

**TOWN OF GIBBONS  
AGENDA  
REGULAR MEETING OF COUNCIL  
MARCH 27, 2024  
TO BE HELD AT THE MUNICIPAL OFFICE AT 7:00 PM**

- 1.0 ROLL CALL
- 2.0 CALL TO ORDER
- 3.0 ADDITIONS TO THE AGENDA
- 4.0 ADOPTION OF THE AGENDA
- 5.0 PUBLIC HEARING MINUTES
- 6.0 ADOPTION OF THE MINUTES
  - 6.1 Regular Meeting of Council March 13, 2024
- 7.0 FINANCE
  - 7.1 Accounts Paid as at March 25, 2024
  - 7.2 Seniors Bus Repairs
  - 7.3 Legal Costs to Date
- APPOINTMENTS
  - 8.1 RCMP Quarterly Update – Sgt. Lew Sims
  - 8.2 Northern Lights Library System
    - James MacDonald, Executive Director
  - 8.3 MCSNet – Kevin Bernhardt – Business Development Manager
- 9.0 OLD BUSINESS
  - 9.1 Legal Opinion – Pecuniary Interest – Verbal Report
- 10.0 NEW BUSINESS
- 11.0 BYLAWS & POLICIES
  - 11.1 Bylaw ALT 9-24 Short-Term Borrowing Bylaw Municipal Credit Cards
- 12.0 STAFF REPORTS

- 12.1 Administration Report
- 13.0 COMMITTEE REPORTS
- 14.0 CORRESPONDENCE
  - 14.1 Town of Bon Accord
- 15.0 NOTICE OF MOTIONS
- 16.0 CLOSED SESSION
- 17.0 ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, MARCH 13, 2024, AT 4807 – 50<sup>th</sup> AVENUE IN COUNCIL CHAMBERS**

**Council Present:** Mayor Dan Deck  
Councillor Loraine Berry  
Councillor Amber Harris  
Councillor Willis Kozak  
Councillor Jay Millante  
Councillor Norm Sandahl  
Councillor Dale Yushchyshyn

**Council Absent:**

**Staff Present:** Farrell O'Malley - CAO  
Monique Jeffrey – Director of Finance  
Eric Lowe – Superintendent Public Works  
Louise Bauder – Planning and Development  
Stephanie Peters – Director Community Services  
Terra Pattison – Finance Manager  
Chris Pinault – Recording Secretary

**Staff Absent:** Monique Jeffrey, Director of Finance is away on personal business.

As a quorum was present, Mayor Deck called the meeting to order at 7:00 pm.

**3.0 ADDITIONS TO THE AGENDA**

Councillor Harris requested that item 9.2 Follow-Up on Reserves Account and 9.3 Inquiries Pertaining to Cottage Project.

**4.0 ADOPTION OF THE AGENDA**

Councillor Kozak moved to accept the agenda as amended.

**24.071 MOTION CARRIED**

**5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES**

**6.0 ADOPTION OF THE MINUTES**

**6.1 REGULAR MEETING OF COUNCIL – FEBRUARY 28, 2024**

Councillor Berry moved to accept the minutes of the February 28, 2024, Regular Meeting of Council as presented.

**24.072 MOTION CARRIED**

**7.0 FINANCE**

**7.1 ACCOUNTS PAID AS AT MARCH 11, 2024**

Councillor Sandahl moved that Council accept the Accounts Paid as at March 11, 2024, as information as presented.

**24.073 MOTION CARRIED**

**8.0 APPOINTMENTS**

**8.1 YEAR END REPORT BYLAW SERVICES – SGT WILLIAM NORTON**

Sgt. Norton updated Council on the activities of Bylaw Services for 2023.

Sgt. Norton left the meeting at 7:22 pm.

Councillor Yushchyshyn moved to accept this as information.

**24.074 MOTION CARRIED**

**9.0 OLD BUSINESS**

**9.1 LIVESTREAMING UPDATE**

Councillor Berry moved that this be accepted as information.

**24.075 MOTION CARRIED**

**9.2 FOLLOW-UP ON RESERVES ACCOUNT**

Councillor Harris moved that this be accepted as information.

**24.076 MOTION CARRIED**



**9.3 INQUIRIES PERTAINING TO COTTAGE PROJECT**

Councillor Berry moved to direct Administration to seek a legal opinion regarding pecuniary interest on lot deposits and purchases by members of Council from the Town's lawyers.

Councillor Harris requested a recorded vote.

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

**24.077 MOTION CARRIED**

**10.0 NEW BUSINESS**

**10.1 CALL FOR SPECIAL MEETING – MARCH 20, 2024**

Councillor Yushchyshyn moved that Council call a Special Council Meeting on March 20, 2024, at 7:00 pm to be held in Council Chambers for the following items:

1. Heartland Commons Large Infrastructure Project Approval
2. Bylaw ALT 4-24 Local Improvement Bylaw – Heartland Commons Large Infrastructure Project
3. Bylaw ALT 5-24 Local Improvement Borrowing bylaw – Heartland Commons Large Infrastructure Project
4. Letter to Minister of Municipal Affairs – Ric McIver

**24.078 MOTION CARRIED**

**11.0 BYLAWS AND POLICIES**

**11.1 BYLAW ALT 7-24 SHORT-TERM BORROWING BYLAW**

Councillor Sandahl moved that Council give 3<sup>rd</sup> Reading to Bylaw ALT 7-24 Short-Term Borrowing Bylaw.

Mayor Deck called a recess at 7:41 pm.

Mayor Deck called the meeting back to order at 8:06 pm.

Councillor Harris requested a recorded vote:

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

**24.079 MOTION CARRIED**

**11.2 BYLAW ALT 8-24 SHORT-TERM BORROWING BYLAW**

Councillor Yushchyshyn moved that Council give 3<sup>rd</sup> Reading to Bylaw ALT 8-24 Short-Term Borrowing Bylaw.

Councillor Harris requested a recorded vote:

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

**24.080 MOTION CARRIED**

**11.3 POLICY BD 1-24 – COMPLIANCE CERTIFICATES**

Councillor Millante moved that Council approve Policy BD 1-24 – Compliance Certificates.

Councillor Harris requested a recorded vote:

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

**24.081 MOTION CARRIED**

**11.4 POLICY L1-23 LIVESTREAMING AND RECORDING OF COUNCIL MEETINGS**

Councillor Millante moved that Council approve Policy L1-23 Livestreaming and Recording of Council Meetings with the amendment that recordings be kept for 12 months and up to 48 months and that Administration continue to investigate the costs of storage.

Councillor Harris requested a recorded vote:

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

**24.082 MOTION CARRIED**

**12.0 STAFF REPORTS**

**12.1 ADMINISTRATION REPORT**

Councillor Berry moved to accept the Administration Report as information.

**24.083 MOTION CARRIED**

**13.0 COMMITTEE REPORTS**

Councillor Berry attended:

- Alberta Municipalities Provincial Budget Review webinar
- Alberta Seniors and Community Housing Association Conference

Councillor Harris had nothing to report.

Councillor Kozak attended:

- Alberta Counsel Provincial Budget Review webinar
- Alberta Municipalities Provincial Budget Review webinar
- Morinville Chamber of Commerce Luncheon

Councillor Millante attended:

- Alberta Municipalities Provincial Budget Review webinar

Councillor Sandahl attended:

- Alberta Counsel Provincial Budget Review webinar
- Alberta Municipalities Provincial Budget Review webinar

Councillor Yushchyshyn attended:

- Alberta Counsel Provincial Budget Review webinar
- Alberta Municipalities Provincial Budget Review webinar

Mayor Deck attended:

- Alberta Municipalities Provincial Budget Review webinar
- Landing Trail School Reading Buddies
- Morinville Chamber of Commerce Luncheon
- Meeting with MLA Dale Nally and Sturgeon Public School Division
- Alberta Industrial Heartland Board meeting
- Local Transportation and Infrastructure meeting
- Interview with Cross Border Interviews

Councillor Berry moved to accept the committee reports as information.

**24.084 MOTION CARRIED**

**14.0 CORRESPONDENCE**

**14.1 MUNICIPAL AFFAIRS**

Councillor Sandahl moved to accept the correspondence as information.

**24.085 MOTION CARRIED**

**15.0 NOTICE OF MOTIONS**

Councillor Berry moved that Council direct Administration to provide Council with an update on the legal matters the Town is currently involved in and have recently concluded and the costs the Town has expended to deal with such matters as of March 13, 2024.

Councillor Harris requested a recorded vote.

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour

Councillor Yushchyshyn                      In Favour

**24.086            MOTION CARRIED**

Mayor Deck called a 10-minute recess at 8:42 pm.

Mayor Deck called the meeting back to order at 8:51 pm.

**16.0    CLOSED SESSION**

Councillor Sandahl moved that Council move to Closed Session as per *Section 197 (2)* of the *Municipal Government Act* concerning the following items at 8:52 pm.

**24.087            MOTION CARRIED**

Councillor Millante moved that Council revert to normal seating at 8:55 pm.

**24.088            MOTION CARRIED**

**16.1    DOWNTOWN PROJECT**

Councillor Berry moved to accept this as information.

**24.089            MOTION CARRIED**

**17.0    ADJOURNMENT**

There being no further business Mayor Deck adjourned the meeting 8:56 pm.

\_\_\_\_\_  
Mayor, Dan Deck

\_\_\_\_\_  
CAO, Farrell O'Malley



# TOWN OF GIBBONS

## Cheque Listing For Council

2024-Mar-25  
8:31:08AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240670	2024-03-13	651 FIRE CONSULTING INC.	2024-004	PAYMENT COACH'S CORNER & TIM HORTON'S	367.50	367.50
20240671	2024-03-13	ACCU-FLO METER SERVICE LTD	112572 112668	PAYMENT 450 - 5/8 X 3/4 INCH COUPLINGS-STF 9 - ECODER MACH 10 5/8 X 3/4	9,618.00 5,103.00	14,721.00
20240672	2024-03-13	AIR LIQUIDE CANADA	77035285	PAYMENT CARBON DIOXIDE SMALL CYLINDER	34.71	34.71
20240673	2024-03-13	ALBERTA MUNICIPAL SERVICES CORP/SCS	313433575007	PAYMENT INV#24-1052564 GAS/POWER	43,693.89	43,693.89
20240674	2024-03-13	ALBERTA WATER & WASTEWATER OPERATORS ASSC	54719	PAYMENT HYDRANT MAINT & OPERATION COL	393.75	393.75
20240675	2024-03-13	AMILIA ENTERPRISES INC.	1554667	PAYMENT MONTHLY SUBSCRIPTION	1,328.08	1,328.08
20240676	2024-03-13	APEX COMPACT TRACTOR SOLUTIONS LTD	1108	PAYMENT PARTS & BLADE ASSEMBLY FOR VEI	858.03	858.03
20240677	2024-03-13	ASSOCIATED FIRE SAFETY	00007311	PAYMENT SCOTT PACKS FACE PIECE X 6	2,614.50	2,614.50
20240678	2024-03-13	CANADIAN NATIONAL RAILWAY COMPANY	4715-COR-16.17 91729157	PAYMENT CN CROSSING - UNDERGROUND W/ MARCH - RR XING MAINTENANCE	5,271.00 365.50	5,636.50
20240679	2024-03-13	CANADIAN RECREATION SOLUTIONS INC	3081	PAYMENT PLAYGROUND C-SPRING PARTS	609.00	609.00
20240680	2024-03-13	CANOE PROCUREMENT GROUP OF CANADA	PF-11863-113136	PAYMENT FEB 2024 FUEL CHARGES - FAS GAS	1,567.80	1,567.80
20240681	2024-03-13	CAPITAL REGION NORTHEAST WATER	2024009	PAYMENT FEBRUARY 2024 CONSUMPTION	29,511.98	29,511.98
20240682	2024-03-13	CHARTRAND, DENISE	330	PAYMENT SHOP SUPPLIES	344.23	344.23
20240683	2024-03-13	COMPASS SIGN & SAFETY	20240119	PAYMENT HOODIES/OVERALLS/COVERALLS/N	595.91	595.91
20240684	2024-03-13	CRYSTAL CLEAN WATER DELIVERY	W249973	PAYMENT WATER FOR SHOP	40.00	40.00
20240685	2024-03-13	EDMONTON GRANITE MEMORIALS LTD	7694	PAYMENT SANDAHL - NICHE INSCRIPTION	819.00	819.00
20240686	2024-03-13	FEDERATION OF CANADIAN MUN.	INV38775-Q7N8S	PAYMENT 2024 FCM MEMBERSHIP	969.62	969.62
20240687	2024-03-13	FLOWPOINT ENVIRONMENTAL SYSTEMS	WE4488	PAYMENT FEB - 650 TRANS @ 0.4182	285.42	285.42
20240688	2024-03-13	FRANCOTYP-POSTALIA	1	PAYMENT ENVELOPES FOR FOLDING MACHIN	766.50	766.50
20240689	2024-03-13	GFL ENVIRONMENTAL INC	388087	PAYMENT (FEB 2024) GARBAGE CONTRACT	11,661.70	11,661.70
20240690	2024-03-13	GOODBRAND AUTO	2113	PAYMENT 2014 F150 -ELECTRICAL DIAGNOSTI	210.71	210.71
20240691	2024-03-13	HUNTERS PRINT & COPY	25410 25540	PAYMENT F O'MALLEY BUSINESS CARDS NAME TAGS FOR K. FAHLMAN	73.49 56.68	130.17
20240692	2024-03-13	KINGSGATE LEGAL	8931 9045 9248	PAYMENT COUNCILLOR MATTER 002 - FILE 18' COUNCILLOR MATTER 002 FILE 187( COUNCILLOR MATTER 002 FILE 187(	551.25 385.88 1,218.58	2,155.71

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20240693	2024-03-13	KOBZA, JENNIFER	118 119	PAYMENT FEB 25 - MAR 9/24 CLEANING FEB 11 - 24 2024 CLEANING	836.70 766.98	1,603.68
20240694	2024-03-13	MARTIN DEERLINE LTD	T64847 T64848	PAYMENT 2023 JOHN DEERE ELECTRIC GATOI 2023 JD 1585 TERRAIN CUT MOWER	47,106.36 29,323.55	76,429.91
20240695	2024-03-13	MCEWEN'S FUELS & FERTILIZERS LTD..	E202912	PAYMENT DIESEL PURCHASE	3,008.60	3,008.60
20240696	2024-03-13	MEMJ CONSULTING LTD.	2021078	PAYMENT MARCH 1 - 15 2024 CONTRACT	7,201.67	7,201.67
20240697	2024-03-13	MORINVILLE & DIST CHAMBER OF COMMERCE	11500	PAYMENT LUNCHEON MEETING - O'MALLEY/DI	90.00	90.00
20240698	2024-03-13	NORTHERN LIGHTS LIBRARY SYSTEM	10716	PAYMENT AUDIO CINE LICENSE	410.41	410.41
20240699	2024-03-13	ORKIN CANADA	390 391 392 393 394 395	PAYMENT GFRC PEST CONTROL GCC PEST CONTROL PW SHOP FIREHALL CURL CLUB PEST CONTROL ARENA PEST CONTROL	118.27 118.27 110.25 110.25 118.27 118.27	693.58
20240700	2024-03-13	PUROLATOR COURIER LTD.	455723048	PAYMENT COURIER FOR GO-TO SERVICES	39.74	39.74
20240701	2024-03-13	PUTNAM LAW LLP	45310	PAYMENT SALE OF TAX SALE PROPERTY	337.88	337.88
20240702	2024-03-13	RICOH CANADA INC.	SCO94394396	PAYMENT NOV 20 -GRN 23, COPY USAGE	2,066.85	2,066.85
20240703	2024-03-13	ROSERIDGE WASTE COMMISSION	20240130	PAYMENT FEB 2024 WEIGHTS	4,053.08	4,053.08
20240704	2024-03-13	SCHMIDT, LAURA	307	PAYMENT FEBRUARY 2024 MILEAGE	28.56	28.56
20240705	2024-03-13	SELECT ENGINEERING CONSULTANTS LTD	2402-0130	PAYMENT 1-24065 HEARTLAND COMMONS SO	57,750.00	57,750.00
20240706	2024-03-13	SUMMIT TRUCK EQUIPMENT LTD (CANADA)	0101696005	PAYMENT MARCH 2024 RENTAL OF WESTERN	12,075.00	12,075.00
20240707	2024-03-13	THINKTEL	1332258	PAYMENT MARCH 2024 BILLING	482.34	482.34
20240708	2024-03-13	WOLF CREEK BUILDING SUPPLIES	642021	PAYMENT PRESSURE TREATED LUMBER & CC	522.21	522.21
20240709	2024-03-13	WORKERS' COMPENSATION BOARD - AB/SCS	27009220	PAYMENT MAR 7 - 2ND QUARTER INSTALLMEN	10,337.74	10,337.74
20240710	2024-03-13	AIG	63	PAYMENT FIRE DEPT/COUNCIL/VOLUNTEER IN	2,040.00	2,040.00
20240711	2024-03-13	BEYOND FACE PAINTING	89004	PAYMENT FAMILY DAY EVENT	556.50	556.50
20240712	2024-03-13	BROGAN FIRE & SAFETY	30053672	PAYMENT BARRICADE TAPE - FIRE LINE DO NK	27.85	27.85
20240713	2024-03-13	CELEBRATIONS FLARE CATERING	SI-749	PAYMENT WOMENS DAY EVENT - CATERING F	1,344.00	1,344.00
20240714	2024-03-13	CLUB 60 ROSES	156027	PAYMENT FACILITY RENTAL - HAND HELD DEV	150.00	150.00
20240715	2024-03-13	CONFIDENT CONSULTING 1ST AID TRAINING		PAYMENT		409.50

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2024-Mar-25  
8:31:08AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20240715	2024-03-13	CONFIDENT CONSULTING 1ST AID TRAINING	156026	HOME ALONE COURSE	409.50	409.50
20240716	2024-03-13	GOVERNMENT OF ALBERTA	2024-04-30	PAYMENT 2024 POLICE REQUISITION	166,156.00	166,156.00
20240717	2024-03-13	LIONEL'S GRADALL SERVICE LTD.	819	PAYMENT SNOW REMOVAL TRUCK RENTAL	924.00	924.00
20240718	2024-03-13	LONG & MCQUADE MUSICAL INSTRUMENTS	R70051599	PAYMENT PODIUM MIC	28.54	28.54
20240719	2024-03-13	MNP LLP	11340505	PAYMENT JAN 30-FEB 27 HARASSMENT INVES	17,851.35	17,851.35
20240720	2024-03-13	PARADOX ACCESS SOLUTIONS	M2922-004	PAYMENT ACCESS MATS RENTAL - OCT 2023	26,365.50	26,365.50
20240721	2024-03-13	SEGO CANADA INC.	EDMI-034347	PAYMENT RESERVOIR ANNUAL PUMP INSPEC	1,314.60	1,314.60
20240722	2024-03-13	SERECON INC.	240218	PAYMENT GCC REFUND DD - FEB 28/24	500.00	500.00
20240723	2024-03-13	TETZ, DARRYL	01&05-2024	PAYMENT JAN & FEB 2024 FITNESS CLASSES	450.00	450.00
20240724	2024-03-13	M. JANI HOLDINGS INC.	202403121	PAYMENT CREDIT BALANCE PAID	4,793.81	4,793.81
20240725	2024-03-14	KIDD, MATTIAS				
20240726	2024-03-15	FLANAGAN, LORIA				
20240727	2024-03-15	LOCKEN, JODY L				
20240728	2024-03-15	GILES, CHRISTINE M				
20240729	2024-03-15	KUGLER, SARA E				
20240730	2024-03-15	RICHARDSON, ELIZABETH D				
20240731	2024-03-15	MULLINS, JULIE				
20240732	2024-03-15	GIBBONS, DENISE A				
20240733	2024-03-15	BRAKE, NATHAN M				
20240734	2024-03-15	KOBZA, JENNIFER L				
20240735	2024-03-15	MAHONEY, SAMANTHA C				
20240736	2024-03-15	KOBZA, BROOKELYNN L				
20240737	2024-03-15	EDMONDS, RYAN A				
20240738	2024-03-15	MAHAL, MISBAH				
20240739	2024-03-15	POVEY, KYLE				
20240740	2024-03-15	SAUNDERS, MIKAYLA				
20240741	2024-03-15	PAZIUK, AYAKAH M				
20240742	2024-03-15	BOETTGER, VALERIE				
20240743	2024-03-15	ANTONIUK, BRADEN				
20240744	2024-03-15	DURAND, BRETT M				
20240745	2024-03-15	CHISHOLM, MACKENZIE				
20240746	2024-03-15	CHORNEY, MATTHEW				
20240747	2024-03-15	ANTONIUK, LILY				
20240748	2024-03-15	DOBBS, MICHAEL				
20240749	2024-03-13	[REDACTED]		PAYMENT		250.00

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Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20240749	2024-03-13	WOLOSHYNIUK, DEBBIE	03.13.24	REFUND DD GCC KITCHEN RENTAL	250.00	250.00
20240750	2024-03-15	OSBORNE, CINDY				
20240751	2024-03-15	ELENIAK, RONALD J				
20240752	2024-03-15	ALLEN, JAMES R				
20240753	2024-03-15	LOWE, ERIC D				
20240754	2024-03-15	CHARTRAND, DENISE M				
20240755	2024-03-15	STEVENTON, CHRISTINE A				
20240756	2024-03-15	SCHMIDT, LAURA L				
20240757	2024-03-15	HERBOLD, MICHAEL W				
20240758	2024-03-15	PARISIAN, NOELLE J				
20240759	2024-03-15	PINAULT, CHRISTINA J				
20240760	2024-03-15	ADAMS, JIM W				
20240761	2024-03-15	TERLECKI, QUENTIN G				
20240762	2024-03-15	STEVENTON, KENDRA N				
20240763	2024-03-15	BRADLEY, HAILEY				
20240764	2024-03-15	NORRIS, ANTHONY J				
20240765	2024-03-15	PETERS, STEPHANIE G				
20240766	2024-03-15	PATTISON, TERRA L				
20240767	2024-03-15	POWLESLAND, JOEL F				
20240768	2024-03-15	LOCHRIE, JAMES D				
20240769	2024-03-15	PARSONS, CURTIS				
20240770	2024-03-15	GINGELL, SUSAN				
20240771	2024-03-15	KOBZA, JESSICA				
20240772	2024-03-15	ANTONIUK, LUKAS				
20240773	2024-03-15	MOLNAR, BRAM				
20240774	2024-03-15	CHISHOLM, MACKENZIE				
20240775	2024-03-15	WIEBE, TRACEY				
20240776	2024-03-15	CORRY, TYLER				
20240777	2024-03-15	FAHLMAN, KATARINA				
20240778	2024-03-15	KNELLER, AVALYN				
20240779	2024-03-15	RECEIVER GENERAL/SCS				
			1427	PAYMENT		27,032.67
			1428	RP0001- FEB 25 - MARCH 9 DEDUCT	22,967.00	
				RP0002 - FEB 25-MAR 9 DEDUCTION	4,065.67	
20240780	2024-03-15	STAPLES	248679a5	PAYMENT		430.06
				MFC OFFICE SUPPLIES - INK TONER	430.06	
20240781	2024-03-18	LAPP C/O ASP	106	PAYMENT		11,448.88
				FEB 25 - MAR 9 2024 CONTRIBUTION	11,448.88	
20240782	2024-03-21	564045 ALBERTA LTD O/A RICHARDS	5739	PAYMENT		899.58
				FIRE SQUAD 6 - THERMOSTAT DIAG	899.58	
20240783	2024-03-21	ALBERTA WATER & WASTEWATER OPERATORS ASSC	54708	PAYMENT		779.63
				EXCEL TRAINING/HYDRANT MAINT &	779.63	
20240784	2024-03-21	██████████	2	PAYMENT		150.00
				2024 BOOT ALLOWANCE	150.00	

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Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
20240785	2024-03-21	APEX COMPACT TRACTOR SOLUTIONS LTD	1134	PAYMENT VENTRAC - WAFERS FOR BROOM	764.11	764.11
20240786	2024-03-21	ASSOCIATED FIRE SAFETY	00007281 00007429 00007440	PAYMENT EQUIPMENT MAINTENANCE SERVIC HOSES, SHUTOFFS & ATTACHMENT AV3000 SPECTACLE KIT ASSEMBLY	214.52 2,677.50 483.00	3,375.02
20240787	2024-03-21	BELL MOBILITY/SCS	286 287	PAYMENT MARCH 15 CELL PHONES / IPADS - C MARCH 8 CELL PHONES / BULK WAT	877.58 715.97	1,593.55
20240788	2024-03-21	CANADIAN NATIONAL RAILWAY COMPANY	9500260309	PAYMENT APR 1/24- MARCH 31/25, BASE RENT	157.50	157.50
20240789	2024-03-21	CANOE PROCUREMENT GROUP OF CANADA	PF-11888-113341	PAYMENT PETRO - MARCH FUEL	115.31	115.31
20240790	2024-03-21	CHARTRAND, DENISE	331 332	PAYMENT BROADCAST SPREADER FOR SEED URINAL, SINK & TOILET FOR PW SHI	272.95 319.20	592.15
20240791	2024-03-21	COMPASS SIGN & SAFETY	20240121	PAYMENT COVERALLS & NAME BARS	359.10	359.10
20240792	2024-03-21	CRYSTAL CLEAN WATER DELIVERY	W248870	PAYMENT WATER FOR SHOP	24.00	24.00
20240793	2024-03-21	GIBBONS GUARDIAN PHARMACY	20240301	PAYMENT FIRE DEPT SUPPLIES	31.99	31.99
20240794	2024-03-21	GREGG DISTRIBUTORS CO. LTD.	000-667043 000-667044 000-6967045 598704	PAYMENT AUTO SCRUBBER BRUSH ADP KEY TAGS/CABINETS/BROOMS/GLO' SHOVEL & AIR FILTER RESTOCKING FEE	85.78 958.12 171.36 11.26	1,226.52
20240795	2024-03-21	INDUSTRIAL MACHINE INC	48238 FSV	PAYMENT REPAIRS TO 2021 ZAMBONI 450	1,272.12	1,272.12
20240796	2024-03-21	KENNER MEDIA (EDMONTON) LTD.	1054-8494 1066-2340	PAYMENT FEBRUARY ADVERTISING FEB 2024 LEADERBOARD	1,921.50 538.65	2,460.15
20240797	2024-03-21	MORINVILLE NAPA	033-127347	PAYMENT OIL FOR SNOW BLOWER	16.01	16.01
20240798	2024-03-21	MUNICIPAL PLANNING SERVICES (2009) LTD.	1558	PAYMENT LAND USE BYLAW REVIEW	3,874.50	3,874.50
20240799	2024-03-21	PARSONS, CURTIS	57	PAYMENT 1.5 HP MOTOR, CABINET, LIGHT FIX'	751.57	751.57
20240800	2024-03-21	PETE'S LOCK & KEY	26841	PAYMENT REKEY BUILDINGS AT MUSEUM	484.05	484.05
20240801	2024-03-21	POWLESLAND, JOEL	109	PAYMENT COFFEE SUPPLIES	140.37	140.37
20240802	2024-03-21	REDLINE EXCAVATION INC	339081	PAYMENT CONCRETE PAD AT PUBLIC WORKS	640.50	640.50
20240803	2024-03-21	RFS CANADA	5028941289	PAYMENT APRIL 1 - JUNE 30 2024 COPIER LEA	1,971.20	1,971.20
20240804	2024-03-21	RICOH CANADA INC.	SCO94394395	PAYMENT GCC COPY USAGE NOV 20/23-JAN 3	64.15	64.15
20240805	2024-03-21	RIVERSTONE GARDEN CENTER	5073	PAYMENT 4 TANDEM GARDEN MIX & CEDAR M	12,936.00	12,936.00
20240806	2024-03-21	ROCKY MOUNTAIN PHOENIX	INO142496	PAYMENT FIRE DEPT SUPPLIES FRONT STANC	100.80	100.80

70



# TOWN OF GIBBONS

## Cheque Listing For Council

2024-Mar-25  
8:31:08AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240807	2024-03-21	STURGEON COUNTY		PAYMENT		600.00
			2024	REFUND DD FOR GCC JAN 29/24 RE	100.00	
			2033	REFUND DD JULY 13/23 GCC RENTA	500.00	
20240808	2024-03-21	TELUS MOBILITY/SCS		PAYMENT		483.81
			24232417	FEB 29- TABLETS	126.05	
			24232418	FEB 11 CELL PHONES / IPADS	357.76	
20240809	2024-03-21	TELUS/SCS		PAYMENT		594.66
			3425	FEB 20 PHONE / FAX CHARGES	594.66	
20240810	2024-03-21	WOLF CREEK BUILDING SUPPLIES		PAYMENT		685.95
			642974	OFFICE BUILDING SUPPLIES FOR AI	559.98	
			642981	LEVEL 1 SKILLS DAY SUPPLIES WOC	125.97	
20240811	2024-03-21	1114127 ONTARIO LTD., O/A CANADA CURLING STONE		PAYMENT		151.20
			11318	CURLING ICE BLADE HONING STON	151.20	
20240812	2024-03-21	ACS EXPRESS INC.		PAYMENT		262.50
			64	SHIPPING TO & FROM EUROPEAN C	262.50	
20240813	2024-03-21	M & M CATERING		PAYMENT		500.00
			11340506	DEC 12 2024 XMAS LUNCHEON DEP	500.00	
20240814	2024-03-21	PALAMARCHUK, KEN		PAYMENT		225.00
			425933	SENIORS INCOME TAX	225.00	
20240815	2024-03-21	THE PROMO ADDICT		PAYMENT		179.13
			245477	T SHIRTS FOR FIRE TRAINING	179.13	
20240816	2024-03-21	VOGL, JENMIFER		PAYMENT		302.46
			765	REIMBURSE INTERNATIONAL WOME	302.46	
20240824	2024-03-22	RECEIVER GENERAL/SCS		PAYMENT		3,851.48
			1430	RP0002 - MARCH COUNCIL DEDUCT	3,851.48	
20240825	2024-03-22	RECEIVER GENERAL/SCS		PAYMENT		536.00
			1431	ACCT #640451399RI, MARCH 2024 G.	536.00	

**Total 664,292.14**

\*\*\* End of Report \*\*\*

# Report to Council



**Date Submitted:** March 27, 2024  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Monique Jeffrey, Director of Corporate Services  
**Report Topic:** Seniors Bus Repairs

## Introduction

The purpose of this report is to request that Council consider the following Seniors bus repairs update.

## Background

The mishap with the Seniors' bus happened the evening of November 17<sup>th</sup>, 2023, the evening of the Seniors Almost Christmas Dinner. Public Works has been working with the only bus repair outlet in this area since then. Parts have been very hard to find and then to acquire. The Town's insurance was also notified of the damages and a claim was instigated. Once a quote was received from Winfield it was immediately submitted to the Town's insurance company. The results have now been received.

The deductible of \$2,500 is payable by the Town and the insurance will cover the damages to the front that occurred on November 17<sup>th</sup> in the amount of \$17,271.28. Upon further investigation by Winfield the damages to the rear portion of the bus are not being covered by insurance so the Town will need to cover the extra cost of \$10,556.62. This work will bring our Seniors bus back into commission.

The Town has been renting the bus from Redwater Seniors Club to provide the grocery shopping trips that are desperately needed at this time, but no other bus service has been able to be provided.

Administration is strongly recommending that Council approve the payment of \$10,556.62 so that the Gibbons Seniors bus can be put back into commission. In 2023 the Seniors Bus generated \$6,003.52 in rental revenues and in 2022 bus rental revenues were \$4,335.24. Expenditures for the bus have been as follows: 2022 \$8,424.23 and 2023 \$12,519.13. On average when we have our own bus it is on the road 4 days out of every week, presently we have a bus run only once every two weeks.

## Options Available

The options for consideration by Council include the following:

1. That Council authorizes the expenditure of \$10,556.62 to repair the Seniors' bus to working condition.
2. That Council receives the written reports for information.

## Recommendation for Action

Administration would like to respectfully request that Council consider the following recommendations:

1. That Council authorizes expenditure of \$10,556.62 to repair the damages to the rear of the Seniors bus not covered under the insurance claim.

Submitted by:

Approved by:

A blue ink signature of Monique Jeffrey, consisting of several loops and a long horizontal stroke.

Monique Jeffrey  
Director of Corporate Services

A blue ink signature of Farrell O'Malley, written in a cursive style.

Farrell O'Malley  
CAO





## Heavy Truck & Collision Repair

20311-106 Ave. Edmonton, AB T5S 1W1  
 Ph: (780) 455-3355 \* Fax: (780) 451-3906

# Estimate

ESTIMATE TO		DATE	ESTIMATE #
Town Of Gibbons PO Box 68, 5127-50 Ave Gibbons, Alberta T0A 1N0 (780)923-2999		3/21/2024	2809
			RO#
DESCRIPTION	QTY/HRS	RATE	Total
2021 Ford Forest River Coach Bus VIN #1FDFE4FS8ADA17890			
Repair Panel In Front of Wheel Chair Door	4.5	175.00	787.50
Repair Wheelchair Door Lower Frame	2	175.00	350.00
Replace RH Rear Corner Upright Moulding & Cover & Re-Seal	3	175.00	525.00
RH Rear Corner Upright Moulding & Cover (part)		360.43	360.43
Repair RH Side Of Rear Cap	6.5	175.00	1,137.50
Repair LH Rear Panel	4	175.00	700.00
Repair LH Rear Corner Panel	1.5	175.00	262.50
Replace Rear Bumper Assy & Mount Brackets	3	175.00	525.00
Rear Bumper Assy & Mount Brackets (part)		1,378.69	1,378.69
Freight (part)		350.00	350.00
CUSTOMER TO REPLACE OWN DECALS			
Mask For Overspray	2	175.00	350.00
Refinish New Parts & Repaired Areas As Needed	14	175.00	2,450.00
Paint Materials		840.00	840.00
Shop Supplies		530.00	530.00
Environmental		10.00	10.00
SUBTOTAL			10,556.62
GST On Sales		5.00%	527.83
We look forward to working with you.		Subtotal	\$10,556.62
This is a preliminary estimate. Additional changes to the estimate may be required for the actual repair. If necessary parts and trims are not removed and blending time not allowed we can not guarantee a proper paint match. No guarantee against rust resurfacing, rock chips or damage due to high pressure washing.		G.S.T	\$527.83
		<b>Total</b>	<b>\$11,084.45</b>

GST/HST No.

890281488



**North East Alberta Appraisal (2007) Ltd**

4521 53 Ave, St Paul, AB T0A 3A2

Office: (780) 645-4704

Fax: (780) 645-5213

neains@mcsnet.ca

Estimate ID

10668348

Original

Claim Number

35564710-01

Owner  
**ALBERTA URBAN MUNICIPALITIES ASSOCIATION (AUMA) 300-8615 51 AVENUE EDMONTON, AB T6E 6E6 makayla@abmunis.ca**

Claimant  
**TOWN OF GIBBONS 5127 50 Avenue Gibbons, AB T0A 1N0 (780) 923-3331 (Work) mjeffrey@gibbons.ca**

Insured  
**ALBERTA URBAN MUNICIPALITIES**

Appraiser  
**Denis Vallee (780) 645-4704 (Mobile) neains@mcsnet.ca**

Underwriter  
**Aviva Insurance Company of Canada**

Classification  
**None**

**Aviva Insurance Company of Canada**

Insurance Company <b>Aviva Insurance Company of Canada</b>	Loss Type <b>Collision</b>	Claim Number <b>35564710-01</b>	Policy Number <b>41265755</b>
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Adjuster <b>Mira Patel (888) 607-9410+49970 (Work) mira.patel@aviva.com</b>	Deductible <b>2500.00 - Not Waived</b>	Reported Date <b>12-18-2023</b>	Loss Date <b>11-17-2023</b>
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Inspection Site <b>Winfield Heavy Truck &amp; Collision Repair 20311 106 Ave NW Edmonton, AB T5S 1W1 (780) 455-3355 (Mobile)</b>	Repair Facility <b>WINFIELD HEAVY TRUCK &amp; COLLISION REPAIR 20311 106 Ave NW Edmonton, AB T5S 1W1 (780) 455-3355 (Work)</b>
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**2010 Ford E-450 Super Duty Cutaway Cutaway 176" WB 6.8L 10 Cyl Gas Injected RWD**

Exterior Color <b>White</b>	License <b>AB-CHD-4431</b>	VIN <b>1FDFE4FS8ADA17890</b>	Condition <b>Good</b>
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Drivable <b>Yes</b>	Odometer <b>78847</b>	Mitchell Service Code <b>912351</b>
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Primary Point of Impact <b>Right Front Side (2)</b>	Secondary Point(s) of Impact <b>Unknown (14)</b>
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# TOWN OF GIBBONS | 2010 Ford E-450 Super Duty Cutaway

Parts Profile  
N/A

Parts Profile Version  
N/A

Line #	Description	LABOR				PART				
		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
<b>Additional Costs &amp; Materials</b>										
1	AUTO Paint/Materials	Additional Cost							\$275.00*	Yes
<b>Special / Manual Entry</b>										
2	900500 Rt. Transition Panel	Repair	Body*	8.0*	0.0	Existing				
3	900500 Frt. Floor behind Transition Panel	Repair	Body*	4.0*	0.0	Existing				
4	900500 Stepwell Assy.	Remove / Replace	Body*	25.0*	0.0	New		1	\$1,198.81*	Yes
5	900501 The steps have to be cut out and welded back in. Photos will be needed to support additional labor.									
6	900500 Interior Partial	Remove / Install	Body*	3.0*	0.0	Existing				
7	900500 Stepwell Support Structure	Repair	Body*	3.5*	0.0	Existing				
8	900501 Need photos to support additional repair time.									
9	900500 Stepwell Rubber Flooring & Tread	Remove / Replace	Body*	6.5*	0.0	New		1	\$1,300.73*	Yes
10	900500 Pro-Form Glue	Remove / Replace	Body*	0.0*	0.0	New		1	\$290.00*	Yes
11	900500 Stepwell Frt. & Rr. Lights	Remove / Replace	Body*	0.6*	0.0	New		1	\$133.26*	Yes
12	900500 Bifold Door Front & Rear Frame	Repair	Body*	6.0*	0.0	Existing				
13	900500 Bifold Door Trim, Mouldings & Seals	Remove / Replace	Body*	6.0*	0.0	New		1	\$336.95*	Yes
14	900500 Bifold Door Lower Pivots & Pins	Remove / Replace	Body*	1.0*	0.0	New		1	\$247.55*	Yes
15	900500 Rt. Lower Skirt behind Bifold Door	Remove / Replace	Body*	3.5*	0.0	New		1	\$497.10*	Yes
16	900500 Underbody Mounts & Structure	Repair	Body*	2.0*	0.0	Existing				
17	900501 Need photos to support additional repair time.									
18	900500 Wiring	Repair	Body*	2.0*	0.0	Existing				
19	900500 Shop supplies	Remove / Replace	Body*	0.0*	0.0	Aftermarket New		1	\$1,471.00*	Yes
20	900500 Freight	Remove / Replace	Body*	0.0*	0.0	Sublet		1	\$150.00*	Yes
21	900501 Need invoice to support on final supplement									
22	900500 Painting of stair structure	Refinish Only	Refinish*	5.0*	0.0	Existing				

\* Judgment Item

T Included in Two Tone Calculation

# Labor Note Applies

d Discontinued by Manufacturer

C Included in Clear Coat Calculation

A Included in Clear Coat and Two Tone Calculation

r CEG R&R Time Used for this Labor Operation

[ ] Verify the part number and price before ordering

## Estimate Totals

	Units	Rate	Sublet Add'l Amount	Totals
Labor				
Body Labor	71.1	\$169.90		\$12,079.89
Refinish Labor	5.0	\$169.90		\$849.50
<b>Total Labor</b>	<b>76.1</b>			<b>\$12,929.39</b>
			Taxable	\$12,929.39
			GST 5.0000%	\$646.47
			PST 0.0000%	\$0.00
			Non-Taxable	\$0.00
			Pre-Tax Discount 0.00%	\$0.00
			<b>Labor Total</b>	<b>\$13,575.86</b>
Parts		Amount		
Taxable Parts		\$5,625.40		\$5,625.40
			Parts Adjustments	\$0.00
			GST 5.0000%	\$281.27
			PST 0.0000%	\$0.00
			Non-Taxable	\$0.00
			Pre-Tax Discount 0.00%	\$0.00
			<b>Parts Total</b>	<b>\$5,906.67</b>
Costs		Amount		
Other Additional Costs		\$0.00		\$0.00
Paint Materials		\$275.00		\$275.00
			Taxable	\$275.00
			GST 5.0000%	\$13.75
			PST 0.0000%	\$0.00
			Non-Taxable	\$0.00
			Pre-Tax Discount 0.00%	\$0.00
			<b>Costs Total</b>	<b>\$288.75</b>
Paint Materials Rate: \$55.00				
Rate Max: 99.9 units				
Additional Rate: \$0.00				
Gross Totals		Amount		
<b>Gross Total</b>		<b>\$19,771.28</b>		<b>\$19,771.28</b>
			Taxable	\$18,829.79
			GST	\$941.49
			PST	\$0.00
			Non-Taxable	\$0.00
			Pre-Tax Discount 0.00%	\$0.00
			<b>Gross Total</b>	<b>\$19,771.28</b>
Adjustments		Amount		
Deductible		-\$2,500.00		-\$2,500.00
<b>Total Customer Responsibility</b>				<b>-\$2,500.00</b>

**Net Estimate Total Can \$17,271.28**



# Report to Council



**Date Submitted:** March 27, 2024  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Farrell O'Malley, CAO  
**Report Topic:** Council Legal Expenditure Activity Report – October 2021- March 25, 2024

## Introduction

The purpose of this report is to respectfully request Council to consider the Council Legal Expenditure Activity Report that cover the period of October 2021 to March 25, 2024. The \$119,863.22 in expenditures reflected in this report encompass the actual costs incurred while conducting Council business but does not include specific details relating to each expenditure.

## Background

Administration has separated the costs into different classifications groups including Land related transactions in Table 1, general municipal operation functions in Table 2, three separate Council Code of Conduct matters in Tables 3, 5, and 6a and 6b. and those costs that the Town has directly incurred attributed to the lawsuit that we are involved in up until the Town’s insurance has since taken over additional costs are shown in Table 4.

**Table 1:**

Land Transactions		MATTERS CLOSED		
Payable Vendor	Invoice Date	Invoice Number	Amount	Description
Putnam Law LLP	15-Sep-23	44225	\$ 15,733.00	Sale of 4.5 acres
Putnam Law LLP	10-Oct-23	44270	\$ 1,571.00	Purchase of Putnam Bldg
Putnam Law LLP	28-Feb-24	45310	\$ 324.50	Sale of Tx Sale Property
Brownlee LLP	21-Dec-23	560088	\$ 295.00	Tax Sale Matters
Brownlee LLP	28-Sep-23	555597	\$ 906.50	Tax Sale Matters
Brownlee LLP	28-Sep-23	555601	\$ 853.50	Tax Sale Matters
Brownlee LLP	12-Dec-21	560088	\$ 295.00	Tax Sale Matters
			<b>\$ 19,978.50</b>	

**Table 2:**

Municipal Operations - Day-to-Day Matters			MATTERS CLOSED	
Payable Vendor	Invoice Date	Invoice Number	Amount	Description
Putnam Law LLP	15-Mar-22	39461	\$ 457.38	Encroachment
Putnam Law LLP	25-May-22	39884	\$ 452.86	Municipally Controlled Corporation
Brownlee LLP	28-Oct-22	539540	\$ 236.75	Master Rates Bylaw
Brownlee LLP	30-Aug-23	554609	\$ 3,192.00	FOIP Matter - Staff Contracts
Brownlee LLP	26-Oct-23	556545	\$ 301.20	Auditors Letters
Brownlee LLP	30-Oct-23	556722	\$ 2,089.50	Opinion - Closed Meeting Agenda - Sharing Information
Kingsgate Legal	02-Aug-23	8411	\$ 420.00	Opinion on MGA s 205.1
Putnam Law LLP	04-Jul-23	43541	\$ 725.00	Disinterment of Remains
Putnam Law LLP	14-Jul-23	43611	\$ 900.00	Land Use Bylaw Matter
Putnam Law LLP	12-Oct-23	45310	\$ 2,030.00	Third Pary Agreement grant
Brownlee LLP	28-Sep-23	555754	\$ 1,410.80	Volunteer Firefighters
Brownlee LLP	29-Nov-23	558475	\$ 569.90	Volunteer Firefighters
			<b>\$ 12,785.39</b>	

Administration has in Table 7, provided an overall summary of the legal costs the Town has directly incurred since October of 2021 until March 25, 2024 for your information.



# Report to Council

**Table 3:**

Councillor Code of Conduct - #1			MATTERS CLOSED	
Payable Vendor	Invoice Date	Invoice Number	Amount	Description
Brownlee LLP	12-Dec-21	524992	\$ 2,047.50	Councillor Conduct
Brownlee LLP	25-Jan-22	526238	\$ 145.50	Councillor Conduct
Brownlee LLP	28-Apr-22	530736	\$ 5,110.60	Duty to Accommodate
Brownlee LLP	30-Mar-22	529550/532328	\$ 305.25	Councillor Conduct
Brownlee LLP	25-Feb-22	528192	\$ 2,425.00	Councillor Conduct
Brownlee LLP	30-Jun-22	534022	\$ 1,451.85	Councillor Matter
			<b>\$ 11,485.70</b>	

**Table 4:**

Council Lawsuit		MATTERS ONGOING		
Payable Vendor	Invoice Date	Invoice Number	Amount	Description
Brownlee LLP	28-Jul-22	534904	\$ 231.75	Councillor Matter
Brownlee LLP	30-Sep-22	538190	\$ 3,794.30	Confidential Council Matter
Brownlee LLP	31-Oct-22	539537	\$ 603.86	Councillor Matter
Brownlee LLP	21-Dec-22	542471	\$ 275.00	Councillor Conduct MSS1
Brownlee LLP	22-Dec-22	542397	\$ 13,810.69	Confidential Council Matter
Brownlee LLP	01-Jan-23	543810	\$ 1,674.83	Confidential Council Matter
			<b>\$ 20,390.43</b>	

**Table 5:**

Councillor Code of Conduct-#2		MATTERS CLOSED		
Payable Vendor	Invoice Date	Invoice Number	Amount	Description
Brownlee LLP	30-Mar-23	547136	\$ 1,312.50	Confidential Council Matter
Brownlee LLP	30-May-23	549322	\$ 625.25	Confidential Council Matter
Brownlee LLP	28-Apr-23	548425	\$ 4,096.20	Confidential Council Matter
Brownlee LLP	29-Jun-23	550958	\$ 902.30	Confidential Council Matter - STC 1
Brownlee LLP	30-Aug-23	553828	\$ 1,233.70	Confidential Council Matter - STC 1
Kingsgate Legal	31-May-23	8101	\$ 945.00	Councillor Matter 001
Kingsgate Legal	29-Jun-23	8198	\$ 735.00	Councillor Matter 001
Kingsgate Legal	06-Sep-23	8555	\$ 2,730.00	Councillor Matter 001
			<b>\$ 12,579.95</b>	

**Table 6a:**

Council Legal - Code of Conduct Investigation-#3			MATTERS ONGOING	
Payable Vendor	Invoice Date	Invoice Number	Amount	Description
Kingsgate Legal	01-Nov-23	8762	\$ 1,785.00	Investigation
Kingsgate Legal	01-Dec-23	8931	\$ 525.00	Investigation
Kingsgate Legal	29-Dec-23	9045	\$ 367.50	Investigation
Kingsgate Legal (MNP LLP)	05-Jan-24	11384631	\$ 8,583.75	Investigation
Kingsgate Legal	01-Mar-24	9248	\$ 1,160.55	Investigation
			<b>\$ 12,421.80</b>	

**Table 6b:**

Council - Independent Investigation		MATTERS ONGOING		
Payable Vendor	Invoice Date	Invoice Number	Amount	Description
MNP LLP	30-Nov-23	11340498	\$ 7,638.75	Investigation
MNP LLP	05-Mar-24	11492432	\$ 17,001.29	Investigation
MNP LLP	30-Jan-24	11423310	\$ 5,581.41	Investigation
			<b>\$ 30,221.45</b>	

<b>Council Code of Conduct - #3 &amp; Investigation</b>	<b>\$ 42,643.25</b>
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# Report to Council

Table 7:

Legal Expenditure Summary	Amount
Land Transactions	\$ 19,978.50
Municipal Operations - Day-to-Day Matters	\$ 12,785.39
Councillor Code of Conduct - #1	\$ 11,485.70
Council Lawsuit	\$ 20,390.43
Councillor Code of Conduct-#2	\$ 12,579.95
Council Code of Conduct - #3 & Investigation	\$ 42,643.25
<b>Legal Cost Total</b>	<b>\$ 119,863.22</b>

**Options Available**

The following options are available to Council at this time:

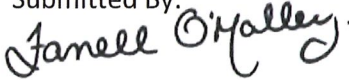
- 1. That Council provide Administration with Direction as it sees fit.
- 2. That Council accept this report as information.

**Recommendation for Action**

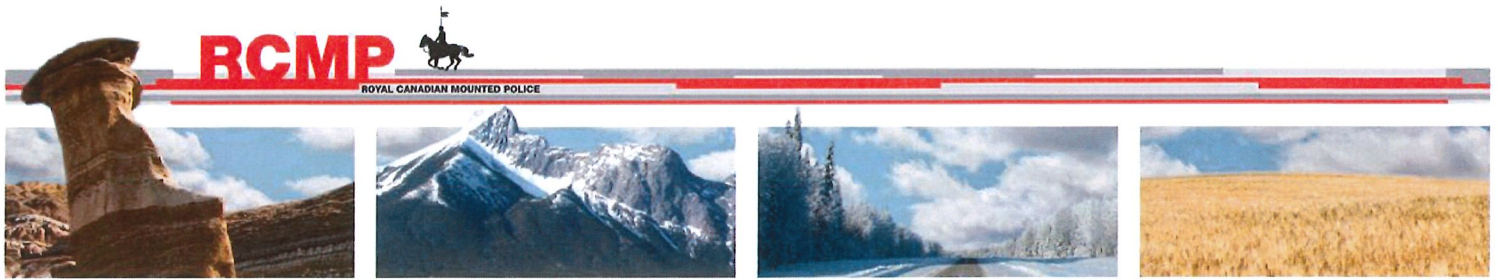
Administration would like to respectfully request that Council give consideration to the following recommendation;

1. That Council accept this report as information.

Submitted By:



Farrell O'Malley, CAO



2024-02-12

Sgt. Lew Simms  
A/Detachment Commander Morinville RCMP  
Morinville, Alberta

Dear Mayor Dan Deck,

Please find the quarterly Community Policing Report attached that covers the October 1<sup>st</sup> to December 31<sup>st</sup>, 2023 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Morinville RCMP.

I would also like to update you on one of our current technological endeavours. Over the last decade, the RCMP has utilized Remotely Piloted Aircraft Systems (RPAS) to support our specialized units, i.e. our Emergency Response Teams – which has been incredibly effective for enhancing police and public safety. Although the advancement of technology benefits industry and recreation, it facilitates greater accessibility for criminals, which requires a strategic response. To remain current in our ever-changing environment, and to be responsive to public reviews that call for better access to air support such as the Nova Scotia Mass Casualty Commission of Inquiry, we are actively researching and testing new technologies in a policing environment to enhance public safety. One such technology is how we might use RPAS for potential new police applications. This includes how we might use RPAS to assist with select calls for service, crime photography, search and rescue, and unfolding critical incidents, i.e. an active shooter. With its potential and capability for wider applications, we are further considering program options for our municipal, rural, and Indigenous communities; scalable depending on community need and interest. While we will always need a helicopter and fixed-wing aircraft for the movement of resources, these larger assets are not always immediately available. RPAS technology is providing an opportunity for our communities to effectively have their own police air support, at a significantly lower cost. As I learn more about further opportunities and challenges, I will be sure to keep you updated and informed.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Sgt. Lew Simms  
A/Detachment Commander  
Morinville RCMP



**Morinville RCMP  
Town of Gibbons  
Police Report  
Quarter 3**



**Prepared: February 12, 2024**

**Sgt. Lew Simms**

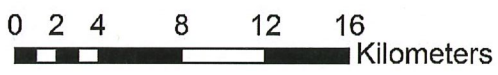
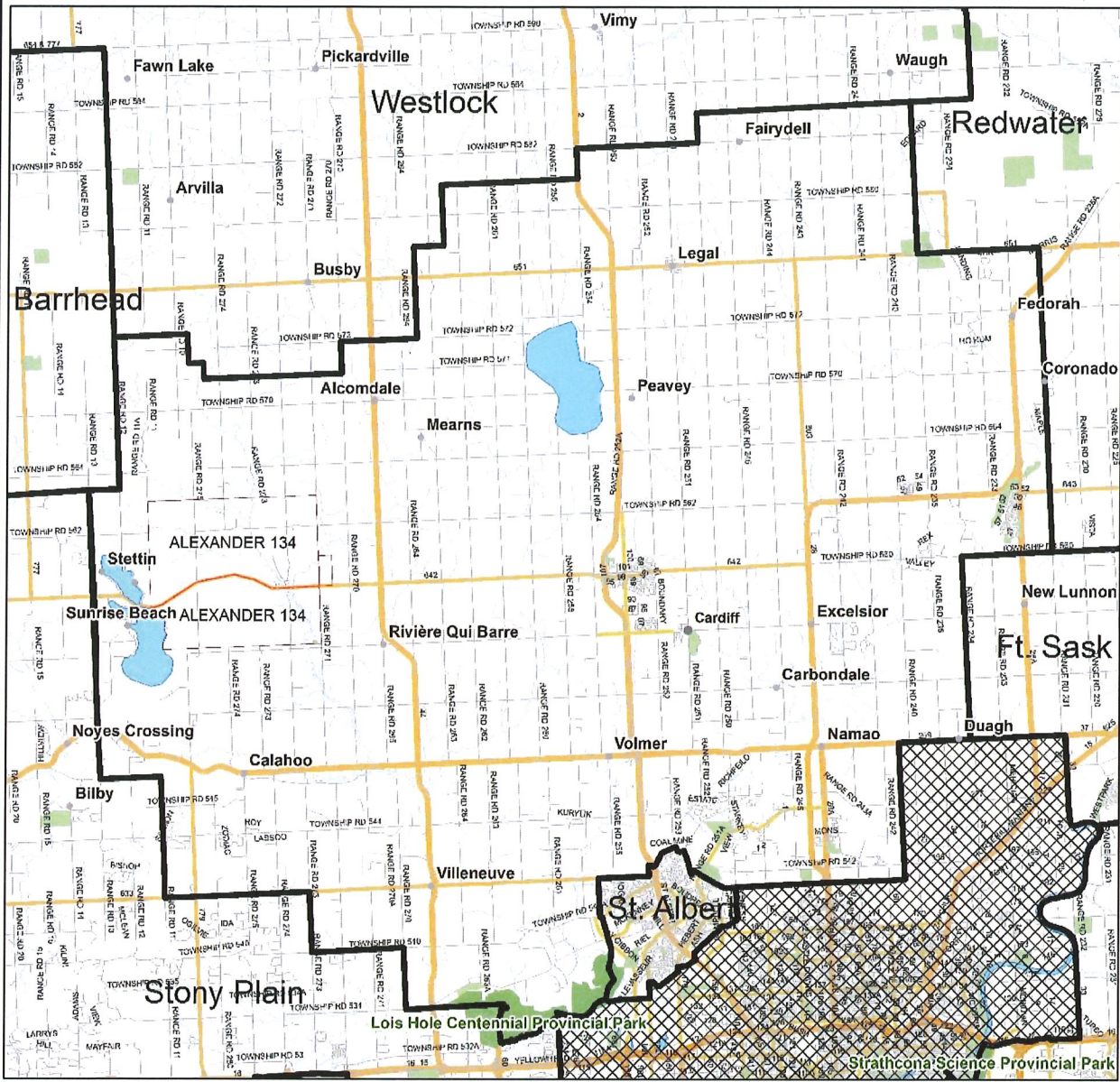


Royal Canadian Mounted Police Gendarmerie royale du Canada

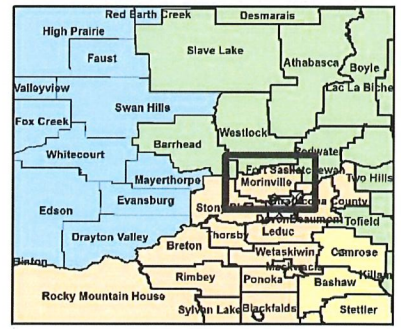
Canada



# Morinville Detachment



Reference Scale: 1:300,000



### **Morinville RCMP Jurisdiction**

- The Morinville Provincial detachment is divided into 3 zones. Sturgeon County, Lac St Anne County and Alexander First Nation. Sturgeon County includes the Town of Bon Accord, Town of Legal, Town of Gibbons, the Hamlets of Riviere Que Barre, Calahoo, Villeneuve, Sandy Beach, Cardiff, Namao and other small communities. This also includes CFB Edmonton.
- The Morinville Municipal detachment covers the municipality of Morinville only.
- The Morinville RCMP detachment covers 24-hour policing.

### **Human Resources:**

- The Morinville RCMP Detachment compliment is 33 (+1) personnel consisting of:
  - 1 Staff Sergeant
  - 1 Sergeant
  - 5 Corporals
  - 18 (+1) Constables
  - 4 Public Service Employees
  - 4 Town of Morinville Employees
- Officers are supported by Sturgeon Victim Services (9 in total) and 5 guards.

### **Current Resourcing Levels:**

Police Officers: Of the 16 established Provincial positions, 14 officers are currently working. There are two officers away on special leave (one Parental, one Medical). One position has been backfilled to ensure coverage. One position has two officers assigned to them. There is one hard vacancy at this time.

Detachment Support: Of the four established positions, they are all currently working. There is one hard vacancy.

### **Crime Report**

- Persons Crime is down from 91 to 82 this year- 2023, with 9% decrease from previous year.
- Property Crime is down from 248 to 192 this year- 2023, with a 26% decrease from previous year.





**Morinville Provincial Detachment  
Crime Statistics (Actual)  
Policing Report Quarter 3:  
2019 - 2023**

January 8, 2024

All categories contain "Attempted" and/or "Completed"

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	2	0	N/A	-100%	0.2
Robbery		1	2	0	0	2	100%	N/A	0.0
Sexual Assaults		3	7	13	8	5	67%	-38%	0.5
Other Sexual Offences		1	2	4	1	1	0%	0%	-0.1
Assault		44	35	39	47	33	-25%	-30%	-1.0
Kidnapping/Hostage/Abduction		2	0	0	2	3	50%	50%	0.4
Extortion		1	0	1	0	2	100%	N/A	0.2
Criminal Harassment		12	8	6	8	17	42%	113%	1.0
Uttering Threats		11	12	17	23	19	73%	-17%	2.7
<b>TOTAL PERSONS</b>		<b>75</b>	<b>66</b>	<b>80</b>	<b>91</b>	<b>82</b>	<b>9%</b>	<b>-10%</b>	<b>3.9</b>
Break & Enter		47	34	30	31	32	-32%	3%	-3.3
Theft of Motor Vehicle		32	31	32	28	18	-44%	-36%	-3.1
Theft Over \$5,000		9	9	7	4	6	-33%	50%	-1.1
Theft Under \$5,000		51	58	38	66	39	-24%	-41%	-1.6
Possn Stn Goods		23	42	28	14	21	-9%	50%	-3.2
Fraud		29	28	21	21	22	-24%	5%	-2.1
Arson		2	3	1	5	2	0%	-60%	0.2
Mischief - Damage To Property		37	46	44	47	23	-38%	-51%	-2.7
Mischief - Other		30	26	22	32	29	-3%	-9%	0.4
<b>TOTAL PROPERTY</b>		<b>260</b>	<b>277</b>	<b>223</b>	<b>248</b>	<b>192</b>	<b>-26%</b>	<b>-23%</b>	<b>-16.5</b>
Offensive Weapons		8	15	10	8	4	-50%	-50%	-1.5
Disturbing the peace		4	11	6	6	15	275%	150%	1.7
Fail to Comply & Breaches		16	18	15	29	11	-31%	-62%	0.1
<b>OTHER CRIMINAL CODE</b>		<b>10</b>	<b>17</b>	<b>18</b>	<b>14</b>	<b>14</b>	<b>40%</b>	<b>0%</b>	<b>0.5</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>38</b>	<b>61</b>	<b>49</b>	<b>57</b>	<b>44</b>	<b>16%</b>	<b>-23%</b>	<b>0.8</b>
<b>TOTAL CRIMINAL CODE</b>		<b>373</b>	<b>404</b>	<b>352</b>	<b>396</b>	<b>318</b>	<b>-15%</b>	<b>-20%</b>	<b>-11.8</b>





CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		3	3	6	0	2	-33%	N/A	-0.5
Drug Enforcement - Trafficking		1	0	3	0	1	0%	N/A	0.0
Drug Enforcement - Other		0	1	0	0	0	N/A	N/A	-0.1
<b>Total Drugs</b>		4	4	9	0	3	-25%	N/A	-0.6
Cannabis Enforcement		1	0	0	0	0	-100%	N/A	-0.2
Federal - General		1	6	0	4	4	300%	0%	0.4
<b>TOTAL FEDERAL</b>		6	10	9	4	7	17%	75%	-0.4
Liquor Act		13	4	5	2	7	-46%	250%	-1.4
Cannabis Act		3	1	3	1	5	67%	400%	0.4
Mental Health Act		36	44	43	25	42	17%	68%	-0.7
Other Provincial Stats		54	62	42	42	71	31%	69%	1.4
<b>Total Provincial Stats</b>		106	111	93	70	125	18%	79%	-0.3
Municipal By-laws Traffic		1	0	0	1	0	-100%	-100%	-0.1
Municipal By-laws		5	9	12	5	9	80%	80%	0.4
<b>Total Municipal</b>		6	9	12	6	9	50%	50%	0.3
Fatals		2	1	4	2	5	150%	150%	0.7
Injury MVC		16	23	16	18	33	106%	83%	2.9
Property Damage MVC (Reportable)		136	119	144	146	131	-4%	-10%	1.7
Property Damage MVC (Non Reportable)		24	15	33	17	11	-54%	-35%	-2.4
<b>TOTAL MVC</b>		178	158	197	183	180	1%	-2%	2.9
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	14	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	4	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		1,088	702	807	664	568	-48%	-14%	-107.8
<b>Other Traffic</b>		11	2	4	3	1	-91%	-67%	-1.9
<b>Criminal Code Traffic</b>		46	55	34	16	22	-52%	38%	-8.7
<b>Common Police Activities</b>									
False Alarms		48	17	30	16	13	-73%	-19%	-7.1
False/Abandoned 911 Call and 911 Act		35	45	41	2	16	-54%	700%	-8.1
Suspicious Person/Vehicle/Property		164	134	124	114	132	-20%	16%	-8.4
Persons Reported Missing		12	16	17	16	11	-8%	-31%	-0.2
Search Warrants		0	1	1	0	0	N/A	N/A	-0.1
Spousal Abuse - Survey Code (Reported)		49	58	57	60	37	-24%	-38%	-2.2
Form 10 (MHA) (Reported)		4	3	5	1	3	-25%	200%	-0.4

Thank you.

Sgt. Lew Simms  
Morinville RCMP-GRC  
A/Detachment Commander



## RCMP Provincial Policing Report

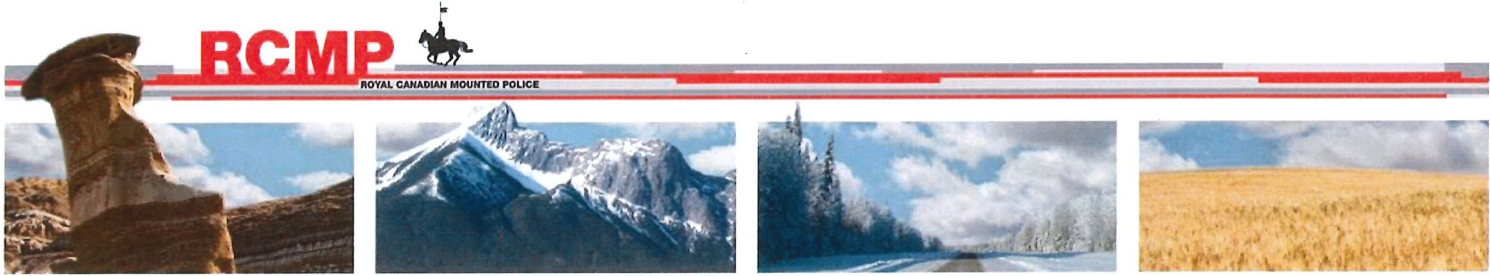
<b>Detachment</b>	Morinville
<b>Detachment Commander</b>	Sgt. Lew Simms *Acting
<b>Quarter</b>	Q3
<b>FTE Utilization Plan</b>	2023/24
<b>Date of Report</b>	2024-02-08

### Community Consultations

<b>Date</b>	2023-11-01
<b>Meeting Type</b>	Community Connection
<b>Topics Discussed</b>	Community connection, with discussions on; Mental Health, Property Crime, Vehicle Thefts, and Traffic Safety. Very well received by the community.
<b>Notes/Comments</b>	On 2023-11-01 Sgt. Simms attended the Morinville Cultural Centre for a Coffee with a Cop. There were approximately 8 people in attendance.

<b>Date</b>	2023-12-14
<b>Meeting Type</b>	Community Connection
<b>Topics Discussed</b>	Community connection, with discussions on; Mental Health, Property Crime, Vehicle Thefts, and Traffic Safety. Very well received by the community.
<b>Notes/Comments</b>	On 2023-12-14 Sgt. Simms attended town counsel office, Bon Accord for a Coffee with a Cop. There were approximately 20 people in attendance.





## Community Priorities

<p><b>Priority 1</b></p>	<p>Crime Reduction</p>
<p><b>Current Status &amp; Results</b></p>	<p>The lock it or lose it program has dwindled down a bit and the members have been advised to increase patrols and give out the pamphlets. This is the most opportune time to check given that the temperatures have dropped and most people start their vehicles to let it warm up. The members have bought into it and there will be an increased amount for the next quarter.</p> <p>3rd Quarter Hot Spot checks completed          October - 231          November - 297          December - 193</p> <p>A marked increase in reporting this quarter in large part the result of accurate record keeping by each Watch Commander.</p>
<p><b>Priority 2</b></p>	<p>Workplace: Employee Wellness &amp; Respect</p>
<p><b>Current Status &amp; Results</b></p>	<p>All watches are still getting together frequently when off shift. Some watches get together for breakfast on shift or go out for a lunch break together. These same watches also are seen playing online games together when off shift or meeting up a house and watching a hockey game. All watches get together well and many interact amongst all watches. The morale has seen an improvement and will only continue to get stronger.</p>
<p><b>Priority 3</b></p>	<p>Enhance Awareness and Education</p>
<p><b>Current Status &amp; Results</b></p>	<p>On 2023-11-01 Sgt. Simms attended the Morinville Cultural Centre for a Coffee with a Cop. There were approximately 8 people in attendance. Community connection, with discussions on; Mental Health, property crime, vehicle thefts, and traffic safety. Very well received by the community.</p> <p>On 2023-12-14 Sgt. Simms attended town counsel office, Bon Accord for a Coffee with a Cop. There were approximately 20 people in attendance. Community connection, with discussions on; property crime, vehicle thefts, and traffic safety. Very well received by the community.</p>

**Priority 4****Enhance Road Safety****Current Status &  
Results**

As per APIS, 66 violation tickets were issued in the Morinville area. 16 in October, 25 in November and 25 in December. We are down 43 violation tickets from last quarter.

To increase road safety and Provincial Statute Offenses; to initiate one check-stop per watch per quarter, and to organize a radar/laser course to the members of the Morinville Detachment who do not have the course.





## Crime Statistics<sup>1</sup>

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	October - December			January - December		
	2022	2023	% Change Year-over-Year	2022	2023	% Change Year-over-Year
<b>Total Criminal Code</b>	396	318	-20%	1,471	1,569	7%
<i>Persons Crime</i>	91	82	-10%	339	369	9%
<i>Property Crime</i>	248	192	-23%	896	962	7%
<i>Other Criminal Code</i>	57	44	-23%	236	238	1%
<b>Traffic Offences</b>						
<i>Criminal Code Traffic</i>	16	22	38%	88	77	-13%
<i>Provincial Code Traffic</i>	664	568	-14%	2,436	2,307	-5%
<i>Other Traffic</i>	3	1	-67%	21	10	-52%
<b>CDSA Offences</b>	0	3	N/A	15	11	-27%
<b>Other Federal Acts</b>	4	7	75%	31	26	-16%
<b>Other Provincial Acts</b>	70	125	79%	414	429	4%
<b>Municipal By-Laws</b>	6	9	50%	42	43	2%
<b>Motor Vehicle Collisions</b>	183	180	-2%	566	485	-14%

1. Data extracted from a live database (PROS) and is subject to change over time.

## Trends/Points of Interest



Staffing Category	Established Positions	Working	Soft Vacancies <sup>3</sup>	Hard Vacancies <sup>4</sup>
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### Provincial Police Service Composition Table<sup>2</sup>

Staffing Category	Established Positions	Working	Soft Vacancies <sup>3</sup>	Hard Vacancies <sup>4</sup>
Police Officers	16	14	2	1
Detachment Support	4	5	0	0

2. Data extracted on December 31, 2023 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

### Comments

**Police Officers:** Of the 16 established positions, 14 officers are currently working. There are two officers away on special leave (one Parental, one Medical). One position has been backfilled to ensure coverage. Two positions have two officers assigned to them. There is one hard vacancy at this time.

**Detachment Support:** Of the four established positions, five resources are currently working. There are two resources Surplus to Establishment. There are no hard vacancies.

### Quarterly Financial Drivers





# Morinville RCMP 3<sup>rd</sup> Quarter Report

2024-02-20

Sgt. Lew Simms  
A/Detachment Commander  
Morinville RCMP



Royal Canadian Mounted Police  
Gendarmerie royale du Canada

Canada

# Jurisdiction

- The Morinville RCMP Detachment provides 24-hour policing services to several communities and municipalities:
  - Sturgeon County
  - Lac St Anne County
  - Towns of Morinville, Bon Accord, Legal, and Gibbons
  - Alexander First Nation
  - CFB Edmonton



# Human Resources

- The Morinville RCMP Detachment is comprised of 34 personnel:
  - 1 Staff Sergeant
  - 1 Sergeant
  - 5 Corporals
  - 18 (+1) Constables
  - 4 Public Service Employees
  - 4 Town of Morinville Employees
- Officers are supported by Sturgeon Victim Services (9 in total) and 5 guards.

# Community Priorities (2023-2024)

The Morinville RCMP Detachment is focused on the following community priorities:

- **Crime Reduction**

- Hot spot patrols
- Proactive patrols
- Lock It / Lose It

- **Enhance Awareness and Education**

- Coffee with a Cop
- Pop with a Cop
- Candy Cane Check Stop
- Participation in Rural Crime Watch
- Participation in Youth Advisory Committee

## Community Priorities (2023-2024) cont..

- **Workplace: Employee Wellness and Respect**

- Team building activities

- **Enhance Road Safety**

- On-going violation tickets
- Radar Enforcement
- Traffic check stops



## Crime Reporting

- Person's crime is down from 91 to 82 in 2023 with a 9% decrease from the previous year.
- Property crime is down from 248 to 192 in 2023 a decrease from 26% from the previous year.

A red banner at the top of the slide features a faint, dark landscape image of a river flowing through a valley with trees in the foreground.

# Council Feedback RCMP Priorities 2024-2025

Your input is important to us!

Community engagement is crucial for our work at the Morinville Detachment.

As we plan for the next year, we would like to hear from the Town of Gibbons about the key areas they think we should focus on.



# Questions





# 2023 VALUE STATEMENT

Gibbons - Town

Population: 3,159 Library Users: 984

This value statement highlights the benefits of belonging to Northern Lights Library System. It is a snapshot of the health of your library and the value of your investment.

For questions or concerns please contact:

**James MacDonald, Executive Director**

P: (780)-545-5072

E: [jmacdonald@nlls.ab.ca](mailto:jmacdonald@nlls.ab.ca)



Northern Lights Library System

Total Library Savings

## \$670,139

Name Of Library(s):

### Gibbons Municipal Library



How Stats Are Calculated



#### DOLLAR VALUES

Levy Cost

17,027

Book Allotment

15,609

Rural Services Grant

17,564

Return on Investment

458.41



#### eBOOK CIRCULATION

eBooks in Circulation 2016

Total eBook Circulation Value

\$112,896



#### PRINT CIRCULATION

Net Borrower 16493

Total Print Circulation Value

\$412,325



#### eAUDIOBOOK CIRCULATION

eAudiobooks in Circulation 1275

Total eAudiobook Circulation Value

\$122,400



#### PROFESSIONAL VALUE

MLS + TSI Tickets 26

Total Professional Value

\$2,218

Acquisition & Cataloguing:

700 items purchased with NLLS

\$6,289 saved via acquisition

\$2,800 cataloguing & processing value



# SYSTEM WIDE VALUE

TRAC = 200 Alberta libraries, public catalog, mobile app, access to 3.5 million library items.



E-Resources



Service Catalogue



Northern Lights Library System

\$28,340,130

CIRCULATION VALUE

19963

NEW CATALOG ACQUISITIONS

144988

ELECTRONIC CIRCULATION

774522

PHYSICAL CIRCULATION

\$2,805,610

OPERATING BUDGET

## How We Are Funded

LIBRARY		MUNICIPAL LEVY		PROVINCIAL GRANTS					
\$5.39	+	\$5.39	+	\$4.75	=	\$15.53	-	\$2.15	
PER CITIZEN		PER CITIZEN		PER CITIZEN		PER CITIZEN		LOCAL LIBRARY BOOK ALLOTMENT	



Operating Budget

## Yearly Engagement Opportunities



52

Weekly Training Sessions



6

Executive Meetings



4

Board Meetings



3

LMC Meetings



2

Reading Program



2

Conference





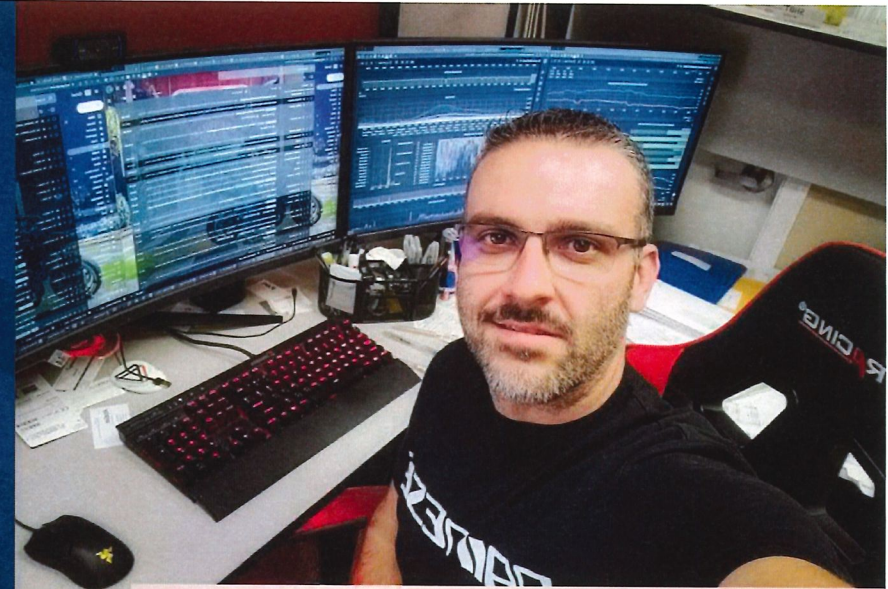
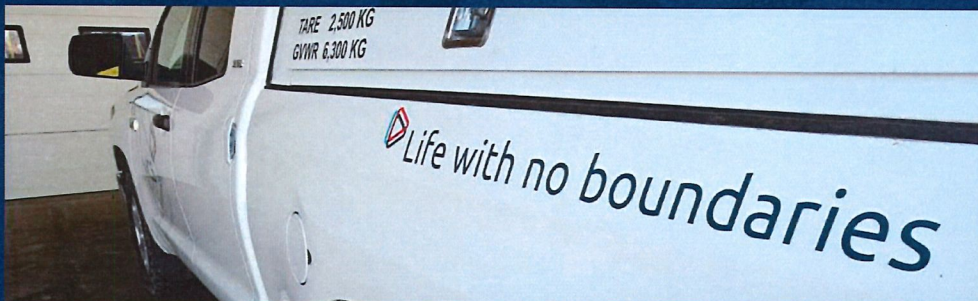
# The Town of Gibbons

## Presentation to Council

# About MCSnet

MCSnet of is a family-owned and operated business based in St. Paul, Alberta. Founded in 1995, MCSnet is one of Canada's largest Wireless Internet Service Providers (WISPs) in operation within the telecommunication industry.

We are never satisfied with the status quo and have always searched for innovative ways to deliver high speed internet services. It started off with finding something faster than dial-up.

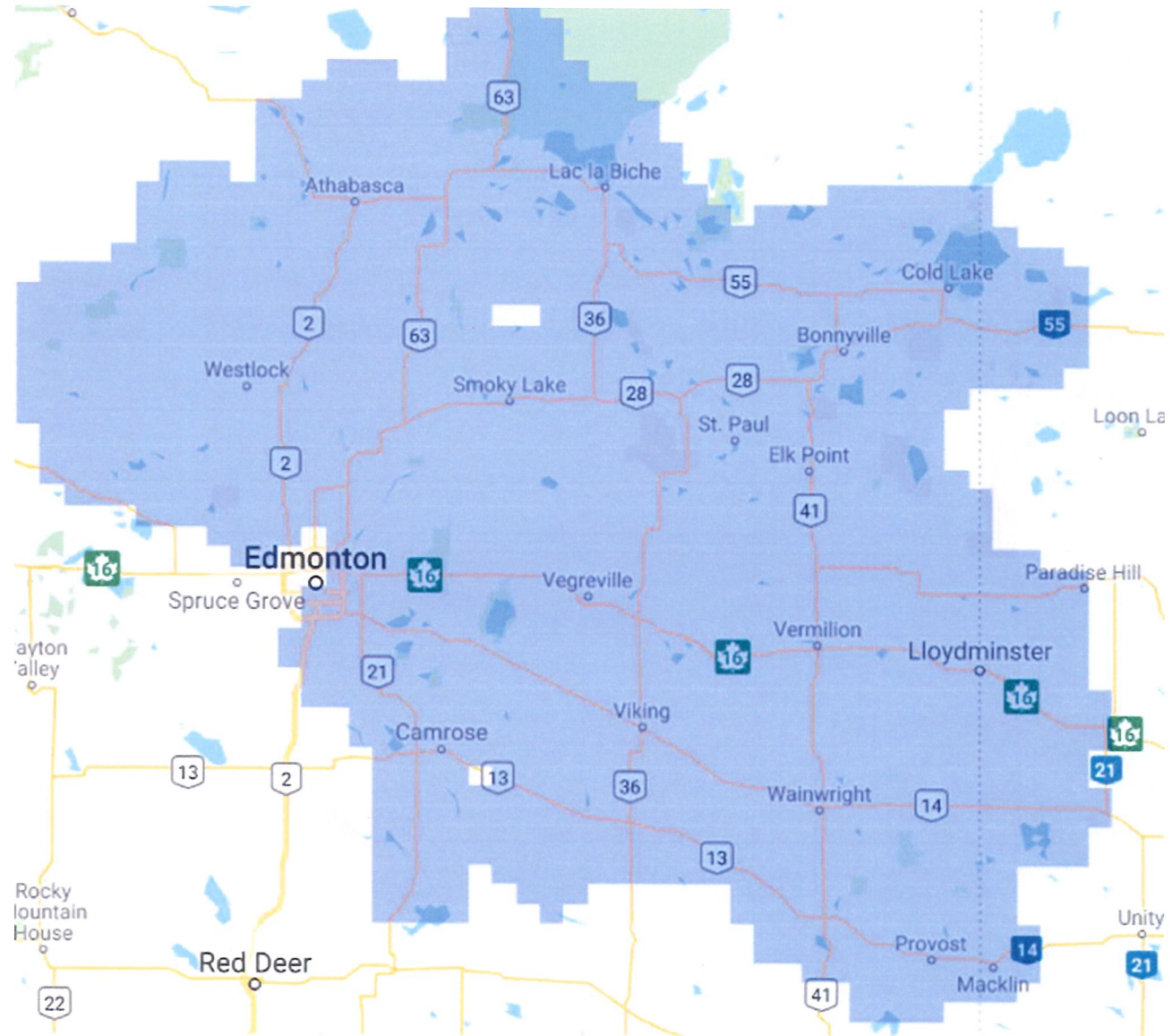




# MCSnet Today

Today, we serve over 25,000 customers throughout northeastern Alberta and a small section of northwestern Saskatchewan.

We have invested in and built an internal network of over 540 fixed wireless towers, 2000 km of fiber, 3 fiber-to-the-premise (FTTP) communities (Cherry Grove, Mallaig, Ft. Kent), and we are a pioneer in our ever-expanding GigAir technology.



# Transit Fiber

**Fiber Optics** provide the backbone for high speed internet options in rural Alberta.

Since 2015, MCSnet has been building fiber to our towers in order to increase bandwidth, create better reliability, increase speeds, and to provide for new technologies that will meet today's demand as well as the future's.





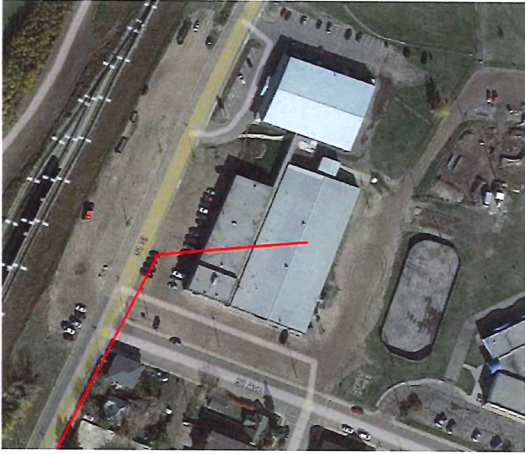


GigAir uses 60 GHz technology to form a mesh or web-like network within your neighbourhood. This service requires a short distance between connections and an unobstructed view of the surrounding neighbourhood, which makes it ideal for towns, villages, hamlets and industrial parks. MCSnet is a leading provider in this smart technology and plans to expand this service throughout its network and beyond.





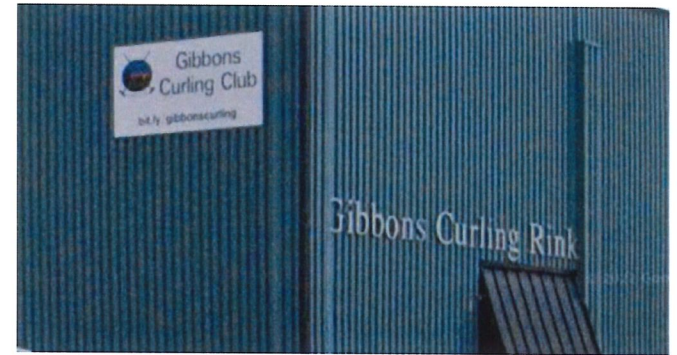
# Planned Fiber Route





# GigAir Municipality Partnerships

MCSnet is committed to working with municipalities to leverage existing assets to create project efficiency and potentially lower final project costs. MCSnet is willing to contribute equipment, free installation, and complimentary Wi-Fi Hotspots for public-use facilities to build a mutually-beneficial network.



# GigAir Internet Plans

Package	Top Down Speed	Top Up Speed	Monthly Traffic	Monthly Price
GigAir Unlimited	1000 Mbps	1000 Mbps	Unlimited	\$89.95
GigAir Ultra	1000 Mbps	1000 Mbps	2,000 GB	\$69.95
GigAir Advanced	1000 Mbps	1000 Mbps	500 GB	\$49.95
GigAir Basic	1000 Mbps	1000 Mbps	200 GB	\$39.95



We recommend GigAir Corporate packages for business or organizations that cannot afford to be without internet. For example, businesses with a point of sale device should be on a GigAir Corporate plan.

## GigAir Corporate Plans & Pricing

Package	Top Down Speed	Top Up Speed	Monthly Traffic	Monthly Price	Install Fee
1 Year	1000 Mbps	1000 Mbps	Unlimited	\$200	\$950
3 Year	1000 Mbps	1000 Mbps	Unlimited	\$150	\$0

### **GIGAIR CORPORATE INCLUDES:**

- Dedicated tech support
- Same business day onsite repairs
- Monitored 24/7
- Up to 10 static IP addresses
- Optional Service Level Agreement



# Thank You!



# Report to Council



**Date Submitted:** March 27, 2024  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Monique Jeffrey, Interim Director of Finance  
**Report Topic:** Municipal Credit Card Borrowing Bylaw ALT 9-24

## Introduction

The purpose of this report is to respectfully request that Council gives consideration to adopting a Municipal Credit Card Borrowing Bylaw ALT 9-24.

## Background

The use of Corporate Credit Cards is considered a form of short-term borrowing for a municipality, therefore, a Municipal Credit Card Bylaw needs to be adopted establishing a credit card limit of \$100,000 that can be utilized to complete operating expenditures for convenience purposes and where required by suppliers.

## Supplemental Information

This bylaw was first established in 2022 under bylaw ALT 6-22 and is attached for Council' reference. Administration is requesting that Council give consideration to giving all 3 readings to Bylaw ALT 9-24 Municipal Credit Card Borrowing Bylaw as it is required under the Municipal Government Act.

## Options Available

1. That Council proceeds with the establishment of a Municipal Credit Card Borrowing Bylaw in the amount of \$100,000 by giving Bylaw ALT 9-24 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> and Final Reading.
2. That Council receive this report as information.
3. Council to direct Administration as to how it would like to proceed.

## Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

1. That Council proceed with the establishment of a Municipal Credit Card in the amount of \$100,000 by giving Bylaw ALT 9-24 Municipal Credit Card Borrowing Bylaw 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> and final reading.

Submitted By:

A handwritten signature in black ink, appearing to be "Monique Jeffrey".

Monique Jeffrey,  
Interim Director of Finance

Approved by:

A handwritten signature in black ink, appearing to be "Farrell O'Malley".

Farrell O'Malley  
CAO



**Town of Gibbons  
Bylaw ALT 9-24  
Municipal Credit Card Borrowing Bylaw**

**A BYLAW OF THE TOWN OF GIBBONS, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF BORROWING MONIES BY SECTION 256 ON THE MUNICIPAL GOVERNMENT ACT.**

**WHEREAS**, the Municipal Government Act, R.S.A. 2000, cM-26, as amended or repealed and replaced from time to time, provides that the Council of a municipality may, by bylaw, acquire short term funding for the purposes of financing operating and capital expenditures in a specific year; and

**WHEREAS** the Council of the Town of Gibbons deems it necessary to establish a Municipal Credit Card Borrowing Bylaw; and

**NOW THEREFORE** under the authority of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Gibbons, in the Province of Alberta, duly assembled enacts as follows:

1. This Bylaw may be cited as the **"Municipal Credit Card Borrowing Bylaw."**
2. The Municipality may borrow from RBC, (Royal Bank of Canada) up to the principal sum of One Hundred Thousand Dollars (\$100,000.00) repayable monthly upon demand at a rate of interest per annum not to exceed the Lending Rate of 23% from time to time established by RBC, and such interest will be calculated due and payable monthly upon receipt of the statements.
3. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
  - a. To apply to RBC for the previously mentioned Credit Cards for the Corporation and to arrange with RBC the amount, terms and conditions for the loan and security or securities to be given to RBC.
  - b. As security for any money borrowed from RBC:
    - i. To execute promissory note and other negotiable instruments or evidence of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidence of debt.
    - ii. To give or furnish to RBC all such securities and promises as RBC may require repayment of such loans and interest thereon.
4. The source or sources of money to be used to repay the principal and interest owing under the borrowing from RBC are annual property taxes and/or Federal and/or Provincial Grants.
5. Two forms of Credit Cards shall be applied for:
  - a. The RBC Avion Commercial Visa in the aggregate amount of \$30,000 in the names of the CAO, Assistant CAO, and Executive Assistant.
  - b. The RBC Commercial Visa in the aggregate amount of \$70,000 in the names of Members of Council, Management staff, SALC staff, Momentum Fitness Manager, Librarian, and members of Community Services.

6. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
7. This bylaw shall come into force and take effect on the day of the third and final reading.
8. This bylaw shall expire December 31, 2024.

READ a first time on this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer

READ a second time on this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer

READ a third and final time on this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer





**Town of Gibbons  
Bylaw ALT 6-22  
Municipal Credit Card Borrowing Bylaw**

**A BYLAW OF THE TOWN OF GIBBONS, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF BORROWING MONIES BY SECTION 256 ON THE MUNICIPAL GOVERNMENT ACT.**

**WHEREAS**, the Municipal Government Act, R.S.A. 2000, cM-26, as amended or repealed and replaced from time to time, provides that the Council of a municipality may, by bylaw, acquire short term funding for the purposes of financing operating and capital expenditures in a specific year; and

**WHEREAS** the Council of the Town of Gibbons deems it necessary to establish a Municipal Credit Card Borrowing Bylaw; and

**NOW THEREFORE** under the authority of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Gibbons, in the Province of Alberta, duly assembled enacts as follows:

1. This Bylaw may be cited as the **"Municipal Credit Card Borrowing Bylaw."**
2. The Municipality may borrow from RBC, (Royal Bank of Canada) up to the principal sum of One Hundred Thousand Dollars (\$100,000.00) repayable monthly upon demand at a rate of interest per annum not to exceed the Lending Rate of 23% from time to time established by RBC, and such interest will be calculated due and payable monthly upon receipt of the statements.
3. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
  - a. To apply to RBC for the previously mentioned Credit Cards for the Corporation and to arrange with RBC the amount, terms and conditions for the loan and security or securities to be given to RBC.
  - b. As security for any money borrowed from RBC:
    - i. To execute promissory note and other negotiable instruments or evidence of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidence of debt.
    - ii. To give or furnish to RBC all such securities and promises as RBC may require repayment of such loans and interest thereon.
4. The source or sources of money to be used to repay the principal and interest owing under the borrowing from RBC are annual property taxes and/or Federal and/or Provincial Grants.
5. Two forms of Credit Cards shall be applied for:
  - a. The RBC Avion Commercial Visa in the aggregate amount of \$30,000 in the names of the CAO, Assistant CAO, and Executive Assistant.
  - b. The RBC Commercial Visa in the aggregate amount of \$70,000 in the names of Members of Council, Management staff, SALC staff, Momentum Fitness Manager, Librarian, and members of Community Services.

6. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
7. This bylaw shall come into force and take effect on the day of the third and final reading.
8. This bylaw shall expire December 31, 2023.

READ a first time on this 14th day of December 2022.

[ORIGINAL COPY IS SIGNED]

\_\_\_\_\_  
Chief Elected Official

[ORIGINAL COPY IS SIGNED]

\_\_\_\_\_  
Chief Administrative Officer

READ a second time on this 14th day of December 2022.

[ORIGINAL COPY IS SIGNED]

\_\_\_\_\_  
Chief Elected Official

[ORIGINAL COPY IS SIGNED]

\_\_\_\_\_  
Chief Administrative Officer

READ a third and final time on this 14th day of December 2022.

[ORIGINAL COPY IS SIGNED]

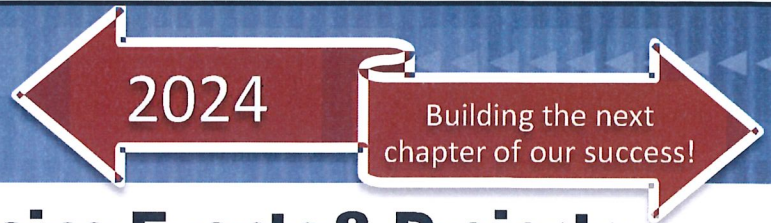
\_\_\_\_\_  
Chief Elected Official

[ORIGINAL COPY IS SIGNED]

\_\_\_\_\_  
Chief Administrative Officer



# Report to Council



## KEY MEETINGS

- Meetings with Developers
- Spring Municipal Leaders Caucus
- Meetings with Sturgeon Public Schools
- Business Breakfast

## News, Ongoing Events & Projects

### Community Services Department

#### Key Items in Progress

- Interviews for summer student positions are beginning.
- Sturgeon River Agricultural Society is hosting an Easter Egg Hunt at the GCC on March 30<sup>th</sup>.
- Drop-in Presentation on Service Canada Programs on April 22 at the Dew Drop Inn.

### Corporate Services Department

#### Key items in progress:

- 2023 Audit
- 2024 Tax Enforcement and Tax Sale Preparation
- 2023 Annual Report

### Planning & Development Department

#### Key Items in Progress:

- Business Breakfast held on March 20<sup>th</sup> was well attended.
- Registration for the Golf Tournament will be going out shortly.

SUCCESS OCCURS WHEN OPPORTUNITY MEETS PREPARATION



**VOYENT ALERT!**  
**GIBBONS Free**  
**Notification App**  
**SIGN UP TODAY!**

## STAFF MEETINGS

- Department Heads (3)
- All Staff (1)



### Public Works Department/Fire Department

- Water Meter installations are progressing well.
- Minor projects are being completed.

#### FIRE DEPARTMENT

- 2024 Calls: Town Calls: 35 County Calls: 41
- Membership currently at 27
- Level 1 training is ongoing.





## Project Updates

### Cottages Subdivision

- Construction start date is still to be determined

### Memorial Park

- Awaiting accessibility grant status

### Heartland Station

- Signalization preconstruction meeting was held on Monday
- Grocery Store to start weather depending
- Commercial Retail Unit construction date TBD

The Town of Gibbons



#### Scheduled Meetings & Workshops

- Microsoft TEAMS training
- Vacation April 2-3, 2024

*\*Please note subject to change on short notice.*

***Gibbons...a Community...” Rooted in Family”***

## 2024 Gibbons Issued Permits

Permit Issue Month	Permit Type														
	Building Permit			Electrical Permit			Gas Permit			Plumbing Permit			Total		
	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)
1	4	\$40,099.29	\$7,286,800.00	2	\$189.00	\$1,500.00	2	\$199.50	\$4,000.00	1	\$94.50	\$600.00	9	\$40,582.29	\$7,292,900.00
2	2	\$270.87	\$27,500.00	6	\$1,233.75	\$109,850.00	4	\$409.50	\$60,559.00	2	\$189.00	\$4,000.00	14	\$2,103.12	\$201,909.00
<b>Total</b>	<b>6</b>	<b>\$40,370.16</b>	<b>\$7,314,300.00</b>	<b>8</b>	<b>\$1,422.75</b>	<b>\$111,350.00</b>	<b>6</b>	<b>\$609.00</b>	<b>\$64,559.00</b>	<b>3</b>	<b>\$283.50</b>	<b>\$4,600.00</b>	<b>23</b>	<b>\$42,685.41</b>	<b>\$7,494,809.00</b>

Filter: All Permits with: All of (Municipality Name = "GIBBONS", Permit Issue Date on or after 01-Jan-2024, Permit Issue Date on or before 31-Dec-2024)



March 4, 2024

Sturgeon County  
Town of Legal  
Town of Redwater  
Town of Gibbons  
Town of Morinville

VIA EMAIL: [ahnatiw@sturgeoncounty.ca](mailto:ahnatiw@sturgeoncounty.ca)  
[tjones@legal.ca](mailto:tjones@legal.ca)  
[dmcrae@redwater.ca](mailto:dmcrae@redwater.ca)  
[ddeck@gibbons.ca](mailto:ddeck@gibbons.ca)  
[simon.boersma@morinville.ca](mailto:simon.boersma@morinville.ca)

**Re: Alberta RCMP Support**

Dear Regional Municipal Partners:

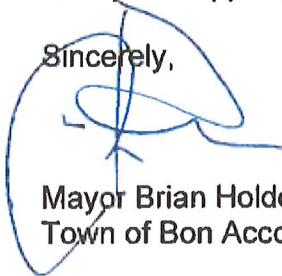
Bon Accord Council was recently sent correspondence from the National Police Federation requesting a letter be sent to the Alberta Premier in support of increasing funding for Alberta's RCMP.

At our February 20, 2024 Regular Council Meeting, Council resolved to send such a letter, and further resolved to reach out to our regional municipal partners to do the same. The National Police Federation also sent a suggested pre-written letter – please see the attached letter from the Town of Bon Accord to Premier Smith.

Increased funding for the RCMP will help improve their coverage in our rural communities, reduce crime and contribute to the well-being of all residents and businesses.

With your support, we have a louder voice to make changes at the provincial level.

Sincerely,



Mayor Brian Holden  
Town of Bon Accord





March 4, 2024

The Honourable Danielle Smith  
Premier, Minister of Intergovernmental Relations  
307 Legislature Building  
10800 - 97 Avenue  
Edmonton, AB T5K 2B6

VIA EMAIL [premier@gov.ab.ca](mailto:premier@gov.ab.ca)

**Re: Alberta RCMP Support**

Dear Premier Smith:

The government's renewed interest in supporting public safety across the province is appreciated by my community and others. To ensure that every community across our province has the resources they need to continue to keep the public safe, I'm writing you to support additional funding for the Alberta RCMP.

As you know, the Commissioner of the RCMP establishes a minimum level of policing in consultation with the Provincial Minister, who then decides if that standard will be met or exceeded per Article 6 of the Provincial Police Service Agreement (PPSA). The number of officers is reviewed annually by the Provincial Minister as part of planning for each upcoming fiscal year. The Provincial Minister can increase the number of Members in the service through Article 5 of the PPSA.

We are asking the Government of Alberta to invest \$80 million in our Alberta RCMP in pursuit of hiring an additional 400 new RCMP officers across the province. Our community could specifically benefit from 1 additional officer from these new positions. The government can utilize the PPSA as described above to request additional personnel that will bolster the safety of Albertans across the province, and we invite you to act on this function.

Over the past few years, the provincial investments to the RCMP have been minimal, forcing the provincial service to have to cut its budget and run under-resourced. Starting in 2021, the province changed the Police Funding Model, so that every municipality would have to pay a portion for policing. Since then, millions have been collected that are supposed to go towards reinvestment in policing, with a priority on increasing core policing.

We need your reassurance that communities served by the RCMP are just as crucial to your government's public safety plans as others. We know that the impact of crime and the number of Albertans needing help aren't limited to the boundaries of Calgary and Edmonton, which is why we are asking you to equitably invest in the Alberta RCMP.





Town of  
**Bon Accord**  
building for tomorrow

Sincerely,

Mayor Brian Holden  
Town of Bon Accord

CC: Sturgeon County  
Town of Legal  
Town of Redwater  
Town of Gibbons  
Town of Morinville

