

**TOWN OF GIBBONS  
AGENDA  
REGULAR MEETING OF COUNCIL  
FEBRUARY 14, 2024  
TO BE HELD AT THE MUNICIPAL OFFICE AT 7:00 PM**

- 1.0 ROLL CALL
- 2.0 CALL TO ORDER
- 3.0 ADDITIONS TO THE AGENDA
- 4.0 ADOPTION OF THE AGENDA
- 5.0 PUBLIC HEARING MINUTES
- 6.0 ADOPTION OF THE MINUTES
  - 6.1 Regular Meeting of Council January 24, 2024
- 7.0 FINANCE
  - 7.1 Accounts Paid as at February 12, 2024
  - 7.2 2024 Capital Purchase Through Buy Back Program
  - 7.3 2024 Capital Purchase
- 8.0 APPOINTMENTS
- 9.0 OLD BUSINESS
- 10.0 NEW BUSINESS
- BYLAWS & POLICIES
- 11.0
  - 11.1 Bylaw ALT 1-24 – Local Improvement Tax Bylaw – Heartland Cottages
  - 11.2 Bylaw ALT 2-24 – Local Improvement Borrowing Bylaw – Heartland Cottages
  - 11.3 Bylaw ALT 3-24 – Short-Term Borrowing Bylaw – Toane Subdivision
  - 11.4 ALT 6-24 – Short-Term Borrowing Bylaw – Gibbons Fire Department Fire Truck
  - 11.5 Policy 81-24 – Municipal Facility Alcohol and Cannabis Policy
- STAFF REPORTS

12.0      12.1    Administration Report

COMMITTEE REPORTS

13.0      CORRESPONDENCE

14.0      14.1    National Police Federation

NOTICE OF MOTIONS

15.0      CLOSED SESSION

16.0      16.1    Sturgeon Public Schools *FOIP S.25*

ADJOURNMENT

17.0

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, JANUARY 24, 2024, AT 4807 – 50<sup>th</sup> AVENUE IN COUNCIL CHAMBERS**

**Council Present:** Mayor Dan Deck  
Councillor Loraine Berry  
Councillor Amber Harris  
Councillor Willis Kozak  
Councillor Jay Millante  
Councillor Norm Sandahl  
Councillor Dale Yushchyshyn

**Council Absent:**

**Staff Present:** Farrell O'Malley - CAO  
Monique Jeffrey – Director of Finance  
Curtis Parsons – Public Works  
Louise Bauder – Planning and Development  
Stephanie Peters – Director Community Services  
Chris Pinault – Recording Secretary

**Staff Absent:** Eric Lowe – Superintendent Public Work is on vacation.

As a quorum was present, Mayor Deck called the meeting to order at 7:00 pm.

**3.0 ADDITIONS TO THE AGENDA**

Mr. O'Malley requested that items 7.2 Gibbons Heartland Cottages, 11.2 Bylaw ALT 1-24 Local Improvement Tax Bylaw and 11.3 Bylaw ALT 2-24 Local Improvement Borrowing Bylaw be added to the agenda.

**4.0 ADOPTION OF THE AGENDA**

Councillor Harris moved to accept the agenda as amended.

<b>24.012</b>	<b>MOTION CARRIED</b>
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**5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES**

**6.0 ADOPTION OF THE MINUTES**

**6.1 REGULAR MEETING OF COUNCIL – JANUARY 10, 2024**

Councillor Sandahl moved to accept the minutes of the January 10, 2024, Regular Meeting of Council as presented.

<b>24.013</b>	<b>MOTION CARRIED</b>
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**7.0 FINANCE**

**7.1 ACCOUNTS PAID AS AT JANUARY 22, 2024**

Councillor Yushchyshyn moved that Council accept the Accounts Paid as at January 22, 2024, as information as presented.

<b>24.014</b>	<b>MOTION CARRIED</b>
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**7.2 GIBBONS HEARTLAND COTTAGES – SERVICING COSTS UPDATE**

Councillor Kozak moved that Council, based upon the tendered costs provided by Select Engineering Consultants Ltd., for the servicing of the Heartland Cottage Project, direct Administration to proceed with securing \$4,221,409.27 exclusive of GST in financing with an amortization period of 10 years with the understanding that project financing will be secured utilizing a Local Improvement Tax Bylaw before proceeding with construction.

Councillor Harris requested a recorded vote:

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

<b>24.015</b>	<b>MOTION CARRIED</b>
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**8.0 APPOINTMENTS**

**8.1 EDMONTON GLOBAL – MALCOLM BRUCE, CEO, FRANK MANNARINO, BOARD MEMBER**

Councillor Kozak moved that Council move to Closed Session as per *Section 197 (2)* of the *Municipal Government Act* concerning the following items at 7:12 pm.

<b>24.016</b>	<b>MOTION CARRIED</b>
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Councillor Kozak moved that Council revert to normal seating at 7:44 pm.

<b>24.017</b>	<b>MOTION CARRIED</b>
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Councillor Sandahl moved to accept this as information.

<b>24.018</b>	<b>MOTION CARRIED</b>
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## **9.0 OLD BUSINESS**

### **9.1 LIVESTREAMING OF COUNCIL MEETINGS**

Councillor Berry moved to accept this as information.

<b>24.019</b>	<b>MOTION CARRIED</b>
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## **10.0 NEW BUSINESS**

### **10.1 AGREEMENT BETWEEN TOWN OF GIBBONS AND THE INSPECTIONS GROUP**

Councillor Millante moved that Council direct Administration to renew the agreement between the Town of Gibbons and The Inspections Group based on the terms and conditions as provided.

<b>24.020</b>	<b>MOTION CARRIED</b>
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### **10.2 PROCLAMATION – KINDNESS MONTH, FEBRUARY 2024**

Councillor Berry moved that Council declare February 2024 as Kindness Month in Gibbons.

<b>24.021</b>	<b>MOTION CARRIED</b>
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## **11.0 BYLAWS AND POLICIES**

### **11.1 BYLAW MOG 2-23 AMENDING BYLAW TO BYLAW MOG 1-16 COUNCIL PROCEDURAL BYLAW**

Councillor Yushchyshyn moved that Council give 3<sup>RD</sup> Reading to Bylaw MOG 2-23 Amending Bylaw to Bylaw MOG 1-16 Council Procedural Bylaw.

<b>24.022</b>	<b>MOTION DEFEATED</b>
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**11.2 BYLAW ALT 1-24 LOCAL IMPROVEMENT TAX BYLAW**

Councillor Sandahl moved that Council give 1<sup>st</sup> Reading to Bylaw ALT 1-24 Local Improvement Tax Bylaw.

Councillor Harris requested a recorded vote:

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

<b>24.023</b>	<b>MOTION CARRIED</b>
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**11.3 BYLAW ALT 2-24 LOCAL IMPROVEMENT BORROWING BYLAW**

Councillor Berry moved that Council give 1<sup>st</sup> Reading to Bylaw ALT 2-24 Local Improvement Borrowing Bylaw.

Councillor Harris requested a recorded vote:

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

<b>24.024</b>	<b>MOTION CARRIED</b>
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**12.0 STAFF REPORTS**

**12.1 ADMINISTRATION REPORT**

Councillor Millante moved to accept the Administration Report as information.

<b>24.025</b>	<b>MOTION CARRIED</b>
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### **13.0 COMMITTEE REPORTS**

Councillor Berry attended:

- Gibbons Library Re-Design meeting
- AB Munis Webinar – Local Government Fiscal Framework Capital Allocation Formula
- Gibbons Library Grand Re-Opening

Councillor Harris had nothing to report.

Councillor Kozak attended:

- AB Munis Webinar – Local Government Fiscal Framework Capital Allocation Formula
- Gibbons Library Grand Re-Opening

Councillor Millante attended:

- AB Munis Webinar – Local Government Fiscal Framework Capital Allocation Formula

Councillor Sandahl attended:

- Sturgeon Victim Services meeting
- Capital Region Northeast Water Services Commission

Councillor Yushchyshyn attended:

- AB Munis Webinar – Local Government Fiscal Framework Capital Allocation Formula
- Gibbons Library Grand Re-Opening

Mayor Deck attended:

- Roseridge Landfill meeting
- Meeting with Landing Trail School Principal Louise Loh
- AB Munis Webinar – Local Government Fiscal Framework Capital Allocation Formula
- Meeting with Sturgeon Learning Centre Principal Sherri Devolder
- Gibbons Library Grand Re-Opening
- Coffee with the Twilight Club

Councillor Berry moved to accept the committee reports as information.

24.026	MOTION CARRIED
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### **14.0 CORRESPONDENCE**

#### **14.1 COMMANDING OFFICER - RCMP**

#### **14.2 HONOURABLE DEVIN DREESHEN – MINISTER OF TRANSPORTATION AND ECONOMIC CORRIDORS**

Councillor Sandahl moved that Council accept the correspondence as information.

<b>24.027</b>	<b>MOTION CARRIED</b>
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Mayor Deck called a recess at 8:25 pm.

Mayor Deck called the meeting back to order at 8:32 pm.

**15.0 NOTICE OF MOTIONS**

**16.0 CLOSED SESSION**

Councillor Sandahl moved that Council move to Closed Session as per *Section 197 (2)* of the *Municipal Government Act* concerning the following items at 8:32 pm.

<b>24.028</b>	<b>MOTION CARRIED</b>
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Councillor Millante moved that Council revert to normal seating at 8:50 pm.

<b>24.029</b>	<b>MOTION CARRIED</b>
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**16.1 AUDITOR FINDINGS**

Councillor Sandahl moved to accept this as information.

<b>24.030</b>	<b>MOTION CARRIED</b>
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**16.2 STURGEON PUBLIC SCHOOLS**

Councillor Yushchyshyn moved to accept this as information.

<b>24.031</b>	<b>MOTION CARRIED</b>
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**17.0 ADJOURNMENT**

There being no further business Mayor Deck adjourned the meeting 8:51 pm.

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Mayor, Dan Deck

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CAO, Farrell O'Malley





# TOWN OF GIBBONS

## Cheque Listing For Council

2024-Feb-12  
9:14:34AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20240219	2024-01-23	J.R. PAINE & ASSOCIATES LTD.		PAYMENT		572.25
			IN027313	HEARTLAND COMMONS SOUTH 01-	572.25	
20240220	2024-01-23	SELECT ENGINEERING CONSULTANTS LTD		PAYMENT		6,366.15
			2401-0094	0001-22060 HEARTLAND COMMONS	617.40	
			2401-0096	0001-23064 HEARTLAND COMMONS	5,748.75	
20240221	2024-01-23	WCI WHYTE COMMUNICATIONS INC.		PAYMENT		12,674.66
			401503	5 AFRAC RADIOS & ACCESSORIES	12,674.66	
20240222	2024-01-23	BELL MOBILITY/SCS		PAYMENT		1,536.85
			282	JAN 15 CELL PHONES / IPADS - COL	839.78	
			283	JAN 8 CELL PHONES / BULK WATER	697.07	
20240223	2024-01-23	TELUS/SCS		PAYMENT		594.66
			3424	JAN 20 - PHONE / FAX CHARGES	594.66	
20240224	2024-01-23	ALBERTA MUNICIPALITIES		PAYMENT		4,275.10
			ASR202401-676	MUSEUM MEMBERSHIP	63.00	
			rg202401-116	2024 BASIC MEMBERSHIP	4,212.10	
20240225	2024-01-23	CALMONT EQUIPMENT		PAYMENT		4,077.84
			P73056	TOOL CAT SWEEPER - WATER/SPRII	713.43	
			P73241	TOOL CAT - WHEEL BEARINGS & TIR	2,892.37	
			P73507	TOOL CAT SWEEPER - SPRING & DIK	472.04	
20240226	2024-01-23	CRYSTAL CLEAN WATER DELIVERY		PAYMENT		24.00
			W249792	WATER FOR SHOP	24.00	
20240227	2024-01-23	GOODBRAND AUTO		PAYMENT		97.40
			1931	INSTALL TUBE 2017 VENTRAC 4500	97.40	
20240228	2024-01-23	LOCHRIE, JAMES		PAYMENT		155.00
			37	CLASS 3 ROAD TEST PERMIT	155.00	
20240229	2024-01-23	MORINVILLE HOME HARDWARE		PAYMENT		160.08
			101-444322	DEADLOCK/KNOBSET/HAMMER/SEA	160.08	
20240230	2024-01-23	MORINVILLE NAPA		PAYMENT		1,762.08
			033-116554	BATTERY POSTS/HYDRAULIC&MOTC	1,625.03	
			033-116974	NITRILE GLOVES & ANTIFREEZE	137.05	
20240231	2024-01-23	PATTISON, TERRA		PAYMENT		1,248.00
			15	YEARLY SUBSCRIPTION	1,248.00	
20240232	2024-01-23	THE SIGN GURU		PAYMENT		472.50
			24015	DEC 25/23 - JAN 24/24 SIGN RENTAL	472.50	
20240233	2024-01-23	WOLF CREEK BUILDING SUPPLIES		PAYMENT		410.74
			40882	PLYWOOD RETURNED	(324.41)	
			45023	RETURN 2 REBAR	(7.71)	
			624542	PLYWOOD/SCREWS & BITS	293.19	
			624544	IMPACT BIT	20.72	
			627606	STAKES & REBAR	164.50	
			628484	EXTENSION CORDS	264.45	
20240234	2024-01-23	CHAPMAN, MANON		PAYMENT		175.00
			156020	PARTY CENTRAL PERFORM. FAMILY	175.00	
20240235	2024-01-23	CURRIE, TRAVIS		PAYMENT		2,040.00
			156019	PAINTING THE LIBRARY	2,040.00	
20240236	2024-01-23	D.E.S. ENGINEERING LIMITED		PAYMENT		4,961.25
			2024033COTTAG	DESIGN ENGINEERING @ COTTAGE	4,961.25	
20240237	2024-01-23	GLOBAL SPORT RESOURCES LTD.		PAYMENT		351.75
			3185	GATOR PEGS, GOAL NET PEGS, ISO	351.75	
20240238	2024-01-23	SHANTI CARE LTD.		PAYMENT		3,150.00
			425854	GCC STRIPPING & WAXING FLOORS	3,150.00	
20240239	2024-01-25	JOANIE MALHOMME				

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# TOWN OF GIBBONS

## Cheque Listing For Council

2024-Feb-12  
9:14:34AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240240	2024-01-25	JOANIE MALHOMME				
20240241	2024-01-23	O'MALLEY, FARRELL	544	PAYMENT FEBRUARY 28, 2024 CONTRACT	6,484.08	6,484.08
20240242	2024-01-23	RECEIVER GENERAL/SCS	1405	PAYMENT ACCT #637015397RI, FEB 28/24 GARI	2,497.44	2,497.44
20240243	2024-01-26	JAMIE'S - 1348259 AB LTD	01.24.24	PAYMENT 12X52' OFFICE SKID SHACK - DEPOS	2,000.00	2,000.00
20240244	2024-01-30	SANDAHL, NORMAN				
20240245	2024-01-30	BERRY, LORAIN M				
20240246	2024-01-30	MILLANTE, JAYCINTH J				
20240247	2024-01-30	DECK, DAN J				
20240248	2024-01-30	KOZAK, WILLIS				
20240249	2024-01-30	YUSHCHYSHYN, DALE				
20240250	2024-01-30	STAPLES	3c247ff7	PAYMENT OFFICE SUPPLIES - PENS, BINDER (	223.88	223.88
20240251	2024-01-30	ALLEN, JAMES	64	PAYMENT ABSTRACT/WORKWEAR/POLE FOR	55.28	55.28
20240252	2024-01-30	ASSOCIATED FIRE SAFETY	00006658	PAYMENT PARTS & SUPPLIES FOR NEW FIRE	3,727.50	3,727.50
20240253	2024-01-30	BEHREND'S BRONZE INC	240052	PAYMENT PLAQUE FOR FERGUSON	316.81	316.81
20240254	2024-01-30	BUFFALO HEATING & AIR CONDITIONING INC	534458	PAYMENT GCC HEATING REPAIR	266.70	266.70
20240255	2024-01-30	CASTER TOWN EDMONTON	INE52140	PAYMENT GCC EQUIPMENT REPAIR	60.90	60.90
20240256	2024-01-30	CIMCO REFRIGERATION	90905440	PAYMENT ICE PLANT MAINTENANCE	721.06	721.06
20240257	2024-01-30	CUMMINS WESTERN CANADA LP	BD43127 BM67053	PAYMENT CREDIT ON ACCOUNT LIFT STATION ANNUAL MAINTENANC	(442.83) 2,186.93	1,744.10
20240258	2024-01-30	FIRST EDITION FIRST AID TRAINING INC	25140	PAYMENT FIRE DEPT - AED PADS	112.75	112.75
20240259	2024-01-30	GOODBRAND AUTO	1965	PAYMENT BOBCAT TOOLCAT - TIRES & WHEEL	447.57	447.57
20240260	2024-01-30	GREGG DISTRIBUTORS CO. LTD.	000-582683 000-582684 000-582685 000-598704 000-609368	PAYMENT RED MEDIUM GRIT DISC BRUSH GCC/CURLING CLUB/ARENA SUPPLI BROOM HANDLES & EYE WASH BOT MRED MED GRIT DISC BRUSH 2 SINGLE FREEZE/FLEX	524.01 648.26 69.75 524.01 138.08	1,904.11
20240261	2024-01-30	INDUSTRIAL MACHINE INC	47350-PSV	PAYMENT ZAMBONI REPAIR	1,045.47	1,045.47
20240262	2024-01-30	KOBZA, JENNIFER	112 113	PAYMENT JAN 14-27 2024 CLEANING SERVICE: JAN 1-13 2024 CLEANING SERVICES	836.70 766.98	1,603.68
20240263	2024-01-30	LOCK SURGEON SALES & SERVICE	0000071565	PAYMENT SERVICE BAY DOOR AT SHOP	1,845.35	1,845.35
20240264	2024-01-30	MACSWEEN, DAVID	21	PAYMENT LEVEL 1 CHAPTER 3 TRAINING	100.00	100.00

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Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20240265	2024-01-30	MEMJ CONSULTING LTD.		PAYMENT		9,123.45
			2021075	JAN 16 - 31 2024 CONTRACT	9,123.45	
20240266	2024-01-30	MIKE'S CARPET & FURNACE CLEANING		PAYMENT		735.00
			13	GCC GYMNASIUM VENT CLEANING	735.00	
20240267	2024-01-30	PUROLATOR COURIER LTD.		PAYMENT		83.64
			455351796	COURIER TO ACCUFLOW	83.64	
20240268	2024-01-30	SHAW CABLESYSTEMS PAYMENT CENTER/SCS		PAYMENT		1,838.35
			1422	1356 - PHONE / INTERNET CHARGES	173.25	
			1423	0506 - PHONE / WIFI / FAX	223.55	
			1424	1271 - INTERNET	173.25	
			1425	5858 - INTERNET	173.25	
			1426	3724 - GCC PHONES/ INTERNET / WI	173.25	
			1427	1365 - INTERNET / PHONE / WIFI	186.85	
			1428	4945- GCC INTERNET/WIFI	173.25	
			1429	3275 - SECONDARY WIFI CONNECTI	173.25	
			1430	3662 GFRC INTERNET	173.25	
			1431	5751-FITNESS PHONE/ TV/ WIFI	215.20	
20240269	2024-01-30	SPROUSE FIRE & SAFETY		PAYMENT		249.90
			0437672	GCC SPRINKLER SYSTEM	249.90	
20240270	2024-01-30	STURGEON COUNTY		PAYMENT		9,685.87
			IVC20770	2023 SREMP AGREEMENT	9,685.87	
20240271	2024-01-30	STURGEON PLUMBING & HEATING 2018 INC		PAYMENT		225.75
			1894	GCC - AC UNIT RATTLE IN FAN LOSE	225.75	
20240272	2024-01-30	TRINUS TECHNOLOGIES INC.		PAYMENT		10,796.73
			5810	SINGLE DOMAIN SSL CERT RENEW/	261.45	
			5893	FEBRUARY 2024 BILLING	10,535.28	
20240273	2024-01-30	ULINE CANADA CORPORATION		PAYMENT		383.43
			13488624	ARENA ENTRANCE RUG	383.43	
20240274	2024-01-30	WELLS, DYLAN		PAYMENT		670.89
			164	TST UNIFORMS - FIRE DEPT	670.89	
20240275	2024-01-30	XYLEM CANADA LP		PAYMENT		3,201.45
			3558400658	SENSOR FOR LIFT STATION	3,201.45	
20240276	2024-01-30	BABICHUK, REBECCA		PAYMENT		412.98
			20231219	LIBRARY - GRAND REOPENING PAR	412.98	
20240277	2024-01-30	BOUNCEROO PARTY RENTALS		PAYMENT		504.00
			20231218	COTTON CANDY FAMILY DAY	504.00	
20240278	2024-01-30	CORRY, TYLER				
20240279	2024-01-30	EPIC ACROBATICS & DANCE		PAYMENT		100.00
			3285	GCC AUDITORIUM DD REFUND SEP	100.00	
20240280	2024-01-30	FOLKMANN, MORGANA		PAYMENT		137.12
			90245228	LIBRARY - CLEANING SUPPL/SHELF	137.12	
20240281	2024-01-30	FREY, VIC		PAYMENT		168.00
			90245229	DRIVERS ABSTRACT/ DRIVE JAN 22	168.00	
20240282	2024-01-30	HERITAGE FOOD SERVICE GROUP OF CANADA		PAYMENT		434.70
			6014444	LT KITCHEN STOVE REPAIR	434.70	
20240283	2024-01-30	JADA SOLUTIONS (HSE) INC.		PAYMENT		7,557.41
			152	AIR QUALITY TESTING.	7,557.41	
20240284	2024-01-30	MADSEN'S CUSTOM CABINETS		PAYMENT		25,320.00
			11340500	SHELVES/CIRCULATION DESK FOR I	25,320.00	
20240285	2024-01-30	OMNISPORT INC.		PAYMENT		1,096.18
			8787	REPLACE RINK GLASS & NET PEGS	1,096.18	
20240286	2024-01-30	ORKIN CANADA		PAYMENT		693.58

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2024-Feb-12  
9:14:34AM

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
20240286	2024-01-30	ORKIN CANADA	384	GFRC PEST CONTROL	118.27	693.58
			385	GCC PEST CONTROL	118.27	
			386	PW SHOP PET CONTROL	110.25	
			387	FIREHALL PEST CONTROL	110.25	
			388	CURLING CLUB PEST CONTROL	118.27	
			389	ARENA PEST CONTROL	118.27	
20240287	2024-02-02	ALLISON, COOPER				
20240288	2024-02-02	SAUNDERS, MIKAYLA				
20240289	2024-02-02	SMITH, WESLEY				
20240290	2024-02-02	KIDD, MATTIAS				
20240291	2024-02-01	HARRIS, AMBER C				
20240292	2024-02-02	OSBORNE, CINDY				
20240293	2024-02-02	ELENIK, RONALD J				
20240294	2024-02-02	ALLEN, JAMES R				
20240295	2024-02-02	LOWE, ERIC D				
20240296	2024-02-02	CHARTRAND, DENISE M				
20240297	2024-02-02	STEVENTON, CHRISTINE A				
20240298	2024-02-02	SCHMIDT, LAURA L				
20240299	2024-02-02	HERBOLD, MICHAEL W				
20240300	2024-02-02	PARISIAN, NOELLE J				
20240301	2024-02-02	PINAULT, CHRISTINA J				
20240302	2024-02-02	ADAMS, JIM W				
20240303	2024-02-02	TERLECKI, QUENTIN G				
20240304	2024-02-02	STEVENTON, KENDRA N				
20240305	2024-02-02	BRADLEY, HAILEY				
20240306	2024-02-02	NORRIS, ANTHONY J				
20240307	2024-02-02	PETERS, STEPHANIE G				
20240308	2024-02-02	PATTISON, TERRA L				
20240309	2024-02-02	POWLESLAND, JOEL F				
20240310	2024-02-02	LOCHRIE, JAMES D				
20240311	2024-02-02	PARSONS, CURTIS				
20240312	2024-02-02	GINGELL, SUSAN				
20240313	2024-02-02	KOBZA, JESSICA				
20240314	2024-02-02	ANTONIUK, LUKAS				
20240315	2024-02-02	MOLNAR, BRAM				
20240316	2024-02-02	WIEBE, TRACEY				
20240317	2024-02-02	CORRY, TYLER				
20240318	2024-02-02	FAHLMAN, KATARINA				
20240319	2024-02-02	FLANAGAN, LORIA				
20240320	2024-02-02	LOCKEN, JODY L				
20240321	2024-02-02	GILES, CHRISTINE M				
20240322	2024-02-02	KUGLER, SARA E				

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# TOWN OF GIBBONS

## Cheque Listing For Council

2024-Feb-12  
9:14:34AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240323	2024-02-02	RICHARDSON, ELIZABETH D				
20240324	2024-02-02	MULLINS, JULIE				
20240325	2024-02-02	GIBBONS, DENISE A				
20240326	2024-02-02	BRAKE, NATHAN M				
20240327	2024-02-02	KOBZA, JENNIFER L				
20240328	2024-02-02	MAHONEY, SAMANTHA C				
20240329	2024-02-02	KOBZA, BROOKELYNN L				
20240330	2024-02-02	EDMONDS, RYAN A				
20240331	2024-02-02	MAHAL, MISBAH				
20240332	2024-02-02	POVEY, KYLE				
20240333	2024-02-02	SAUNDERS, MIKAYLA				
20240334	2024-02-02	PAZIUK, AYAKAH M				
20240335	2024-02-02	BOETTGER, VALERIE				
20240336	2024-02-02	ANTONIUK, BRADEN				
20240337	2024-02-02	DURAND, BRETT M				
20240338	2024-02-02	CHISHOLM, MACKENZIE				
20240339	2024-02-02	KNELLER, AVALYN				
20240340	2024-02-02	SMITH, WESLEY				
20240341	2024-02-02	CHORNEY, MATTHEW				
20240342	2024-02-02	ANTONIUK, LILY				
20240343	2024-02-02	KIDD, MATTIAS				
20240344	2024-02-02	RECEIVER GENERAL/SCS	1406	PAYMENT RP0001- DEDUCTIONS - JAN 27 PAYI	22,732.13	22,732.13
20240345	2024-02-02	RECEIVER GENERAL/SCS	1409 1411	PAYMENT RP0002 - DEDUCTIONS - COUNCIL J RP0002 - DEDUCTIONS - JANUARY ;	3,481.79 4,525.18	8,006.97
20240346	2024-02-02	RECEIVER GENERAL/SCS	1412	PAYMENT ACCT #640451399RI, FEBRUARY 202	536.00	536.00
20240347	2024-02-02	AMILIA ENTERPRISES INC.	1553234	PAYMENT JAN 2024 CHARGES	1,161.90	1,161.90
20240348	2024-02-02	AMSC INSURANCE SERVICES	44407 44816 44818	PAYMENT MUSEUM INSURANCE GENERAL INSURANCE FEB 2024 BENEFITS INV #1978-2024-	2,519.00 114,263.00 22,312.73	139,094.73
20240349	2024-02-02	ANTONIUK, LUKAS	3	PAYMENT DRIVERS ABSTRACT	28.00	28.00
20240350	2024-02-02	BARRICADES AND SIGNS	27114	PAYMENT TRAILER MOUNTED MESSAGE BOAI	51,114.48	51,114.48
20240351	2024-02-02	CRYSTAL CLEAN WATER DELIVERY	W249840	PAYMENT WATER FOR SHOP	24.00	24.00
20240352	2024-02-02	ELITE PROMOTIONAL MARKETING	599331	PAYMENT SWEATSHIRTS	595.71	595.71
20240353	2024-02-02	FAHLMAN, KATIE	1	PAYMENT MILEAGE	34.00	34.00
20240354	2024-02-02	HERBOLD, MIKE	1071	PAYMENT DRIVERS ABSTRACT	28.00	28.00

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# TOWN OF GIBBONS

## Cheque Listing For Council

2024-Feb-12  
9:14:34AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240355	2024-02-02	KUGLER, SARA	1	PAYMENT ABSTRACT/1ST AID/COMMUNITY KIT	96.00	96.00
20240356	2024-02-02	LAPP C/O ASP	102	PAYMENT JAN 14 - 27 2024, LAPP CONTRIBUTI	11,005.39	11,005.39
20240357	2024-02-02	MULLINS, JULIE	1	PAYMENT ABSTRACT/JMMF CLASS	55.74	55.74
20240358	2024-02-02	PETE'S LOCK & KEY	26773	PAYMENT FIRE DEPT PUSH BUTTON LOCK RE	132.30	132.30
20240359	2024-02-02	SELECT COMMUNICATIONS INC.	6933664	PAYMENT JAN 31 - FEB 27, ANSWERING SERVI	167.03	167.03
20240360	2024-02-02	SPROUSE FIRE & SAFETY	0438372	PAYMENT FIRE ALARM REPAIRS	579.60	579.60
20240361	2024-02-02	SUMMIT TRUCK EQUIPMENT LTD (CANADA)	0101696004	PAYMENT FEB 2024 RENTAL OF WESTERN ST/	12,075.00	12,075.00
20240362	2024-02-02	WIEBE, TRACEY	7	PAYMENT KINDNESS MONTH SUPPLIES/MILE	667.04	667.04
20240363	2024-02-02	BANNER TRAILERS	WM186/WM187	PAYMENT FREIGHTLINER STEPS/RIVER VALLE	3,675.00	3,675.00
20240364	2024-02-02	BUNT & ASSOCIATES ENGINEERING LTD.	50669	PAYMENT TRANSPORTATION IMPACT ASSESSI	3,643.53	3,643.53
20240365	2024-02-02	GOVERNMENT OF ALBERTA, LAND TITLES	01312024	PAYMENT JAN 2024 TITLE SEARCHES	30.00	30.00
20240366	2024-02-02	HOMEWOOD HEALTH INC.	H560892	PAYMENT 2023 FIRE DEPT 30 X EMPLOYEE &	756.00	756.00
20240367	2024-02-02	THE MARKETER	235237	PAYMENT 2024 GO-EAST TRAVEL GUIDE	787.50	787.50
20240368	2024-02-02	WARNER, JAMES	401504	PAYMENT MILEAGE/SMART DOOR KNOB	173.97	173.97
20240369	2024-02-02	ROSANN OYAMA				
20240370	2024-02-06	O'MALLEY, FARRELL	546 547	PAYMENT MARCH 15 CONTRACT MARCH TRAVEL/ PHONE ALLOWANC	6,484.08 1,600.00	8,084.08
20240371	2024-02-06	RECEIVER GENERAL/SCS	1413	PAYMENT ACCT #637015397RI, MARCH 15/24 C	2,497.44	2,497.44
20240372	2024-02-08	RBC COMMERCIAL AVION VISA/SCS	V334_55574 V437_549 V450_1245	PAYMENT LOWE - FF TRAINING BOOKS, AB FIF O'MALLEY - LGAA/CAMA MEMERSHII PINAULT - AB MUNI CLERK MEM, LG.	1,175.20 5,117.69 2,439.73	8,732.62
20240373	2024-02-08	RBC COMMERCIAL VISA/SCS	V354_359 V369_305 V453_143 V461_121 V569_141 V593_99 V594_51 V619_107 V629_114 V660_50 V676_68 V699_24	PAYMENT MILLANTE - SUBSISTENCE SCHMIDT - KINDNESS BOXES, STRE FLANAGAN - SALC PRG SUPPLIES, F BAUDER - SUBSISTENCE PETERS - FAMILY DAY, WOMENS DA DECK - REGISTRATION - PETRO SU BERRY - 2024 EMERGING TRENDS F POWLESLAND- ARENA & GCC SUPP KOBZA - MFC SUPPLIES - WATER, V/ EDMONDS - LIBRARY UPGRADES, S JEFFREY - OFFICE SUPPLIES, ADOE KOZAK - SUBSISTENCE, 2024 GOFT	119.30 2,448.15 1,321.61 184.75 954.46 1,996.02 199.50 614.52 420.35 2,369.88 792.69 4,043.74	15,464.97
20240374	2024-02-09	LOWE, ERIC D				

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# TOWN OF GIBBONS

## Cheque Listing For Council

2024-Feb-12  
9:14:34AM

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
20240375	2024-02-09	WELLS, DYLAN R				
20240376	2024-02-09	DOUGLAS, NATHAN T				
20240377	2024-02-09	MACSWEEN, DAVID				
20240378	2024-02-09	PINAULT, CAMERON				
20240379	2024-02-09	BENSON, WILLIAM R				
20240380	2024-02-09	BARON, JORDAN				
20240381	2024-02-09	BARRETT, JASON				
20240382	2024-02-09	MYERS, KRISTOPHER				
20240383	2024-02-09	GENEAU, JAMIE				
20240384	2024-02-09	POLLARD, SCOTT T				
20240385	2024-02-09	POLLARD, SIERRA				
20240386	2024-02-09	FARRELL, JAKE				
20240387	2024-02-09	FUNSTON, LAYNE				
20240388	2024-02-09	WARNER, JAMES				
20240389	2024-02-09	SCHEEPERS, JUSTIN				
20240390	2024-02-09	PUCKETT, DUSTYN				
20240391	2024-02-09	GLOVER, TYLER				
20240392	2024-02-09	TOWLE, KRISTEN				
20240393	2024-02-09	STEVENTON, KENDRA				
20240394	2024-02-09	CHESTER, KENNEDY				
20240395	2024-02-09	ZEE, SPENCER				
20240396	2024-02-09	TESSIER, CLAYTON J				
20240397	2024-02-09	MANSELL, ERIKA				
20240398	2024-02-09	DUCHARME, JACOB				
20240399	2024-02-08	METRIX GROUP LLP				
			EPD4471/2023	PAYMENT FIRST AUDIT BILLING OF 2023	6,825.00	6,825.00
20240400	2024-02-08	TOWN OF MORINVILLE				
			IVC13610	PAYMENT OCT - DEC 2023 ENFORCMENT SER'	12,163.50	12,163.50
20240401	2024-02-08	SPAR CONSTRUCTION LTD				
			425855	PAYMENT WATER DAMAGE FROM REPLACEMÉ	3,935.68	3,935.68
20240402	2024-02-08	GFL ENVIRONMENTAL INC				
			388086	PAYMENT JAN/24 GARBAGE CONTRACT	10,856.41	10,856.41
20240403	2024-02-08	TELUS MOBILITY/SCS				
			24232414	PAYMENT JAN 24 - CELL PHONES / IPADS	472.76	472.76

**Total 569,134.18**

\*\*\* End of Report \*\*\*

# Report to Council



**Date Submitted:** February 14, 2024  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Monique Jeffrey, Director of Corporate Services  
**Report Topic:** 2024 Capital Purchase through buy-back program

## Introduction

The purpose of this report is request that Council consider the following capital purchase for the 2024 capital budget.

## Background

Public Works in 2021 purchased a JD 1585 terrain cut mower for \$49,786.66 in 2024 the buy back value is \$30,295.00 on a replacement for the price of \$58,222.19 – cost to the Town is now \$27,927.19.

In 2021 two JD Z950 mowers were also purchased on the buy-back program. Value at that time was \$13,110.84 each and the buy back value is \$8,993.00 each. The replacement of these two would be \$17,921.74 each – cost to the Town is now \$8,928.74 each. 2024 capital cost for the three replacements would be \$45,784.67. \$77,000.00 was already approved in the 2024 Interim Capital budget.

## Options Available

The options for consideration by Council include the following:

1. That Council authorizes the purchase of a JD 1585 Terrain Cut mower with 72 in 7-Iron Pro commercial side discharge mower deck and two JD Z950M ZTrak mowers for the total cost of \$45,784.67 (GST not included).
2. That Council receives the written reports for information.

## Recommendation for Action

Administration would like to respectfully request that Council consider the following recommendations:

1. That Council authorizes the purchase of a JD 1585 Terrain Cut mower with 72 In. 7-Iron Pro commercial side discharge mower deck and two JD Z950M ZTrak mowers for the total cost of \$45,784.67 (GST not included).

Submitted by:

Monique Jeffrey  
Director of Corporate Services

Approved by:

Farrell O'Malley  
CAO



	11-Dec-23	PLAN					Grant		Reserves		Other	2024 Capital Budget Cost	
		2024 Expenses	2025 Expenses	2026 Expenses	2027 Expenses	2028 Expenses	MSI Capital	FGTF	Off Site	Reserves	Grants or other funding source such as operating		
<b>Reserve Fwd</b>		\$ -	\$ 457,053				-	0	W-10,397	\$ -			
<b>Grant Funds Fwd MSI - (29,261) FGTF (137,716)</b>		\$ 180,299	\$ 18,409				-	180,299		\$ -			
<b>New BMTG - est</b>		\$ -	\$ -	\$ -	\$ -	\$ -			S-218,091	\$ -	Riverview repmyt		
<b>New MSI - est</b>		\$ 300,000	\$ -	\$ -	\$ -	\$ -	300,000	-	R-63,103	\$ -	Principle from AMWWP		
<b>New FGTF - est</b>		\$ 197,759	\$ 180,149	\$ 180,149	\$ 108,149	\$ 180,700		197,759		\$ -	Rec Cap Replace Reserves		
<b>Total Funds Available</b>		\$ 678,058	\$ 655,611	\$ 180,149	\$ 108,149	\$ 180,700	\$ 300,000	\$ 378,058	\$ 291,591	\$ -		\$291,591	
<b>Infrastructure (Engineered Structures)</b>	53 Avenue between 51/Hwy 28A	\$ -	\$ 210,000				\$ -	\$ -		\$ -	\$ -	\$0	
	Back Lanes	\$ -	\$ 200,000							\$ -	\$ -	\$0	
		\$ -								\$ -	\$ -	\$0	
	Roads 50 St Culsdesac (N of 44 Ave) South Access from Lunnon-Reconstruction	\$ -	\$ 487,200	\$ -									0.00
	Roads 51 St (48 Ave to 44 Ave)Asphalt Overlay		\$ 139,200	\$ -	\$ -								0.00
	Roads 51 St - Oliver Park, Reconstruction		\$ 192,000	\$ -	\$ -								0.00
	Additional Hydrants Downtown Core - 4 each year	\$ 60,000	\$ 60,000	\$ -	\$ -			\$ (60,000)					-60,000.00
	Roads 51 St (44 Ave to Poplar) Asphalt Overlay			\$ 372,000	\$ -	\$ -							0.00
	<b>Total Infrastructure</b>	\$ 60,000	\$ 1,288,400	\$ 372,000	\$ -	\$ -	\$ -	\$ (60,000)	\$ -	\$ -	\$ -	\$ -	-60,000.00
<b>Buildings</b>	3 Car Garage behind Office	\$ -		\$ -			\$ -	\$ -		\$ -		0	
	Back-Up Generators (Civic Building & GCC)	\$ -	\$ 100,000	\$ -				\$ -		\$ -	\$ -	0	
	Accessibility for Dew Drop Inn & Museum	\$ 275,000	\$ -	\$ 75,000	\$ 75,000	\$ -					\$ (275,000)	-275,000	
		\$ -						\$ -				0	
		\$ -						\$ -				0	
	Refinish Cultural Center Auditorium Walls	\$ -	\$ 50,000	\$ -				\$ -	\$ -		\$ -		0
<b>Total Buildings</b>	\$ 275,000	\$ 200,000	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (275,000)		-275,000	
<b>Land Improvement</b>	Astro turf arena/curling/GCC/Admin/Fire Hall	\$ -	\$ -	\$ 30,000			\$ -	\$ -		\$ -	\$ -	0	
	Tennis court include pickleball court nets	\$ -	\$ -	\$ 37,000	\$ -		\$ -	\$ -		\$ -		0	
		\$ -										0	
	Cottage Project	\$ 2,650,000									\$ (2,650,000)	-2,650,000	
	Toannes Subdivision Sewer upgrades	\$ 950,000	\$ -								\$ (950,000)	-950,000	
	Memorial Park Finish Phase 2 and start Phase 3	\$ 750,000	\$ -	\$ -				\$ (300,000)			\$ (450,000)	-750,000	
	Cemetery Columbarium	\$ 22,000	\$ -	\$ -	\$ -					\$ (22,000)		-22,000	
	Soccer Field Upgrades	\$ -	\$ -	\$ -	\$ 250,000	\$ -							0
	Recreation Development-1	\$ -	\$ 250,000	\$ -									0
	Recreation Development-2	\$ -	\$ 350,000	\$ -	\$ -								0
	Recreation Development-3	\$ -		\$ 500,000	\$ -	\$ -							0
	Trail Phase-2	\$ -	\$ 200,000										0
		\$ -						\$ -			\$ -		0
	\$ -						\$ -			\$ -		0	
<b>Total Land Improvement</b>	\$ 4,372,000	\$ 800,000	\$ 537,000	\$ 250,000	\$ -	\$ -	\$ (300,000)	\$ -	\$ (22,000)	\$ (4,050,000)		-4,372,000	

	2024 Expenses	2025 Expenses	2026 Expenses	2027 Expenses	2028 Expenses	MSI Capital	FGTF	Off Site	Reserves	Other		
Maintenance & Operating	Sidewalk -Pedestrian Corridor Expansion	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ (73,000)	\$ -		\$ (27,000)	\$ -	-100,000
	Arena Replacement Study	\$ -	\$ 80,000	\$ 150,000								0.00
	<b>Total Maintenance</b>	<b>\$ 100,000</b>	<b>\$ 180,000</b>	<b>\$ 250,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ (73,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (27,000)</b>	<b>\$ -</b>	<b>\$ (100,000)</b>
Vehicle Upgrades & Replacements	Electric SUV	\$ 62,245	\$ -	\$ -			\$ (48,245)			\$ -	\$ (14,000)	(\$62,245)
	Half-Ton Truck	\$ 45,000	\$ -	\$ -			\$ (45,000)					(\$45,000)
	Backhoe			\$ 300,000	\$ -			\$ -				\$0
	Fire Truck (WARRIOR)	\$ 795,437	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (795,437)	(\$795,437)
	2 Electric Gators	\$ 44,863	\$ -		\$ -		\$ (31,404)	\$ -	\$ -	\$ -	\$ (13,459)	(\$44,863)
	Dump Truck	\$ -	\$ -	\$ 150,000	\$ -		\$ -	\$ -				\$0
	Ventrax	\$ -	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -		\$0
	Sweeper	\$ -	\$ 335,000	\$ -			\$ -	\$ -	\$ -	\$ -		\$0
		\$ -					\$ -	\$ -			\$ -	\$0
	<b>Total Vehicles</b>	<b>\$ 947,545</b>	<b>\$ 335,000</b>	<b>\$ 450,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ (124,649)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (822,896)</b>	<b>\$ (947,545)</b>
Land	\$ -									\$ -	\$0	
<b>Total Land</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$0</b>	
Equipment Upgrades & Replacement	Mower	\$ -			\$ 30,000	\$ -				\$ -	\$ -	\$0
												\$0
	Battery Operated Hydraulic Extraction Tools	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ (25,000)					(\$25,000)
												\$0
	John Deere (Lawn mower)J585	\$ 77,000	\$ 77,000	\$ -			\$ (77,000)	\$ -		\$ -		(\$77,000)
	IT-Main Server		\$ 45,000	\$ -	\$ -				\$ -			\$0
	<b>Total Equipment Upgrades &amp; Replacement</b>	<b>\$ 102,000</b>	<b>\$ 147,000</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ (102,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>(\$102,000)</b>
<b>Total Annual Capital</b>	<b>\$ 5,856,545</b>	<b>\$ 2,950,400</b>	<b>\$ 1,684,000</b>	<b>\$ 555,000</b>	<b>\$ 100,000</b>						<b>(\$5,856,545)</b>	
<b>Total P39 Borrowing Principal only</b>	<b>\$ 2,086,386</b>	<b>\$ 2,251,615</b>	<b>\$ 2,416,844</b>	<b>\$ 2,582,074</b>	<b>\$ 2,747,303</b>							
To Reserves-Restricted/Defined (from Utility)	\$ 295,500	\$ 345,500	\$ 345,500	\$ 345,500	\$ 345,500				\$ 210,547			
Operating Budget Non Capital, Borrowing Skatepark-\$32,672, GCC 2nd floor - \$23,581, Rec Master Plan - \$25,000, Signage - \$7,000,	\$ 88,253	\$ 88,253	\$ 88,253	\$ 88,253	\$ 88,253				\$ -			
Facility Debenture - Principal Payment to Operating Budget - Final Dec 15, 2027	\$ (244,339)	\$ (250,565)	\$ (256,949)	\$ (263,496)	\$ (263,496)				\$ -	\$ -		
Project 39 Local Improvement Borrowing 15 year Bylaw 2019 - 2034 1st pymt due March 2020 and every 6 months thereafter Principal Payment Only	\$ (126,327)	\$ (129,247)	\$ (132,234)	\$ (135,290)	\$ (138,417)							
Williams Park 2018 Residential San/Sewer Payback \$87,700 over 10 years	\$ 3,915	\$ 3,125	\$ 3,125	\$ 3,125	\$ 3,125				\$ 3,915			
Project 39 Local Improvement Borrowing 15 year Bylaw 2019 - 2034 1st pymt due March 2020 and every 6 months thereafter Interest Payment Only	\$ (38,902)	\$ (35,982)	\$ (32,995)	\$ (29,939)	\$ (26,812)							
Project 39 Local Improvement Borrowing 15 year Bylaw 2019 - 2034 1st pymt due March 2020 and every 6 months thereafter include both Principal and Interest	\$ (165,229)	\$ (165,229)	\$ (165,229)	\$ (165,229)	\$ (165,229)							
<b>Grant and Reserve spent</b>						\$ (299,649)	\$ (360,000)	\$ -	\$ 165,462	\$ (5,147,896)		
<b>Unspent Grant and Reserves Available</b>						\$ 351	\$ 18,058	\$ 291,591	\$ 165,462	\$ (5,147,896)	\$475,462	
<b>Total Capital Budget</b>	<b>\$ 5,856,545</b>	<b>\$ 2,950,400</b>	<b>\$ 1,684,000</b>	<b>\$ 555,000</b>	<b>\$ 100,000</b>						<b>\$ (5,856,545)</b>	

Date Capital Budget Passed: \_\_\_\_\_ Mayor: \_\_\_\_\_ CAO: \_\_\_\_\_



# Report to Council



**Date Submitted:** February 14, 2024  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Monique Jeffrey, Director of Corporate Services  
**Report Topic:** 2024 Capital Purchase

## Introduction

The purpose of this report is request that Council consider the following capital purchase for the 2024 capital budget.

## Background

Public Works has outgrown its physical space. Presently there are five persons occupying one office space. Staff are working off the corner of someone else's desk.

Administration is proposing the purchase of a 12x52Ft office skid shack delivered to Gibbons for the price of \$33,000.00. Gas hook-up would be \$2,750.00 and electrical would cost \$2,186.50. For the total cost of \$37,936.50, public works would be able to add three new offices for staff to occupy.

In the interim capital budget that was initially approved by Council the purchase of a half-ton truck for the price of \$45,000.00. Public Works has removed that item from the capital budget and would like to replace that item with the office skid shack.

## Options Available

The options for consideration by Council include the following:

1. That Council authorizes the purchase of a 12x52ft office skid shack for the maximum price of \$40,000.00.
2. That Council receives the written reports for information.

## Recommendation for Action

Administration would like to respectfully request that Council consider the following recommendations:

1. That Council authorizes the purchase of a 12x52ft. office skid shack for the maximum cost of \$40,000 and that this becomes a part of the 2024 capital budget.

Submitted by:

Monique Jeffrey  
Director of Corporate Services

Approved by:

Farrell O'Malley  
CAO

# Jamie's-1348259 AB Ltd.

C/O Jamie Hansen  
jamiedhansen@gmail.com  
12815 Winterburn Road  
Edmonton, AB T5S 2B9  
Phone 780-222-9095

# Sales Invoice

Sale No. # 01/019  
Date: 01/19/2024

**Sold To:**  
Town of Gibbons  
Gibbons, Alberta

RE: 12x52ft Office Skid Shack s/n tbd

**GST# 841986359**

DESCRIPTION	AMOUNT
12x52ft Office Skid Shack s/n tbd	\$32,500.00
Delivery to Gibbons, Alberta	\$500.00
GST	\$1,650.00
<p>Note: Sold as is. No warranty expressed or implied. Free of all liens and encumbrances. Must be paid in full prior to delivery or pickup. If not removed prior to March 31, 2024 a \$20/day storage fee will be applied to this invoice.</p>	
Nonrefundable Deposit/ Payment (\$)	(\$2000.00)
<b>TOTAL OWING</b>	<b>\$32,650.00</b>

**THANK YOU FOR YOUR BUSINESS!**



Sturgeon Plumbing & Heating 2018 Inc.  
 56017 Rge Rd 264  
 Sturgeon County AB T8R0Y5  
 780-266-6887  
 info@sturgeonplumbing.ca  
 http://www.sturgeonplumbing.ca

Estimate 1236

ADDRESS

Denise Chartrand  
 Town Of Gibbons  
 Public Works

DATE	TOTAL
24/01/2024	\$2,887.50

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
		GAS hook up for office trailer			
	Gas lines	Run new gas line from meter to new office trailer in the back of shop labor and materials install new line along back wall test and commission new trailer paint gas lane as per code	1	2,650.00	2,650.00
	Gas Permit	this is a estimated cost could change	1	100.00	100.00
		SUBTOTAL			2,750.00
		GST @ 5%			137.50
		TOTAL			\$2,887.50

THANK YOU.

Accepted By

Accepted Date

Zemba Electric Inc.

Box 967  
 4521 - 45 Street  
 Gibbons, Alberta T0A 1N0

# Estimate

Date	Estimate #
2024/01/27	1096

Name / Address
Town of Gibbons Box 68 Gibbons, AB T0A 1N0

Description	Qty	U/M	Rate	Total	Tax
Master Electrician	8	hr	85.00	680.00	G
Journeyman Electrician	8	hr	75.00	600.00	G
Proposed electrical work: - Supply & install feeder cable & breaker for portable office trailer - to be located at NE corner - Move dryer receptacle approximately 20' west - Rearrange circuits in existing electrical panel to accommodate 2-pole 50A breaker & 1-pole 15A breaker - Supply & install wiring, device boxes, breaker, light, switches & GFCI receptacle for new washroom - Rewire exhaust fan to be controlled by switch in bathroom GST on sales					
			5.00%	109.32	
Thank you for the request to submit this quote. This quote is firm for 60 days from above date.			<b>Sales Tax Total</b>		\$109.32
			<b>Total</b>		\$2,295.82

Zemba Electric Inc.

Box 967  
 4521 - 45 Street  
 Gibbons, Alberta T0A 1N0

# Estimate

Date	Estimate #
2024/01/27	1096

Name / Address
Town of Gibbons Box 68 Gibbons, AB T0A 1N0

Description	Qty	U/M	Rate	Total	Tax
Estimate for additions/renovations at NE corner of Public Works shop					
50A 2-pole FPE breaker, plug-in, NC250	1	ea	140.00	140.00	G
#8 AWG-3C Teck cable, 600V	20	m	16.3585	327.17	G
Teck cable connector, ST050-465, aluminium	2	ea	32.04	64.08	G
1/2" steel locknut	2	ea	0.25	0.50	G
#10AWG - 3C AC-90 armoured cable	12	m	9.88	118.56	G
1/2" armoured cable connector, 1/2" knockout	2	ea	3.29	6.58	G
#14 AWG - 2C NMD-90 cable, white	20	m	2.40	48.00	G
1-gang outlet box, 14.5 cu. in., 2-1/2" deep, welded, #BC2304-LHTQ	1	ea	2.78	2.78	G
2-gang outlet box, steel, 27 cu. in., #BC2304-LHTQ-2	1	ea	6.75	6.75	G
15A GFCI receptacle, tamper resistant, white	1	ea	22.49	22.49	G
1-pole 15A Decora switch, white, 120/277V	2	ea	2.50	5.00	G
4' LED surface mount fixture, wraparound lens, 3000-4000-5000K, selectable lumens (33W - 4500 lumens, 41W - 5500 lumens, 54W - 6500 lumens)	1	ea	124.78	124.78	G
Cable connector, NMD, 1/2", plastic, grey, "Marr"	3	ea	0.51	1.53	G
15A 1-pole FPE breaker, plug-in, NC015	1	ea	31.48	31.48	G
1/2" NMD staple, #14/2 - #10/2, nail type	10	ea	0.15	1.50	G
1/2" EMT conduit strap, one hole	10	ea	0.09	0.90	G
Screw, #8 x 1.5", flathead	10	ea	0.11	1.10	G
#8 x 1" flat head screw	10	ea	0.09	0.90	G
1/2" armoured cable strap, two hole, #10/3 - 8/2	10	ea	0.24	2.40	G
Thank you for the request to submit this quote. This quote is firm for 60 days from above date.			<b>Sales Tax Total</b>		
			<b>Total</b>		



# Report to Council



**Date Submitted:** February 14, 2024  
**Submitted to:** Deputy Mayor Millante and Members of Council  
**Submitted by:** Farrell O'Malley, CAO  
**Report Topic:** Local Improvement Tax Bylaw ALT 1/24

## Introduction

The purpose of this request is to respectfully recommend that Council consider borrowing \$3,010,343.44 for the project from Alberta Capital Finance Authority or Servus Credit Union for a term of 10 years via Local Improvement Borrowing Bylaw ALT 2/24 and \$1,211,074.76 from our Capital Line of Credit in 2024 for a total of \$4,221,409.27 of which the funds will be recovered in accordance with Local Improvement Tax Bylaw ALT 1/24.

## Background

The local improvements that need to be levied total \$4,221,409.27 on the 36 Lots that make up the Heartland Cottage Subdivision which represent a total of 149,188.50 square feet of saleable lands. Administration is recommending borrowing the necessary funds from the Alberta Capital Finance Authority or from Servus Credit Union for a ten (10) year term at the rate of 4.75%. A copy of the loan calculations from ACFA is attached for Council's perusal that is based upon the total commitment of \$4,221,409.27 to give a clearer picture of the interest impacts. Equal semi-yearly payments would be required in the amount of \$267,604.19. The amount that will be levied on a per lot basis will vary with the size of each of the 36 lots.

It is important to identify that a copy of the lot costs breakdown is attached to this report for information purposes. Further, Administration would like to point out that the true funds to be borrowed are \$3,010,343.44 as the 9 lots that have been presold will close within the first year which will limit the need to finance that portion for greater than one year.

The borrowing bylaw is for 10 years at an interest rate of 4.75% at a cost of \$810,343.44 or a cost of \$7.58 per square foot for the 106,388.00 ft<sup>2</sup> that form the 27 lots to be sold for an aggregate amount of \$3,816,642.60 which will provide the funds required to meet the borrowing commitment.

## Options Available

The following options are available to Council at this time:

1. That Council consider providing 2<sup>nd</sup> and 3<sup>rd</sup> reading to Local Improvement Tax Bylaw No. ALT 1/24.
2. That Council advise Administration of how it wishes to proceed.

## Recommendation for Action

Administration would like to respectfully request that Council give consideration to the following recommendation:

- |                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------|
| 1. That Council provide 2 <sup>nd</sup> and 3 <sup>rd</sup> reading to Local Improvement Tax Bylaw No. ALT 1/24. |
|------------------------------------------------------------------------------------------------------------------|

Submitted By:

*Farrell O'Malley*  
Farrell O'Malley, CAO



**TOWN OF GIBBONS**

**LOCAL IMPROVEMENT TAX BYLAW**

**Bylaw ALT 1/24**

**THIS BYLAW AUTHORIZES THE COUNCIL OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA, TO IMPOSE A LOCAL IMPROVEMENT TAX IN RESPECT OF ALL LANDS THAT DIRECTLY BENEFIT FROM HEARTLAND COTTAGES LOCAL IMPROVEMENT PROJECT.**

**WHEREAS** the Council of the Town of Gibbons has decided to issue a bylaw pursuant to Section 397 the *Municipal Government Act*, to authorize a local improvement tax levy to pay for the HEARTLAND COTTAGES local improvement project.

**AND WHEREAS:** a local improvement plan has been prepared and the required notice of the project given to the benefitting owners in accordance with the attached schedule A and Schedule B and no sufficient objection to HEARTLAND COTTAGES local improvement project has been filed with the Municipality's Chief Administrative Officer.

**AND WHEREAS:** The Council has decided to set a uniform tax rate of \$28.30 per square foot plus the applicable interest charges based on the number of units of area assessed against the benefitting owners.

**AND WHEREAS:** Plans and specifications have been prepared. The total cost of the project is estimated to be \$4,221,409.27 (including deep servicing, roadway, power, streetlights, and communication costs) and the local improvement plan estimates that the following contributions will be applied to the project:

Municipality at large	\$0.00
Benefitting Owners	<b>\$4,221,409.27</b>
Total Cost	<b>\$4,221,409.27</b>

**AND WHEREAS:** The local improvement tax will be collected for 10 to 30 (ten to thirty) years and the total amount levied annually against the benefitting owners is between \$10,173.28 and \$19,037.36 dependent on the number of years and the rate of interest.

**AND WHEREAS:** All required approvals for the project have been obtained and the project is in compliance with all *Acts and Regulations* of the Province of Alberta.

---

**NOW THEREFORE, THE COUNCIL OF THE TOWN OF GIBBONS DULY  
ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of completing the HEARTLAND COTTAGES local improvement project the sum of between \$12,887.05 (Twelve thousand eight hundred and eighty-seven dollars and five cents) and \$18,982.08 (Eighteen thousand nine hundred and eighty-two dollars and eight cents) annually dependent on the number of years and the rate of interest.

Read a first time this \_\_\_\_\_ of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Mayor, Dan Deck

\_\_\_\_\_  
Chief Administrative Officer, Farrell O'Malley

Read a second time this \_\_\_\_\_ of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Deputy Mayor, Jaycynth Millante

\_\_\_\_\_  
Chief Administrative Officer, Farrell O'Malley

Read a third time this \_\_\_\_\_ of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Deputy Mayor, Jaycynth Millante

\_\_\_\_\_  
Chief Administrative Officer, Farrell O'Malley

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# Report to Council



**Date Submitted:** February 14, 2024  
**Submitted to:** Deputy Mayor Millante and Members of Council  
**Submitted by:** Farrell O'Malley, CAO  
**Report Topic:** Local Improvement Borrowing Bylaw ALT 2/24

## Introduction

Council has adopted the Local Improvement Tax Bylaw ALT 1/24. In order to meet the commitments of installing underground services, streetlighting, and communications to Heartland Cottages to allow for the construction and sale of serviced properties. Administration is recommending that the costs of servicing the lots in Heartland Cottages that Council considers borrowing the funds for the project from Alberta Capital Finance Authority or Servus Credit Union for a term of 10 years.

## Background

The local improvements that need to be levied total \$3,010,343.44 on 27 Lots varying in sizes in Heartland Cottages totaling 106,388.00 square feet or 2.4423 acres. The Administration is recommending borrowing the required funds from Alberta Capital Finance Authority or Servus Credit Union for a ten (10) year term at the rate of 4.75%. A copy of the loan calculations from ACFA is attached for Council's perusal. Equal semi-yearly payments would be required in the amount of \$190,832.13. The amount that will be levied on a per square foot basis annually will total \$3.588 which will translate into \$101,880.00 in base cost plus \$27,288.00 in interest for a total \$12,916.80 annually for the average 3,600<sup>ft2</sup> lot. Each acre per year over the term of the borrowing and will provide \$381,664.26 in yearly revenue to the Town providing the funds that will be required to meet the Town borrowing bylaw commitments.

The borrowing bylaw is for 10 years at an interest rate of 4.75% requiring a total levy of \$3,816,642.58 means that the levy per acre will be \$1,562,724.72 providing a total accumulated levy of \$3,816,642.58 which will provide the funds required to meet the borrowing commitment.

## Options Available

The following options are available to Council at this time:

1. That Council provide 2<sup>nd</sup> and 3<sup>rd</sup> reading to Local Improvement Tax Borrowing Bylaw No. ALT 2/24
2. Council advise Administration of changes required.

## Recommendation for Action

Administration would like to respectfully request that Council give consideration to the following recommendation:

1. That Council provide 2<sup>nd</sup> and 3<sup>rd</sup> reading to Local Improvement Tax Borrowing Bylaw No. ALT 2/24.

Submitted By:

A handwritten signature in black ink that reads "Farrell O'Malley".

Farrell O'Malley, CAO



**TOWN OF GIBBONS**

**Local Improvement Borrowing Bylaw**

**Bylaw ALT 2/24**

**THIS BYLAW AUTHORIZES THE COUNCIL OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA, TO INCUR INDEBTEDNESS BY THE ISSUANCE OF DEBENTURES IN THE AMOUNT OF \$3,010,343.44 FOR THE PURPOSE OF PROVIDING SERVICING TO ALL LANDS THAT DIRECTLY BENEFIT FROM HEARTLAND COTTAGES LOCAL IMPROVEMENT PROJECT.**

**WHEREAS** the Council of the Town of Gibbons has decided to issue a bylaw pursuant to Section 263 the *Municipal Government Act*, to authorize the financing, undertaking and completion of HEARTLAND COTTAGES local improvement project as described in the local improvement plan authorized by council;

**AND WHEREAS:** Plans and specifications have been prepared. The total cost of the project is estimated to be \$4,221,409.27 (including all servicing costs) and the Municipality estimates the following contributions will be applied to the project:

Municipality at large	\$0.00
Benefitting Owners	\$3,010,343.44
Total Cost	\$3,010,343.44

In order to complete the project, it will be necessary for the Municipality to borrow the sum of \$3,010,343.44, for a period not to exceed ten (10) years, from the Alberta Capital finance Authority or Servus Credit Union, by the issuance of debentures and on the terms and conditions referred to in this bylaw.

The estimated lifetime of the project financed under this bylaw is equal to, or in excess of seventy-five (75) years.

The principal amount of the outstanding debt of the Municipality at December 31, 2023, is \$9,581,905.80 and no part of the principal or interest is in arrears.

**AND WHEREAS:** All required approvals for the project have been obtained and the project is in compliance with all *Acts and Regulations* of the Province of Alberta.

**NOW THEREFORE, THE COUNCIL OF THE TOWN OF GIBBONS DULY ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of completing the HEARTLAND COTTAGES local improvement project the sum of \$3,010,343.44 (Three Million ten thousand three hundred and forty-three dollars and forty-four cents) be borrowed from the Alberta Capital Finance Authority or Servus Credit Union by way of debenture on the credit and security of the Municipality at large.
2. The amount of \$3,010,343.44 (Three Million ten thousand three hundred and forty-three dollars and forty-four cents) plus applicable interest and costs is to be collected by way of local improvement tax imposed pursuant to the municipality's Local Improvement Tax Bylaw No. ALT 1/24.
3. The proper officers of the Municipality are hereby authorized to issue debentures on behalf of the Municipality for the amount and purpose as authorized by this bylaw, namely the HEARTLAND COTTAGES local improvement project.
4. The municipality shall repay the indebtedness according to the repayment structure in effect, namely semi-annual equal payments of combined principal and interest installments not to exceed ten (10) years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority or Servus Credit Union on the date of the borrowing, and not to exceed SEVEN (7.5) percent.
5. The indebtedness shall be contracted on the credit and security of the Municipality.
6. The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.

This Bylaw shall come into force on the date it is passed.

Read a first time this 24<sup>th</sup> of January 2024.

\_\_\_\_\_  
Mayor, Dan Deck

\_\_\_\_\_  
Chief Administrative Officer, Farrell O'Malley

Read a second time this \_\_\_\_\_ of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Deputy Mayor, Jaycynth Millante

\_\_\_\_\_  
Chief Administrative Officer, Farrell O'Malley

Read a third time this \_\_\_\_\_ of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Deputy Mayor, Jaycynth Millante

\_\_\_\_\_  
Chief Administrative Officer, Farrell O'Malley

---

# Report to Council



**Date Submitted:** February 14, 2024  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Monique Jeffrey, Director of Corporate Services  
**Report Topic:** Short-Term Borrowing Bylaw ALT 3-24

---

## Introduction

The purpose of this report is to respectfully request that Council consider establishing a Short-Term bylaw in the amount of \$951,967.00 that can be utilized to cover the cost of upgrading and safeguarding the Toane's subdivision sewer system by adopting the Short-Term Borrowing Bylaw ALT 3-24.

## Background

Administration is proposing that the Town of Gibbons establish a Short-Term borrowing bylaw with Alberta Capital Finance Authority or another authorized financial institution to cover the cost of upgrading and safeguarding the Toane's subdivision sewer system.

Present 5-year lending rate is at 4.81% and payments of principal and interest would be \$108,237.30 every 6 months. The interest that would be paid over the 5-year period would be \$130,406.00.

This bylaw is within the Town's borrowing limit as per the attached calculations, the calculations do include the borrowings of bylaw ALT 2-24 and this bylaw ALT 3-24. Page 4 of 4 shows that the Town would still have \$1,861,924.70 of borrowing power after passing this bylaw.

The bylaw being it is for 5 years it does not need to be advertised as per Section 257(4) of the MGA.

## Supplemental Information

Administration is requesting that Council consider giving all 3 readings to Bylaw ALT 3-24 Short-Term Borrowing Bylaw as it is being presented.

## Options Available

1. That Council proceed with the establishment of a Short-Term Loan with ACFA another authorized financial institution in the amount of \$951,967.00 by giving Bylaw ALT 3-24 Short-Term Borrowing Bylaw 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> and final Reading.
2. That Council this receive this report as information.
3. That Council direct Administration as to how it would like to proceed.

## Recommendation for Action

Administration respectfully requests that Council considers the following:

1. That Council proceed with the establishment of a Short-Term Loan with ACFA or another authorized financial institution in the amount of \$951,967.00 by giving Bylaw ALT 3-24 Short-Term Borrowing Bylaw 1<sup>st</sup>, Reading.

Submitted By:

A blue ink signature of Monique Jeffrey, consisting of several loops and a long horizontal stroke.

Monique Jeffrey  
Director of Corporate Services

Approved by:

A blue ink signature of Farrell O'Malley, featuring a stylized 'F' and 'O' followed by a long, sweeping horizontal line.

Farrell O'Malley  
CAO



**Town of Gibbons  
Short-Term Borrowing Bylaw No. ALT 3-24**

**A BYLAW OF THE TOWN OF GIBBONS, IN THE PROVINCE OF ALBERTA, FOR THE AUTHORITY TO INCUR INDEBTEDNESS BY THE ISSUANCE OF DEBENTURE IN THE AMOUNT OF \$951,967.00 FOR THE PURPOSE OF UPGRADING AND SAFEGUARDING THE TOANE'S SUBDIVISION SEWER SYSTEM.**

**WHEREAS**, the Council of the Town of Gibbons has decided to issue a bylaw pursuant to Section 257 of the *Municipal Government Act* to authorize the financing of the upgrading and safeguarding of the Toane subdivision sewer system. Plans and specifications have been prepared and the total cost of the project is estimated to be \$951,967.00 and the Municipality estimates the following grants and contributions will be applied to the project:

Capital Reserves

\$0

Provincial Grants

\$0

Debentures

\$951,967.00

Total Costs

\$951,967.00

To complete the project, it will be necessary for the Municipality to borrow the sum of \$951,967.00 for a period not to exceed five (5) years from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw.

The estimated lifetime of the project financed under this bylaw is equal to, or more than fifty (50) years.

The principal amount of the outstanding debt of the Municipality on December 31, 2023, is \$11,115,209.80 and no part of the principal or interest is in arrears.

All required approvals for the project have been obtained and the project follows all Acts and Regulations of the Province of Alberta.

**NOW THEREFORE** under the authority of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Gibbons, in the Province of Alberta, duly assembled enacts as follows:

1. That for the purpose on upgrading and safeguarding the Toane subdivision sewer system the sum of Nine Hundred Fifty-One Thousand Nine Hundred Sixty Seven Dollars (\$951,967.00) be borrowed from the Province of Alberta or another authorized financial institution by way of debenture on the credit and security of the Municipality at large, of which amount the full sum of \$951,967.00 is to be paid by the Municipality at large.



2. The Chief Elected Officer and the Chief Administrative Officer are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose as authorized by this bylaw, namely the Short-Term Bylaw ALT 3-24.
3. The Municipality shall repay the indebtedness according to the repayment structure in effect, namely semi-annual or annual equal payments of combined principal and interest installments not to exceed five (5) years calculated at a rate not exceeding the interest rate fixed by the Province of Alberta, or another authorized financial institution, on the date of the borrowing, and not to exceed seven (7) percent.
4. The Municipality shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the Municipality.
6. The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.
7. This bylaw comes into force on the date it is passed.

READ a first time on this \_\_\_\_\_ day of February 2024.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer

READ a second time on this \_\_\_\_\_ day of February 2024.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer

READ a third and final time on this \_\_\_\_\_ day of February 2024.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer

SEAL



# Loan to Local Authorities Debt Limit Worksheet Municipal Authorities and Regional Services Commissions

Protected A (when completed)

Loans to Local Authorities

Please read the instructions below and fill in the fields in absolute values. For definitions on 'borrowing', please refer to Section 241(a.1) of the *Municipal Government Act*.

For the  of  Jurisdiction Name

Calculation of Debt Limit and Debt Service Limit as at:  (Enter Today's Date / Calculation Date)

Bylaw Number(s)

Loan Amount

(If there is more than one loan application for the same borrowing date, please include the aggregate loan amount.)

### Part 1

Total debt as at December 31,  (prior year) being the aggregate of (a) + (b) + (c) - (d):

(a) Principal balances outstanding on debenture borrowing from the Province

(b) Principal balances outstanding on all other borrowing and as detailed in the Summary of Credit Facilities at the end of the worksheet.

(c) Principal outstanding at the calculation date on loans guaranteed by the municipality that are in good standing plus the amount (principal and interest) that the municipality is liable to pay between January 1,  (current year) to  (calculation date) on loans it has guaranteed that are not in good standing.

**LESS:**

(d) Amounts recoverable from another municipality in respect of (a) + (b) above:

**Sub-Total**

(e) Principal repayment of debt from January 1,  (current year) to  (calculation date):

(f) Early payout of debt (principal only) occurring January 1,  (current year) to  (calculation date):

**PLUS:**

(g) Debt issued from January 1,  (current year) to  (calculation date):

(h) Less amount recoverable from another municipality in respect of (g) if applicable:

(i) Debt issue applied for under Bylaw number(s):

**Total debt for calculation of debt limit as at**  (calculation date): (i)

**Part 2**

Total revenue as defined by Alberta Regulation No. 255/2000, for the year ended December 31, **2023** (prior year), excluding government transfers for capital purposes and excluding amounts reported as contributed or donated tangible capital assets if those amounts are included in the total revenue: **\$10,106,065.00**

**Debt Limit**

Most municipalities: 1.5 times revenue

City of Calgary, City of Edmonton, City of Medicine Hat, and Regional Municipality of Wood Buffalo: 2 times revenue

Regional Service Commissions:

- providing public utility services: 2 times revenue
- providing non-public utility services: 0.5 times revenue

(ii) **\$15,159,097.50**

**Part 3**

Service on debt being the aggregate of:

(a) Total payments of principal and interest on borrowing to December 31, **2023** (prior year) required to be paid to the Province between January 1 and December 31, **2024** (current year): **\$1,449,549.72**

(b) Total payments of principal and interest required to be paid on all other loans (including demand loans) between January 1 and December 31, **2024** (current year):

(c) Pro-rata (Go to Part 5 Pro-rata calculation) portion of principal and interest amount in respect of borrowing where no principal payments are required during the next 12 months:

(d) Amount estimated to become due during the next 12 months as a result of guarantees referred to in Section 266 of the *Municipal Government Act* that are not in good standing:

**LESS:**

(e) Amounts recoverable from another municipality in respect of (a) + (b) + (c) above:

(f) Total payments of principal and interest on loans from Province that matured between January 1, **2024** (current year) to **February 02, 2024** (calculation date):

**PLUS:**

(g) Annual payment of principal and interest payable on loans issued by the Province between January 1, **2024** (current year) to **February 02, 2024** (calculation date):

(h) Less amount recoverable from another municipality in respect of (g):

(i) Annual payment of principal and interest payable on the debt issue under Bylaw number(s): **ALT 3-24** **\$216,474.60**

[Click here for Loan Calculator to generate an estimated annual payment calculated at current lending rate](#)

**Total service on debt for calculation of service on debt limit as at** (iii) **\$1,666,024.32**

**February 02, 2024**

**Part 4**

Total revenue as defined by Alberta Regulation No. 255/2000, for the year ended December 31, **2023** (prior year):  
excluding government transfers for capital purposes and excluding amounts reported as contributed or donated  
tangible assets if those amounts are included in the total revenue:

**\$10,106,065.00**

(same as Part 2)

**Service on Debt Limit**

Most municipalities: 0.25 times revenue

City of Calgary, City of Edmonton, City of Medicine Hat, and Regional Municipality of Wood Buffalo: 0.35 times revenue

Regional Service Commissions:

- providing public utility services: 0.35 times revenue
- providing non-public utility services: 0.1 times revenue

(iv) **\$2,526,516.25**

**Part 5 - Pro-Rata Calculation as at the calculation date  
(if required, i.e. if loan outstanding is more than 12 months)**

This Part 5 is in reference to [Part 3\(c\)](#) if required. Pro-rata calculation includes, for example, a loan where only interest payments are required for a portion of the term

Pro-rata amount to be included in the debt service calculation being the aggregate of:

(a) Principal balance outstanding at the calculation date on borrowings that do not require any principal payments during the next 12 months:

**PLUS:**

(b) Interest payments required from the calculation date to the end of the amortization period

(If the actual rate of interest under a borrowing is not known at the calculation date the current lending rates should be used):

**LESS:**

(c) Amounts recoverable from another municipality in respect of (a) or (b):

**EQUALS:**

(d) Total principal and interest from the calculation date to the end of the amortization period (a) + (b) - (c):

(e) Number of months from the calculation date to the end of the amortization period:

**Pro-rata amount equals (d) multiplied by 12 divided by (e):**



# Loan Calculator

Print

**Recalculation options**

Type Blended Amortization

▼ Term 5

Deferment NA

Recalculate Loan

**Calculations based on:**

Principal is \$951,967.00

Term is 5 Years

Loan Type is Blended

Deferred payments  
NA

Interest rate of 4.81 %

Payment #	Payment	Principal	Interest	Balance
1	\$108,237.30	\$85,342.49	\$22,894.81	\$866,624.51
2	\$108,237.30	\$87,394.98	\$20,842.32	\$779,229.53
3	\$108,237.30	\$89,496.83	\$18,740.47	\$689,732.70
4	\$108,237.30	\$91,649.23	\$16,588.07	\$598,083.47
5	\$108,237.30	\$93,853.39	\$14,383.91	\$504,230.08
6	\$108,237.30	\$96,110.57	\$12,126.73	\$408,119.51
7	\$108,237.30	\$98,422.03	\$9,815.27	\$309,697.48
8	\$108,237.30	\$100,789.08	\$7,448.22	\$208,908.40
9	\$108,237.30	\$103,213.05	\$5,024.25	\$105,695.35
10	\$108,237.30	\$105,695.35	\$2,541.95	\$0.00
<b>Totals:</b>	<b>\$1,082,373.00</b>	<b>\$951,967.00</b>	<b>\$130,406.00</b>	

November 9, 2023

File No.: 01-22058-4.3

Farrell O'Malley, CAO  
 Town of Gibbons  
 4807 – 50 Avenue  
 Gibbons AB TOA 1N0

Dear Farrell,

**Re: TOWN OF GIBBONS – The Cottages  
 LETTER OF RECOMMENDATION**

On behalf of the Town of Gibbons, Select Engineering provided a tender period between October 19<sup>th</sup> to November 7<sup>th</sup>, 2023 for The Cottages. The tender was received and opened at 11:00am then reviewed and verified for mathematical correctness. A total of twelve (12) general contractors submitted bid packages for our consideration, and bid packages included bid price information, general contractors experience, sub-contractors, and associated bid bonds and consent of surety's.

The twelve (12) received bid packages were reviewed and the results of the submitted tender is as follows:

<b>Eng-Con Holdings:</b> .....	<b>\$3,699,844.90</b>
Toane.....	\$951,967.00
Cottages .....	\$2,747,877.90
<b>Deford Contracting Inc.</b> .....	<b>\$3,734,895.00</b>
Toane.....	\$984,617.75
Cottages .....	\$2,750,277.25
<b>Waiward Construction</b> .....	<b>\$3,789,981.75</b>
Toane.....	\$1,073,436.42
Cottages .....	\$2,716,545.33
<b>Border Paving Ltd</b> .....	<b>\$3,839,615.37</b>
Toane.....	\$1,012,520.65
Cottages .....	\$2,827,094.72
<b>Kantrax Contractors Ltd</b> .....	<b>\$3,957,333.43</b>
Toane.....	\$1,105,654.53
Cottages .....	\$2,851,678.90
<b>GS Construction</b> .....	<b>\$4,086,600.00</b>
Toane.....	\$1,267,250.00
Cottages .....	\$2,819,350.00
<b>Degner Construction</b> .....	<b>\$4,125,642.00</b>
Toane.....	\$1,138,452.00
Cottages .....	\$2,987,190.00
<b>Thompson Infrastructure Ltd.</b> .....	<b>\$4,336,641.25</b>
Toane.....	\$1,321,267.75
Cottages .....	\$3,015,373.50



Farrell O'Malley  
 November 9, 2023  
 Page 2

<b>D&amp;H Concrete Services .....</b>	<b>\$4,466,996.50</b>
Toane.....	\$1,426,673.50
Cottages .....	\$3,040,323.00
<b>Rulam Contracting Ltd. ....</b>	<b>\$4,527,423.27</b>
Toane.....	\$1,427,560.55
Cottages .....	\$3,099,862.72
<b>Park Aid Asphalt &amp; Maintenance Ltd. ....</b>	<b>\$4,529,122.25</b>
Toane.....	\$1,329,475.00
Cottages .....	\$3,199,647.25
<b>Martushev Group Ltd. ....</b>	<b>\$4,534,363.33</b>
Toane.....	\$1,340,359.31
Cottages .....	\$3,194,004.02

Eng-Con Holdings was the lowest submitted price and carried Deford Contracting as their surface sub-contractor, WCL for the earthworks contractor and 7M for their landscaping contractor. All members of this team have great experience in the civil construction industry and are fully capable of completing this contract with great success.

Based on our review of the bid submissions and past performance on similar projects within the Northern Alberta Region, Select Engineering Consultants Ltd. would recommend Eng-Con Holdings as the general contractor and be awarded the contract for this project and the opportunity to perform for the Town of Gibbons for the second consecutive year.

If you have any questions, require additional information, or would like to schedule the interview process with the three lowest contractors please feel free to call me at 780-651-5782.

Sincerely,

**Select** Engineering Consultants

**Justin Young, P.Eng.**  
 Project Manager  
[jyoung@selecteng.ca](mailto:jyoung@selecteng.ca)

cc: Eric Lowe, Superintendent of Public Works  
 Steve Brittain - Select Engineering

Attachments: Eng-Con Holdings Tender Submission



# Report to Council

**Date Submitted:** February 14, 2024  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Monique Jeffrey, Director of Corporate Services  
**Report Topic:** Short-Term Borrowing Bylaw ALT 6-24

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## Introduction

The purpose of this report is to respectfully request that Council consider establishing a Short-Term borrowing bylaw in the amount of \$630,832.00 that can be utilized to cover the cost of purchasing a new fire truck by adopting the Short-Term Borrowing Bylaw ALT 6-24.

## Background

Administration is proposing that the Town of Gibbons establish a Short-Term borrowing bylaw with Alberta Capital Finance Authority or another authorized financial institution to cover the cost of purchasing a new fire truck.

Present 5-year lending rate is at 4.79% and payments of principal and interest would be \$71,687.56 every 6 months. The interest that would be paid over the 5-year period would be \$86,043.60.

This bylaw is within the Town's borrowing limit as per the attached calculations, the calculations do include the borrowings of bylaw ALT 2-24, bylaw ALT 3-24 and this bylaw ALT 6-24. Page 4 of 4 shows that the Town would still have \$301,79.86 of borrowing power after passing this bylaw.

The bylaw being it is for 5 years it does not need to be advertised as per Section 257(4) of the MGA.

## Supplemental Information

Administration is requesting that Council consider giving all 3 readings to Bylaw ALT 6-24 Short-Term Borrowing Bylaw as it is being presented.

## Options Available

1. That Council proceed with the establishment of a Short-Term Loan with ACFA another authorized financial institution in the amount of \$630,832.00 by giving Bylaw ALT 6-24 Short-Term Borrowing Bylaw 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> and final Reading.
2. That Council this receive this report as information.
3. That Council direct Administration as to how it would like to proceed.

## Recommendation for Action

Administration respectfully requests that Council considers the following:

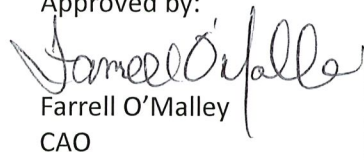
1. That Council proceed with the establishment of a Short-Term Loan with ACFA or another authorized financial institution in the amount of \$630,832.00 by giving Bylaw ALT 6-24 Short-Term Borrowing Bylaw 1<sup>st</sup>, Reading.

Submitted By:



Monique Jeffrey  
Director of Corporate Services

Approved by:



Farrell O'Malley  
CAO



**Town of Gibbons  
Short-Term Borrowing Bylaw No. ALT 6-24**

**A BYLAW OF THE TOWN OF GIBBONS, IN THE PROVINCE OF ALBERTA, FOR THE AUTHORITY TO INCUR INDEBTEDNESS BY THE ISSUANCE OF DEBENTURE IN THE AMOUNT OF \$630,832.00 FOR THE PURPOSE OF PURCHASING A NEW FIRE TRUCK**

**WHEREAS**, the Council of the Town of Gibbons has decided to issue a bylaw pursuant to Section 257 of the *Municipal Government Act* to authorize the financing of the purchase of a new fire truck. Plans and specifications have been prepared and the total cost of the project is estimated to be \$790,832.00 and the Municipality estimates the following grants and contributions will be applied to the project:

Capital Reserves

\$0

Provincial Grants

\$160,000.00

Debentures

\$630,832.00

Total Costs

\$790,832.00

To complete the project, it will be necessary for the Municipality to borrow the sum of \$630,832.00 for a period not to exceed five (5) years from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw.

The estimated lifetime of the project financed under this bylaw is equal to, or more than fifty (20) years.

The principal amount of the outstanding debt of the Municipality on December 31, 2023, is \$11,115,209.80 and no part of the principal or interest is in arrears.

All required approvals for the project have been obtained and the project follows all Acts and Regulations of the Province of Alberta.

**NOW THEREFORE** under the authority of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Gibbons, in the Province of Alberta, duly assembled enacts as follows:

1. That for the purpose of the purchase of a new fire truck the sum of Six Hundred Thirty Thousand Eight Hundred Thirty Two Dollars (\$630,832.00) be borrowed from the Province of Alberta or another authorized financial institution by way of debenture on the credit and security of the Municipality at large, of which amount the full sum of \$630,832.00 is to be paid by the Municipality at large.
2. The Chief Elected Officer and the Chief Administrative Officer are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose as authorized by this bylaw, namely the Short-Term Bylaw ALT 6-24.

3. The Municipality shall repay the indebtedness according to the repayment structure in effect, namely semi-annual or annual equal payments of combined principal and interest installments not to exceed five (5) years calculated at a rate not exceeding the interest rate fixed by the Province of Alberta, or another authorized financial institution, on the date of the borrowing, and not to exceed seven (7) percent.
4. The Municipality shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the Municipality.
6. The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.
7. This bylaw comes into force on the date it is passed.

READ a first time on this \_\_\_\_\_ day of February 2024.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer

READ a second time on this \_\_\_\_\_ day of February 2024.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer

READ a third and final time on this \_\_\_\_\_ day of February 2024.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer

SEAL



# Loan to Local Authorities Debt Limit Worksheet Municipal Authorities and Regional Services Commissions

Protected A (when completed)

Loans to Local Authorities

Please read the instructions below and fill in the fields in absolute values. For definitions on 'borrowing', please refer to Section 241(a.1) of the *Municipal Government Act*.

For the  of  Jurisdiction Name

Calculation of Debt Limit and Debt Service Limit as at:  (Enter Today's Date / Calculation Date)

Bylaw Number(s)

Loan Amount

(If there is more than one loan application for the same borrowing date, please include the aggregate loan amount.)

### Part 1

Total debt as at December 31,  (prior year) being the aggregate of (a) + (b) + (c) - (d):

(a) Principal balances outstanding on debenture borrowing from the Province

(b) Principal balances outstanding on all other borrowing and as detailed in the Summary of Credit Facilities at the end of the worksheet.

(c) Principal outstanding at the calculation date on loans guaranteed by the municipality that are in good standing plus the amount (principal and interest) that the municipality is liable to pay between January 1,  (current year) to  (calculation date) on loans it has guaranteed that are not in good standing.

**LESS:**

(d) Amounts recoverable from another municipality in respect of (a) + (b) above:

**Sub-Total**

(e) Principal repayment of debt from January 1,  (current year) to  (calculation date):

(f) Early payout of debt (principal only) occurring January 1,  (current year) to  (calculation date):

**PLUS:**

(g) Debt issued from January 1,  (current year) to  (calculation date):

(h) Less amount recoverable from another municipality in respect of (g) if applicable:

(i) Debt issue applied for under Bylaw number(s):

**Total debt for calculation of debt limit as at**  (calculation date): **(i)**

## Part 2

Total revenue as defined by Alberta Regulation No. 255/2000, for the year ended December 31, **2023** (prior year), excluding government transfers for capital purposes and excluding amounts reported as contributed or donated tangible capital assets if those amounts are included in the total revenue: **\$10,106,065.00**

## Debt Limit

Most municipalities: 1.5 times revenue

City of Calgary, City of Edmonton, City of Medicine Hat, and Regional Municipality of Wood Buffalo: 2 times revenue

Regional Service Commissions:

- providing public utility services: 2 times revenue
- providing non-public utility services: 0.5 times revenue

(ii) **\$15,159,097.50**

## Part 3

Service on debt being the aggregate of:

(a) Total payments of principal and interest on borrowing to December 31, **2023** (prior year)

required to be paid to the Province between January 1 and December 31, **2024** (current year): **\$1,666,024.32**

(b) Total payments of principal and interest required to be paid on all other loans (including demand loans)

between January 1 and December 31, **2024** (current year):

(c) Pro-rata (Go to Part 5 Pro-rata calculation) portion of principal and interest amount in respect of borrowing

where no principal payments are required during the next 12 months:

(d) Amount estimated to become due during the next 12 months as a result of guarantees referred to in

Section 266 of the *Municipal Government Act* that are not in good standing:

### LESS:

(e) Amounts recoverable from another municipality in respect of (a) + (b) + (c) above:

(f) Total payments of principal and interest on loans from Province that matured between

January 1, **2024** (current year) to **February 08, 2024** (calculation date):

### PLUS:

(g) Annual payment of principal and interest payable on loans issued by the Province between

January 1, **2024** (current year) to **February 08, 2024** (calculation date):

(h) Less amount recoverable from another municipality in respect of (g):

(i) Annual payment of principal and interest payable on the debt issue under Bylaw number(s):

**ALT 6-24**

**\$143,375.12**

[Click here for Loan Calculator to generate an estimated annual payment calculated at current lending rate](#)

**Total service on debt for calculation of service on debt limit as at**

(iii) **\$1,809,399.44**

**February 08, 2024**

## Part 4

Total revenue as defined by Alberta Regulation No. 255/2000, for the year ended December 31, **2023** (prior year):  
excluding government transfers for capital purposes and excluding amounts reported as contributed or donated  
tangible assets if those amounts are included in the total revenue:

**\$10,106,065.00**

(same as Part 2)

## Service on Debt Limit

Most municipalities: 0.25 times revenue

City of Calgary, City of Edmonton, City of Medicine Hat, and Regional Municipality of Wood Buffalo: 0.35 times revenue

Regional Service Commissions:

- providing public utility services: 0.35 times revenue
- providing non-public utility services: 0.1 times revenue

(iv) **\$2,526,516.25**

## Part 5 - Pro-Rata Calculation as at the calculation date (if required, i.e. if loan outstanding is more than 12 months)

This Part 5 is in reference to [Part 3\(c\)](#) if required. Pro-rata calculation includes, for example, a loan where only interest payments are required for a portion of the term

Pro-rata amount to be included in the debt service calculation being the aggregate of:

(a) Principal balance outstanding at the calculation date on borrowings that do not require any principal payments during the next 12 months:

**PLUS:**

(b) Interest payments required from the calculation date to the end of the amortization period

(If the actual rate of interest under a borrowing is not known at the calculation date the current lending rates should be used):

**LESS:**

(c) Amounts recoverable from another municipality in respect of (a) or (b):

**EQUALS:**

(d) Total principal and interest from the calculation date to the end of the amortization period (a) + (b) - (c):

(e) Number of months from the calculation date to the end of the amortization period:

**Pro-rata amount equals (d) multiplied by 12 divided by (e):**





# Gibbons

April 14, 2022

Rocky Mountain Phoenix  
Emergency Vehicles, Equipment & Services  
6415 Golden West Avenue  
Red Deer, AB. T4P 3X2

Atten: Dale Savostianik

**RE: Intent of purchase for new fire apparatus for Gibbons Fire & Rescue**

The Town of Gibbons Fire & Rescue intends to purchase a Fire Truck from Rocky Mountain Phoenix and Rosenbauer. The purpose of this Letter of Intent is to summarize our discussions to date and confirm our respective intentions with respect to the prosed transaction.

1. One (1) **Rosenbauer** Custom Side Mount Pumper assembled on a new Rosenbauer Commander 60" chassis with a 11" raised roof, four door cab and chassis; seating for six (6); 400 HP Cummins L9 engine; Allison EVS-3000 transmission; a Waterous CXVK 1250 Gallon per minute pump; 1000 Gallon Water Tank, 3/16" CT built body. All body dimensions and basic equipment as per attached specifications. Built to ULC S515-2013 standards, tested on site by UL, and labeled accordingly.
2. The purchase price shall be \$790,832.00 before taxes as quoted in the Letter of Offer sent via email April 14, 2022. All terms apply.

Sincerely,

Name: Farrell O'Malley, CAO

Farrell O'Malley

Authorized Signature/s:

Name: [Signature]

Eric Low

790,832.00+

160,000.00-

630,832.00\*





April 14, 2022

Gibbons Fire & Rescue  
4931-49 Street  
Gibbons, AB.

Attention: Eric Lowe – Fire Chief

Dear Eric:

Rocky Mountain Phoenix and Rosenbauer would like to thank you for the opportunity to bid on your new Fire Apparatus requirements and are pleased to offer as follows:

One (1) **Rosenbauer** Custom Side Mount Pumper assembled on a new Rosenbauer Commander 60" chassis with a 11" raised roof, four door cab and chassis; seating for six (6); 400 HP Cummins L9 engine; Allison EVS-3000 transmission; a Waterous CXVK 1250 Gallon per minute pump; 1000 Gallon Water Tank, 3/16" CT built body. All body dimensions and basic equipment as per attached specifications. Built to ULC S515-2013 standards, tested on site by UL, and labeled accordingly.

BASIC PRICE	\$ 790,832.00
G.S.T. EXTRA 5%	\$ 39,541.60
	-----
<b>F.O.B. Gibbons, AB.</b>	<b>\$ 830,373.60</b>

Prices are valid for 7 days only.

- Due to the volatile nature of the Canadian Dollar in recent times, we are only able to secure this pricing for 7 days, after which we reserve the right to re-price the apparatus for you.



EMERGENCY VEHICLES, EQUIPMENT & SERVICE

#### TERMS:

- Ten percent (10%) deposit with order.
- One (1) progress payment equal to the laid in value of the chassis upon receipt of chassis invoice.
- Balance due upon delivery of apparatus.

#### TARIFFS:

- Given the current trade situation and potential tariffs on the vehicle industry, please understand that this is unpredictable and completely out of our control. If tariffs are imposed that affect fire trucks, we will be forced to pass these along to the end user. Any changes that occur and will impact our customers, will be communicated as best we can in a timely manner.

#### WARRANTY:

- All warranty information is listed under the "WARRANTIES" section of your bid package. Please review this information to fully understand warranties provided with your new apparatus.

#### DELIVERY:

- Delivery Date is dependent on Purchase Order date.
- Our current production schedule dictates your apparatus would be ready for final inspection at the South Dakota Campus in approximately 455 days from the date of the preconstruction meeting.
- Delivery of Apparatus F.O.B. to Gibbons Fire Station.

As proof of our ability to build to your requirements, Rosenbauer America has placed in service over 16,000 units. Rosenbauer provides full parts and service. Qualified technicians are available for all our product lines, as well as support from our major component suppliers. Rosenbauer maintains a parts inventory of over \$7,000,000.00 at their facilities and have quick access to most of our major component suppliers.

Your apparatus would be delivered to you by a qualified technician, who will provide one (1) full day of orientation on the features of your new apparatus.



EMERGENCY VEHICLES, EQUIPMENT & SERVICE

**YOUR AREA REPRESENTATIVES AND SERVICE CENTRE IS:**

**ROCKY MOUNTAIN PHOENIX**  
6415 Golden West Avenue  
Red Deer, Ab  
T4P-3X2  
1-800-494-4210

**Jay Elliot**  
New Apparatus Sales Manager  
Red Deer Ab.  
(403) 506-6982  
[jay@rockymountainphoenix.com](mailto:jay@rockymountainphoenix.com)

**Dale Savostianik**  
New Apparatus Sales  
Red Deer Ab.  
(403) 352-5277  
[dale@rockymountainphoenix.com](mailto:dale@rockymountainphoenix.com)

**Robert Bouffard**  
Northern Ab./NWT Equipment Sales  
Edmonton, Ab.  
(780) 995-1780  
[robert@rockymountainphoenix.com](mailto:robert@rockymountainphoenix.com)

Rocky Mountain Phoenix has service and repair facilities with fully qualified emergency vehicle technicians, a mobile service fleet, parts and personal protective equipment available for ongoing support, maintenance and repair of all of your apparatus, SCBA, and equipment needs.

We look forward to serving you and your community. Should you have any questions, please call me at 1-800-494-4210.

Yours truly,

ROCKY MOUNTAIN PHOENIX Inc.

Jay Elliott  
New Apparatus Sales Manager

# Loan Calculator

## Recalculation options

Type Term Deferment 


### Calculations based on:

Principal is \$630,832.00

Term is 5 Years

Loan Type is Blended

Deferred payments  
NA

Interest rate of 4.79 %

Payment #	Payment	Principal	Interest	Balance
1	\$71,687.56	\$56,579.13	\$15,108.43	\$574,252.87
2	\$71,687.56	\$57,934.20	\$13,753.36	\$516,318.67
3	\$71,687.56	\$59,321.73	\$12,365.83	\$456,996.94
4	\$71,687.56	\$60,742.48	\$10,945.08	\$396,254.46
5	\$71,687.56	\$62,197.27	\$9,490.29	\$334,057.19
6	\$71,687.56	\$63,686.89	\$8,000.67	\$270,370.30
7	\$71,687.56	\$65,212.19	\$6,475.37	\$205,158.11
8	\$71,687.56	\$66,774.02	\$4,913.54	\$138,384.09
9	\$71,687.56	\$68,373.26	\$3,314.30	\$70,010.83
10	\$71,687.56	\$70,010.83	\$1,676.73	\$0.00
<b>Totals:</b>	<b>\$716,875.60</b>	<b>\$630,832.00</b>	<b>\$86,043.60</b>	

# Report to Council



**Date Submitted:** February 14, 2024  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Farrell O'Malley, CAO  
**Report Topic:** Policy GA 81-24 Municipal Facility Alcohol and Cannabis Policy

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## Introduction

The purpose of this report is to respectfully request that Council give consideration to Policy GA 81-24, Municipal Facility Alcohol and Cannabis Policy.

## Background

Administration continues to ensure that all Municipal Policies are up to date as part of the review process. Policy GA 81-24 now reflects the additional facilities where alcohol may be consumed as long as the conditions in the policy are met.

## Options Available

1. That Council approve Policy GA 81-24 Municipal Facility Alcohol and Cannabis Policy.
2. That Council change Policy GA 81-24 Municipal Facility Alcohol and Cannabis Policy.
3. That Council advise Administration as to how it would like to proceed.

## Recommendation for Action

Administration respectfully requests that Council give consideration to the following:


1. That Council approve Policy GA 81-24 Municipal Facility Alcohol and Cannabis Policy.

Submitted By:

A handwritten signature in black ink that reads "Farrell O'Malley". The signature is written in a cursive, flowing style.

Farrell O'Malley

CAO

	COUNCIL POLICY		GA 81-24	
	POLICY TITLE			Municipal Facility Alcohol and Cannabis Policy
	Policy Type:			GA 81-24

**PURPOSE:**

To establish responsibilities and procedures for controlling and reporting the presence and / or consumption of alcoholic beverages and/or cannabis on or in municipally managed facilities.

**POLICY STATEMENT:**

No person shall have any alcoholic beverages in their possession for personal consumption or for sale or exposed for sale on any outdoor park or recreation areas including sports fields.

No person shall have any alcoholic beverages in their possession for personal consumption or for sale or exposed for sale in any municipally managed facilities.

No person shall consume cannabis in any form in any municipally managed facility inclusive of sports fields.


Nevertheless, the Town Manager or his designate may from time to time approve the presence and consumption of alcoholic beverages in the following municipally managed facilities:

1. Cultural Centre
2. Landing Trail School Joint Use Portion
3. Town Office
4. Public Works Shop
5. **Arena**
6. **Museum**

Approval will be granted only if all of the following conditions are met:

**A. Private Functions**


1. The event is a private function to which public is not invited.
2. The entire municipally operated area is reserved for this private function and the public is not permitted in any portion of this area.
3. The lessee obtains a license or permit from the Alberta Liquor Control Board.
4. The lessee agrees to pay any additional fees over and above the regular rental fee to cover the costs of additional supervision, if required.

	COUNCIL POLICY		GA 81-24	
	POLICY TITLE			Municipal Facility Alcohol and Cannabis Policy
	Policy Type:		GA 81-24	

5. The lessee shall hold the municipality harmless and indemnify the municipality for any loss or damage relating to the negligent use of the facilities or the serving of alcohol.
6. The bar / lounge area must be under constant supervision and access must be restricted as governed by the Alberta Gaming and Liquor Commission.
7. The hours of operation of the bar / lounge area must be posted and must reflect the operating hours agreed to by the Alberta Liquor Control Board, and the lessee.
8. The individual consumption of alcoholic beverages must be monitored as directed by the Alberta Gaming and Liquor Commission to ensure consumption is not excessive to avoid potential problems with respect to property damage and any intervention of the RCMP.
9. Host Liquor Liability and Third Party Liability Insurance must be provided at the cost of the Lessee. The lessee has the option of purchasing this insurance from the Town of Gibbons or if they wish, to provide their own, the Town of Gibbons must be as an "Additional Named Insured". A copy of the policy must be filed with the Town of Gibbons prior to the date of the event.

**B. Public Functions**

1. Facility booking requests for public spectator and for non-spectator events, adult ball tournaments, adult hockey tournaments, banquets, conventions, dances, and other sporting events where alcoholic beverages are served, will be evaluated on their own merits and may be accepted provided that Nos. 3, 4, 5, 7, 8, and 9 of the above terms and conditions are met.
2. In all cases, the dispensing and consumption of alcoholic beverages should be in a controlled area, where public access can be regulated and restricted. Exceptions to this may be considered based on the merit of each application.
3. In no event shall the prime focus of the event be on the consumption of alcohol nor shall service of alcohol be associated with events such as boating, swimming, or other events deemed to be dangerous by the Town of Gibbons.
4. Host Liquor Liability Insurance must be provided at the cost of the Lessee. The Lessee has the option of purchasing this insurance from the Town of Gibbons, or

	<b>COUNCIL POLICY</b> <span style="float: right;">GA 81-24</span>	
	<b>POLICY TITLE</b> Municipal Facility Alcohol and Cannabis Policy	
	<b>Policy Type:</b>	<b>GA 81-24</b>

if they wish, to provide their own, the Town of Gibbons must be named as an “Additional Named Insured”. A copy of the policy must be filed with the Town of Gibbons prior to the date of the event.

Facilities operated in accordance with a formal management contract are not covered by this policy.

1. Curling Club

The Town of Gibbons has the authority to withdraw approval prior to, or during, the event if it is not satisfied that all conditions are being met.

**Procedures: Violations**

Individuals and groups violating the law and this policy may be charged under the Criminal Code and/or suspended from using facilities, whichever is deemed most appropriate at the time. Individuals and groups that have been suspended may request reinstatement after a period no less than 6 months. A deposit of up to \$1000.00 may be required for the reinstatement of facility access privileges. Should future policy violation(s) take place this deposit would be forfeit and a further suspension may be issued.

**Procedures: Facility Bookings**

At the time of a booking request, the Town will advise the individuals or organizations that they must assume responsibility for their members, and also for their fans, with a view of limiting or forbidding use by those who are unsuccessful in controlling behavior.

**Procedures: Education**

The lessee is responsible for ensuring their own education and compliance with AGLC’s safe dispensing requirements.

**GUIDING PRINCIPLES:**

**SUPERCEDES:** GA 64 -18

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Farrell O’Malley  
Town Manager



	COUNCIL POLICY		GA 81-24
	POLICY TITLE Municipal Facility Alcohol and Cannabis Policy		
	Policy Type:		GA 81-24

**DOCUMENT HISTORY**

NATURE OF CHANGE	ADOPTED DATE	APPROVAL DATE	ADOPTED/APPROVED BY	NEXT REVIEW DATE
New Policy	Oct. 10, 2018		Administration	2023

# Report to Council



## KEY MEETINGS

- Meetings with Developers
- Edmonton Global Shareholder Meeting
- Meeting with Spartans Hockey Club
- Athabasca Landing Trail Committee meeting
- Meeting with Mix 107
- Morinville Chamber of Commerce Luncheon

## News, Ongoing Events & Projects

### Community Services Department

#### Key Items in Progress

- Family Day Weekend events: Feb 17 – Gibbons Curling Bonspiel, Feb 18 – Family Activities at the Arena and GCC.
- Feb 17 is Random Acts of Kindness Day
- Feb 28 is Pink Shirt Day
- March 10 – International Women's Day Lunch and Laugh Event is SOLD OUT
- GFRC is hosting 3 Income Tax Clinics in March and April
- Currently accepting applications for seasonal summer positions

### Corporate Services Department

#### Key items in progress:

- Working on Final 2023 Audit
- Working 2024 Capital Budget
- Working on 2024 Grant Applications

### Planning & Development Department

#### Key Items in Progress:

- Save the Date notices for the 3<sup>rd</sup> Annual Charity Golf Classic will be going out
- Working on a Business Breakfast for March.

SUCCESS OCCURS WHEN OPPORTUNITY MEETS PREPARATION



**VOYENT ALERT!**  
GIBBONS Free  
Notification App  
**SIGN UP TODAY!**

## STAFF MEETINGS

- Department Heads (3)
- All Staff ()



### Public Works Department/Fire Department

- Installing Meters as appointments are scheduled.
- Completing various small jobs.
- Snow Removal

#### FIRE DEPARTMENT

- 2024 Calls: Town Calls: 18. County Calls: 22
- Membership currently at 27
- Level 1 is main focus



## Project Updates

### Cottages Subdivision

- Construction start date is still to be determined

### Memorial Park

- Awaiting accessibility grant status

### Heartland Station

- A&W expected to open within the next couple of weeks
- Grocery store construction expected to start mid-March
- Retail Unit construction expected to start mid-May

#### Scheduled Meetings & Workshops

- Emerging Trends
- Alberta Industrial Heartland Industry Update

## 2024 Gibbons Issued Permits

Permit Issue Month	Permit Type														
	Building Permit			Electrical Permit			Gas Permit			Plumbing Permit			Total		
	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)
1	4	\$40,099.29	\$7,286,800.00	2	\$189.00	\$1,500.00	2	\$199.50	\$4,000.00	1	\$94.50	\$600.00	9	\$40,582.29	\$7,292,900.00
Total	4	\$40,099.29	\$7,286,800.00	2	\$189.00	\$1,500.00	2	\$199.50	\$4,000.00	1	\$94.50	\$600.00	9	\$40,582.29	\$7,292,900.00

Filter: All Permits with: All of (Municipality Name = "GIBBONS", Permit Issue Date on or after 01-Jan-2024, Permit Issue Date on or before 31-Dec-2024)

## Yearly Comparison

		Permit Type									
		Building Permit		Electrical Permit		Gas Permit		Plumbing Permit		Total	
Permit Issue Year	Permit Issue Month	Total Permit Fee Amount	#All Permits	Total Permit Fee Amount	#All Permits	Total Permit Fee Amount	#All Permits	Total Permit Fee Amount	#All Permits	Total Permit Fee Amount	#All Permits
2010	Total	\$58,181.16	65	\$10,862.93	75	\$5,215.00	53	\$5,717.00	36	\$79,976.09	229
2011	Total	\$34,340.27	53	\$8,684.00	74	\$4,095.00	49	\$4,379.00	31	\$51,498.27	207
2012	Total	\$48,104.04	39	\$5,800.00	49	\$3,355.50	37	\$3,258.00	24	\$60,517.54	149
2013	Total	\$25,648.35	39	\$7,735.00	66	\$4,839.00	54	\$3,055.00	23	\$41,277.35	182
2014	Total	\$23,836.81	42	\$9,230.00	75	\$4,395.50	50	\$3,167.00	23	\$40,629.31	190
2015	Total	\$21,790.54	34	\$4,275.00	45	\$2,900.50	30	\$1,460.00	14	\$30,426.04	123
2016	Total	\$7,422.57	22	\$6,095.60	45	\$2,490.00	26	\$700.00	6	\$16,708.17	99
2017	Total	\$11,311.09	23	\$5,055.29	47	\$3,280.00	37	\$1,300.00	12	\$20,946.38	119
2018	Total	\$10,411.90	18	\$5,428.80	45	\$3,335.00	32	\$1,485.00	11	\$20,660.70	106
2019	Total	\$23,881.38	33	\$5,617.50	42	\$4,225.00	42	\$1,805.00	14	\$35,528.88	131
2020	Total	\$11,450.77	28	\$6,660.20	48	\$3,205.00	34	\$1,750.00	11	\$23,065.97	121
2021	Total	\$17,165.90	29	\$6,040.50	52	\$3,684.00	40	\$1,445.00	11	\$28,335.40	132
2022	Total	\$10,208.59	17	\$5,447.85	48	\$3,401.75	33	\$1,624.00	11	\$20,682.19	109
2023	Total	\$35,958.25	33	\$12,327.18	76	\$4,152.75	35	\$2,331.00	16	\$54,769.18	160
Total		\$339,711.62	475	\$99,259.85	787	\$52,574.00	552	\$33,476.00	243	\$525,021.47	2,057

Filter: All Permits with: All of (Permit Issue Year in 2023, 2022, 2021, 2020, 2019, 2018, 2017, 2016, 2015, 2014, 2013, 2012, 2011, 2010)

GIBBONS

## Gov

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**From:** Maryanne King <mking@npf-fpn.com>  
**Sent:** February 8, 2024 8:37 AM  
**To:** Farrell Omalley  
**Cc:** Gov  
**Subject:** Budget 2024 Update from the National Police Federation  
**Attachments:** NPF - 2024 Pre-Budget Submission.pdf; SAMPLE Support For ABRCMP Funding Letter.docx

Hello Mayor Deck,

I hope that your 2024 is off to a pleasant start.

Over the past few years, the NPF has been advocating for a needed increase into Alberta RCMP resources. Since 2017, the provincial investments to the RCMP have been minimal, forcing the provincial service to have to cut its budget and run under resourced. Starting in 2021, the province changed the Police Funding Model, so that every municipality would have to pay a portion for policing. Since then, millions have been collected that are supposed to be reinvested in policing, with a priority on increasing core policing.

However, recent policing investments have gone to municipal policing services in Edmonton and Calgary, or the Alberta Sheriffs who do not typically perform policing duties in rural environments like the Alberta RCMP does.

The NPF has submitted to the Government of Alberta our 2024 2024 Pre-Budget Recommendations, which address the issue of needed funding for the AB RCMP. To keep pace with population growth of 10% since 2017, the province needs to fund 400 more RCMP positions to keep pace with current and future needs. I have attached our full 2024 Pre-Budget submission for your review and consideration.

We invite you to consider supporting this crucial ask by writing to the Government in support of hiring additional RCMP officers in your community and across the province. To aid in this endeavour, we have included a template letter that you can use in whole or in part.

If you have any questions on our 2024 Budget submission or should you like to meet to discuss, I welcome inquiries at your convenience.

Thank you in advance for your consideration.

Kind regards,

**Maryanne King**

Policy Advisor | Conseiller Politique

**National Police Federation | Fédération de la Police Nationale**

(587) 672-0695

[npf-fpn.com](http://npf-fpn.com)



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POLICE  
FEDERATION**

**FÉDÉRATION  
DE LA POLICE  
NATIONALE**™

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 NPF\_FPN

 [nationalpolicefederation](https://www.facebook.com/nationalpolicefederation)

 [National Police Federation](https://www.linkedin.com/company/national-police-federation)

The mission of the National Police Federation is to provide strong, professional, fair and progressive representation to promote and enhance the rights of RCMP Members. La mission de la Fédération de la police nationale est de fournir une représentation forte, professionnelle, juste et progressive afin de promouvoir et faire avancer les droits des Membres de la GRC.

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FÉDÉRATION  
DE LA POLICE  
NATIONALE™

# 2024 PRE-BUDGET SUBMISSION

TO THE GOVERNMENT OF ALBERTA

JANUARY 2024



**NPF Contact:**

Sarah Nolan | Director, Government Relations & Policy | [snolan@npf-fpn.com](mailto:snolan@npf-fpn.com)



## INTRODUCTION

The National Police Federation (NPF) represents ~20,000 RCMP Members serving across Canada and internationally. We are the largest police union in Canada. The NPF is focused on improving public safety for all Canadians, including our Members by advocating for much-needed investment in the public safety continuum. This includes investments in police resourcing and modern equipment, as well as social programs including health, addiction, and housing supports to enhance safety and livability in the many communities we serve, large and small, across Canada.

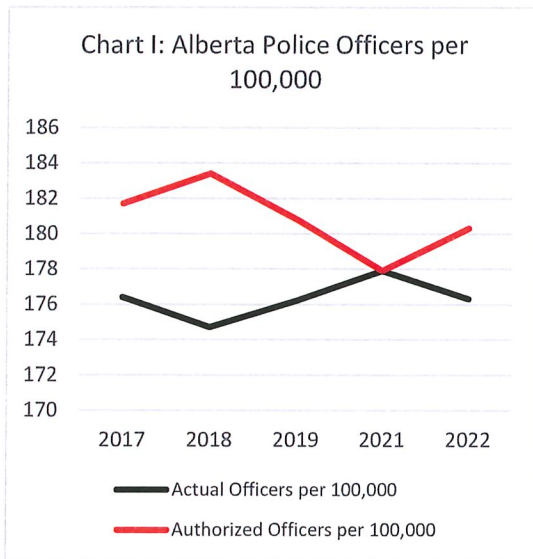
In 2019, the Government of Alberta announced a commitment of \$286m over five years to fund improvements to public safety. This funding would include an additional 300 officer positions across RCMP detachments in Alberta with the support of an additional 200 civilian staff. Under this investment plan, the Alberta RCMP would have increased from the 1,600 officers recorded in 2019 to approximately 1,900 by 2024.<sup>i</sup> While this announcement was welcomed, the province had been critically underfunding the Alberta RCMP to this point. This announcement was made concurrently with modifications to the Police Funding Model (PFM) that would result in every Alberta municipality beginning to pay for their policing services. While the province had stated that the revenue from the new police funding model would be reinvested into policing, both promises of additional personnel and increased resources for public safety across rural communities have not been kept.

Today, rather than invest in areas that could support the rural communities our Members are proud to serve and call home, Budget 2023 saw investments in the Alberta Sheriffs and other programs that largely benefitted Edmonton and Calgary. Polling conducted by the NPF with Pollara Strategic Insights quantifies that half of Albertans agree that the province should focus funding for public safety on existing fully-trained police officers. Additionally, 4-in-5 Albertans in RCMP-served areas are satisfied with the RCMP's policing. The NPF, the Alberta RCMP, many Alberta Mayors and Councils, and Indigenous communities have reiterated to the provincial province that equitable investments must be made across police services in Alberta. Investing in the Alberta RCMP is crucial to demonstrating that the Government of Alberta both understands and is committed to addressing public safety challenges equitably across communities. For Budget 2024, the public safety of all Albertans – both urban and rural – must be upheld by the province through renewed investments from the Government of Alberta toward the Alberta RCMP.

## NPF RECOMMENDATIONS

1. **Invest \$80m over three years to hire 400 RCMP officers to meet population growth and future demand**

From 2017-2022, Alberta's population increased by 9.5%. Over the same period, total police personnel increased by 7%. Actual police personnel in 2022 consisted of 8,007 officers, but the authorized strength had been 8,190 personnel total – thereby leaving Albertans short 183 officers across the province.<sup>ii</sup> For years, the Government of Alberta has not been ensuring that officer strength has been met and made little investments in ensuring it. Investments must match the needs



of 2024 and beyond to ensure that future needs can continue to be met as the province encourages and promotes Alberta’s population growth. By the province’s stated ideal personnel strength of 180 police personnel per 100,000 population, 400 more officer personnel are needed, constituting a 5% increase in the current amount of police personnel.

Further, while the Alberta Crime Severity Index has decreased by 9.5%, demonstrating the outstanding work of our Members, calls for service continue to rise. Between 2017 and 2021, calls for service increased by 8%, from 650,080 in 2017 to 701,126 in 2021.<sup>iii</sup> All of these factors indicate that a fully resourced Alberta RCMP continues to be necessary for maintaining this effective response across communities.

Polling conducted by the NPF with Pollara Strategic Insights from September 2023 demonstrated that increasing resources for policing was the top public safety priority for Albertans. Increased resources for policing outranked priorities such as increased response times, increased resources for addressing petty crimes, and increased local autonomy in policing. Continued and sustained investment in the Alberta RCMP is necessary to meet current and future demands.

## 2. \$4m in grant funding to support the implementation of policing committees

Policing committees are a critical function in delivering community-based needs and priorities to those that contract the RCMP as their municipal police service. Through a policing committee, municipal leadership can represent the interests of Council to the officer in charge of the contracted detachment.

Recent changes to the *Police Act* in 2022 have now made it mandatory for municipalities policed by the RCMP to establish their own policing committees, giving them a role in setting policing priorities. Before this, these committees were not mandatory and many communities never established them, creating a disconnect between the RCMP and the community. These committees are another function of local governance and would require that the municipality put yearly funding towards the success of the committee. Many chose not to establish these committees as a way to save money.

The *Police Act* changes establish that communities served by the RCMP with populations over 15,000 must now create their own policing committee. Additionally, communities with populations under 15,000 can choose to be represented by a regional governance body that will make recommendations on policing priorities in the region, or establish their own local policing committee.

While this function should be considered a core component of ensuring municipalities are best able to provide community-based public safety priorities through the RCMP, these committees do not currently receive any investment from the Government of Alberta to support their implementation. The province should fund the creation of these committees for communities over and under

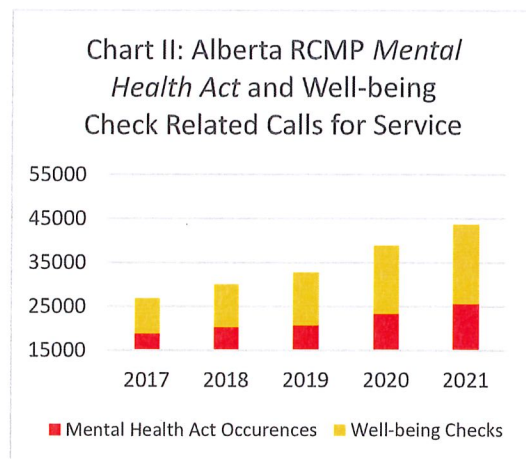
populations of 15,000 who wish to create their own police committee, separate from the regional governance bodies, by providing a commensurate financial investment into these communities.

The Government of Alberta should support the implementation of greater community involvement in their policing services by investing \$4m toward the establishment of policing committees. By investing in municipalities through assisting their launch of these committees, the province can fulsomely demonstrate its commitment to all Albertans having access to policing services that best support their individualized needs.

### **3. \$4m to expand the Regional Police and Crisis Teams in partnership with Alberta Health Services**

The Alberta RCMP have been increasingly called on to fill gaps resulting from significantly decreased funding for mental health and social services. Albertans and our Members want to see more funding for frontline services that help alleviate pressures on vulnerable Canadians and, by extension, the police.

A clear example of this pressure is present in both the increase of mental health calls and well-being checks being done by our Members. In Alberta, from 2017 to 2021, the number of *Mental Health Act* calls and well-being checks have increased by 63% (see Chart II), from a combined total of 26,855 occurrences in 2017 to 43,761 in 2021.<sup>iv</sup> This means that our Members are spending more time responding to those in mental health crises and less time on core policing duties.



Police calls responding to someone in crisis are not always routine and can vary in complexity. The Alberta RCMP has implemented and expanded the Regional Police and Crisis Teams (RPACT) units across Alberta to address a rising number of calls for service associated with the *Mental Health Act*. RPACT is a collaboration between the Alberta RCMP and Alberta Health Services, pairing Members with mental health professionals to provide a fulsome response to *Mental Health Act* related calls. From its launch in 2011, RPACT has since expanded to various detachments across Alberta, inclusive of Red Deer, Grande Prairie, and Airdrie. Recently, the Alberta RCMP announced that RPACT would be expanding to serve Hinton, Athabasca, Gleichen, Wainwright, and High level in addition to Sundre, Rocky Mountain House, Innisfail, Blackfalds, Rimbey, Sylvan Lake, Drayton Valley, Lake Louise, Banff, Canmore, Cochrane, Airdrie rural, Disbury, Olds, Drumheller, Chestermere, Strathmore, St. Paul, and Coaldale.<sup>v</sup>

However, calls for service related to those in crisis are continuing to increase at an alarming rate and more investment into these successful RPACT programs are needed. These investments should be evidence-based and be established in communities who frequently see *Mental Health Act* related calls. Through a total investment of \$4m to expand the RPACTs in Alberta, the province can demonstrate its commitment to providing all Albertans with accessible assistance when they need it.

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<sup>i</sup> December 2019. Municipalities will pay up as Alberta adds 300 RCMP officers to combat rural crime. Available at: <https://www.cbc.ca/news/canada/edmonton/alberta-rcmp-rural-crime-schweitzer-1.5383062>

<sup>ii</sup> Statistics Canada. Police personnel and selected crime statistics. Available at: <https://www150.statcan.gc.ca/t1/tb1/en/tv.action?pid=3510007601&pickMembers%5B0%5D=1.10&cubeTimeFrame.startYear=2018&cubeTimeFrame.endYear=2022&referencePeriods=20180101%2C20220101>

<sup>iii</sup> Royal Canadian Mounted Police. RCMP Occurrence Report – 2021. Available at: <https://www.rcmp-grc.gc.ca/transparenc/police-info-policieres/calls-appels/occurrence-incident/2021/index-eng.htm>

<sup>iv</sup> Royal Canadian Mounted Police. RCMP Occurrence Report – 2021. Available at: <https://www.rcmp-grc.gc.ca/transparenc/police-info-policieres/calls-appels/occurrence-incident/2021/index-eng.htm>

<sup>v</sup> March 2023. RCMP's Regional Police and Crisis Teams expanding. Available at: <https://www.mountainviewtoday.ca/sundre-news/rcmps-regional-police-and-crisis-teams-expanding-6589661>

Dear Premier Smith,

The government's renewed interest in supporting public safety across the province is appreciated by my community and others. To ensure that every community across our province has the resources they need to continue to keep the public safe, I'm writing to ask you to include the Alberta RCMP in Budget 2024.

As you know, the Commissioner of the RCMP establishes a minimum level of policing in consultation with the Provincial Minister, who then decides if that standard will be met or exceeded per Article 6 of the Provincial Police Service Agreement (PPSA). The number of officers is reviewed annually by the Provincial Minister as part of planning for each upcoming fiscal year. The Provincial Minister can increase the number of Members in the service through Article 5 of the PPSA.

We are asking the Government of Alberta to invest \$80 million in our Alberta RCMP in pursuit of hiring an additional 400 new RCMP officers across the province. Our community could specifically benefit from an additional ## officers from these new positions. The government can utilize the PPSA as described above to request additional personnel that will bolster the safety of Albertans across the province, and we invite you to act on this function.

Over the past few years, the provincial investments to the RCMP have been minimal, forcing the provincial service to have to cut its budget and run under-resourced. Starting in 2021, the province changed the Police Funding Model, so that every municipality would have to pay a portion for policing. Since then, millions have been collected that are supposed to go towards reinvestment in policing, with a priority on increasing core policing.

We need your reassurance that communities served by the RCMP are just as crucial to your government's public safety plans as others. We know that the impact of crime and the number of Albertans needing help aren't limited to the boundaries of Calgary and Edmonton, which is why we are asking you to equitably invest in the Alberta RCMP.

Sincerely,