION CARRIED

10.0 NEW BUSINESS

10.1 PRIDE WEEK PROCLAMATION

Councillor Millante moved to proclaim June 16-22, 2024, as Pride Week in Gibbons and host a Pride Flag raising ceremony on June 16th for the duration of Pride Week.

24.115 MOTION DEFEATED

Councillor Berry moved to proclaim June 16-22, 2024, as Pride Week in Gibbons

24.116 MOTION CARRIED

10.2 REGULAR MEETING OF COUNCIL – APRIL 24, 2024

Councillor Sandahl moved that Council cancel the April 24, 2024, Regular Meeting of Council.

24.117 MOTION DEFEATED

10.3 HEARTLAND COMMONS – LARGE UTILITY INFRASTRUCTURE CONTRACT

Councillor Berry moved that Council, based upon the risk and performance review of the 2 lowest bid submissions and past performance on similar projects within the Northern Alberta Region completed by Select Engineering Consultants Ltd., award the Heartland Commons Large Utility Infrastructure (LUI) Stage 1 – North project contract to Eng-Con Holdings for the amount of \$4,380,359.69 and the upset project budget amount of \$4,818,395.66 exclusive of GST pending the securing of the funds necessary to complete the work.

Councillor Harris requested a recorded vote:

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

24.118 MOTION CARRIED

Councillor Sandahl moved that Council, based upon the risk and performance review of two lowest bid submissions and past performance on similar projects with the Northern Alberta Region completed by Select Engineering Consultants Ltd., award the Heartland Commons Large Utility Infrastructure (LUI) Stage 1B – South project contract to Eng-Con Holdings for the amount of \$6,011,248.50 and the upset project budget amount of \$6,6152,373.35 exclusive of GST pending the securing of the funds necessary to complete the work.

Councillor Harris requested a recorded vote:

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour

Councillor Yushchyshyn In Favour

24.119 MOTION CARRIED

Councillor Yushchyshyn moved that Council direct Administration to proceed with contracting out the development and installation of the future watermain booster station for \$2,500,00.00 and the upset project budget amount of \$2,750,000.00 exclusive of GST pending the securing of the funds necessary to complete the work.

Councillor Harris requested a recorded vote:

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

24.120 MOTION CARRIED

10.4 HYDROGEN WEEK PROCLAMATION

Councillor Sandahl moved that Council proclaim April 22 – 26, 2024 as Hydrogen Week in Gibbons.

24.121 MOTION CARRIED

11.0 BYLAWS AND POLICIES

11.1 BYLAW ALT 9-24 SHORT-TERM BORROWING BYLAW MUNICIPAL CREDIT CARDS

Councillor Kozak moved that Council give 3rd Reading to Bylaw ALT 9-24 Short-Term Borrowing Bylaw Municipal Credit Cards.

24.122 MOTION CARRIED

11.2 COUNCIL CODE OF CONDUCT BYLAW MOG 1-18

Councillor Millante moved that Council accept this as information.

24.123 MOTION CARRIED

11.3 BYLAW ALT 4-24 – LOCAL IMPROVEMENT TAX BYLAW LARGE INFRASTRUCTURE

Councillor Kozak moved that Council give 1st Reading to Bylaw ALT 4-24 Local Improvement Tax Bylaw Large Utility Infrastructure Heartland Commons.

Councillor Harris requested a recorded vote:

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

24.124 MOTION CARRIED

11.4 BYLAW ALT 5-24 – LOCAL IMPROVEMENT BORROWING BYLAW LARGE INFRASTRUCTURE

Councillor Sandahl moved that Council give 1st Reading to Bylaw ALT 5-24 Local Improvement Borrowing Bylaw Large Utility Infrastructure Heartland Commons.

Councillor Harris requested a recorded vote:

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

24.125 MOTION CARRIED

Councillor Berry moved that Council request authorization from the Minister of Municipal Affairs to exceed its borrowing limit for this project prior to bringing forward for consideration for 2nd and 3rd Reading to Local Improvement Tax Borrowing Bylaw ALT 5-24.

Councillor Harris requested a recorded vote:

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

24.126 MOTION CARRIED

12.0 STAFF REPORTS

12.1 ADMINISTRATION REPORT

Councillor Yushchyshyn moved to accept the Administration Report as information.

24.127 MOTION CARRIED

13.0 COMMITTEE REPORTS

Councillor Berry attended:

- Homeland Housing Board meeting
- Northern Lights Library System Policy Committee meeting

Councillor Harris had nothing to report.

Councillor Kozak attended:

- Morinville Chamber of Commerce Luncheon
- Redwater Mayor's Breakfast

Councillor Millante had nothing to report.

Councillor Sandahl attended:

- Redwater Mayor's Breakfast

Councillor Yushchyshyn attended:

- Hydrogen Hub Fuel Cell Electric Webinar
- Redwater Mayor's Breakfast

Mayor Deck attended:

- Redwater Mayor's Breakfast
- Edmonton Global Working Group meeting

Councillor Millante moved to accept the committee reports as information.

24.128 MOTION CARRIED

14.0 CORRESPONDENCE

15.0 NOTICE OF MOTIONS

Mayor Deck called a recess at 10:50 am.

Mayor Deck called the meeting back to order at 10:58 am.

16.0 CLOSED SESSION

Councillor Sandahl moved that Council move to Closed Session as per *Section 197 (2)* of the *Municipal Government Act* concerning the following items at 10:58 am.

24.129 MOTION CARRIED

Councillor Harris moved that Council revert to normal seating at 11:16 am.

24.130 MOTION CARRIED

16.1 LARGE SCALE DEVELOPMENT

Councillor Sandahl moved that Council approve entering into a purchase agreement with Homestead Land Developments for its +/- 57.97 acres located in the Town of Gibbons for the purchase of \$2,100,000.00 to be paid over a period of 11 years with \$100,000 with the understand that there is zero interest charge for the entire term of repayment.

Councillor Harris requested a recorded vote:

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

24.131 MOTION CARRIED

Councillor Yushchyshyn moved that Council approve entering into a purchase agreement with the identified party for +/- 8.03 developable acres for the purchase price of \$187,903.46 per acre of \$1,508,864.78 that will include the proportionate value of the land cost, Local Improvement Tax, Offsite Levy, and interest cost for the 8.03 acres for a total cost plus GST. The specific blocks are identified below:

- Part of Plan 8321679 Block 4 Lot 2A 1.37 Acres

• All of Plan 8321679	Block 5 Lot 1A	4.79 Acres
• All of Plan 8321679	Block 6 Lot 1A	1.87 Acres
Total		8.03 Acres

Councillor Harris requested a recorded vote:

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

24.132	MOTION CARRIED
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Councillor Berry moved that Council authorize Administration to immediately begin the land swap process with Landrex Inc., with the remaining lands associated with the Homestead Land Development purchase with all remaining associated land and servicing costs to be borne by Landrex Inc., so that upon conclusion of the land swap the Town has recovered all associated costs with the purchase of the Homestead Land Development property.

Councillor Harris requested a recorded vote:

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

24.133	MOTION CARRIED
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16.2 PERSONNEL – OPERATION HEALTH AND SAFETY CONCERN

Councillor Kozak moved that Council approve Administration utilizing Legal Counsel to review the actions and documents involving the identified individual and others with the intent of providing recommendations or options that may assist in bringing this matter to a successful conclusion thereby ensuring the health and safety of the CAO.

Councillor Harris requested a recorded vote:

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against

Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

24.134 MOTION CARRIED

17.0 ADJOURNMENT

There being no further business Mayor Deck adjourned the meeting 11:19 pm.

Mayor, Dan Deck

CAO, Farrell O'Malley

DRAFT - NOT APPROVED

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, APRIL 10, 2024, AT 4807 – 50th AVENUE IN COUNCIL CHAMBERS

Council Present: Mayor Dan Deck
Councillor Loraine Berry
Councillor Amber Harris
Councillor Willis Kozak
Councillor Jay Millante
Councillor Norm Sandahl
Councillor Dale Yushchyshyn

Council Absent: Councillor Jay Millante

Staff Present: Chris Pinault - Recording Secretary

Staff Absent:

As there was a quorum present, Mayor Deck called the meeting to order at 2:00 pm.

3.0 ADOPTION OF THE AGENDA

Councillor Yushchyshyn moved to accept the agenda as presented.

24.135	MOTION CARRIED
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4.0 BUSINESS

Councillor Berry moved that Council move to Closed Session as per *Section 197 (2)* of the *Municipal Government Act* concerning the following items at 2:00 pm.

24.136	MOTION CARRIED
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Councillor Harris arrived at 2:04 pm.

Councillor Harris left the meeting at 2:31 pm.

Councillor Harris returned to the meeting at 2:41 pm.

Councillor Kozak moved that Council revert to normal seating at 2:43 pm.

24.137	MOTION CARRIED
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4.1 COUNCIL CODE OF CONDUCT

Councillor Yushchyshyn moved that Council recess this meeting until Monday, April 15, 2024, at 2:30 pm.

24.138	MOTION CARRIED
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Councillor Millante arrived on April 15, 2024, at 2:30 pm.

Councillor Yushchyshyn moved that Council return to Closed Session as per *Section 197 (2)* of the *Municipal Government Act* at 2:30 pm.

Councillor Harris left the meeting at 2:44 pm.

Mayor Deck called a recess at 3:48 pm.

Mayor Deck called the meeting back to order at 3:58 pm.

Councillor Berry left the meet at 4:32 pm.

Councillor Berry returned to the meeting at 4:35 pm.

Mayor Deck left the meeting at 4:37 pm.

Mayor Deck returned to the meeting at 4:40 pm.

Councillor Yushchyshyn left the meeting at 4:52 pm.

Councillor Yushchyshyn left the meeting at 4:53 pm.

Councillor Kozak left the meeting at 4:55 pm.

Councillor Kozak returned to the meeting at 4:56 pm.

Councillor Millante left the meeting at 4:57 pm.

Councillor Millante returned to the meeting at 4:58 pm.

Councillor Yushchyshyn moved that Council revert to normal seating at 5:18 pm.

24.139	MOTION CARRIED
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Councillor Sandahl moved that Council extend Council meeting until 6:30 pm.

24.140	MOTION CARRIED
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Councillor Kozak moved that Council move to Closed Session as per *Section 197 (2)* of the *Municipal Government Act* concerning the following items at 5:19 pm.

24.141	MOTION CARRIED
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Mayor Deck left the meeting at 5:33 pm.

Mayor Deck returned to the meeting at 5:34 pm.

Councillor Yushchyshyn left the meeting at 5:43 pm.

Councillor Yushchyshyn returned to the meeting at 5:45 pm.

Councillor Kozak moved that Council revert to open session at 5:46 pm.

24.142	MOTION CARRIED
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Mayor Deck called a recess at 5:47 pm until Councillor Harris returns to the meeting.

Councillor Harris returned to the meeting at 6:00 pm.

Mayor Deck called the meeting back to order at 6:00 pm.

Councillor Harris recused herself due to pecuniary interest.

Councillor Harris left the meeting at 6:00 pm.

Councillor Millante moved the following:

BE IT RESOLVED AS FOLLOWS:

1. Council accepts the findings of the independent investigator, MNP LLP, (the Investigator);
2. Council considers the complaint made to be valid and finds Councillor Harris breached Section 5 Respectful Interactions with Councillors, Staff, and the Public of the Council Code of Conduct Bylaw by acting disrespectfully:
 - a. Towards a senior employee in Council meetings over an extended period of time;
 - b. In comments made about a senior employee's contract and related duties;

- c. Towards a senior employee by disclaiming her personal responsibility for her unauthorized use of the Town credit card; and
 - d. Towards a senior employee by suggesting the lateness of the annual audit was the result of employee wrongdoing, without evidence;
3. That Council imposes the following sanctions on Councillor Harris for breaching the Code of Conduct Bylaw:
- a. Effective immediately, Councillor Harris is removed from all council committees and other bodies to which she has been appointed by Council, she is no longer eligible to receive any remuneration associated with those appointments, and she will not be eligible for appointment to any further council committees or other bodies for the remainder of her term of office;
 - b. Effective immediately, Councillor Harris will direct any requests for information about the operation or administration of the Town to the Mayor, in writing, and refrain from having any contact with any staff within Town Administration, including the Chief Administrative Officer, in her capacity as a Town Councillor;
 - c. The Mayor, on behalf of Council, shall issue a letter of reprimand to Councillor Harris and ensure the letter of reprimand is made available to the public by publishing it on the Town's website as soon as is practicable;
4. The Mayor, on behalf of Council, shall issue notice in writing to the two senior employees of Council's decision on the complaint;
5. The Mayor, on behalf of Council, shall ensure that a copy of the Investigator's "Summary of Investigation Results" is made available to the public by publishing it on the Town's website as soon as is practicable, but all other proceedings of the Investigator, including the Investigator's Report, remain confidential and shall not be released publicly.

24.143

MOTION CARRIED

5.0 ADJOURNMENT

There being no further business Mayor Deck adjourned the meeting at 6:04 pm.

Mayor, Dan Deck

CAO, Farrell O'Malley

DRAFT - NOT APPROVED



TOWN OF GIBBONS

Cheque Listing For Council

2024-Apr-22
8:19:32AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240948	2024-04-08	O'MALLEY, FARRELL		PAYMENT		8,084.08
			555	MAY 15 CONTRACT	6,484.08	
			556	MAY TRAVEL/ PHONE ALLOWANCE	1,600.00	
20240949	2024-04-08	RECEIVER GENERAL/SCS		PAYMENT		2,497.44
			1435	ACCT #637015397RI, MAY 15/24 GAR	2,497.44	
20240950	2024-04-10	1494787 ALBERTA LTD., O/A STEELKASE		PAYMENT		2,233.32
			00369	FIX DOOR AT DEW DROP INN	1,000.13	
			00370	TOWN OFFICE BACK DOOR	1,233.19	
20240951	2024-04-10	AB. ASSOC. OF RECREATION, FACILITY PERSONNEL		PAYMENT		1,962.45
			2024-03-27	PARKS & SPORT FIELD LEVEL 2 - TY	981.23	
			ER2024-1892	PARKS & SPORTS FIELDS LEVEL 1 -	490.61	
			ER-2024-1894	ARENA OPERATOR LEVEL 1 TYLER (490.61	
20240952	2024-04-10	AEDARSA		PAYMENT		131.50
			EP072074	PERMIT FOR GCC ELEVATOR	131.50	
20240953	2024-04-10	AIR LIQUIDE CANADA		PAYMENT		37.11
			77144546	SMALL CYLINDER 3	37.11	
20240954	2024-04-10	AMILIA ENTERPRISES INC.		PAYMENT		968.00
			1556116	MARCH SUBSCRIPTION CHARGES	968.00	
20240955	2024-04-10	CANADIAN NATIONAL RAILWAY COMPANY		PAYMENT		365.50
			91733641	APRIL RR XING MAINTENANCE	365.50	
20240956	2024-04-10	CANOE PROCUREMENT GROUP OF CANADA		PAYMENT		1,330.67
			PF-11935-113666	MARCH 2024 FUEL	1,330.67	
20240957	2024-04-10	CHARTRAND, DENISE		PAYMENT		354.91
			333	SUBSISTENCE & SHOP SUPPLIES	354.91	
20240958	2024-04-10	CRYSTAL CLEAN WATER DELIVERY		PAYMENT		32.00
			W248965	WATER FOR SHOP	32.00	
20240959	2024-04-10	FLOWPOINT ENVIRONMENTAL SYSTEMS		PAYMENT		318.36
			WE4569	MARCH 725 TRANS @ 0.4182	318.36	
20240960	2024-04-10	GOODBRAND AUTO		PAYMENT		2,137.37
			2152	SWEEPER - OIL SERVICE, INSPECTI	1,813.45	
			2173	2016 F550 SAFETY INSPECTION	323.92	
20240961	2024-04-10	HUNTERS PRINT & COPY		PAYMENT		20.76
			26924	POSTER	20.76	
20240962	2024-04-10	INDUSTRIAL MACHINE INC		PAYMENT		25.20
			48601	ZAMBONI BLADE MEASURING GAUC	25.20	
20240963	2024-04-10	KINGSGATE LEGAL		PAYMENT		3,583.13
			18704003	COUNCILLOR MATTER002	3,583.13	
20240964	2024-04-10	MEMJ CONSULTING LTD.		PAYMENT		4,194.23
			2021080	APRIL 1 - 15 2024 CONTRACT	4,194.23	
20240965	2024-04-10	MUNICIPAL ASSESSMENT SERVICES		PAYMENT		10,647.00
			57	APRIL 1 - JUNE 30 2024 ASSESSMEN	10,647.00	
20240966	2024-04-10	MUNISIGHT LTD.		PAYMENT		27,917.90
			308315432	PAYROLL LICENSE LIMIT INCREASE	105.00	
			308315433	2022 REVERSE AMORTIZATION	393.75	
			308315434	BUSINESS LICENSE +50	21.00	
			308315435	ANIMAL CONTROL +100 & BUSINESS	63.00	
			308315436	UTILITY LICENSE INCREASE	42.00	
			308316262	GIS/ANNUAL LICENSE STANDARD/G	27,293.15	
20240967	2024-04-10	NORRIS, ANTHONY		PAYMENT		581.62
			70	CONTAINERS FOR SHOP/D-LINK SW	581.62	
20240968	2024-04-10	NORTH SASKATCHEWAN WATERSHED ALLIANCE		PAYMENT		1,815.00
			2024.052	JAN 1 - DEC 31 2024, CONTRIBUTIO	1,815.00	

70 7.1



TOWN OF GIBBONS

Cheque Listing For Council

2024-Apr-22
8:19:32AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240969	2024-04-10	P3 CAPITAL PARTNERS INC.	1741	PAYMENT APRIL 2024 ADVISORY	5,250.00	5,250.00
20240970	2024-04-10	PITNEYWORKS	6100-9080-008	PAYMENT POSTAGE REFILL	3,150.00	3,150.00
20240971	2024-04-10	RBC.COMMERCIAL AVION VISA/SCS	V334_55577 V437_557 V450_1249	PAYMENT LOWE/WINDOWS/ANNUAL MEMBER/ O'MALLEY/REGISTRATIONS/PARKIN PINAULT/CONFER/OFFICE SUPPL/RI	6,225.30 1,531.48 3,919.17	11,675.95
20240972	2024-04-10	RBC COMMERCIAL VISA/SCS	V336_106786 V354_362 V369_309 V453_146 V461_124 V569_144 V593_100 V594_52 V619_110 V629_120 V660_52 V676_70 V699_26 V991_8	PAYMENT SANDAH/FCM/SUBSISTENCE/MEET MILLANTE/FCM CONFERENCE/SUBS SCHMIDT/DONUTS/EMERG PREPAR FLANAGAN/PROGRAM SNACKS/SUF BAUDER/ANNUAL MEMBERSHIP/BU PETERS/GRFC SUPPL/ARPA REGIST DECK/FCM/PARKING/ACCOMODATIC BERRY/FCM CONFERENCE POWLESLAND-BATTERIES & CREAM KOBZA/RESALE PROD/TISSUE/PAIN EDMONDS/OFFICE SUPPL/PROGRAI JEFFREY/UOFA REGISTR/GFOA/SUE KOZAK/FCM/SUBSISTANCE/PARKINC YUSHCHYSHYN/FCM CONFERENCE	1,319.92 1,215.56 1,005.20 362.12 851.86 2,647.19 1,348.72 1,149.75 15.89 264.73 763.73 3,189.69 1,710.03 1,149.75	16,994.14
20240973	2024-04-10	SELECT ENGINEERING CONSULTANTS LTD	2403-0131 2403-0132	PAYMENT 0001-22060 HEARTLAND COMMONS 0001-24065 HEARTLAND COMMONS	3,036.30 84,220.50	87,256.80
20240974	2024-04-10	STURGEON PLUMBING & HEATING 2018 INC	1915 1916 1917	PAYMENT FIXED EXHAUST PIPES DAYCARE A1 INSTALL PLUBMING AT THE SHOP B/ METER AT 5032 48 STREET	296.63 5,568.15 246.75	6,111.53
20240975	2024-04-10	SUMMIT TRUCK EQUIPMENT LTD (CANADA)	0101696006	PAYMENT APRIL 2024 RENTAL OF WESTERN S	12,075.00	12,075.00
20240976	2024-04-10	THE SIGN GURU	24904	PAYMENT MARCH 25 - APR 24 2024 SIGN RENT	472.50	472.50
20240977	2024-04-10	THINKTEL	1334566	PAYMENT APRIL 2024 PHONE SYSTEM	480.28	480.28
20240978	2024-04-10	ACS EXPRESS INC.	73709	PAYMENT PICK UP & DELIVERY TO EUROPEAN	126.00	126.00
20240979	2024-04-10	DUGUAY, JULIE	10965	PAYMENT LIBRARY PROGRAM EXPENSES	86.60	86.60
20240980	2024-04-10	GOVERNMENT OF ALBERTA	03312024	PAYMENT MARCH 2024 LAND TITLE CHARGES	130.00	130.00
20240981	2024-04-10	LINES, GARY	000022	PAYMENT REPLACE ATLONA VIDEO INPUT	160.00	160.00
20240982	2024-04-10	LONG & MCQUADE MUSICAL INSTRUMENTS	R82001695	PAYMENT COUNCIL CHAMBERS LIVE STREAM	6,077.72	6,077.72
20240983	2024-04-10	NORTHERN ALBERTA INSTITUTE OF TECHNOLOGY	41793&41851	PAYMENT MS TEAMS TRAINING FOR STAFF	6,981.45	6,981.45
20240984	2024-04-10	ORKIN CANADA	396 397 398 399 400 401	PAYMENT GFRC PEST CONTROL GCC PEST CONTROL PW SHOP PEST CONTROL FIREHALL PEST CONTROL CURL CLUB PEST CONTROL ARENA PEST CONTROL	118.27 118.27 110.25 110.25 118.27 118.27	693.58
20240985	2024-04-10	LOWE, ERIC D				

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TOWN OF GIBBONS

Cheque Listing For Council

2024-Apr-22
8:19:32AM

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
20240986	2024-04-10	WELLS, DYLAN R				
20240987	2024-04-10	DOUGLAS, NATHAN T				
20240988	2024-04-10	MACSWEEN, DAVID				
20240989	2024-04-10	PINAULT, CAMERON				
20240990	2024-04-10	BENSON, WILLIAM R				
20240991	2024-04-10	BARON, JORDAN				
20240992	2024-04-10	BARRETT, JASON				
20240993	2024-04-10	MYERS, KRISTOPHER				
20240994	2024-04-10	GENEAU, JAMIE				
20240995	2024-04-10	POLLARD, SCOTT T				
20240996	2024-04-10	POLLARD, SIERRA				
20240997	2024-04-10	FUNSTON, LAYNE				
20240998	2024-04-10	WARNER, JAMES				
20240999	2024-04-10	SCHEEPERS, JUSTIN				
20241000	2024-04-10	PUCKETT, DUSTYN				
20241001	2024-04-10	TOWLE, KRISTEN				
20241002	2024-04-10	STEVENTON, KENDRA				
20241003	2024-04-10	CHESTER, KENNEDY				
20241004	2024-04-10	ZEE, SPENCER				
20241005	2024-04-10	TESSIER, CLAYTON J				
20241006	2024-04-10	MANSELL, ERIKA				
20241007	2024-04-10	DUCHARME, JACOB				
20241008	2024-04-12	OSBORNE, CINDY				
20241009	2024-04-12	ELENIK, RONALD J				
20241010	2024-04-12	ALLEN, JAMES R				
20241011	2024-04-12	LOWE, ERIC D				
20241012	2024-04-12	CHARTRAND, DENISE M				
20241013	2024-04-12	STEVENTON, CHRISTINE A				
20241014	2024-04-12	SCHMIDT, LAURA L				
20241015	2024-04-12	HERBOLD, MICHAEL W				
20241016	2024-04-12	PARISIAN, NOELLE J				
20241017	2024-04-12	PINAULT, CHRISTINA J				
20241018	2024-04-12	ADAMS, JIM W				
20241019	2024-04-12	TERLECKI, QUENTIN G				
20241020	2024-04-12	STEVENTON, KENDRA N				
20241021	2024-04-12	BRADLEY, HAILEY				
20241022	2024-04-12	NORRIS, ANTHONY J				
20241023	2024-04-12	PETERS, STEPHANIE G				
20241024	2024-04-12	PATTISON, TERRA L				
20241025	2024-04-12	POWLESLAND, JOEL F				



TOWN OF GIBBONS

Cheque Listing For Council

2024-Apr-22
8:19:32AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20241026	2024-04-12	LOCHRIE, JAMES D				
20241027	2024-04-12	PARSONS, CURTIS				
20241028	2024-04-12	GINGELL, SUSAN				
20241029	2024-04-12	KOBZA, JESSICA				
20241030	2024-04-12	ANTONIUK, LUKAS				
20241031	2024-04-12	MOLNAR, BRAM				
20241032	2024-04-12	CHISHOLM, MACKENZIE				
20241033	2024-04-12	WIEBE, TRACEY				
20241034	2024-04-12	CORRY, TYLER				
20241035	2024-04-12	FAHLMAN, KATARINA				
20241036	2024-04-10	ALBERTA MUNICIPAL SERVICES CORP/SCS	313433575009	PAYMENT INV# 24-1052954 MARCH/24 GAS/PC	44,208.98	44,208.98
20241037	2024-04-12	FLANAGAN, LORI A				
20241038	2024-04-12	LOCKEN, JODY L				
20241039	2024-04-12	GILES, CHRISTINE M				
20241040	2024-04-12	KUGLER, SARA E				
20241041	2024-04-12	RICHARDSON, ELIZABETH D				
20241042	2024-04-12	MULLINS, JULIE				
20241043	2024-04-12	GIBBONS, DENISE A				
20241044	2024-04-12	BRAKE, NATHAN M				
20241045	2024-04-12	KOBZA, JENNIFER L				
20241046	2024-04-12	MAHONEY, SAMANTHA C				
20241047	2024-04-12	KOBZA, BROOKLYNN L				
20241048	2024-04-12	EDMONDS, RYAN A				
20241049	2024-04-12	MAHAL, MISBAH				
20241050	2024-04-12	POVEY, KYLE				
20241051	2024-04-12	PAZIUK, AYAKAH M				
20241052	2024-04-12	BOETTGER, VALERIE				
20241053	2024-04-12	DURAND, BRETT M				
20241054	2024-04-12	CHORNEY, MATTHEW				
20241055	2024-04-12	ANTONIUK, LILY				
20241056	2024-04-12	KOBZA, JENNIFER	120	PAYMENT		1,533.95
			121	MAR 24 - APR 6 2024 CONTRACT	697.25	
				MAR 10 - 23 2024 CONTRACT	836.70	
20241057	2024-04-12	LAPP C/O ASP	108	PAYMENT		11,580.37
				MARCH 24 - APRIL 6, 2024 LAPP CO	11,580.37	
20241058	2024-04-12	AUREATE COLLECTION INC.	300	PAYMENT		9,450.00
				HEARTLAND MEADOWS MARKETIN	9,450.00	
20241059	2024-04-15	STAPLES	2c8de94c	PAYMENT		82.44
				OFFICE SUPPLIES - PENCILS, 2 HOL	82.44	
20241060	2024-04-16	RECEIVER GENERAL/SCS	1436	PAYMENT		26,673.83
			1437	RP 0001 SOURCE DEDUCTIONS - M/	22,587.01	
				RP0002 - DEDUCTIONS MAR 24 - AP	4,086.82	

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TOWN OF GIBBONS

Cheque Listing For Council

2024-Apr-22
8:19:32AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20241061	2024-04-16	RECEIVER GENERAL/SCS	1439	PAYMENT RP0002 - DEDUCTIONS MARCH FIRI	5,676.01	5,676.01
20241062	2024-04-18	ANTONIUK, LUKAS	12	PAYMENT ARENA - PAINT/SCREWS/TROWELS/	342.67	342.67
20241063	2024-04-18	ASSOCIATED FIRE SAFETY	00008359 00008521	PAYMENT FIRE DEPT - CAP STIL HELMETS (4) REPAIRS & MATERIALS FOR FIREFIC	352.80 2,496.80	2,849.60
20241064	2024-04-18	BARRICADES AND SIGNS	61318	PAYMENT JACK OUTRIGGER EXT. FOR MOBILI	377.00	377.00
20241065	2024-04-18	BORDER PAVING LTD	75630	PAYMENT STAGE 1 HEARTLAND COMMON 01-	6,706.29	6,706.29
20241066	2024-04-18	CAPITAL REGION NORTHEAST WATER	20240017	PAYMENT MARCH 2024 CONSUMPTION	29,181.41	29,181.41
20241067	2024-04-18	CLEARTECH INDUSTRIES INC.	INV1108598	PAYMENT CALIBRATE & SERVICE ANALYZER	1,024.49	1,024.49
20241068	2024-04-18	CRYSTAL CLEAN WATER DELIVERY	w250069	PAYMENT WATER FOR SHOP	16.00	16.00
20241069	2024-04-18	EDMONTON GRANITE MEMORIALS LTD	7726	PAYMENT LAVALLEE - NICHE INSCRIPTION	619.50	619.50
20241070	2024-04-18	GOODBRAND AUTO	2224	PAYMENT 1998 DODGE RAM 1500 - TIRE REPL	392.64	392.64
20241071	2024-04-18	INDUSTRIAL SCIENTIFIC CANADA ULC	1200416 1203851	PAYMENT FIRE DEPT - MULTI-GAS MONITOR & FIRE FIGHTING CYLINDERS	1,075.68 926.28	2,001.96
20241072	2024-04-18	LAPP C/O ASP	109	PAYMENT BUYBACK EMPLOYER CONTRIBUTIO	3,052.30	3,052.30
20241073	2024-04-18	LOWE, ERIC D	V334_55578	PAYMENT COSTCO FIRE DEPT. SUPPLIES	66.12	66.12
20241074	2024-04-18	MCEWEN'S FUELS & FERTILIZERS LTD.	E203094	PAYMENT DIESEL PURCHASE MAR/24	4,502.75	4,502.75
20241075	2024-04-18	MORINVILLE HOME HARDWARE	101-461849 103-93205	PAYMENT FILTERS & STAPLER 4 KEYS FOR ELECTRIC SIGN	67.38 11.55	78.93
20241076	2024-04-18	MORINVILLE NAPA	033-131046	PAYMENT RECEIVER HITCH/PRY BAR SET/GRE	145.88	145.88
20241077	2024-04-18	PARKLAND COUNTY	105682	PAYMENT 1ST QUARTER FIRE DISPATCH JAN-I	1,762.82	1,762.82
20241078	2024-04-18	RFS CANADA	5029189403	PAYMENT MAY GFRC COPIER LEASE	189.00	189.00
20241079	2024-04-18	ROCKY MOUNTAIN EQUIPMENT	IN0145432	PAYMENT HELMETS/GLOVES/HOODED GRAY I	3,529.03	3,529.03
20241080	2024-04-18	ROSERIDGE WASTE COMMISSION	20240177	PAYMENT MARCH 2024 WEIGHTS	3,495.62	3,495.62
20241081	2024-04-18	SELECT ENGINEERING CONSULTANTS LTD	2403-0133	PAYMENT GEN. ENGINEERING - HYDRRANT, C	4,395.30	4,395.30
20241082	2024-04-18	WOLF CREEK BUILDING SUPPLIES	46439 46454 648756 650433 650435	PAYMENT RETURN 19 CONCRETE MIX RETURN 1 PALLET INSULATION AND HAMMER TACKER 2 SLAT WALLS 11 WALL PANELS & TRIM	(129.28) (42.00) 142.77 206.07 459.53	637.09
20241083	2024-04-18	KUHLMANN'S MARKET GARDEN & GREENHOUSES		PAYMENT		126.00

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TOWN OF GIBBONS

Cheque Listing For Council

2024-Apr-22
8:19:32AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20241083	2024-04-18	KUHLMANN'S MARKET GARDEN & GREENHOUSES	09653	30 4" STRAWBERRY PLANTS VOLUN	126.00	126.00
20241084	2024-04-18	LAR CON CONSTRUCTION	184	PAYMENT LOG CABIN AT MUSEUM SQUIREL PI	315.00	315.00
20241085	2024-04-18	MNP LLP	11582480	PAYMENT HARASSMENT INVESTIGATION	2,935.41	2,935.41
20241086	2024-04-18	RICHARDSON, ELIZABETH	101629	PAYMENT LIBRARY PROGRAM SUPPLIES	78.23	78.23
20241087	2024-04-18	TETZ, DARRYL	13-2024	PAYMENT MARCH FITNESS CLASSES	300.00	300.00
20241088	2024-04-18	WARNER, JAMES	9034	PAYMENT 08-24-00866 SUBSISTENCE	102.84	102.84

Total 472,938.71

*** End of Report ***

Report to Council



Date Submitted: April 24, 2024
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Gibbons Library Board Appointment

Introduction

The purpose of this report is to respectfully request that Council give consideration to the appointment of:

Kristin Plante

to the Gibbons Library Board for a term of 3 years at the request of the Library Board.

Options Available

1. That Council appoint Kristin Plante to the Gibbons Library Board for a term of 3 years based upon the recommendation of the Library Board.
2. That Council advise Administration as to how it would like to proceed.

Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

1. That Council appoint Kristin Plante to the Gibbons Library Board for a term of 3 years based on the recommendation of the Library Board.

Submitted By:

A handwritten signature in black ink that reads "Farrell O'Malley". The signature is written in a cursive style with a long, sweeping tail on the letter 'y'.

Farrell O'Malley

CAO

Gibbons Public Library

Connect, Explore, Discover



www.gibbonslibrary.ab.ca

Gibbons Public Library

5115 51 St.

P.O. Box 510

Gibbons, AB

TOA 1N0

780-923-2004

April 13th, 2024

This notice is to inform Council of recent changes to the Town of Gibbons Library Board:

Current Board

- Rebecca Babichuk, Chair
- Julie Arbo, Vice Chair
- Lori Thompson, Secretary (Appointed March 2024)
- Loraine Berry, NLLS and Town of Gibbons' Representative
- Chantal Firmaniuk
- Anna Keet

Board Additions

- Kristin Plante (application attached – Board voted in favor April 8, 2024, for a term of 3 years ending March 2027)

Board Resignations

- Morgana Folkmann, effective March 30th, 2024

Thank-you,

Rebecca Babichuk

Report to Council



Date Submitted: April 24, 2024
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Capital Budget Meeting

Introduction

The purpose of this meeting is to respectfully request that Council give consideration to holding a 2024 Capital Budget Meeting.

Background

Administration has been diligently working on the Capital Budget for 2024 and is now ready to present this budget for Council's review in a public meeting. Administration is requesting that Council consider setting April 29, 2024, at 7:00 pm as a Capital Budget Meeting to be held in Council Chambers and advertise to the public as per our Public Notification Bylaw PI 5-18.

Options Available

1. That Council set a Capital Budget Meeting to be held on April 29, 2024, at 7:00 pm in Council Chambers and that the meeting be advertised as per Bylaw PI 5-18 Public Notification Bylaw.
2. That Council advise Administration as to how it would like to proceed.

Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

1. That Council set a Capital Budget Meeting to be held on April 29, 2024, at 7:00 pm in Council Chambers and that the meeting be advertised as per Bylaw PI 5-18 Public Notification Bylaw.

Submitted By:

A handwritten signature in black ink that reads "Farrell O'Malley". The signature is written in a cursive, flowing style.

Farrell O'Malley

CAO



TOWN OF GIBBONS

Public Notification

Bylaw PI 5/18

A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE ADVERTISING FOR STATUTORY NOTICES TO THE PUBLIC.

WHEREAS under provisions of the Municipal Government Act, being chapter M-26, Section 606.1 of the Revised Statutes of Alberta 2000 or thereof amended, Council give notice of certain bylaws, resolutions, meetings, public hearings or other things by delivering a notice to every residence in the affected area or by another method provided for in a bylaw;

AND WHEREAS: a council may, by bylaw, provide for one or more methods, which may include electronic means, for advertising proposed bylaws, resolutions, meetings, public hearings and other things referred to in section 606;

AND WHEREAS: Council is satisfied that the advertising method set out in this Bylaw is likely to bring matters advertised by that method to the attention of substantially all residents in the area to which the bylaw, resolution or other things relates on in which the meeting or hearing is to be held;

NOW THEREFORE: the Council of the Town of Gibbons, in the province of Alberta, hereby enacts as follows:

TITLE:

This bylaw may be cited as the "Public Notification Bylaw".

1. ADVERTISING METHOD

Any notice required to be advertised under section 606 of the *Municipal Government Act* of a bylaw, resolution, meeting, public hearing or other thing may be given, in accordance with the timelines prescribed in section 606 will be published in the local newspaper circulating in the area and at least one of the following:

A handwritten signature in blue ink, appearing to be "Jo", is located in the bottom right corner of the page.

- a. electronically by posting the notice prominently on the Town of Gibbons official website;
- b. electronically by posting the notice prominently on the Town of Gibbons official Facebook site;
- c. electronically by posting on the Town of Gibbons electronic signs located at the Gibbons Cultural Centre and at Centre Park;
- d. by advertisement in the Town of Gibbons Newsletter published monthly and included in the Water Utility billing.

2. REVIEW

This Bylaw will be reviewed every five years or in accordance with Provincial Legislation.


3. ENACTMENT

This Bylaw shall come into force and effect when it receives Third Reading and is duly signed thereof.

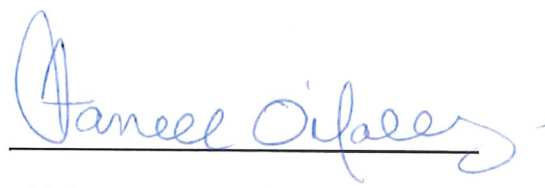
Read a first time this 13th of June 2018.

Read a second time this 13th of June 2018.

Read a third and final time this 13th of June 2018.



Mayor



Chief Administrative Officer

Report to Council



Date Submitted: April 24, 2024
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Special Council Meeting Request

Introduction

The purpose of this report is to respectfully request that Council give consideration to holding a special meeting on April 30, 2024, at 7:00 pm in Council Chambers.

Background

Administration would like to request that Council give consideration to calling a Special Council Meeting on March 20, 2024 at 7:00 pm to be held in Council Chambers, for the following items:

1. 2024 Capital Budget
2. Bylaw ALT 10-24 2024 Tax Rate Bylaw

According to the Council Procedural Bylaw MOG 1-16, a Special Council Meeting called with at least 24 hours notice must be notified to the public in writing by posting on the front entrance of the Town Office and posted on the Town of Gibbons website and no matter other than that stated in the notice calling the Special Council Meeting can be transacted at the meeting unless all of Council is present at the meeting and Council agrees to deal with the matter in question. Administration will also ensure that notification of this meeting will be in accordance with Public Notification Bylaw PI 5-18.

Options Available

1. That Council call a Special Council Meeting on April 30, 2024, at 7:00 pm to be held in Council Chambers for the following items:
 1. 2024 Capital Budget
 2. Bylaw ALT 10-24 2024 Tax Rate Bylaw

and advertise this meeting to the public by posting at the Town Office and on the Town website as well as any other means as noted in the Public Notification Bylaw PI 5-18.

2. That Council advise Administration as to how it would like to proceed.

Report to Council

Recommendation for Action

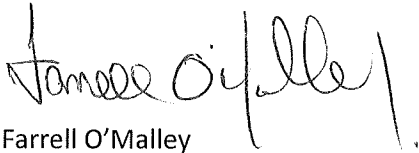
Administration respectfully requests that Council give consideration to the following:

1. That Council call a Special Council Meeting on April 30, 2024, at 7:00 pm to be held in Council Chambers for the following items:

1. 2024 Capital Budget
2. Bylaw ALT 10-24 2024 Tax Rate Bylaw

and advertise this meeting to the public by posting at the Town Office and on the Town website as well as any other means as noted in the Public Notification Bylaw PI 5-18.

Submitted By:



Farrell O'Malley

CAO



TOWN OF GIBBONS

Public Notification

Bylaw PI 5/18

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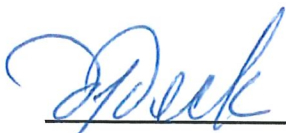
3. ENACTMENT

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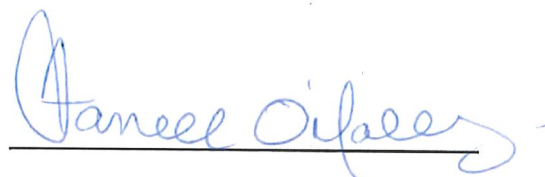
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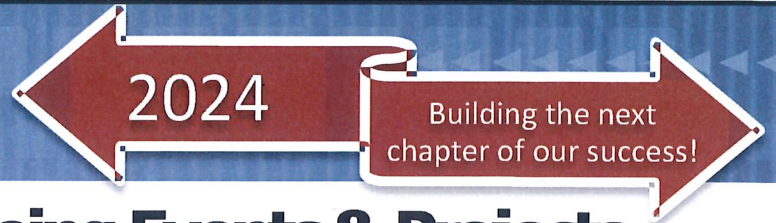


Mayor



Chief Administrative Officer

Report to Council



KEY MEETINGS

- Meetings with Developers
- Meeting with Sturgeon Public Schools
- Great Canadian Trade Fair Opening Ceremonies
- Vacation April 15-19

News, Ongoing Events & Projects

Community Services Department

Key Items in Progress

- Summer Students/Staff will be starting mid-May.
- Outdoor sports fields are being prepared for spring season.
- Upcoming Event/Activities:
 - May 7 – Emergency Preparedness Fair
 - May 12-18 – Mental Health Week
 - May 5th – Men’s Fire Night
 - May 13th – Bubble Campaign & Watercolour Mindfulness Paint Kits
 - Other Community Group initiatives

Corporate Services Department

Key items in progress:

- 2023 Audit
- 2024 Tax Enforcement and Tax Sale Preparation
- 2023 Annual Report
- Grant Reporting

Planning & Development Department

Key Items in Progress:

- Registrations and Sponsorships are slowly coming in for the golf tournament
- Starting to work on the Mayors Brunch to be held on September 13th
- Working on the reception for NEBA

SUCCESS OCCURS WHEN OPPORTUNITY MEETS PREPARATION



VOYENT ALERT!
GIBBONS Free
Notification App
SIGN UP TODAY!

STAFF MEETINGS

- Department Heads (3)
- All Staff (1)



Public Works Department/Fire Department

- Street Sweeping is ongoing.
- Pothole filling as required.
- Water Meter installs as appointments are made.
- Beginning May 1 – Shaw/Rogers will be installing lines throughout town most via directional drilling.

FIRE DEPARTMENT

- 2024 Calls: Town Calls: 47 - County Calls: 60
- Membership currently at 25
- Level 1 training is ongoing.



Project Updates

Cottages Subdivision

- Waiting on final approval to start

Memorial Park

- Awaiting accessibility grant status

Heartland Station

- Grocery Store construction has started with an anticipated opening of December 2024
- Commercial Retail Unit estimated to start construction mid-May.

The Town of Gibbons



Scheduled Meetings & Workshops

- Federation of Canadian Municipalities Convention

**Please note subject to change on short notice.*

Gibbons...a Community... Rooted in Family