

	COUNCIL POLICY	
	PUBLIC PARTICIPATION POLICY	
	Policy Type: Legislative	L1-18

PURPOSE:

To provide direction to Council and Administration on how to support the decision-making process with the intention of effectively engaging citizens.

POLICY STATEMENT:

Council and Administration recognize that public participation promotes the opportunity for more inclusive decision-making and is a shared responsibility of Council, Administration and the Community.

DEFINITIONS:

“Community” – refers to all residents and those with a vested interest, i.e., business owners, who reside or own a business within the municipal boundaries of the Town of Gibbons.

“Public Participation” – refers the processes through which the Town provides opportunities for the community to have input into decision-making through public meetings, surveys, open houses, workshops and other forms of engagement that evolve from time to time.

GUIDING PRINCIPLES:

1. The policy applies to all the Town’s policies, programs, projects and services that have an impact on the community.
2. The Town shall consider public input obtained through public participation activities as part of its decision-making process.
3. The Town shall effectively communicate to the community its public participation goals, objectives and processes, including how information will be used and how decisions are made.
4. The Town shall promote public participation activities and provide, where appropriate, Council representation.
5. The Town shall evaluate and learn from the feedback received from the community, as well as continuously look for new and better processes and tools that address the changing needs of the community.

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6. The Town shall ensure appropriate resources are available to allow for ongoing implementation of consistent, respectful and equitable processes that are representative of optimum public participation programs and services

7. The Policy shall be reviewed and amended as required by Council and, at a minimum, every five years or in accordance with by Provincial Legislation.

SUPERCEDES:



 Dan Deck,
 Mayor

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DOCUMENT HISTORY

NATURE OF CHANGE	ADOPTED DATE	ADOPTED/APPROVED BY	NEXT REVIEW DATE
New Policy	May 9, 2018	Council	2023
Reviewed with no changes	July 18, 2023	Administration	2028