

**TOWN OF GIBBONS  
AGENDA  
FIRST REGULAR MEETING OF COUNCIL  
JANUARY 10, 2024  
TO BE HELD AT THE MUNICIPAL OFFICE AT 7:00 PM**

- 1.0 ROLL CALL
- 2.0 CALL TO ORDER
- 3.0 ADDITIONS TO THE AGENDA
- 4.0 ADOPTION OF THE AGENDA
- 5.0 PUBLIC HEARING MINUTES
- 6.0 ADOPTION OF THE MINUTES
  - 6.1 Regular Meeting of Council December 13, 2023
  - 6.2 Special Meeting of Council December 20, 2023
- 7.0 FINANCE
  - 7.1 Accounts Paid as at January 08, 2023.
- 8.0 APPOINTMENTS
- 9.0 OLD BUSINESS
- 10.0 NEW BUSINESS
- 11.0 BYLAWS & POLICIES
  - 11.1 Bylaw PI 2-23 Municipal Master Rates Bylaw
  - 11.2 Bylaw PI 3-23 Business License Bylaw
- 12.0 STAFF REPORTS
  - 12.1 Administration Report
- 13.0 COMMITTEE REPORTS
- 14.0 CORRESPONDENCE
  - 14.1 Minister of Environment and Protected Areas

14.2 Cold Shot – Request for Support

15.0 NOTICE OF MOTIONS

16.0 CLOSED SESSION

17.0 ADJOURNMENT

**MINUTES OF THE FIRST REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, DECEMBER 13, 2023, AT 4807 – 50<sup>th</sup> AVENUE IN COUNCIL CHAMBERS**

**Council Present:** Mayor Dan Deck  
Councillor Loraine Berry  
Councillor Amber Harris  
Councillor Willis Kozak  
Councillor Jay Millante  
Councillor Norm Sandahl  
Councillor Dale Yushchshyn

**Council Absent:**

**Staff Present:** Farrell O'Malley - CAO  
Monique Jeffrey – Director of Finance  
Eric Lowe – Superintendent, Public Works  
Louise Bauder – Planning and Development  
Laura Schmidt – Director, Family and Support Services  
Chris Pinault – Recording Secretary

**Staff Absent:**

As a quorum was present, Mayor Deck called the meeting to order at 10:00 am.

**3.0 ADDITIONS TO THE AGENDA**

Councillor Yushchshyn requested that item 8.1 be moved to before 6.0 on the agenda.

Councillor Harris requested that item 9.2 update on Livestreaming be added to the agenda.

Councillor Yushchshyn requested that item 9.3 update on the Public Engagement request of Council be added to the agenda.

Councillor Harris requested that item 9.4, an update on Southside Development and Residents complaints, as well as item 9.5, an update on Auditor Findings, be added to the agenda.

**4.0 ADOPTION OF THE AGENDA**

Councillor Berry moved to accept the agenda as presented.

<b>23.338</b>	<b>MOTION CARRIED</b>
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**5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES**

**8.1 LONG TERM SERVICE AWARDS**

Mayor Deck presented the Long-Term Services Awards to the following staff members:

Denise Chartrand	15 Years
Stephanie Peters	6 Years
Noelle Parisian	5 Years
Joel Powlesland	5 Years
Terra Pattison	5 Years
Jen Kobza	5 Years
Nathan Brake	5 Years
Monique Jeffrey	5 Years

**6.0 ADOPTION OF THE MINUTES**

**6.1 REGULAR MEETING OF COUNCIL – NOVEMBER 25, 2023**

Councillor Sandahl moved to accept the minutes of the November 25, 2023, Regular Meeting of Council as presented.

<b>23.339</b>	<b>MOTION CARRIED</b>
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Councillor Yushchyshyn moved that item 8.2 RCMP Quarterly Update be moved prior to 7.0 Finance.

<b>23.340</b>	<b>MOTION CARRIED</b>
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**8.2 RCMP QUARTER UPDATE – STAFF SERGEANT LEW SIMMS**

Staff Sergeant Lew Simms presented Council with the RCMP Quarterly Update.

Staff Sergeant Simms left the meeting at 10:24 am.

Council Harris moved to accept this as information.

<b>23.341</b>	<b>MOTION CARRIED</b>
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**7.0 FINANCE**

**7.1 ACCOUNTS PAID AS AT DECEMBER 11, 2023**

Councillor Kozak moved that Council accept the Accounts Paid as at December 11, 2023, as information as presented.

<b>23.342</b>	<b>MOTION CARRIED</b>
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**7.2 2024 OPERATING BUDGET**

Councillor Yushchyshyn moved that Council accept this as information and set an open house to present the 2024 Operating Budget to the Public for Monday, December 18, 2023.

Councillor Harris requested a recorded vote.

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	In Favour
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

<b>23.343</b>	<b>MOTION CARRIED</b>
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Councillor Yushchyshyn moved that Council set a special meeting for Wednesday, December 20, 2023, at 7:00 PM to address the 2024 Operating Budget and the Interim 2024 Operating Budget.

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	In Favour
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	Against
Councillor Yushchyshyn	In Favour

<b>23.344</b>	<b>MOTION CARRIED</b>
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**7.3 2024 INTERIM CAPITAL BUDGET**

Councillor Berry moved that Council approve the 2024 Interim Capital Budget in the amount of \$5,834,545.00 to be funded through the utilization of Federal and Provincial Grant Programs municipal reserves as identified.

Councillor Harris requested a recorded vote.

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

<b>23.345</b>	<b>MOTION CARRIED</b>
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Mayor Deck called a recess at 11:25 am.

Mayor Deck called the meeting back to order at 11:46 am.

## **8.0 APPOINTMENTS**

## **9.0 OLD BUSINESS**

### **9.1 COUNCIL REMUNERATION UPDATE AND STAFFING COSTS FOR EVENING MEETINGS**

Councillor Kozak moved that Council accept this as information.

<b>23.346</b>	<b>MOTION CARRIED</b>
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### **9.2 UPDATE LIVESTREAMING OF COUNCIL MEETINGS**

Councillor Millante moved that Council accept this as information.

<b>23.347</b>	<b>MOTION CARRIED</b>
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### **9.3 UPDATE ON PUBLIC ENGAGEMENT AND COUNCIL PROCEDURAL BYLAW**

Councillor Berry moved that Council accept this as information.

<b>23.348</b>	<b>MOTION CARRIED</b>
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### **9.4 UPDATE ON SOUTHEND DEVELOPMENT RESIDENT COMPLAINTS**

Councillor Millante moved that Council accept this as information.

<b>23.349</b>	<b>MOTION CARRIED</b>
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### **9.5 UPDATE ON AUDITOR FINDINGS**

Councillor Harris moved that Council direct Administration to provide clarification on the \$32,000 owed by Landrex and what the original amount owed was.

<b>23.350</b>	<b>MOTION CARRIED</b>
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**10.0 NEW BUSINESS**

**11.0 BYLAWS AND POLICIES**

**11.1 BYLAW PI 3-23 BUSINESS LICENSE BYLAW**

Councillor Sandahl moved that Council give 1<sup>st</sup> Reading to Bylaw PI 3-23 Business License Bylaw. Councillor Harris requested a recorded vote.

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

<b>23.351</b>	<b>MOTION CARRIED</b>
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Councillor Berry moved that Council give 2<sup>nd</sup> Reading to Bylaw PI 3-23 Business License Bylaw. Councillor Harris requested a recorded vote.

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

<b>23.352</b>	<b>MOTION CARRIED</b>
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Councillor Kozak moved that Council hold 3<sup>rd</sup> Reading of Bylaw PI 3-23 Business License Bylaw. Councillor Harris requested a recorded vote.

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

<b>23.353</b>	<b>MOTION DEFEATED</b>
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**11.2 BYLAW PI 2-23 MUNICIPAL MASTER RATES BYLAW**

Councillor Berry moved that Council give 1<sup>st</sup> Reading to Bylaw PI 2-23 Municipal Master Rates Bylaw.

Councillor Harris requested a recorded vote.

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

<b>23.354</b>	<b>MOTION CARRIED</b>
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Councillor Millante moved that Council give 2<sup>nd</sup> Reading to Bylaw PI 2-23 Municipal Master Rates Bylaw.

Councillor Harris requested a recorded vote.

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

<b>23.355</b>	<b>MOTION CARRIED</b>
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Councillor Kozak moved that Council hold 3<sup>rd</sup> Reading of Bylaw PI 2-23 Municipal Rates Bylaw.

Councillor Harris requested a recorded vote.

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

<b>23.356</b>	<b>MOTION DEFEATED</b>
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## **12.0 STAFF REPORTS**

### **12.1 ADMINISTRATION REPORT**

Councillor Berry moved to accept the Administration Report as information.

<b>23.357</b>	<b>MOTION CARRIED</b>
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## **13.0 COMMITTEE REPORTS**

Councillor Berry attended:

- Homeland Housing Board meeting
- FCSSAA Conference
- Northern Lights Library Board meeting
- Gibbons Library Board Plan of Service meeting
- Gibbons Business Breakfast

Councillor Harris had nothing to report.

Councillor Kozak attended:

- Arrow Utilities Organizational and Budget meeting
- Alberta Municipal Virtual Town Hall
- NCIA Wine and Cheese event
- Gibbons Business Breakfast

Councillor Millante attended:

- Gibbons Fire Department Food Bank Drive

Councillor Sandahl attended:

- Alberta Municipalities Virtual Town Hall
- Gibbons Business Breakfast

Councillor Yushchyshyn attended:

- Edmonton Global Shareholders Briefing
- Hydrogen Hub- Pathways to Low Carbon Space Heating webinar
- Alberta Municipalities Virtual Town Hall
- Gibbons Business Breakfast

Mayor Deck attended:

- Edmonton Global Shareholder Briefing
- Regional Transportation Meeting with Minister Nally

- Meeting with Spartans Hockey Club
- Edmonton Global meeting with Consul General of Vietnam
- Alberta Municipalities Virtual Town Hall
- Alberta Industrial Heartland Board Meeting
- Gibbons Fire Department Food Bank Drive
- Morinville Chamber of Commerce Luncheon
- 3<sup>rd</sup> Canadian Division Holiday Reception
- Gibbons Business Breakfast
- RCA Band Concert in support of the MFRC

Councillor Kozak moved to accept the committee reports as information.

<b>23.358</b>	<b>MOTION CARRIED</b>
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**14.0 CORRESPONDENCE**

**15.0 NOTICE OF MOTIONS**

**16.0 CLOSED SESSION**

**17.0 ADJOURNMENT**

There being no further business, Mayor Deek adjourned the meeting 12:47 pm.

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Mayor, Dan Deek

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CAO, Farrell O'Malley

**MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, DECEMBER 20, 2023, AT 4807 – 50<sup>th</sup> AVENUE IN COUNCIL CHAMBERS**

**Council Present:** Mayor Dan Deck  
Councillor Loraine Berry  
Councillor Amber Harris  
Councillor Willis Kozak  
Councillor Jay Millante  
Councillor Norm Sandahl  
Councillor Dale Yushchyshyn

**Council Absent:**

**Staff Present:** Farrell O'Malley – CAO  
Monique Jeffrey - Director of Finance  
Eric Lowe – Superintendent of Public Works  
Louise Bauder – Planning and Development  
Stephanie Peters – Director of Community Services  
Chris Pinault - Recording Secretary

**Staff Absent:**

As there was a quorum present, Mayor Deck called the meeting to order at 7:00 pm.

**3.0 ADOPTION OF THE AGENDA**

Councillor Millante moved to accept the agenda as presented.

<b>23.359</b>	<b>MOTION CARRIED</b>
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**4.0 BUSINESS**

**4.1 2024 OPERATING BUDGET**

Councillor Sandahl moved that Council adopt the 2024 Operating Budget and the 2025-2028 Proposed Operating Budget with revenues of \$7,395,766.00 against expenditures of \$10,909,627.00 requiring a tax levy of \$3,513,861.00.

Councillor Harris requested a recorded vote.

Councillor Berry	Against
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	Against

Councillor Sandahl	In Favour
Councillor Yushchyshyn	Against
Mayor Deck	Against

<b>23.360</b>	<b>MOTION DEFEATED</b>
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Councillor Berry moved that Council adopt the 2024 Operating Budget and the 2025-2028 Proposed Operating Budget with revenues of \$7,445,766.00 against expenditures of \$10,909,627.00 requiring a tax levy of \$3,463,861.00.

Councillor Harris requested a recorded vote.

Councillor Berry	In Favour
Councillor Harris	Against
Councillor Kozak	In Favour
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour
Mayor Deck	In Favour

<b>23.361</b>	<b>MOTION CARRIED</b>
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## 5.0 ADJOURNMENT

There being no further business Mayor Deck adjourned the meeting at 7:17 pm.

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Mayor, Dan Deck

\_\_\_\_\_  
CAO, Farrell O'Malley





# TOWN OF GIBBONS

## Cheque Listing For Council

2024-Jan-8  
9:19:54AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20233253	2023-12-14	MEMJ CONSULTING LTD.	2021072	PAYMENT DEC 1 15 2023 CONTRACT	7,213 21	7,213.21
20233254	2023-12-14	POWLESLAND, JOEL	104	PAYMENT TURKEYS FOR FUNDRAISER	450 00	450.00
20233255	2023-12-14	PUROLATOR COURIER LTD.	455082178	PAYMENT COURIER TO LAND TITLES OFFICE	45 77	45.77
20233256	2023-12-14	SELECT COMMUNICATIONS INC.	6890866	PAYMENT DEC 6/23 - JAN 2/24 ANSWERING SE	167 03	167.03
20233257	2023-12-14	THINKTEL	1325400	PAYMENT DEC 2023 PHONE LINES	483 19	483.19
20233258	2023-12-15	HARRIS, AMBER C				
20233259	2023 12 15	BORDER PAVING LTD	75033 75079 75228 75229 75298	PAYMENT HEARTLAND COMMON STAGE 1 PR(1,526,308.75 PAVING - APPROACH LEGION, COM 12,268 20 PAVING-GFRC LOT & BACK ALL 49ST 96,472.53 PAVING - LEARNING CENTRE 5028 4 18,641 70 HEARTLAND COMMON STAGE 1 PR( 615,677.94	2,269,369 12	
20233260	2023 12 15	J R PAINE & ASSOCIATES LTD	IN025110 IN027113	PAYMENT HEARTLAND STATION SIT GRADING, HEARTLAND COMMONS STAGE 1	6,510.00 5,968 20	12,478 20
20233261	2023-12-15	NIKIFORUK CONSTRUCTION LTD	2023 100 2023-101 2023 126	PAYMENT EXTENSION OF SEWER MANHOLE & CC REPLACEMENT HYDRANT & VAL' CC REPAIRS 4269 51ST, 4812 47ST,	4,096 05 4,905.38 2,651 25	11,652.68
20233262	2023-12-15	SELECT ENGINEERING CONSULTANTS LTD	2311 0158 2311-0159 2311 0160 2311-0161 2311 0162	PAYMENT 1-22058 - THE COTTAGES - TENDER 1-22059 HEARTLAND COMMONS - S' HEARTLAND COMMONS STAGE 1 AF 1-22062 GEN ENG - SANITARY, WATE 1-23063 HEARTLAND COMMONS ST/	4,335 98 2,113.49 9,511 32 5,374.43 132,125 22	153,460.44
20233263	2023-12-15	WORKERS' COMPENSATION BOARD - AB/SCS	26818454	PAYMENT DEC 7 INSTALLMENT	7,161 39	7,161.39
20233264	2023-12-15	A. CLARK ROOFING & SIDING LP	2625	PAYMENT ARENA & CURLING RINK FLAT ROOF	14,175 00	14,175.00
20233265	2023-12-15	FORTISALBERTA INC	90245262	PAYMENT HEARTLAND STATION LIGHTING	102,588 37	102,588.37
20233266	2023-12-15	PARADOX ACCESS SOLUTIONS INC	PAS231107-371-0	PAYMENT HEARTLAND COMMON STAGE 1 - AC	22,943 00	22,943.00
20233267	2023-12-15	FORTIS ALBERTA INC	90245224	PAYMENT COMMERCIAL UPGRADE 3 STREETL	4,563 67	4,563.67
20233268	2023-12-15	RECEIVER GENERAL/SCS	1388	PAYMENT ACCT #640451399RI, DECEMBER GA	519 01	519.01
20233269	2023-12-20	2100036 ALBERTA LTD. (REVIEW & FREE PRESS)	4722	PAYMENT XMAS GREETING ADVERTISING	371 70	371.70
20233270	2023-12-20	ACCU-FLO METER SERVICE LTD	111721	PAYMENT 100 BRASS COUPLERS	2,163 00	2,163.00
20233271	2023-12-20	ALBERTA WATER & WASTEWATER OPERATORS ASSC	52287	PAYMENT PARSONS ANNUAL MEMBERSHIP	60 00	60.00
20233272	2023-12-20	ASSOCIATED FIRE SAFETY	00005625	PAYMENT PIGTAIL KIT/GAGE/DUAL POINTER	156 08	156.08
20233273	2023-12-20	BAUDER, LOUISE	118	PAYMENT NOV 1 DEC 31/23 122 HOURS	6,100 00	6,100.00

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TOWN OF GIBBONS

Cheque Listing For Council

2024-Jan-8  
9:19:54AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20233274	2023-12-20	BORDER PAVING LTD	75396	PAYMENT HEARTLAND COMMONS STAGE 1	332,884.51	332,884.51
20233275	2023-12-20	BUFFALO HEATING & AIR CONDITIONING INC	534405 534406	PAYMENT ROOFTOP SERVICE REPLACED FURNACE	949.20 6,184.50	7,133.70
20233276	2023-12-20	CANOE PROCUREMENT GROUP OF CANADA	PF11677-111560	PAYMENT FUEL DEC 7 & 8/23	64.63	64.63
20233277	2023-12-20	CHARTRAND, DENISE	327	PAYMENT KMS TOOLS	395.73	395.73
20233278	2023-12-20	CRYSTAL GLASS CANADA LTD.	2243210411 2243210417 2243210418	PAYMENT 2016 FORD F550 WINDSHIELD 2002 FORD SUPER CAB WINSHEILD 1998 DODGE 1500 WINDSHIELD	208.95 208.95 310.38	728.28
20233279	2023-12-20	EUROPEAN CUTTERS LTD	88371	PAYMENT ZAMBONI BLADES SHARPENING	619.50	619.50
20233280	2023-12-20	GOODBRAND AUTO	1810	PAYMENT REPLACE HEADLAMP/BRAKES/TIRE	5,544.90	5,544.90
20233281	2023-12-20	HUNTERS PRINT & COPY	23645	PAYMENT 6 SIGNS - APPROACHING 80 & MAX	617.40	617.40
20233282	2023-12-20	KENNER MEDIA (EDMONTON) LTD.	1066-2297	PAYMENT NOV 2023 LEADERBOARD RUN OF S	598.50	598.50
20233283	2023-12-20	MARTIN DEERLINE LTD	P95178	PAYMENT 60" BROOM PTO SHAFT	2,213.02	2,213.02
20233284	2023-12-20	MEMJ CONSULTING LTD.	2021073	PAYMENT DEC 18 - 29, 2023 CONTRACT	8,026.96	8,026.96
20233285	2023-12-20	MORINVILLE HOME HARDWARE	101-435635	PAYMENT TOILET SEATS	47.31	47.31
20233286	2023-12-20	PRINCESS AUTO LTD	6612785	PAYMENT CONNECTOR SETS/2 VEHICLE & TR	70.32	70.32
20233287	2023-12-20	SANDAHL, NORMAN	106783	PAYMENT MILEAGE MAY-AUG/23	340.68	340.68
20233288	2023-12-20	SELECT ENGINEERING CONSULTANTS LTD	2312-0013 2312-0014 2312-0015 2312-0016	PAYMENT 0001-22060 HEARTLAND COMMONS 0001-22062 2023 GENERAL ENGINEE 0001-23063 HEARTLAND COMMONS 0001-20364 HEARTLAND COMMONS	749.70 569.63 11,576.78 32,576.25	45,472.36
20233289	2023-12-20	STEVENTON, KENDRA				
20233290	2023-12-20	U.F.A.	SOINV5330097	PAYMENT 2 CLAMPS	41.79	41.79
20233291	2023-12-20	WORKERS' COMPENSATION BOARD - AB/SCS	7213967	PAYMENT CLAIM EFFECTED EXPERIENCE RAT	979.31	979.31
20233292	2023-12-20	ZEMBAL ELECTRIC INC.	2402	PAYMENT GFRC/TOWN OFFICE/CURLING RINK	5,658.07	5,658.07
20233293	2023-12-20	FREY, VIC	90245225	PAYMENT NOV 1/23 BUS DRIVER	100.00	100.00
20233294	2023-12-20	NAPA FORT SASKATCHEWAN	296-921925	PAYMENT FUSE HOLDER COVER	9.62	9.62
20233295	2023-12-20	SHARE CANADA	23229	PAYMENT RINK GLASS CLEANER	368.72	368.72
20233296	2023-12-22	FLANAGAN, LORIA				
20233297	2023-12-22	LOCKEN, JODY L				

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TOWN OF GIBBONS

Cheque Listing For Council

2024-Jan-8  
9:19:54AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20233298	2023-12-22	GILES, CHRISTINE M				
20233299	2023-12-22	KUGLER, SARA E				
20233300	2023-12-22	RICHARDSON, ELIZABETH D				
20233301	2023-12-22	MULLINS, JULIE				
20233302	2023-12-22	ALLISON, COOPER				
20233303	2023-12-22	GIBBONS, DENISE A				
20233304	2023-12-22	BRAKE, NATHAN M				
20233305	2023-12-22	KOBZA, JENNIFER L				
20233306	2023-12-22	MAHONEY, SAMANTHA C				
20233307	2023-12-22	KOBZA, BROOKELYNN L				
20233308	2023-12-22	EDMONDS, RYAN A				
20233309	2023-12-22	MAHAL, MISBAH				
20233310	2023-12-22	POVEY, KYLE				
20233311	2023-12-22	SAUNDERS, MIKAYLA				
20233312	2023-12-22	PAZIUK, AYAKAH M				
20233313	2023-12-22	BOETTGER, VALERIE				
20233314	2023-12-22	DURAND, BRETT M				
20233315	2023-12-22	CHISHOLM, MACKENZIE				
20233316	2023-12-22	MCKINLEY, SCOTT				
20233317	2023-12-22	KNELLER, AVALYN				
20233318	2023-12-22	SMITH, WESLEY				
20233319	2023-12-22	CORRY, TYLER				
20233320	2023-12-20	O'MALLEY, FARRELL	540	PAYMENT JANUARY 31, 2024 CONTRACT	6,484.08	6,484.08
20233321	2023-12-22	OSBORNE, CINDY				
20233322	2023-12-22	ELENIK, RONALD J				
20233323	2023-12-22	ALLEN, JAMES R				
20233324	2023-12-22	LOWE, ERIC D				
20233325	2023-12-22	CHARTRAND, DENISE M				
20233326	2023-12-22	STEVENTON, CHRISTINE A				
20233327	2023-12-22	SCHMIDT, LAURA L				
20233328	2023-12-22	PARISIAN, NOELLE J				
20233329	2023-12-22	PINAULT, CHRISTINA J				
20233330	2023-12-22	ADAMS, JIM W				
20233331	2023-12-22	TERLECKI, QUENTIN G				
20233332	2023-12-22	STEVENTON, KENDRA N				
20233333	2023-12-22	BRADLEY, HAILEY				
20233334	2023-12-22	NORRIS, ANTHONY J				
20233335	2023-12-22	PETERS, STEPHANIE G				
20233336	2023-12-22	PATTISON, TERRA L				

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# TOWN OF GIBBONS

## Cheque Listing For Council

2024-Jan-8  
9:19:54AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20233337	2023-12-22	POWLESLAND, JOEL F				
20233338	2023-12-22	LOCHRIE, JAMES D				
20233339	2023-12-22	PARSONS, CURTIS				
20233340	2023-12-22	GINGELL, SUSAN				
20233341	2023-12-22	KOBZA, JESSICA				
20233342	2023-12-22	ANTONIUK, LUKAS				
20233343	2023-12-22	MOLNAR, BRAM				
20233344	2023-12-22	WIEBE, TRACEY				
20233345	2023-12-22	FAHLMAN, KATARINA				
20233346	2023-12-28	SANDAHL, NORMAN				
20233347	2023-12-28	BERRY, LORAIN M				
20233348	2023-12-28	MILLANTE, JAYCINTH J				
20233349	2023-12-28	DECK, DAN J				
20233350	2023-12-28	KOZAK, WILLIS				
20233351	2023-12-28	YUSHCHYSHYN, DALE				
20233352	2023-12-21	BELL MOBILITY/SCS		PAYMENT		1,574.34
			280	CELL PHONES / IPADS - COUNCIL	877.27	
			281	CELL PHONES / BULK WATER DATA	697.07	
20233353	2023-12-21	CRYSTAL CLEAN WATER DELIVERY		PAYMENT		16.00
			W248697	WATER FOR SHOP	16.00	
20233354	2023-12-21	LAPP C/O ASP		PAYMENT		10,199.52
			100	DEC 3 - 16 2023	10,199.52	
20233355	2023-12-21	MEMJ CONSULTING LTD.		PAYMENT		1,000.00
			20231221	REIMBURSE \$1000 GIFT CARD RAFF	1,000.00	
20233356	2023-12-21	ORKIN CANADA		PAYMENT		693.58
			378	GFRC PEST CONTROL	118.27	
			379	GCC PEST CONTROL	118.27	
			380	PW SHOP	110.25	
			381	FIREHALL	110.25	
			382	CURL CLUB PEST CONTROL	118.27	
			383	ARENA PEST CONTROL	118.27	
20233357	2023-12-21	RECEIVER GENERAL/SCS		PAYMENT		21,314.51
			1391	RP0001-DEC 3 - 16 2023 DEDUCTION	14,389.59	
			1392	RP0002 - DEDUCTIONS	6,924.92	
20233358	2023-12-21	TELUS/SCS		PAYMENT		594.70
			3423	(DEC/23) PHONE / FAX CHARGES	594.70	
20233359	2023-12-21	XYLEM CANADA LP		PAYMENT		2,500.58
			3558398449	SERVICE CONTRACT FOR 3 LIFT ST,	2,500.58	
20233360	2023-12-21	BENNETT, AMANADA		PAYMENT		100.00
			20231213	REFUND NOV 22/23 DAMAGE DEPOS	100.00	
20233361	2023-12-21	CANDO RAIL & TERMINALS LTD.		PAYMENT		100.00
			703	REFUND OCT 12/23 DAMAGE DEPOS	100.00	
20233362	2023-12-21	FIGURA, DANIELLE		PAYMENT		500.00
			90245226	REFUND OCT 20/23 RENTAL DAMAG	500.00	
20233363	2023-12-21	M & M CATERING		PAYMENT		2,335.00
			108-2023	STAFF XMAS LUNCHEON DEC 14/23	2,335.00	
20233364	2023-12-22	RECEIVER GENERAL/SCS		PAYMENT		269.12
			1393	DEC/23 DEDUCTIONS - COUNCILLOF	269.12	

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# TOWN OF GIBBONS

## Cheque Listing For Council

2024-Jan-8  
9:19:54AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240001	2024-01-02	HARRIS, AMBER C				
20240002	2024-01-03	RECEIVER GENERAL/SCS	1394	PAYMENT ACCT #637015397RI, JAN 31/24 GARI	2,497.44	2,497.44
20240003	2024-01-05	OSBORNE, CINDY				
20240004	2024-01-05	ELENIAC, RONALD J				
20240005	2024-01-05	ALLEN, JAMES R				
20240006	2024-01-05	LOWE, ERIC D				
20240007	2024-01-05	CHARTRAND, DENISE M				
20240008	2024-01-05	STEVENTON, CHRISTINE A				
20240009	2024-01-05	SCHMIDT, LAURA L				
20240010	2024-01-05	HERBOLD, MICHAEL W				
20240011	2024-01-05	PARISIAN, NOELLE J				
20240012	2024-01-05	PINAULT, CHRISTINA J				
20240013	2024-01-05	ADAMS, JIM W				
20240014	2024-01-05	TERLECKI, QUENTIN G				
20240015	2024-01-05	STEVENTON, KENDRA N				
20240016	2024-01-05	BRADLEY, HAILEY				
20240017	2024-01-05	NORRIS, ANTHONY J				
20240018	2024-01-05	PETERS, STEPHANIE G				
20240019	2024-01-05	PATTISON, TERRA L				
20240020	2024-01-05	POWLESLAND, JOEL F				
20240021	2024-01-05	LOCHRIE, JAMES D				
20240022	2024-01-05	PARSONS, CURTIS				
20240023	2024-01-05	GINGELL, SUSAN				
20240024	2024-01-05	KOBZA, JESSICA				
20240025	2024-01-05	ANTONIUK, LUKAS				
20240026	2024-01-05	MOLNAR, BRAM				
20240027	2024-01-05	WIEBE, TRACEY				
20240028	2024-01-05	FAHLMAN, KATARINA				
20240029	2024-01-05	FLANAGAN, LORI A				
20240030	2024-01-05	LOCKEN, JODY L				
20240031	2024-01-05	GILES, CHRISTINE M				
20240032	2024-01-05	KUGLER, SARA E				
20240033	2024-01-05	RICHARDSON, ELIZABETH D				
20240034	2024-01-05	MULLINS, JULIE				
20240035	2024-01-05	ALLISON, COOPER				
20240036	2024-01-05	GIBBONS, DENISE A				
20240037	2024-01-05	BRAKE, NATHAN M				
20240038	2024-01-05	KOBZA, JENNIFER L				
20240039	2024-01-05	MAHONEY, SAMANTHA C				

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TOWN OF GIBBONS

Cheque Listing For Council

2024-Jan-8  
9:19:54AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240040	2024-01-05	KOBZA, BROOKELYNN L				
20240041	2024-01-05	EDMONDS, RYAN A				
20240042	2024-01-05	MAHAL, MISBAH				
20240043	2024-01-05	POVEY, KYLE				
20240044	2024-01-05	SAUNDERS, MIKAYLA				
20240045	2024-01-05	PAZIUK, AYAKAH M				
20240046	2024-01-05	BOETTGER, VALERIE				
20240047	2024-01-05	ANTONIUK, BRADEN				
20240048	2024-01-05	DURAND, BRETT M				
20240049	2024-01-05	CHISHOLM, MACKENZIE				
20240050	2024-01-05	KNELLER, AVALYN				
20240051	2024-01-05	SMITH, WESLEY				
20240052	2024-01-05	CORRY, TYLER				
20240053	2024-01-05	RECEIVER GENERAL/SCS	1395	PAYMENT RP0001- DEDUCTIONS DECEMBER 2	22,345.25	22,345.25
20240054	2024-01-05	RECEIVER GENERAL/SCS	1398	PAYMENT RP0002 - DEDUCTIONS - DECEMBER	3,946.19	3,946.19
20240055	2024-01-05	RECEIVER GENERAL/SCS	1400	PAYMENT RP0002 - DEDUCTIONS COUNCIL JA	272.94	272.94
20240056	2024-01-05	RECEIVER GENERAL/SCS	1401	PAYMENT ACCT #640451399RI, JANUARY 2024	536.00	536.00
20240057	2024-01-05	651 FIRE CONSULTING INC.	2023011	PAYMENT COSMIC RADIANCE GAMING FIRE PI	150.00	150.00
20240058	2024-01-05	ACCU-FLO METER SERVICE LTD	111796	PAYMENT 1 - 3/4 INCH METERS	821.10	821.10
20240059	2024-01-05	ASSOCIATED FIRE SAFETY	00006068	PAYMENT MAINT SERVICE & MATERIALS FOR I	72.61	72.61
20240060	2024-01-05	BROWNLEE LLP	560088	PAYMENT 687393 ALBERTA LTD TAX RECOVER	309.75	309.75
20240061	2024-01-05	CANOE PROCUREMENT GROUP OF CANADA	AB196528 AB196894 pf11723-111920	PAYMENT TITAN SUPPLY INC. BLADE & BOLTS BRANDT TRACTOR CUTTING EDGE I DECEMBER 2023 FUEL PURCHASES	494.61 384.73 1,032.85	1,912.19
20240062	2024-01-05	CAPITAL REGION NORTHEAST WATER	20230084	PAYMENT DECEMBER 2023 CONSUMPTION	25,951.58	25,951.58
20240063	2024-01-05	CUMMINS WESTERN CANADA LP	212957	PAYMENT CIRCULATING HEATER MAIN LIFT ST	2,169.67	2,169.67
20240064	2024-01-05	FLANAGAN, LORI				
20240065	2024-01-05	GFL ENVIRONMENTAL INC	388085	PAYMENT DECEMBER 2023 BILLING	13,406.98	13,406.98
20240066	2024-01-05	KOBZA, JENNIFER	109 110	PAYMENT DEC 17 - 31 CLEANING CONTRACT DEC 3 - 16 2023 CLEANING CONTRA	609.30 812.40	1,421.70
20240067	2024-01-05	MCEWEN'S FUELS & FERTILIZERS LTD.	E202632	PAYMENT PAIL OF MOBIL RARUS	358.56	358.56
20240068	2024-01-05	PATERSON, ERIC	88	PAYMENT SKATING LESSONS INSTRUCTOR	750.00	750.00

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**TOWN OF GIBBONS**

Cheque Listing For Council

2024-Jan-8  
9:19:54AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20240069	2024-01-05	PHONECO INC	GP53570	PAYMENT REMOTE DIAL IN FEE FIX VOICEMAIL	78.75	78.75
20240070	2024-01-05	SHAW CABLESYSTEMS PAYMENT CENTER/SCS	1412 1413 1414 1415 1416 1417 1418 1419 1420 1421	PAYMENT 1356 - PHONE / INTERNET CHARGES 0506 - PHONE / WIFI / FAX 1271 - INTERNET 5858 - INTERNET 3724 - GCC PHONES/ INTERNET / WI 1365 - INTERNET / PHONE / WIFI 4945 - GCC INTERNET/WIFI 3275 - SECONDARY WIFI CONNECTI 3662 GFRC INTERNET 5751-FITNESS PHONE/ TV/ WIFI	173.25 223.55 173.25 173.25 173.25 186.85 173.25 173.25 173.25 215.20	1,838.35
20240071	2024-01-05	TELSCO SECURITY SYSTEMS INC.	885315	PAYMENT BATTERY FOR LEARNING CENTER A	18.90	18.90
20240072	2024-01-05	WIEBE, TRACEY				
20240073	2024-01-05	BELVIN, HAILIE	20231215	PAYMENT REIMBURSE AMBULANCE CHARGE	385.00	385.00
20240074	2024-01-05	BENSON, WILLIAM R	20231216	PAYMENT LT REFUND DD & KITCHEN RENTAL I	243.75	243.75
20240075	2024-01-05	BERVIAN, GIOVANNA	20231217	PAYMENT YOGA INSTRUCTOR	600.00	600.00
20240076	2024-01-05	DOPLHIN CHILD DEVELOPMENT CENTER	10963	PAYMENT LATE FEE C. DEMILL OUT OF SCHO	70.00	70.00
20240077	2024-01-05	EDWARDLAND SERVICES	3284	PAYMENT GCC DD REFUND JULY 26 2023 REN	500.00	500.00
20240078	2024-01-05	FAHLMAN, KATIE				
20240079	2024-01-05	MULLINS, JULIE				
20240080	2024-01-05	NATIONAL PEN CO. LLC DBA	101004413	PAYMENT PROMO PENS	1,276.75	1,276.75
20240081	2024-01-05	PARADOX ACCESS SOLUTIONS	425929	PAYMENT GST ON INV M2922-001 & 005 MISSE	1,886.86	1,886.86
20240082	2024-01-05	RUSTIC COUNTRY DESIGNS	101623	PAYMENT STAFF TSHIRTS REPLACES CHEQUE	243.60	243.60
20240083	2024-01-05	SCHULTZ, BRAD	23230	PAYMENT TAI CHI INSTRUCTOR	693.00	693.00

**Total 3,297,201.08**

\*\*\* End of Report \*\*\*

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# Report to Council



**Date Submitted:** January 10, 2023  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Farrell O'Malley, CAO  
**Report Topic:** Municipal Master Rates Bylaw PI 2-23

---

## Introduction

The purpose of this bylaw is to respectfully request that Council give consideration to 3<sup>rd</sup> Reading of Bylaw PI 2-23, Municipal Master Rates Bylaw.

## Background

The purpose of the Municipal Master Rates Bylaw is to keep all fees and fines organized into one bylaw. Administration will bring this Bylaw forward for Council's consideration from time to time as information is updated.

At the December 13, 2023, Regular Meeting of Council, 1<sup>st</sup> and 2<sup>nd</sup> Reading of this Bylaw was passed by Council.

## Options Available

1. That Council give 3<sup>rd</sup> Reading to Bylaw PI 2-23, Municipal Master Rates Bylaw.
2. That Council advise Administration as to how it would like to proceed.

## Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

1. That Council give 3<sup>rd</sup> Reading to Bylaw PI 2-23, Municipal Master Rates Bylaw.

Submitted By:

A handwritten signature in black ink that reads "Farrell O'Malley". The signature is written in a cursive, flowing style.

Farrell O'Malley

CAO





**TOWN OF GIBBONS**

**Municipal Master Rates Bylaw**

**Bylaw PI 2-23**

**A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA, TO ESTABLISH RATES CHARGED FOR VARIOUS MUNICIPAL SERVICES**

**WHEREAS** under provisions of the Municipal Government Act, being chapter M-26, Section 146.1 of the Revised Statutes of Alberta 2000 or thereof amended, Council may pass bylaws for municipal purposes of establishing fees for Municipal Services;

**AND WHEREAS** the Council of the Town of Gibbons deems it appropriate to establish rates, fees and charges for the various goods, services. Licenses and permits provided by the Town of Gibbons;

**NOW THEREFORE** the Council of the Town of Gibbons, in the province of Alberta, hereby enacts as follows:

---

**1. TITLE**

---

This bylaw may be cited as the Municipal Master Rates Bylaw.

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**2. DEFINITIONS**

---

**"CAO"** means the Chief Administrative Officer of the Town of Gibbons.

**"COUNCIL"** means the Council of the Town of Gibbons duly elected.

**"FORMAL REQUEST"** shall mean the request for information which is not routinely provided and requires the completion of a form in accordance with the *Freedom of Information and Protection of Privacy Act*.

**"Town"** means the Town of Gibbons.

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**3. GENERAL**

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- 2.1 The annual rates, fees and charges for various goods, services, permits and licenses shall be established as per Schedule "A", attached to and forming part of this Bylaw.
- 2.2 All applicable taxes shall be added to these rates at the point of sale.

---

**4. SEVERABILITY**

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- 3.1 Should any provision of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.

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**5. ENACTMENT**

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This Bylaw shall come into force and effect when it receives Third Reading and is duly signed thereof.

Read a first time this 13<sup>th</sup> of December 2023

Read a second time this 13<sup>th</sup> of December 2023.

Read a third and final time this \_\_ of \_\_\_\_\_.

**Bylaw PI 2-222 is now repealed.**

---

Mayor, Dan Deck

---

CAO, Farrell O'Malley

**SCHEDULE "A"**

<b>ADMINISTRATIVE – GENERAL</b>	
Photocopying - Black and White	\$0.25/page
Photocopying - Colour	\$0.50/page
Tax Certificate	\$50.00
Tax Certificate – RUSH SERVICE	\$100.00
Maps	At Town Cost
Copy of previously issued receipts	\$30.00
Landfill Tags	\$10.00 + GST
Faxing – Local	\$1.00/page
Faxing – Long Distance	\$2.00/page
Laminating	\$2.00/page
Water Meters	At Town Cost
NSF Charge	\$25.00
Tax Arrears Administration Fee (includes to Register and Release Caveat)	\$250.00
Tax Recovery Administration Fee	\$250.00
Formal Request – FOIPP	As specified in the Freedom and Information and Protection of Privacy Regulations

<b>ANIMAL CONTROL BYLAW PI 3-21</b>		
<b>LICENSING – SECTION 3</b>		
DESCRIPTION	LICENSE FEE	AFTER JANUARY 31
Dog – Unaltered	\$60.00	\$90.00
Dog – Neutered Male / Spayed Female, Puppy under 1 year	\$30.00	\$45.00
Cat – Unaltered	\$30.00	\$45.00
Cat – Neutered Male / Spayed Female, Kitten under 1 year	\$20.00	\$30.00
<b>OFFENCE</b>		
Failure to obtain an Animal License - Section 3.1		\$100.00
Keeping a Domestic Animal in a Residential District - Section 2.8		\$150.00
Failure to ensure that license tag is worn when animal is off the Owner’s premises -Section 3.9		\$100.00
Permitting an animal to be AT LARGE -Section 3.15		\$200.00

Failing to confine and house a female dog or cat in heat - Section 3.16	\$100.00
Permitting a dog or cat to damage Public or Private Property - Section 3.17	\$200.00
Permitting a dog to be in an area where a sign prohibits the presence of dogs - Section 3.18	\$100.00
Interference with Animal Control Officer - Section 3.30	\$1,000.00
Remove dog from possession of Animal Control officer - Section 3.32	\$1,000.00
Exceeding the number of dogs or cats on a parcel of land - Section 3.33	\$200.00
Failing to immediately remove a dog's or cat's defecation from Public or Private Property – Section 3.36	\$150.00
Permitting a dog or cat to howl or bark excessively - Section 4.1	\$300.00
Bite, attempt to bite, bark at, any person, chase livestock or other domestic animal - Section 4.1	\$1,000.00
<b>VICIOUS DOG OFFENCE</b>	
Fail to muzzle and control Vicious Dog on Public or Private Property - Section 5.5	\$2,000.00
Fail to surrender a Vicious Dog - Section 5.5.3	\$2,000.00
Fail to license a Vicious Dog - Section 5.5.4	\$2,000.00
Failure to notify Animal Control Officer when “Vicious Dog” leaves Town permanently - Section 5.5.5	\$500.00
Fail to post sign indicating “Vicious Dog” - Section 5.5.6	\$1,000.00
Bites, attempt to bite, barks at, chases a person, domestic animal or livestock by a “Vicious Dog” - Section 5.5.7	\$2,500.00
Allow Vicious Dog to be AT LARGE - Section 5.5.8	\$2,000.00
Fail to notify Animal Control Officer of Vicious Dog at large -Section 5.5.9	\$1,000.00
Fail to ensure license tag is worn when Vicious Dog is off Owner's premises - Section 5.5.10	\$1,000.00
<b>MUNICIPAL SHELTER HOLDING FEES</b>	
<del>Dog</del> —per day	<del>\$10.00</del>
<del>Cat</del> —per day	<del>\$7.00</del>

<b>ASSESSMENT APPEAL FEES BYLAW ALT 1-20</b>	
Single Family Residence – 3 or fewer dwelling units	\$50.00
Multi Family Residence (4 or more dwelling units) and Non-Residential	\$650.00



<b>BUSINESS LICENSE BYLAW PI 4-00-3-23</b>		
Resident	January 1	\$30.00
	April 1	\$22.50
	July 1	\$15.00
	October 1	\$7.50
Non-Resident or Seasonal	January 1	\$150.00
	April 1	\$112.50
	July 1	\$75.00
	October 1	\$37.50
Accessory Home Occupation (Home Based Business)	January 1	\$100.00
	April 1	\$75.00
	July 1	\$50.00
	October 1	\$25.00
Student		\$15.00
Transient Trader/Hawker	Per Day	\$50.00
	Per Week	\$75.00
Transfer Fee		\$10.00
<b>OFFENCE</b>		
First Offence		<del>\$50.00</del> \$100.00
Second Offence		<del>\$100.00</del> \$150.00
Third and Subsequent Offences		\$250.00 + <del>\$150.00</del> for each additional day the offence continues

<b>CEMETERY BYLAW PI 4-05</b>					
	Plot	Perpetual Care	Weekday Open & Close 9 am – 3 pm	Saturday & Holiday Additional Charges for Open & Close	
				AM	PM
<b>Regular Plot</b>					
Summer	\$1,050.00	\$200.00	\$450.00	\$200.00	\$275.00
Winter	\$1,050.00	\$200.00	\$650.00	\$200.00	\$275.00
<b>Cremation Plot – (One Plot will accommodate up to 6 Urns)</b>					
Summer – 1 <sup>st</sup> Urn	\$1,050.00	\$200.00	\$250.00	\$200.00	\$275.00
Winter – 1 <sup>st</sup> Urn	\$1,050.00	\$200.00	\$400.00	\$200.00	\$275.00
Summer – 2 <sup>nd</sup> – 6 <sup>th</sup> Urn	-	\$100.00	\$250.00	\$200.00	\$275.00

Winter – 2 <sup>nd</sup> – 6 <sup>th</sup> Urn	-	\$100.00	\$400.00	\$200.00	\$275.00
<b>Cremation Plot</b> – Interred with previous casket (2 inurnments can be made in one site where a casket in interred)					
Summer	-	\$100.00	\$250.00	\$200.00	\$275.00
Winter	-	\$100.00	\$400.00	\$200.00	\$275.00

**Veterans & Indigent**

The Town shall supply graves in the cemetery, or a columbarium Niche, at a charge of 50% of the current plot price, for the bodies of indigent persons or veterans. If the spouse of a Veteran is buried in the same plot/columbarium perpetual fees will apply to the spouse.

<b><u>Double Columbaria</u></b>	<b>Plot</b>	<b>Perpetual Care</b>	<b>Weekday Open &amp; Close 9 am – 3 pm</b>	<b>Saturday &amp; Holiday Additional Charges for Open &amp; Close</b>	
				<b>AM</b>	<b>PM</b>
<b><u>Double Niche – Top Row</u></b>					
Summer – 1 <sup>st</sup> Opening	\$1,250.00	\$150.00	\$250.00	\$200.00	\$275.00
Winter – 1 <sup>st</sup> Opening	\$1,250.00	\$150.00	\$300.00	\$200.00	\$275.00
Summer – 2 <sup>nd</sup> Opening	-	-	\$250.00	\$200.00	\$275.00
Winter – 2 <sup>nd</sup> Opening	-	-	\$300.00	\$200.00	\$275.00
<b><u>Double Niche – 2<sup>nd</sup> Row</u></b>					
Summer – 1 <sup>st</sup> Opening	\$1,200.00	\$150.00	\$250.00	\$200.00	\$275.00
Winter – 1 <sup>st</sup> Opening	\$1,200.00	\$150.00	\$300.00	\$200.00	\$275.00
Summer – 2 <sup>nd</sup> Opening	-	-	\$250.00	\$200.00	\$275.00
Winter – 2 <sup>nd</sup>	-	-	\$300.00	\$200.00	\$275.00
<b><u>Double Niche – 3<sup>rd</sup> Row</u></b>					
Summer – 1 <sup>st</sup> Opening	\$1,150.00	\$150.00	\$250.00	\$200.00	\$275.00
Winter – 1 <sup>st</sup> Opening	\$1,150.00	\$150.00	\$300.00	\$200.00	\$275.00
Summer – 2 <sup>nd</sup> Opening	-	-	\$250.00	\$200.00	\$275.00
Winter – 2 <sup>nd</sup> Opening	-	-	\$300.00	\$200.00	\$275.00
<b><u>Double Niche – 4<sup>th</sup> Row</u></b>					
Summer – 1 <sup>st</sup> Opening	\$1,100.00	\$150.00	\$250.00	\$200.00	\$275.00
Winter – 2 <sup>nd</sup> Opening	\$1,100.00	\$150.00	\$300.00	\$200.00	\$275.00
Summer – 1 <sup>st</sup> Opening	-	-	\$250.00	\$200.00	\$275.00
Winter – 2 <sup>nd</sup> Opening	-	-	\$300.00	\$200.00	\$275.00

**Veterans & Indigent**

The Town shall supply graves in the cemetery, or a columbarium Niche, at a charge of 50% of the current plot price, for the bodies of indigent persons or veterans. If the spouse of a Veteran is buried in the same plot/columbarium perpetual fees will apply to the spouse.

<b>CEMETARY – OTHER CHARGES</b>	
Transfer of Burial Deed	\$200.00
Disinterment – Casket (on production of certificate from Vital Statistics)	\$600.00
Disinterment – Cremains (on production of certificate from Vital Statistics)	\$300.00
Re-internments	Burial Costs
Grave Market Permit Fee	\$25.00
Inscription Columbaria Doors – Double	As quoted by contractor plus \$100.00 Administration Fee
Inscription Columbaria Doors – Single	As quoted by contractor plus \$100.00 Administration Fee
Memory Wall – Inscription and Plate	As quoted by contractor plus \$50.00 Administration Fee

<b>COMMUNITY STANDARDS BYLAW PI 2-18</b>	
Not cleaning sidewalks within prescribed 72-hour limit	\$50.00
Placing ice, snow, etc. from private property onto a highway or other private or public property other than their own property.	\$100.00
Not clearing a dangerous accumulation of snow	\$100.00
Not keeping awning free of snow and ice	\$100.00
Not keeping sidewalk/street from ice forming from dripping	\$100.00
<b>OFFENCE</b>	
First Offence	\$250.00
Second Offence	\$500.00
Third and Subsequent Offences	\$750.00
Rectify problem caused by violation by Town of Gibbons	Costs incurred by Town

<b>DEVELOPMENT PERMITS BYLAW PI 1-18</b>	
<b>Residential – New Single-Family Development</b>	

Permitted Use	\$150.00
Discretionary Use or Variance	\$300.00
<del>Residential Accessory Buildings (Sheds, Decks, Garages, Finished Basements Hot Tubs, Pools etc.)</del>	<del>\$100.00</del>
<b>Residential – Multi Family Dwellings</b>	
Permitted Use	\$150.00 + \$100.00 per unit
Discretionary Use or Variance	\$300.00 + \$100.00 per unit
<del>Secondary, Garage or Garden Suites</del>	<del>\$150.00</del>
<del>Demolition Permit</del>	<del>\$100.00</del>
<b>Commercial / Industrial / Institutional</b>	
<del>New</del> Development Permitted Use	\$500.00 + \$0.15 per \$1,000 Project Value
<del>Discretionary Use or Variance</del>	<del>\$500.00 + \$0.15 per \$1,000 Project Value</del>
<del>Addition (Permitted Use)</del>	<del>\$150.00</del> <del>Plus \$0.15 per \$1000 Project Value</del>
<del>Accessory Buildings – Permitted Use</del>	<del>\$150.00</del>
<del>Temporary Development – Temporary Structure</del>	<del>\$150.00</del>
<del>Storage Yard / Parking Lot</del>	<del>\$150.00</del>
<del>Demolition Permit</del>	<del>\$200.00</del>
<b>Signs (Each Occurrence)</b>	
Permitted Use	\$100.00
Discretionary Use or Variance	\$200.00
Temporary (3 months)	\$50.00
Temporary (6 months)	\$75.00
<b>Compliance / Zoning Certificates</b>	
<b>Residential - Single Family Dwelling to 4 Plex</b>	
Regular Services – within <del>3 5</del> Working Days	\$150.00
Rush Services – within <del>24 hours of receipt 2</del> working days	\$200.00
<b>Commercial, Industrial and Multi Family (Large than 4 Plex)</b>	
Regular Service – within <del>3 5</del> working days	\$200.00
Rush Service – <del>within 48 hours of receipt within 2</del> working days	\$250.00
Zoning Certificate, Municipal Approval of Use/Location - Letter	\$150.00
<del>Development Permit – Signs (Each Occurrence)</del>	<del>\$100.00</del>
<b>Miscellaneous Development Charges</b>	
Demolition Permit	<del>\$200.00</del> \$150.00
Realtor GIS Access	\$250.00/year
Encroachment Agreement	\$150.00 plus legal costs
Submission of Revised Plans, per occurrence at Development Officer's discretion	\$150.00 Residential \$500.00 Commercial
Development Damage Deposit	<del>\$1,000.00</del> \$4,000.00 (\$500.00 non-refundable)



<b>Amendments</b>	
Land Use Bylaw	\$1,500.00
Municipal Development Plan	\$1,500.00
Intermunicipal Development Plan	\$2,000.00
Area Structure Plan, Area Redevelopment Plan, Outline Plan (new or amended)	\$2,500.00
<b>SUBDIVISION AND DEVELOPMENT APPEAL</b>	
Subdivision Appeal Fee	<b>\$500.00</b>
Subdivision and Development Appeal Fee	\$300.00

<b>FIRE INSPECTIONS FEES</b>	
Municipal Facilities	\$600.00 per hour
<b>GROUP B DIVISION 2</b>	
Hospitals, Seniors Lodges	\$250.00/inspection
<b>GROUP C</b>	
Apartments, Condominiums	\$250.00/inspection
Residential Homes (by request)	\$50.00/inspection
Bed & Breakfasts, Hotels, Motels (non-licensed, no food service)	\$150.00/inspection
<b>GROUP A DIVISION 2</b>	
Schools and Churches	\$250.00/inspection
Hotels, Motels (licensed and/or food services)	\$250.00/inspection
Restaurants/Food Preparation Facilities	\$250.00/inspection
<b>GROUP E, GROUP F, DIVISION 1, 2, AND 3</b>	
All Other Businesses	\$75.00/inspection
<b>RE-INSPECTIONS</b>	
1 <sup>st</sup> Follow-up to ensure compliance as directed by SCO	No Charge
2 <sup>nd</sup> Follow-up to ensure compliance, as directed by SCO	\$250.00/hour minimum 1 hour
3 <sup>rd</sup> Follow-up to ensure compliance as directed by SCO	\$500.00/hour minimum 1 hour
<b>MISCELLANEOUS</b>	
Construction Plan Review	\$100.00 per set of plans (excludes family dwellings)
Occupancy Load Calculations & Certification Issuance	\$150.00/certificate
Non-Profit Organization Calculations & Certification Issuance	\$75.00/certificate

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<b>FIRE SERVICES</b>	
Fire Services within the Town of Gibbons	\$600.00 per hour
<b>OFFENCE</b>	
Failing to report property damaged by fire	\$100.00
Failing to report a release of dangerous goods	\$1000.00 plus all associated costs to remedy the release incurred by the Town
Interference with Performance of Duties	\$500.00
Move or Drive Over Apparatus or Equipment without Permission	\$500.00
Obstruction or interference with the operation or use of any fire hydrant or any apparatus required for the use of the Gibbons Fire Department	\$500.00
Using a fire hydrant for the purpose of obtaining or discharging water without permission	\$500.00 plus estimated water costs
Intentional obstruction of access roads or streets or other apparatus used for fire suppression	\$1000.00
Failing to assist when conscripted by the Fire Chief or Incident Manager	\$250.00
Obstruction of a Safety Codes Officer or Inspector to enter a premise for the purpose of inspecting or investigating	\$500.00
Damage or destroy Fire Department apparatus or equipment	\$1000.00 plus all associated costs
Falsely representing as a member of the Fire Department	\$500.00
Having in possession to wear or use any official badge, identification card, insignia, button, cap, helmet or uniform of the Gibbons Fire Department unless such person is a regular or retired member of the Fire Department.	\$500.00
Having in possession keys for the Fire Hall or equipment unless authorized by the Chief	\$500.00
Making of a false alarm	\$600.00
Falsely soliciting on behalf of the Fire Department	\$500.00
Refusal to provide or cause to provide information requested by the Gibbons Fire Department	\$250.00
Entering fire boundaries without permission	\$250.00
Failing to adhere to a fire ban	\$500.00 plus all associated costs
Not controlling a fire and allowing it to become a running fire	\$500.00 plus all associated costs
Making a false statement in a Fire Permit application	\$500.00
Burning a material contrary to Federal, Provincial or Municipal legislation	\$1000.00 plus all associated costs

Burning normal waste from operation of a household or commercial business	\$500.00
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<b>GARBAGE AND WASTE</b>	
Weekly Curbside Garbage and Bi-weekly Curbside Recycle pickup	\$20.31/month Billed on the Utility Bill

<b>NOISE ABATEMENT BYLAW PI 4-02</b>	
1 <sup>ST</sup> Offence	\$200.00
2 <sup>ND</sup> Offence	\$500.00
3 <sup>RD</sup> Offence	\$1000.00

<b>VEHICLE CONTROL BYLAW PI 2-17</b>			
	1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence	Additional Offence
Parking a vehicle longer than 72 hours – Part 3 (1)	\$75.00	\$150.00	\$300.00
Living in RV parked on highway for longer than 7 days – Part 3 (2)	\$100.00	\$175.00	\$350.00
Parking on playground, recreational area or public park – Part 3 (3)	\$75.00	\$150.00	\$300.00
Parking a trailer not attached to a vehicle – Part 3 (4)	\$100.00	\$150.00	\$350.00
Parking a vehicle over 4800 kg where not authorized – Part 3 (5)	\$250.00	\$375.00	\$500.00
Parking in a “passenger loading zone” – Part 3 (6)	\$50.00	\$75.00	\$100.00
Stopping longer than 5 minutes in a passenger loading zone – Part 3 (7)	\$50.00	\$75.00	\$100.00
Not parking within the confines of marked space – Part 3 (8)	\$50.00	\$75.00	\$100.00
Parking a vehicle which obstructs traffic movement – Part 3 (9)	\$250.00	\$375.00	\$500.00
Parking on private property without permission – Part 3 (10)	\$100.00	\$150.00	\$200.00
Parking in Town of Gibbons reserved parking area – Part 3 (11)	\$50.00	\$75.00	\$100.00
Parking or driving on Town owned land, i.e. buffer boulevard, reserves, land held for resale without permission – Part 3 (12)	\$100.00	\$150.00	\$300.00
Parking on a construction site when not involved in the site – Part 3 (13)	\$50.00	\$75.00	\$150.00
Parking in non-conformance to temporary signs – Part 3 (14)(b)	\$100.00	\$150.00	\$300.00
Parking longer than 12 hours after placement of temporary signs– Part 3 (14)(c)	\$125.00	\$175.00	\$350.00

Parking contrary to a traffic control device – Part 3 (14)	\$125.00	\$175.00	\$350.00
Exceeding Posted Parking maximum time – Part 3 (16)	\$50.00	\$75.00	\$150.00
Exceeding non-emergency parking time in Restricted parking areas – Part 3 (19)	\$150.00	\$300.00	\$500.00
Parking along designated/active snow routes– Part 3 (21)	\$150.00	\$300.00	\$500.00
Parking or driving to block, obstruct, impede, or hinder traffic – Part 4 (1)	\$250.00	\$375.00	\$500.00
Not taking measures to promptly remove a vehicle obstructing traffic due to mechanical failure – Part 4 (2)(a)	\$250.00	\$375.00	\$500.00
Leaving a vehicle unattended while it is on jacks or part of the vehicle has been raised – Part 4 (2)(b)	\$300.00	\$400.00	\$600.00
Placing or permitting of an obstruction upon or above any highway without permission for the Town– Part 4 (3)	\$200.00	\$250.00	\$300.00
Loading or unloading of goods, etc. where proper facilities have been provided or where access is from a lane – Part 4 (6)	\$75.00	\$100.00	\$150.00
Holding of an unlawful parade – Part 5 (1)	\$100.00	\$150.00	\$200.00
Riding a bicycle whereby the wheel diameter exceeds 50 cm, drive or park any vehicle on any sidewalk -- Part 6 (1)	\$100.00	\$150.00	\$200.00
Not operating a vehicle in conformance to traffic control devices – Part 7 (1)(2)(3)	\$100.00	\$150.00	\$200.00
Removal or tampering with Town signs – Part 7 (4)	\$150.00	\$250.00	\$500.00
Unlawful parking in a “Handicapped Parking” stall – Part 8 (1)	\$150.00	\$250.00	\$500.00
Parking of dangerous goods on a highway – Part 9 (1)	\$500.00	\$750.00	\$1000.00
Parking of dangerous goods closer than 15 meters from a building – Part 9 (2)	\$500.00	\$750.00	\$1000.00
Operating a vehicle of 4800 kg where not authorized – Part 10 (1)	\$200.00	\$250.00	\$300.00
Speeding – Part 11 (1)	Offences Act	Offences Act	Offences Act
Operating a tracked vehicle – Part 12 (2)	\$300.00	\$400.00	\$500.00
Pass beyond a traffic control device when an emergency exists – Part 12 (3)	\$300.00	\$450.00	\$650.00
Depositing mud, ice, etc. on a highway due to washing a vehicle – Part 12 (4)	\$100.00	\$150.00	\$175.00
Placing ice, snow, etc. from private property onto a highway – Part 12 (5)	\$200.00	\$350.00	\$500.00

<b>WATERWORKS AND SEWER BYLAW PI 1-19</b>	
Utility Account Setup	\$25.00
Purchase of a Water Meter	At Town cost plus \$100.00 Administration Fee
Water Meter Deposit – Manufactured Home 100% Refundable	Town Cost plus \$100.00 Administration Fee



Water Deposit – Manufactured Home	\$200.00 to be used against outstanding or final water bill
<b>METERED SERVICES – WATER RATES</b>	
Residential – Basic	<del>\$27.55</del> 29.21/month
Residential – Usage	At the Water Commission rate per cubic meter used
Commercial and Institutional – Basic	<del>\$32.55</del> 34.51/month
Commercial and Institutional – Usage	At the Water Commission rate per cubic meter used
High Density Residential (Apartments & Condominiums) – Basic	<del>\$27.55</del> 29.21 per unit per month
High Density Residential (Apartments & Condominiums) – Usage	At the Water Commission rate per cubic meter used
<b>BULK WATER</b>	
Bulk Water Customers - purchased through the Town of Gibbons	January 1, 2022 – <del>\$5.82</del> 6.17/cubic meter adjusted annually in Bulk Water Rates for the Water Commission plus previous year’s CPI for the Greater Edmonton Region
Bulk Water Customers - purchased through Online Program	10% discount on cubic meter rate ( <del>\$5.24</del> 5.55/cubic meter as of January 1, 2022, adjusted annually in Bulk Water Rates for the Water Commission plus previous year’s CPI for the Greater Edmonton Region)
Hydrant Rate	\$8.50/cubic meter
<b>SEWER RATES</b>	
Residential – Basic	<del>\$23.66</del> 25.08/month
Residential – Usage	At the Sewer Commission rate per cubic meter of water used
Commercial and Institutional – Basic	<del>\$44.46</del> 47.13/month
Commercial and Institutional – Usage	At the Sewer Commission rate per cubic meter of water used
High Density Residential (Apartments & Condominiums) – Basic	<del>\$23.66</del> 25.08 per unit per month
High Density Residential (Apartments & Condominiums) – Usage	At the Sewer Commission rate per cubic meter used
<b>OTHER CHARGES</b>	
Damage to Meter	Replacements or Minimum of \$100.00 whichever is greater
Application to use well other than water mains	\$250.00
Application to use well for purpose of watering lawns, gardens, flowers, shrubs or trees	\$25.00
Reconnection Fee	\$100.00 per connection to be paid prior to connection
Meter Test up to 1”	\$300.00
Meter Test over 1”	Cost of Test

Frost Plate	\$35.00
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All Basic Rates for Water, Sewer and Waste will be adjusted annually based on previous years CPI for the Greater Edmonton Region, however, not to be adjusted lower based on CPI.

Other than where the Town has entered into a Development Agreement with private developers, every developer or Property Owner within the Town which will require a water service connection or sewer service connection shall pay to the Town, prior to the Town issuing a Building Permit (under the regulation of the Building Permit Bylaw) an offsite cost contribution for the extension of the water supply and distribution system relating to reservoir, pumping and supply of capacity of the system, for extension of oversizing of sewer lines, sewage treatment facilities or upgrading or existing on the following basis \$1,500.00 for each individual unit.

<b>PENALTIES</b>			
		<b>1<sup>st</sup> Offence</b>	<b>2<sup>nd</sup> &amp; Consecutive Offence</b>
Section 3.5/3.7	Tampering with meter, meter reading equipment or water shut off	\$250.00	\$500.00
Section 5.2	Tampering with any of the backflow protection equipment	\$250.00	\$500.00
Section 7.1	Not obtaining permission to make connection to the public pipes or mains	\$250.00	\$500.00
Section 7.4	Making additional connections between the property line and meter	\$500.00	\$1,000.00
Section 8.1	Unauthorized opening/closing or operation of valve, hydrant, fire plug	\$500.00	\$1,000.00
Section 8.1	Illegally drawing water from hydrant	\$500.00	\$1,000.00
Section 10.1	Disposing of water	\$250.00	\$500.00
Section 11.2	Not following water restrictions	\$250.00	\$500.00
Section 14.1	Release of any matter not in accordance with Schedule "C"	\$500.00	\$1,000.00
Section 14.2	Release of any matter not in accordance with Schedule "D"	\$500.00	1,000.00
Section 21.1	Connection of storm water, roof drains etc. to sanitary sewer	\$300.00	\$500.00
Section 14.4	Tampering with the manhole covers or appliances	\$500.00	\$1,000.00
Section 14.5	Cutting or tapping into Town Sewers	\$500.00	\$1,000.00
Section 14.6	Obstructing flow of sewage	\$500.00	\$1,000.00
Section 14.8	Diluting wastewater	\$500.00	\$1,000.00
Section 15.2	Unauthorized use of the Gibbons RV Dumping Station	\$250.00	
Section 25.13	Making the curb stop inaccessible	\$100.00	\$200.00

# Report to Council



**Date Submitted:** January 10, 2023  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Farrell O'Malley, CAO  
**Report Topic:** Business License Bylaw PI 3-23

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## Introduction

The purpose of this report is to respectfully request that Council give consideration to 3<sup>rd</sup> Reading of Bylaw PI 3-23 Business License Bylaw

## Background

In its ongoing efforts to ensure that the bylaws of the Town of Gibbons are update and meet current legislative requirements, the Business License Bylaw has been reviewed, updated and the fee schedule has been simplified.

At the December 13, 2023 Regular Meeting of Council, 1<sup>st</sup> and 2<sup>nd</sup> Reading were passed by Council.

## Options Available

1. That Council give 3<sup>rd</sup> Reading to Bylaw PI 3-23 Business License Bylaw
2. That Council advise Administration as to how it would like to proceed.

## Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

1. That Council give 3<sup>rd</sup> Reading to Bylaw PI 3-23 Business License Bylaw.

Submitted By:

A handwritten signature in black ink that reads "Farrell O'Malley".

Farrell O'Malley

CAO



TOWN OF GIBBONS

Business License Bylaw

Bylaw PI 3/23

A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE LICENSING AND CONTROL OF ANY BUSINESS WITHIN THE TOWN OF GIBBONS.

WHEREAS under provisions of the Municipal Government Act, being chapter M-26, Section 146.1 of the Revised Statutes of Alberta 2000 or thereof amended, Council may pass and rescind bylaws for municipal purposes.

AND WHEREAS it is provided for in the Act that the Council may license and control all businesses within the Town of Gibbons, including the manner of operation, the nature of the operation and the location thereof, and may license any or all such businesses whether or not the business has a business premise within the municipality.

NOW THEREFORE, the Council of the Town of Gibbons duly assembled enacts as follows:

1. TITLE

1.1 This bylaw may be cited as "The Business License Bylaw" of the Town of Gibbons.

2. DEFINITIONS

2.1 "Accessory Home Occupation" - means a business, occupation, trade, profession, or craft carried on by an occupant of a dwelling unit as a use secondary to the residential use of the dwelling means an occupation carried on within a unit which is zoned residential as outlined in the Town of Gibbons Land Use Bylaw.

2.2 "Act" - means the Municipal Government Act, RS.A. 2000, as amended

2.3 "Application" - means a written application for a business license as provided for by this bylaw.

Document History

Table with 4 columns: Bylaw Adopted - Resolution #, Bylaw Repealed, Bylaw Amended and Adopted - Resolution #, Date to be Reviewed



- 2.4 **“Business”** - includes business, trade, profession, occupation, employment or the providing of goods and service.
- 2.5 **“Business License”** - means a license issued pursuant to this bylaw.
- 2.7 **“Business Premises”** - includes a store, office, warehouse, building enclosure, yard or other place occupied or capable of being occupied for the purpose of carrying on a business.
- 2.8 **“CAO”** - means the Chief Administrative Officer of the Town of Gibbons.
- 2.9 **“Council”** - means the Municipal Council of the Town of Gibbons.
- 2.10 **“Development Application”** - means an application made in accordance with the Land Use Bylaw for the purpose of obtaining a development permit.
- 2.11 **“Development Authority”** - means the authority established under the Approving Authorities Bylaw to perform the duties and functions of a Development Authority under the Act.
- 2.12 **“Development Officer”** - means a person appointed by the Development Authority to perform the powers, duties, and functions as assigned by the Development Authority.
- ~~2.13 “Development Officer” - means the Development Officer of the Town of Gibbons or anyone designated by the Town Manager.~~
- 2.13 **“Hawker or Peddler”** - means any person, whether as principal or agent, who:
  - 2.13.1 goes from house to house or business to business selling or offering for sale any merchandise or services, or both, to any person and not having a permanent place of business in the municipality; or
  - 2.13.2 offers or exposes for sale to any person by means of samples, patterns, cuts or blueprints, merchandise, or services, or both, to be afterwards delivered in and shipped into the municipality; or
  - 2.13.3 sells merchandise or services, or both, on the streets or elsewhere than at a building that is his permanent place of business, but does not include any person selling:
    - 2.13.3.1 meat, fruit, or other farm produce that has been produced, raised, or grown by himself, or
    - 2.13.3.2 fish of his own catching.
- 2.14 **“License Inspector”** - means a person ~~authorized by the Town Manager~~ appointed by the CAO to carry out the provisions of this bylaw ~~or anyone acting on his behalf~~.
- 2.15 **“Non-Resident”** - means any business which does not have a permanent office or place of business in the Town of Gibbons.
- 2.16 **“Resident”** - means a business where a permanent office or place of business is situated

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

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in either a commercial, industrial, or urban service district of the Town and does not include a transient trader.

2.17 **“Seasonal”** - means any business which operates less than six (6) months in any calendar year.

2.18 **“Student”** - means any business operated by an individual who usually attends an educational institute or is enrolled in a recognized educational program.

~~2.19 **“Town Manager”** - means the Town Manager of the Town of Gibbons.~~

2.19 **“Transient Trader”** - means any person who does not maintain a regular and permanent place of business within the Town.

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### 3. **REQUIREMENT OF A BUSINESS LICENSE**

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3.1. No person shall carry on or operate any business within or partly within the Town without holding a valid and subsisting business license issued pursuant to the provisions of this bylaw unless specifically exempted by law.

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### 4. **LICENSE INSPECTOR**

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4.1 The ~~Town Manager~~ **CAO** shall appoint a license inspector to carry out the provisions of this bylaw.

4.2 The duties of a license inspector are:

4.2.1 to receive and consider applications for a business license

4.2.2 to conduct investigations with regard to proposed applications where necessary

4.2.3 to conduct inspections of business premises where necessary

4.2.4 to collect business license fees pursuant to this bylaw

4.2.5 to grant, with or without conditions, or refuse business licenses where deemed appropriate and for just and reasonable grounds

4.2.6 to revoke business licenses for just and reasonable grounds. Notice of revocation may be made by personal service upon the holder of the business license or by sending the notice by single registered mail to the person's residence or place of business

4.2.7 to commence prosecutions for violation of this bylaw

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### 5. **LICENSE APPLICATIONS**

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Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

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- 5.1 Every person applying for a business license shall submit to the license inspector a written application signed by the applicant or, in case of a corporation, its duly appointed agent.
- 5.2 A business license for an existing business shall be renewed by the 15th day of February of each year. Renewal shall be affected by a business license holder submitting the proper fees to the license inspector.

**6. PREREQUISITES FOR A BUSINESS LICENSE**

- 6.1 No business license shall be granted until such time as the applicant holds a valid development permit where required by the Land Use Bylaw for the business.
- 6.2 No business license shall be granted until such time as the applicant holds a valid Provincial or Federal license where required by law.
- 6.3 No business license shall be granted if the applicant fails to comply with any other bylaw of the Town of Gibbons.
- 6.4 No business license shall be granted until the applicant has submitted to the license inspector the proper fee as provided by this bylaw.

**7. CONDITIONS OF A BUSINESS LICENSE**

- 7.1 Every business license issued under this bylaw shall be posted in a conspicuous place in the business premises of the license.
- 7.2 In the case of a business operating one or more outlets in the same building, only one business license shall be required.
- 7.3 The following organizations shall notify the license inspector in writing when carrying out fund raising activities, but there shall be no fee charged for a business license:
  - 7.3.1 registered charitable organizations
  - 7.3.2 religious groups
  - 7.3.3 service clubs
  - 7.4.4 minor sports associations
  - 7.3.5 schools
  - 7.3.6 cubs, scouts, guides & similar organizations
- 7.4 A supplier bringing bulk goods to a licensed business for the purposes of resale shall not be required to obtain a business license.
- 7.5 Every person carrying on or engaged in any business in respect of which a license is

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

required under this bylaw, upon request of the license inspector, shall give to the license inspector all information necessary to enable him to carry out his duties.

- 7.6 Every business license issued under the provisions of the bylaw, unless revoked, shall terminate at midnight on the 31st day of December in the year in which the said license was issued.
- 7.7 Any business called in by a resident or commercial owner / occupier to undertake any work in renovations, construction, or services to only that property does not require a business license; **provided that any sign advertising the provider of the work be located within the property and only be placed for the period of time the work is being done.** ~~provided that no advertising is being done on the property by way of a sign.~~

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**8. OFFICIALS TO HAVE ACCESS TO LICENSE PREMISES**

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- 8.1 The license inspector shall at all reasonable times have the right, after being properly identified, to enter upon any premises licensed under the provisions of this bylaw for the purpose of inspection or for the purpose of ascertaining if the provisions of this bylaw are being complied with. Any person hindering, preventing or refusing such free access after such person has demanded admission and established his authority shall be guilty of a breach of this bylaw.

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**9. TRANSFER OF LICENSE**

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- 9.1 A license granted pursuant to the provisions of this bylaw, may upon approval of the license inspector, be transferred from one premises to another premises or from one person or company to another person or company upon payment of a transfer fee to be paid at the time of application for transfer.

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**10. APPEALS**

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- 10.1 A person seeking a license may appeal to Town Council in every case where:
- 10.1.1 an application for a business license has been refused; or
  - 10.1.2 a business license has been revoked.
- 10.2 An appeal under subsection (1) shall be made by the applicant within thirty (30) days after such refusal or revocation.
- 10.3 All appeals shall be made in writing addressed to the Development Officer and shall be dated as of the date received by the Development Officer.

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
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10.4 Town Council, after hearing the applicant may:

- 10.4.1 direct a business license be issued;
- 10.4.2 direct a business license be issued with conditions;
- 10.4.3 refuse to grant a business license
- 10.4.4 uphold the revocation of a business license on grounds which appear just and reasonable.

10.5 A decision of Town Council in respect of an appeal under this section shall be final and binding.

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## 11. LICENSE FEES

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- 11.1 The business license fee shall be as established by **the Municipal Master Rates and Fees Bylaw Schedule-A**.
- 11.2 The fee payable for a first time business license issued between the 1st day of January and the 31st of March in any year shall be the license fee for the full year.
- 11.3 The fee payable for a first time business license issued between the 1st day of April and the 30th day of June shall be 75% of the license fee for the full year.
- 11.4 The fee payable for a first time business license issued between the 1st day of July and the 30th day of September shall be 50% of the license fee for the full year.
- 11.5 The fee payable for a first time business license issued between the 1st day of October and the 31st day of December shall be 25% of the license fee for the full year.
- 11.6 The aforementioned reduction in fees does not apply to Student, Transient Trader, or Hawker/Peddler business licenses.

~~11.7—Where a business license is revoked or surrendered, the licensee is entitled to a refund as established by resolution of Council.~~

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## 12. PENALTY

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- 12.1 Any person who contravenes or disobeys or refuses or neglects to obey any provision of this Bylaw by:
  - 12.1.1 doing any act or thing which **he** is prohibited from doing herein; or
  - 12.1.2 failing to do any act or thing **he** which is required to do herein;

### Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

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is guilty of an offense and is liable, upon summary conviction, to a fine of not less than Two Hundred and Fifty Dollars (\$250.00) and not more than Two Thousand Five Hundred Dollars (\$2,500.00) plus costs, in addition to any license fee he may be required to pay, and in the event of failure to pay or inability to pay any fine levied and any license fee charged hereunder and cost, to imprisonment for a period not exceeding sixty days or until such fine, license fee and costs of committal are paid.

12.2 Where a person is convicted of carrying on a business for which a license fee is payable, without payment of such fee having been paid, the court may, in addition to the fine imposed, direct payment of the applicable license fee to the Town.

12.3 Where a business is being carried on in contravention of this Bylaw, or where the breach of the Bylaw is of a continuing nature or where any person is carrying on business or is doing any act, matter or thing without having paid the license fee required to be paid by this Bylaw, then in addition to any other remedy or any penalty imposed by this Bylaw the Town may, in any of these cases, apply to a judge at the Supreme Court of Alberta by way of action or originating notice for an injunction or other order, prohibiting the person so contravening the Bylaw from continuing to carry on the business without complying with the provision of the Bylaw applicable to the business for which the license is required.

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**13. VOLUNTARY PAYMENT TAGS**

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13.1 Where a peace officer or bylaw enforcement officer believes that a person has contravened any section of this Bylaw, he may serve upon such person a voluntary payment ticket allowing payment of the penalty specified in **the Municipal Master Rates and Fees Bylaw Schedule-B** for such offense to the Town and such payment shall be accepted by the Town in lieu of prosecution for the offense.

13.2 If a person, upon whom a voluntary payment tag is served, fails to pay the required sum within the time specified in the voluntary payment tag, the provisions of this section regarding acceptance of payment in lieu of prosecution do not apply.

13.3 Nothing in this section shall:

13.3.1 prevent any person from exercising his right to defend any charges of committing a breach of any provision of this Bylaw;

13.3.2 prevent any Bylaw Enforcement Officer, Licensing Officer or any Peace Officer from laying an information or complaint in lieu of serving a voluntary payment tag, or

13.3.3 prevent any person from exercising any legal rights such person may have to lay an information or complaint against any person (whether such person has made payment under the provisions of this Bylaw, or not) for a breach of any provision of this Bylaw.

~~13.4 Where any person has made payment pursuant to the provisions of this section and is subsequently prosecuted at the instance of some person other than the Town for the offense in~~

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~~respect of which payment has been made, such payment shall be refunded.~~

~~14. — Schedule~~

~~The documents attached hereto and marked "Schedule A" and "Schedule B" shall form part of this Bylaw and shall be identified by the signature of the Town Manager of the Town.~~

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**14. SEVERABILITY**

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14.1 Should any provision of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.

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**15. REPEAL**

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Bylaw No. PI 4/00 of the Town of Gibbons **and any amendments thereof** is hereby repealed in its entirety.

---

**16. ENACTMENT**

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This Bylaw shall come into force and effect when it receives Third Reading and is duly signed thereof.

Read a first time this 13th day of December 2023.

Read a second time this 13th day of December 2023.

Read a third and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

---

Mayor, Dan Deck

---

CAO, Farrell O'Malley

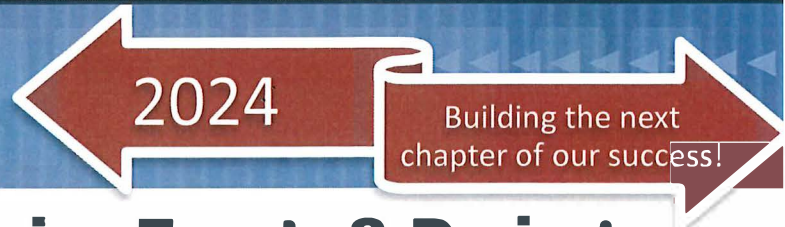
Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
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# Report to Council



## KEY MEETINGS

- Vacation
- Meetings with Developers

## News, Ongoing Events & Projects

### Community Services Department

#### Key Items in Progress

- Outdoor rink is up and running for the season.
- Presentation on understanding the Disability Tax Credit and the Registered Disability Savings Plan on January 25, 2024 @ Dew Drop Inn.
- Upcoming shopping trips on seniors' bus: Jan 9, 23, and Feb 6, 20. No cost for seniors.
- Winter Walk Day- February 7<sup>th</sup>.

### Corporate Services Department

#### Key items in progress:

- 2023 Year End

### Planning & Development Department

#### Key Items in Progress:

- Working with Community Services on Kindness Month

SUCCESS OCCURS WHEN OPPORTUNITY MEETS PREPARATION



VOYENT ALERT!  
GIBBONS Free  
Notification App  
SIGN UP TODAY!

## STAFF MEETINGS

- Department Heads (2)
- All Staff ()



### Public Works Department/Fire Department

- Installing Meters as appointments are scheduled.
- Completing various small jobs.

#### FIRE DEPARTMENT

- Membership is at 28
- Level 1 Course has begun.
- 2024 Calls: Town Calls: 2. County Calls: 5
- 2023 Calls: 171 Town Calls- Medical calls 117, Alarms 35, MVC No Entrapment 5, MVC Entrapment 1, Fuel Spill 2, Vehicle Fire 1, Outside Fire 5, Smoke Investigation 1
- Morinville Calls: Commercial Structure Fires 2, Residential Structure Fire 1, False Alarm No Fire 1.





## Project Updates

### Cottages Subdivision

- Infrastructure tendering is now closed and we are awaiting results from Select Engineering.

### Memorial Park

- Quotes are currently being reviewed.

### Heartland Station

- A holding tank leak test is scheduled
- Training on the new Vacuum Truck

### Scheduled Meetings & Workshops



The Town of Gibbons

*\*Please note subject to change on short notice.*

***Gibbons...a Community...” Rooted in Family”***



ALBERTA

ENVIRONMENT AND PROTECTED AREAS

*Office of the Minister*

Dear Elected Municipal Leaders,

Alberta is currently in a significant drought. During summer 2023, several water basins reached critical drought conditions due to low rainfall and high temperatures. The world is also experiencing El Niño, a global phenomenon occurring for the first time in seven years. It's causing less snow and rain, along with higher temperatures, heightening the potential for significant drought into spring and summer 2024, particularly in southern Alberta.

Alberta has five stages in its water management plan. Ranging from Stage 1, which is a minor drought, to Stage 5, which is a province-wide emergency. We are currently in Stage 4. The Government of Alberta is closely monitoring the situation and working to be prepared in case the province faces a similar – or worse – drought next year. Staff from Environment and Protected Areas, along with Agriculture and Irrigation, are working with water licence holders, major water users, and other partners to develop water conservation plans and water-sharing agreements.

Alberta has stood up a Drought Command Team in the event of an emergency and an early first draft of a 2024 Drought Emergency Plan has been completed and is now being refined. We have also initiated drought modelling work that will allow the province to determine how to maximize the province's water supply. Alberta is considering a wide range of tools and approaches to respond to an emergency situation, including both regulatory and non-regulatory tools.

The province will also be striking an advisory panel of leaders to help provide advice in the months ahead. And we are preparing for the future, looking at what long-term infrastructure is needed to help manage water supplies for future generations.

However, municipal action is also needed. In order to be fully prepared for a severe drought, municipal leaders throughout Alberta will need to take action. From my time as the Minister of Municipal Affairs, I have had the pleasure of meeting and working with many of you, and I am confident that Albertans will find their municipal leaders are ready and willing to deal with this challenge head-on.

That's why I am writing to all municipalities to ask that the following be undertaken in the coming months:

- 1.) Initiate efforts to monitor water supply infrastructure proactively, paying particular attention to water intake relative to water levels.
- 2.) Begin a review of the terms of your municipality's water licence so you are aware of any conditions that may limit your ability to withdraw water during a drought.
- 3.) Alert municipal water managers to prepare to be engaged with officials from the Drought Command Team, should conditions within your municipal water licence need to be triggered.
- 4.) Develop a water shortage plan so your municipality is prepared to respond if water availability decreases.

We are asking all water users to start planning now to use less water in 2024. We are committed to providing information and supporting any additional conservation efforts that your municipality may adopt in the future.

Stay up-to-date on precipitation and water levels through the Alberta Rivers app or the Alberta Rivers Basins web page at [rivers.alberta.ca](http://rivers.alberta.ca). To learn more about the impacts of drought on communities and the principles for sound water management, please visit [alberta.ca/drought](http://alberta.ca/drought).

Environment and Protected Area would like to hear from your water management staff on perceived risks of drought in 2024, what impacts it could have on your operations, and how your municipality plans to mitigate risks. To connect with our team, please email [epa.drought@gov.ab.ca](mailto:epa.drought@gov.ab.ca).

Alberta has navigated many droughts before and has a long, proud history of coming together during tough times. I know we can count on our municipal partners to work together in the face of adversity.

Sincerely,



Rebecca Schulz  
Minister of Environment and Protected Areas

cc: Honourable Ric McIver  
Minister of Municipal Affairs

Honourable RJ Sigurdson  
Minister of Agriculture and Irrigation

Stacey Smythe  
Assistant Deputy Minister, Regulatory Assurance  
Environment and Protected Areas



# COLD SHOT

*A division of Bavaria Empire Pvt. Ltd.*  
11550 154 Street, Edmonton, AB, T5M 3N8  
PH: - 780-705-5466 FAX: - 780-426-5455



DATE- 21<sup>st</sup> December 2023



His Worship Dan Deck  
Mayor  
Town of Gibbons  
4807 – 50 Avenue Box 68  
Gibbons, Alberta T0A 1N0

Re: Urgent Support Needed to Sustain Vital Transportation Services

Dear Mayor,

I am writing to bring to your attention the critical situation faced by COLD SHOT, Alberta's largest rural bus network, and to seek your support in ensuring the continued provision of essential transportation services to your community.

Since the departure of Greyhound from Alberta in 2018, Cold Shot has played a pivotal role in filling the void, offering 11 vital routes, and becoming Alberta's largest rural bus network. We take pride in providing the most affordable inter-city transport options, catering to the diverse needs of our communities. However, the challenges of inflation, coupled with the aftermath of COVID, are now threatening our operations.

Despite rising input costs, we have maintained stable prices to ensure accessibility for all passengers. However, the financial strain has forced us to reduce our routes from 11 to 6. If this trend continues, it could lead to further route closures, impacting the very people who depend on our services for their daily transportation needs.

We have diligently pursued assistance by making multiple attempts and sending various letters from the year 2021 to July 2023 to both the Federal and Provincial government. We also sought support from several Mayors, and although we witnessed supportive gestures and requests sent to the Provincial Government on our behalf, regrettably, no favorable outcomes have materialized. Enclosed with this letter, you will find copies of the letters we sent and the responses we received. Now, as a final recourse, we turn to you as our last source of support before we are compelled to shut down our services.

# COLD SHOT

*A division of Balwarria Empire Pvt. Ltd.*

11550 154 Street, Edmonton. AB, T5M 3N8

PH: - 780-705-5466 FAX: - 780-426-5455



I want to emphasize the invaluable role our services play in connecting people to their families and supporting those who cannot afford or drive personal vehicles. COLD SHOT is more than a transportation provider; we are a crucial lifeline for many marginalized individuals in your community. Cold Shot serves as the sole transportation option for many residents who, due to economic constraints, cannot afford personal vehicles. This includes seniors, First Nations members, and workers commuting to camp jobs—individuals who rely on our services as a lifeline for connecting with their families and meeting essential travel needs.

Our financial situation is dire, and without immediate support, we may be forced to make more route closures. I respectfully request that the Town of Gibbons consider providing loss relief to help us navigate the current inflationary pressures. Your support will enable us to continue serving the residents of Gibbons who rely on our affordable transportation services.

To put it candidly, we find ourselves at a crossroads. Without the necessary support, we may have no choice but to make difficult decisions, including the withdrawal of our services from Gibbons. This is not a decision we take lightly, but we must consider all options to navigate the current challenges and ensure the long-term viability of our operations.

Enclosed with this letter is a detailed breakdown of the significant impact Cold Shot has on the Town of Gibbons including the number of residents benefiting from our service. I understand that there may be competitors that can take our place, but I point out that start-up costs are likely prohibitive. Therefore, I appeal to you to support a homegrown Alberta-based company that has been dedicated to serving and supporting Albertans for an extended period. We are already a well-established company with all the assets in place and supporting us would be more beneficial than investing in a new venture.

To sustain our operations, we estimate a fixed daily cost of **\$5.10** covering driver wages, insurance, fuel, maintenance, and cleaning. This amounts to a total of **\$1,280.00** over 12 months, and the detailed breakdown for all the cities/towns' daily costs will be mentioned at the end of this letter. We expect to get an answer from you by the 31st of January 2024. If we don't receive any help from your municipality, we will have no choice but to shut down the services for the Town of Gibbons as we will no longer be able to afford the expenses. It is essential to note that any funds received will be allocated exclusively to operating expenses, ensuring the continuation of our services.

As it is our duty to inform the people of Alberta that we might be shutting down services if we don't receive funds/help from their municipality. Therefore, we are providing this letter copy to the media so people can be aware of this impacting situation.



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Should the Town of Gibbons decide to assist COLD SHOT in maintaining services, we are open to collaborating on media announcements and displaying notices on our buses and facilities, acknowledging the invaluable support of your Council or wording of your preference.

I appreciate your attention to this matter and look forward to your positive response. Your support will not only help sustain our operations but also contribute to the well-being of the residents who rely on COLD SHOT for their transportation needs in Alberta.

This Letter is also CC to the Mayors of towns / Cities mentioned on next page.

Thank you for considering our request, and I am available to discuss this matter further at your convenience.

Sincerely,

Sunny Balwaria ( President)

[sunny@balwariaempire.com](mailto:sunny@balwariaempire.com) or Direct Line:780-994-0491

Head Offices Address: 11550 154 Street, Edmonton, AB, T5M 3N8

Office Ph: 780-705-5466 | Fax: 780-426-5455

Website for Bus Tickets: [www.coldshot.ca](http://www.coldshot.ca) or Call: 587-557-7719

Website for Freight: [www.coldshotca.com](http://www.coldshotca.com) or Call: 587-557-7718

# COLD SHOT

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11550 154 Street, Edmonton, AB, T5M 3N8  
PH: - 780-705-5466 FAX: - 780-426-5455



Here is a breakdown of the towns and cities for which we've sought financial support, along with the respective number of residents who have utilized our services in the respective years: Please note- the Funds are Calculated based on Volume of Passengers and the Annual Expense.

TOWNS / CITIES	No. of residents used our service in 2022	No. of residents used our service in 2023	Funds Requested (1 Year)
AIRDRIE	610	207	\$ 47,080.00
ATHABASCA	211	202	\$ 44,960.00
BEAVERLODGE	60	90	\$ 28,400.00
BONNYVILLE	395	409	\$ 47,960.00
BOYLE	13	0	\$ 10,040.00
CALGARY	8044	9490	\$ 843,680.00
COLD LAKE	562	692	\$ 72,640.00
DAWSON CREEK	470	533	\$ 58,920.00
EDMONTON	26595	26177	\$ 985,500.00
FORT MCMURRAY	6624	5811	\$ 662,360.00
FORT ST. JOHN	649	837	\$ 85,400.00
FOX CREEK	318	287	\$ 36,920.00
GIBBONS	16	0	\$ 1,280.00
GRANDE PRAIRIE	6835	7422	\$ 543,680.00
GRASSLAND	244	184	\$ 26,880.00
HIGH PRAIRIE	324	379	\$ 61,080.00
HYTHE	49	54	\$ 33,000.00
NAMPA	35	58	\$ 5,120.00
PEACE RIVER	817	961	\$ 243,800.00
RED DEER	1177	1331	\$ 247,400.00
RED WATER	25	10	\$ 24,000.00
SLAVE LAKE	564	618	\$ 79,840.00
SMOKY LAKE	52	56	\$ 32,000.00
ST PAUL	149	202	\$ 22,500.00
VALLEYVIEW	542	579	\$ 86,520.00
WESTLOCK	50	58	\$ 6,320.00
WHITECOURT	538	566	\$ 65,680.00
<b>Grand Total</b>	<b>55864</b>	<b>57213</b>	<b>\$ 4,402,960.00</b>

We'd like to highlight that there are several locations mentioned in the table above from which we have never received any response, even after seeking support in our letters to ministers. If we don't receive any response from these locations regarding our funds request, we kindly request you all to coordinate with other municipalities and explore options to adjust funds from those areas where support has not been forthcoming. Your guidance in this matter would be greatly appreciated.

# COLD SHOT

*A division of Bahvaria Empire Pvt. Ltd.*

11550 - 154 Street, Edmonton, AB, T5M 3N8

PH: - 780-705-5466 FAX: - 780-426-5455



July 5th, 2023

The Honourable Devin Dreeshen  
Minister of Transportation and Economic Conditions  
127 Legislature Building  
10800-97 Avenue  
Edmonton, Alberta T5K 2B6

Dear Minister Dreeshen:

Re: Emergency rural bus line support

Congratulations on your re-election and your re-appointment to the position of Minister of Transportation and Economic Conditions. Now that the election and cabinet appointments have been completed, I write in response to your letter of January 16 of this year. In it, you indicated that your department is evaluating the 2018 Rural Transportation Pilot Program to determine 'Next Steps' for rural transportation in Alberta. I hope that the intervening six months have been sufficient to assess the situation and identify solutions.

Because, as Alberta's largest rural bus network (and the only major system which is Albertan owned), I bring to your attention the serious threat to Alberta's rural bus services. My company, Cold Shot bus lines, continues to provide bus services to rural Albertans in 24 municipalities in some 65 constituencies. Our operations serve the far reaches of the province—the so-called "milk runs", as opposed to the "cream runs" between larger centres which are operated by major corporations headquartered in Quebec and Saskatchewan. When others were getting awarded funding, cold shot wasn't even got acknowledged by our own Alberta Government.

Despite the massive rise in costs brought on by post-COVID inflation, we continue to provide the best possible service at the best possible prices. Our prices remain stable, but unless we receive support, we will not survive long enough to participate fully in the recovery from COVID—already, we have had to reduce our routes from 11 to 6.

Further, if Alberta's largest rural bus company is allowed to fail, the cost and the effort to replace us will be prohibitive, amounting to the removal of an essential service. How will rural Albertans cope without our service?

According to the Alberta government policies under your predecessor, we are a 'for-profit' enterprise, which justified them in turning down repeated requests for assistance. But for the almost three years where we were not turning a profit—in fact, for two years during COVID, we lost money on every bus which we sent out—we sourced financing to keep providing rural bus services which we have now exhausted.

Therefore, I request that you review your government's policies in light of the damage done by COVID, and the ongoing impact of Inflation.

# COLD SHOT

*A division of Balwaria Empire Pvt. Ltd.*

11550 - 154 Street, Edmonton, AB, T5M 3N8

PH: - 780-705-5466 FAX: - 780-426-5455



If you decide that your government will assist Cold Shot in maintaining services, we would be pleased to cooperate with any form of media announcement that would provide good news for rural Albertans. We would also be willing to post notices in our buses and facilities, apprising our rural customers that, "This bus is operated through the support of the Government of Alberta", or verbiage of your choice.

Thank you for your attention and I would be pleased to meet you in person to discuss a solution to the threat facing rural Albertans.

A handwritten signature in black ink, appearing to read 'Sunny Balwaria', is written over a faint, larger version of the signature.

Sunny Balwaria (President)

[sunny@balwariaempire.com](mailto:sunny@balwariaempire.com) Or Direct Line: 780-994-0491

Head Offices Address: 11550 154 Street, Edmonton, Alberta | T5M 3N8

Office Ph: 780.705.5466 | Fax: 780.426.5455

Web Site for Bus Tickets: [www.coldshot.ca](http://www.coldshot.ca) or Call: 587.557.7719.

Web Site for Freight: [www.coldshotca.com](http://www.coldshotca.com) or Call: 587.557.7718

cc:

Paul McLaughlin, President  
Rural Municipalities of Alberta  
2510 Sparrow Dr, Nisku, AB T9E 8N5  
[pmclauslin@RMAAlberta.com](mailto:pmclauslin@RMAAlberta.com)

cc:

The Honourable Tim Uppal  
House of Commons  
Ottawa, Ontario,  
Canada K1A 0A6  
[Tim.Uppal@parl.gc.ca](mailto:Tim.Uppal@parl.gc.ca)

cc:

The Honourable Pierre Poilievre  
House of Commons  
Ottawa, Ontario,  
Canada K1A 0A6  
[pierre.poilievre@parl.gc.ca](mailto:pierre.poilievre@parl.gc.ca)



ALBERTA

TRANSPORTATION AND ECONOMIC CORRIDORS

*Office of the Minister  
MLA, Innisfail-Sylvan Lake*

October 4, 2023

AR 93844

Mr. Sunny Balwaria  
President  
Cold Shot  
11550 154 Street  
Edmonton, AB T5M 3N8

Dear Mr. Balwaria:

Thank you for your July 5, 2023 letter to follow up on the department's evaluation of the 2018 Rural Transportation Pilot Program, and to provide an update on the challenges Cold Shot bus lines encounters in providing bus services to rural Albertans.

Once again, thank you for your dedication and commitment to helping rural Albertans meet their transportation needs and thereby improve access to education, health services, and employment opportunities for many.

While Transportation and Economic Corridors (TEC) does not have any grant programs that support operational expenses or subsidies for private bus companies, I have consulted with my colleague the Honourable Matt Jones, Minister of Minister of Jobs, Economy and Trade (JET), and can provide some information that be of assistance to you. Though JET does not provide grants directly to businesses, the following are partners for funding and resources, which JET recommends to small- and medium-sized businesses for consideration.

Business Link, a non-profit funded by the provincial and federal governments, provides free advice, coaching, and information on supports, including financial resources, to Alberta businesses. Contact 1-800-272-9675 and [www.businesslink.ca](http://www.businesslink.ca).

Should you wish to explore loan programs, you may wish to consider these options:

- Community Futures Alberta has 27 offices in rural Alberta communities and provides flexible loans, business tools, and expert guidance on how to improve business plans or marketing strategies. It can provide loans of up to \$150,000 to business owners living in rural and remote communities in the province. Contact 1-877-482-3672 and [www.albertacf.com](http://www.albertacf.com).
- ATB Financial provides financial services for Alberta businesses, including corporate credit, crowdfunding, commercial mortgages, loans, and other industry-specific financing. It has over 280 locations in the province, including four business entrepreneur centres in the cities of Calgary, Edmonton, Grande Prairie, and Lethbridge. ATB is a Crown corporation owned by the province of Alberta. Contact 1-800-332-8383 and [www.atb.com](http://www.atb.com).

.../2



- Business Development Bank of Canada (BDC) is a Crown corporation owned by the federal government that helps create and develop businesses through financing, growth and transition capital, venture capital, and advisory services, with a focus on small- and medium-sized enterprises. With over 100 business centres throughout Canada, BDC offers a wide range of business loans with a higher percentage of financing than other financial institutions, flexible repayment terms, and limited personal risk. Contact 1-888-463-6232 and [www.bdc.ca/en/contact\\_us/pages/default.aspx](http://www.bdc.ca/en/contact_us/pages/default.aspx).
- The Canada Small Business Financing Program) provides a loan-guarantee program between the federal government and financial institutions across Canada and helps small- and medium-sized businesses access affordable asset-based financing. Contact [www.ic.gc.ca/eic/site/csbfp-pfpec.nsf/eng/Home](http://www.ic.gc.ca/eic/site/csbfp-pfpec.nsf/eng/Home).

I am pleased to note the federal government has undertaken formal engagement with the provinces on the Canadian Public Transit Fund through way of engagement papers and questionnaires. The federal government provided a high-level overview of the funding approaches being considered, current status, and anticipated next steps at a meeting in the summer and will be providing further details at a meeting scheduled for the fall. There was also confirmation that \$3 billion annually has been approved by Federal Cabinet and the program parameters are in draft form. Over the next few months, the federal government will work closely with transit partners to refine program design and strengthen our collective ability to deliver high-quality and accessible public transit and active transportation for Canadians. TEC will assess this program for gaps and look at potential areas of alignment as we consider next steps following the conclusion of an evaluation of the Rural Transportation Pilot Program.

In addition, the federal government launched the \$250 million-dollar Rural Transit Solutions Fund (RTSF) to target the development of transit solutions in rural and remote communities in 2021. This federal funding is provided over five years to support the development of locally-driven transit solutions that will help people living in rural communities get to work, school, appointments, and to visit loved ones. Funding will help rural, remote, Northern, and Indigenous communities to develop and offer new public transit options to their residents including on-demand services, publicly-owned ride shares, and volunteer community car-pooling. Unfortunately, this funding restricts eligibility to capital investments and planning studies, therefore excludes operating costs and the private intercity busing industry.

Be assured TEC intends to work with rural municipalities to hear concerns and consider practical options to support public transportation for rural residents.

Thank you for taking the time to write and for your kind words of congratulations. I hope this information will be of assistance to you.

Sincerely,



Honourable Devin Dreeshen, ECA  
Minister of Transportation and Economic Corridors

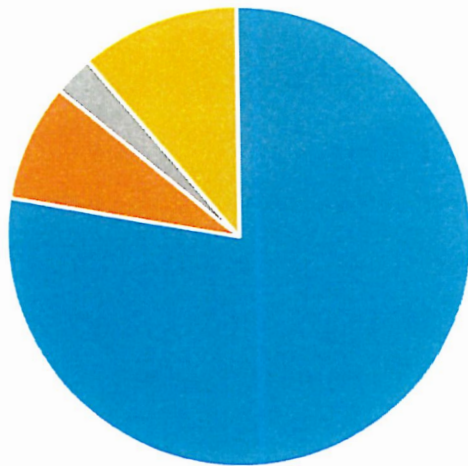
cc: Honourable Matt Jones, Minister of Jobs, Economy and Trade  
Shane Getson, Parliamentary Secretary for Economic Corridor Development



**2023 Year to Date Development Permit Totals**

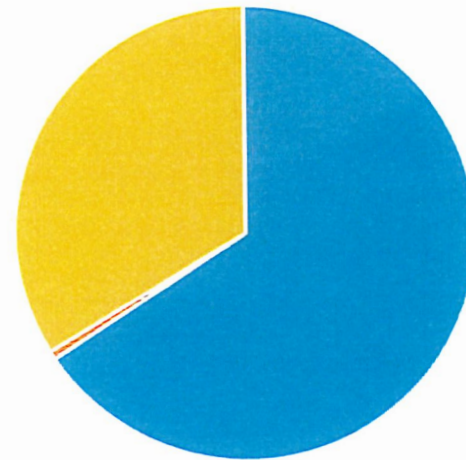
Permit Type	Number of Permits	Value of permits
Residential	28	\$936,305.00
Commercial	3	\$8,300.00
Industrial	1	\$0.00
Institutional	4	\$481,000.00

Number of Permits



■ Residential ■ Commercial ■ Industrial ■ Institutional

Value of permits

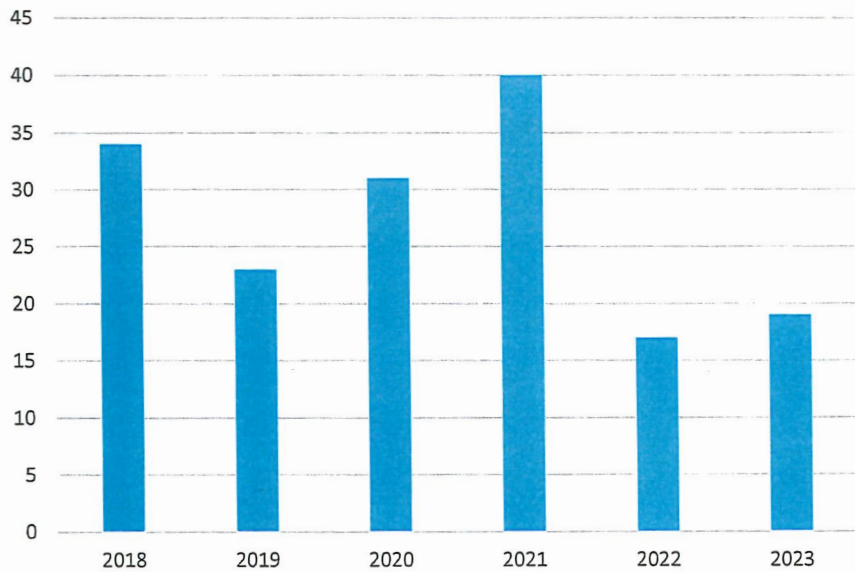


■ Residential ■ Commercial ■ Industrial ■ Institutional

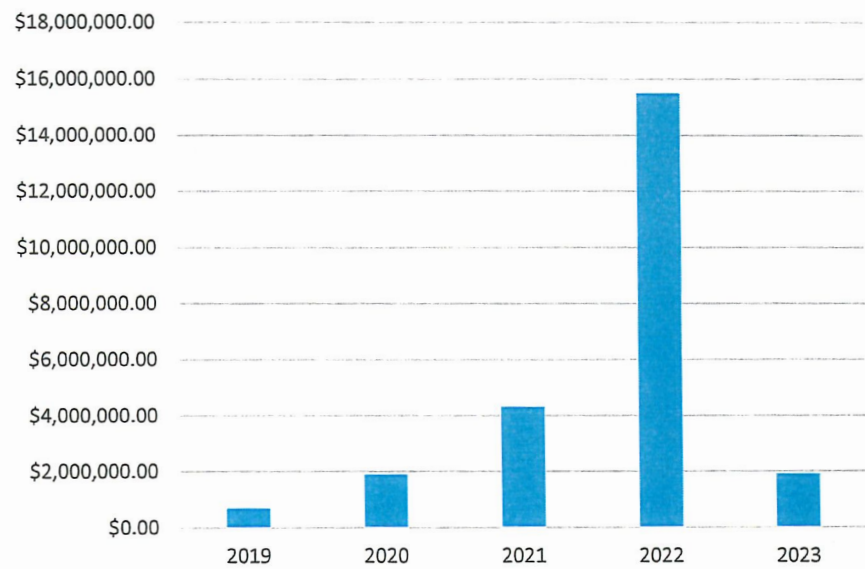
**YEAR TO YEAR COMPARISON**

<b>Year</b>	<b>Number of Permits</b>	<b>Value of Permits</b>
2018	34	
2019	23	\$694,900.00
2020	31	\$1,888,000.00
2021	40	\$4,308,127.50
2022	17	\$15,484,623.00
2023	19	\$1,898,680.00

**Number of Permits**



**Value of Permits**



Discipline	Safety Code Permits Issued
Building	37
Electrical	77
Gas	36
Plumbing	16

2023 Safety Code Permits Issued

