

**MINUTES OF THE NINTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS
HELD ON WEDNESDAY, MAY 10, 2023, AT 4807 – 50th AVENUE IN COUNCIL CHAMBERS**

Council Present: Mayor Dan Deck
Councillor Loraine Berry
Councillor Amber Harris
Councillor Willis Kozak
Councillor Jay Millante
Councillor Norm Sandahl
Councillor Dale Yushchyshyn

Council Absent:

Staff Present: Farrell O'Malley – CAO
Eric Lowe – Superintendent of Public Works
Monique Jeffrey – Director of Finance
Louise Bauder – Planning and Development
Stephanie Peters, Director of Community Services
Chris Pinault – Recording Secretary

Staff Absent:

As there was a quorum present, Mayor Deck called the meeting to order at 10:00 am.

3.0 ADDITIONS TO THE AGENDA

Councillor Harris requested that item 16.5 be added to the agenda in regards to motion 22.308 from the Regular Council Meeting held on October 26th be added to the agenda.

Councillor Harris gave a notice of motion for June 14, 2023, Regular Meeting of Council that motion 23.052 from the Regular Meeting of Council held on March 22, 2023, be reconsidered.

Mayor Deck called a 10-minutes recess at 10:07 am to give Administration time to gather the motions and give a review to the Council Procedural Bylaw.

Mayor Deck called the meeting back to order at 10:18 am.

4.0 ADOPTION OF THE AGENDA

Councillor Sandahl moved to accept the agenda as amended.

23.108	MOTION CARRIED
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5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES

6.0 ADOPTION OF THE MINUTES

6.1 REGULAR MEETING OF COUNCIL – APRIL 12, 2023

Councillor Berry moved to accept the minutes of the April 12, 2023, Regular Meeting of Council as presented.

23.109	<i>MOTION CARRIED</i>
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7.0 FINANCE

7.1 ACCOUNTS PAID AS AT MAY 8, 2023

Councillor Kozak moved that Council accept the Accounts Paid as at May 8, 2023, as information as presented.

23.110	<i>MOTION CARRIED</i>
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7.2 ALT 2-23 TAX RATE BYLAW 2023

Councillor Sandahl moved that Council give 3rd Reading to Bylaw ALT 2-23 Tax Rate Bylaw 2023.

Councillor Harris requested a recorded vote.

Councillor Berry	In Favour
Councillor Kozak	In Favour
Councillor Harris	Against
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour
Mayor Deck	In Favour

23.111	<i>MOTION CARRIED</i>
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8.0 APPOINTMENTS

8.1 ALBERTA INDUSTRIAL HEARTLAND

Mark Plamondon, Executive Director and David MacLean, External Relations presented Council with an update on the Alberta Industrial Heartland.

Mark Plamondon and David MacLean left at 10:42 am.

Councillor Millante moved to accept this as information.

23.112	<i>MOTION CARRIED</i>
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8.2 GIBBONS LIBRARY BOARD

Rebecca Babichuk, Chair and Julie Arbo, Vice Chair introduced themselves to Council and provided information regarding upcoming events for the Gibbons Library.

Rebecca Babichuk and Julie Arbo left at 10:50 am.

Councillor Berry moved to accept this as information.

23.113	<i>MOTION CARRIED</i>
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9.0 OLD BUSINESS

10.0 NEW BUSINESS

10.1 PUBLIC WORKS WEEK PROCLAMATION

Councillor Sandahl moved that Council proclaim the week of May 21 – 27, 2023, as Public Works Week in Gibbons.

23.114	<i>MOTION CARRIED</i>
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10.2 FIRE SERVICES AGREEMENT

Councillor Yushchyshyn moved that Council approve the Fire Services Agreement dated January 1, 2023 to December 31, 2026 between the Town of Gibbons and Sturgeon County as presented.

23.115	<i>MOTION CARRIED</i>
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11.0 BYLAWS AND POLICIES

11.1 POLICY GA 75-23 – EXPENDITURES NOT INCLUDED IN A BUDGET

Councillor Sandahl moved that Council approve Policy GA 75-23 – Expenditures Not Included in a Budget.

23.116	<i>MOTION CARRIED</i>
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11.2 POLICY GA 76-23 – CASH FLOW MANAGEMENT

Councillor Berry moved that Council approve Policy GA 76-23 Cash Flow Management.

23.117	<i>MOTION CARRIED</i>
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11.3 POLICY GA 77-23 – INVESTMENTS – TOWN OF GIBBONS

Councillor Kozak moved that Council approve Policy GA 77-23 Investments – Town of Gibbons.

23.118	<i>MOTION CARRIED</i>
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11.4 POLICY GA 78-23 – HOLDBACK CONTRACT WORK

Councillor Millante moved that Council approve Policy GA 78-23 Holdback Contract Work.

23.119	<i>MOTION CARRIED</i>
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11.5 POLICY GA 79-23 BUDGET PREPARATION

Councillor Berry moved that Council refer this policy back to Administration and amend the policy as discussed and bring it back to the next Council meeting.

23.120	<i>MOTION CARRIED</i>
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12.0 STAFF REPORTS

12.1 ADMINISTRATION REPORT

Councillor Yushchyshyn moved to accept the Administration Report as information.

23.121	<i>MOTION CARRIED</i>
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13.0 COMMITTEE REPORTS

Councillor Berry attended:

- Gibbons Library Board meeting
- Homeland Housing Board meeting
- Sturgeon Public Schools Press Release
- CAO Contract Negotiation Committee meeting
- Emergency Preparedness Fair

Councillor Harris had nothing to report.

Councillor Kozak attended:

- St. Alberta Chamber of Commerce Luncheon with Premier Smith
- Alberta Industrial Heartland Community Info Evening
- Sherwood Park and District Chamber of Commerce Trade Fair
- Sturgeon Public Schools Press Release
- Edmonton Global Shareholder AGM
- Canadian Hydrogen Conference
- Morinville Chamber of Commerce Luncheon

Councillor Millante attended:

- St. Albert Chamber of Commerce Luncheon with Premier Smith
- Gibbons School Production – Matilda
- Bruderheim Mayor’s Supper
- CAO Contract Negotiation meeting

Councillor Sandahl attended:

- Alberta Industrial Heartland Community Info Evening
- Sturgeon Victim Services
- Sherwood Park and District Chamber of Commerce Trade Fair
- Sturgeon Public Schools Press Release
- Capital Region Northeast Waters Services Commission meetings
- Canadian Hydrogen Conference
- Gibbons School Production – Matilda
- CAO Contract Negotiation meeting

Councillor Yushchyshyn attended:

- Alberta Industrial Heartland Community Info Evening
- Sturgeon Public Schools Press Release
- Future of Municipal Government Webinar on Climate Risk
- Gibbons School Presentation - Matilda

Mayor Deck attended:

- St. Albert Chamber of Commerce Luncheon
- Alberta Industrial Heartland Community Info Evening
- Roseridge Landfill meeting
- Sherwood Park and District Chamber of Commerce Trade Fair
- Sturgeon Public Schools Press Release
- Edmonton Global Shareholder AGM
- Canadian Hydrogen Conference
- Alberta Municipalities Safe and Healthy Communities
- Emergency Preparedness Fair

Councillor Berry moved to accept the committee reports as information.

23.122	MOTION CARRIED
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14.0 PRESS COMMENTS & QUESTIONS

15.0 CORRESPONDENCE

15.1 TOWN OF TOFIELD

15.2 ALBERTA TRANSPORTATION AND ECONOMIC CORRIDORS

15.3 MINISTER'S AWARDS FOR MUNICIPAL AND PUBLIC LIBRARY EXCELLENCE

Councillor Sandahl moved to accept the correspondence as information and that the letter from Alberta Transportation and Economic Corridors be read into the minutes.

23.123	MOTION CARRIED
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Mayor Deck called a recess at 11:36 am.

Mayor Deck called the meeting to back to order at 11:48 am.

Mayor Deck relinquished the chair to Deputy Mayor Kozak.

16.0 CLOSED SESSION

Councillor Yushchyshyn moved that Council moved to Closed Session as per *Section 197 (2) of the Municipal Government Act* concerning the following items at 11:48 am.

23.124	MOTION CARRIED
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Councillor Berry moved that Council revert to normal seating at 12:26 PM.

23.125	MOTION CARRIED
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16.1 SOUTH END DEVELOPMENT

Councillor Sandahl moved that Council accept this as information.

23.126	MOTION CARRIED
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16.2 DOWNTOWN PROJECT

Mayor Deck moved that Council accept this as information.

23.127	MOTION CARRIED
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16.3 PERSONNEL

Councillor Harris made a notice of motion for a governance review to be brought forward at the next council meeting.

23.128	MOTION CARRIED
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16.4 PERSONNEL

Councillor Sandahl moved that effective immediately, Councillor Harris is removed from all council committees and other bodies to which she has been appointed by Council, she is no longer eligible to receive any remuneration associated with those appointment, and she will not be eligible for appointment to any further council committees or other bodies until the next organizational meeting of Council in October.

Councillor Kozak asked for a recorded vote.

Councillor Berry	In Favour
Councillor Kozak	In Favour
Councillor Harris	Against
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour
Mayor Deck	In Favour

23.129	MOTION CARRIED
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Councillor Sandahl rescinded his previous motion.

Councillor Sandahl moved that effective immediately, Councillor Harris is removed from all council committees and other bodies to which she has been appointed by Council, she is no longer eligible to receive any remuneration associated with those appointment, and she will not be eligible for appointment to any further council committees or other bodies until the next organizational meeting of Council in October.

Councillor Harris recused herself based on the legal advice from Brownlee LLP as relayed to Administration.

23.130	MOTION CARRIED
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Councillor Berry moved that effective immediately Councillor Harris shall relinquish the Corporate Credit Card assigned to her to Administration until October 25, 2023. If Councillor

Harris does not return her Corporate Credit Card to Administration within the next business day Administration is directed to contact the issuer and cancel her Corporate Credit Card.

Councillor Harris recused herself based on legal advice from Brownlee LLP as relayed to Administration.

23.131	MOTION CARRIED
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Councillor Yushchyshyn moved that the Deputy Mayor, on behalf of Council, shall issue a letter of reprimand to Councillor Harris and ensure the letter of reprimand is made available to the public by publishing it on the Town’s website as soon as is practicable.

Councillor Harris recused herself based on legal advice from Brownlee LLP as relayed to Administration.

23.132	MOTION CARRIED
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Councillor Millante moved that the letter of reprimand be accepted as presented.

Councillor Harris recused herself based on legal advice from Brownlee LLP as relayed to Administration.

23.133	MOTION CARRIED
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16.5 PERSONNEL

Mayor Deck moved that Council accept this as information.

17.0 ADJOURNMENT

There being no further business Deputy Mayor Kozak adjourned the meeting 12:39 pm.

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Mayor, Dan Deck

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CAO, Farrell O’Malley