

**TOWN OF GIBBONS
AGENDA
NINTH REGULAR MEETING OF COUNCIL
MAY 10, 2023
TO BE HELD AT THE MUNICIPAL OFFICE AT 10:00 AM**

- 1.0 ROLL CALL
- 2.0 CALL TO ORDER
- 3.0 ADDITIONS TO THE AGENDA
- 4.0 ADOPTION OF THE AGENDA
- 5.0 PUBLIC HEARING MINUTES
- 6.0 ADOPTION OF THE MINUTES
 - 6.1 Regular Meeting of Council April 12, 2023
- 7.0 FINANCE
 - 7.1 Accounts Paid as at May 8, 2023
 - 7.2 Bylaw ALT 2-23 - Tax Rate Bylaw – 3rd Reading
- 8.0 APPOINTMENTS
 - 8.1 Alberta Industrial Heartland
 - Mark Plamondon, Executive Director
 - David MacLean, External Relations
 - 8.2 Gibbons Library Board
 - Rebecca Babichuk, Chair
 - Julie Arbo, Vice Chair
 - Debbie Cook, Volunteer
- 9.0 OLD BUSINESS
- 10.0 NEW BUSINESS
 - 10.1 Proclamation – National Public Works Week
 - 10.2 Fire Services Agreement
- 11.0 BYLAWS & POLICIES
 - 11.1 Policy GA 75-23 – Expenditures Not Included in a Budget

- 11.2 Policy GA 76-23 – Cash Flow Management
- 11.3 Policy GA 77-23 – Investments – Town of Gibbons
- 11.4 Policy GA 78-23 – Holdback Contract Work
- 11.5 Policy GA 79-23 – Budget Preparation

12.0 STAFF REPORTS

- 12.1 Administration Report

13.0 COMMITTEE REPORTS

14.0 PRESS COMMENTS & QUESTIONS

15.0 CORRESPONDENCE

- 15.1 Town of Tofield
- 15.2 Alberta Transportation and Economic Corridors
- 15.3 Minister's Awards for Municipal and Public Library Excellence

16.0 CLOSED SESSION

- 16.1 South End Development *FOIP S.25*
- 16.2 Downtown Project *FOIP S.25*
- 16.2 Personnel *FOIP S.23*
- 16.3 Personnel *FOIP S.23*

17.0 ADJOURNMENT

**MINUTES OF THE SEVENTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS
HELD ON WEDNESDAY, APRIL 12, 2023, AT 4807 – 50th AVENUE IN COUNCIL CHAMBERS**

Council Present: Mayor Dan Deck
Councillor Loraine Berry
Councillor Amber Harris
Councillor Willis Kozak
Councillor Jay Millante
Councillor Norm Sandahl
Councillor Dale Yushchyshyn

Council Absent:

Staff Present: Farrell O'Malley – CAO
Eric Lowe – Superintendent of Public Works
Monique Jeffrey – Director of Finance
Louise Bauder – Planning and Development
Stephanie Peters, Director of Community Services
Chris Pinault – Recording Secretary

Staff Absent:

As there was a quorum present, Mayor Deck called the meeting to order at 9:00 am.

3.0 ADDITIONS TO THE AGENDA

Councillor Sandahl requested that agenda item 8.1 be moved to after 6.1.

4.0 ADOPTION OF THE AGENDA

Councillor Yushchysyn moved to accept the agenda as amended.

23.086	MOTION CARRIED
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5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES

6.0 ADOPTION OF THE MINUTES

6.1 REGULAR MEETING OF COUNCIL – MARCH 22, 2023

Councillor Berry moved to accept the minutes of the March 22, 2023, Regular Meeting of Council as presented.

23.087 **MOTION CARRIED**

8.0 **APPOINTMENTS**

8.1 **FIRE CHIEF PRESENTATION**

Mayor Deck presented Fire Chief Eric Lowe with a commemorative challenge coin in celebration of Chief Lowe's 25 years on the Fire Department.

7.0 **FINANCE**

7.1 **ACCOUNTS PAID AS AT APRIL 11, 2023**

Councillor Kozak moved that Council accept the Accounts Paid as at April 11, 2023, as information as presented.

23.088 **MOTION CARRIED**

7.2 **1st QUARTER BUDGET VARIANCE REPORT**

Councillor Millante moved that Council accept the 2023 Budget Variance report as at March 31, 2023 as information.

23.089 **MOTION CARRIED**

7.3 **2023 CAPITAL BUDGET**

Councillor Sandahl moved that Council approve the 2023-2027 Capital Budget in the amount of \$3,008,562.00 to be funded through the utilization of Federal and Provincial Grant Programs and municipal reserves as identified.

Councillor Harris requested a recorded vote.

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Kozak	In Favour
Councillor Harris	Against
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

23.090 **MOTION CARRIED**

7.4 **ALT 2-23 TAX RATE BYLAW 2023**

Councillor Berry moved that Council give 1st Reading to Bylaw ALT 2-23 Tax Rate Bylaw 2023.

Councillor Harris requested a recorded vote.

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Kozak	In Favour
Councillor Harris	Against
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

23.091	MOTION CARRIED
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Councillor Sandahl moved that Council give 2nd Reading to Bylaw ALT 2-23 Tax Rate Bylaw 2023.

Councillor Harris requested a recorded vote.

Mayor Deck	In Favour
Councillor Berry	In Favour
Councillor Kozak	In Favour
Councillor Harris	Against
Councillor Millante	In Favour
Councillor Sandahl	In Favour
Councillor Yushchyshyn	In Favour

23.092	MOTION CARRIED
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7.5 ALT 3-23 SHORT-TERM BORROWING BYLAW

Councillor Sandahl moved that Council give 1st Reading to Bylaw ALT 3-23 Short-Term Borrowing Bylaw.

23.093	MOTION CARRIED
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Councillor Berry moved that Council give 2nd Reading to Bylaw ALT 3-23 Short-Term Borrowing Bylaw.

23.094	MOTION CARRIED
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Councillor Millante moved that Council hold 3rd Reading of Bylaw ALT 3-23 Short-Term Borrowing Bylaw.

23.095	MOTION CARRIED UNANIMOUSLY
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Councillor Kozak moved that Council give 3rd Reading to Bylaw ALT 3-23 Short-Term Borrowing Bylaw.

23.096	MOTION CARRIED
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9.0 OLD BUSINESS

10.0 NEW BUSINESS

10.1 MENTAL HEALTH WEEK PROCLAMATION

Councillor Berry moved that Council proclaim the week of May 1-7, 2023 as Mental Health Week in Gibbons.

23.097	MOTION CARRIED
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11.0 BYLAWS AND POLICIES

11.1 COMMUNITY SERVICE GRANTS POLICY CS 3-23

Councillor Millante moved that Council approve Policy CS 3-23 Community Service Grants.

23.098	MOTION CARRIED
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12.0 STAFF REPORTS

12.1 ADMINISTRATION REPORT

Councillor Millante moved to accept the Administration Report as information.

23.099	MOTION CARRIED
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13.0 COMMITTEE REPORTS

Councillor Berry attended:

- Homeland Housing Board meeting
- FCSAA Board meeting
- Gibbons Library Board meeting
- Alberta Seniors & Community Housing Association Conference
- Northern Lights Library Systems Committee meeting

Councillor Harris attend:

- Evening with Danielle Smith

Councillor Kozak attended:

- North Edmonton Business Association Coffee Talk
- Edmonton Global virtual briefing
- Dale Nally Open House
- Morinville Chamber of Commerce Luncheon
- Mayor's Breakfast Redwater
- Royal Canadian Legion Ladies Auxillary Breakfast and Easter Egg Hunt
- Evening with Premier Danielle Smith

Councillor Millante attended:

- Easter Egg Hunt with the Sturgeon River Agricultural Society
- Evening with Premier Danielle Smith

Councillor Sandahl attended:

- Edmonton Global virtual briefing
- Dale Nally Open House
- Mayor's Breakfast – Redwater
- Sturgeon Victim Services AGM
- Evening with Danielle Smith

Councillor Yushchyshyn attended:

- Dale Nally Open House

Mayor Deek attended:

- Sturgeon Regional Partnership
- Alberta Municipalities Leadership Caucus and Presidents Summit
- Dale Nally Open House
- Morinville Chamber of Commerce Luncheon
- Elected Officials Education Program – Land Use and Development
- Mayor's Breakfast – Redwater
- Evening with Premier Danielle Smith

Councillor Millante moved to accept the committee reports as information.

23.100

MOTION CARRIED

14.0 PRESS COMMENTS & QUESTIONS

15.0 CORRESPONDENCE

15.1 COLLEGE OF PHYSICIANS AND SURGEONS

15.2 TOWN OF BARRHEAD

Councillor Berry moved to accept the correspondence as information.

23.101	MOTION CARRIED
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Mayor Deck called a recess at 9:46 am.

Mayor Deck called the meeting to back to order at 9:57 am.

16.0 CLOSED SESSION

Councillor Millante moved that Council moved to Closed Session as per *Section 197 (2) of the Municipal Government Act* concerning the following items at 9:57 am.

Councillor Harris left the meeting at 10:22 am.

23.102	MOTION CARRIED
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Mayor Deck moved that Council revert to normal seating at 10:38 am.

23.103	MOTION CARRIED
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16.1 INTERORGANIZATIONAL AGREEMENTS

Councillor Sandahl moved that Council accept this as information.

23.104	MOTION CARRIED
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16.2 SOUTHSIDE DEVELOPMENT

Councillor Berry moved that Council accept this as information.

23.105	MOTION CARRIED
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16.3 DOWNTOWN PROJECT

Councillor Yushchyshyn moved that Council accept this as information.

23.106	MOTION CARRIED
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Mayor Deck relinquished the chair to Deputy Mayor Kozak.

16.4 PERSONNEL

Councillor Sandahl moved that Councillor Harris be sanctioned until further notice pursuant to the Council Code of Conduct section 12 as Councillor Harris is in contravention of Sections 1 (c), 7 and 9. Council also suspends Councillor Harris from all Council Committees and bodies, until such time as Council seeks legal advice pertaining to this issue and investigates the possibility of further sanctions and that a letter be forwarded to Councillor Harris stating such and that her Corporate Credit Card be relinquished to Administration.

23.107	MOTION CARRIED
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Deputy Mayor Kozak relinquished the chair back to Mayor Deck.

17.0 ADJOURNMENT

There being no further business Mayor Deck adjourned the meeting 10:50 am.

Mayor, Dan Deck

CAO, Farrell O'Malley

DRABE



TOWN OF GIBBONS

Cheque Listing For Council

2023-May-8
9:07:29AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230732	2023-04-12	1494787 ALBERTA LTD., O/A STEELKASE		PAYMENT		2,908.52
			00337	FIX DOOR DOLPHIN BEFORE & AFTE	467.78	
			00338	REPAIRS TO FRONT DOORS AT GCC	944.48	
			00339	DOOR AT LIFT STATION	425.25	
			00340	ARENA DOOR/PANIC TRIM/WEATHEI	695.63	
			00341	DOOR & KEY PAD AT FIREHALL	375.38	
20230733	2023-04-12	564045 ALBERTA LTD O/A RICHARDS		PAYMENT		1,134.92
			4099	SWAP OVER & BALANCE TIRES ON	1,134.92	
20230734	2023-04-12	AEDARSA		PAYMENT		131.50
			EP060946	PERMIT FOR 3138020	131.50	
20230735	2023-04-12	AMSC INSURANCE SERVICES		PAYMENT		19,411.65
			42161	APRIL 2023 BENEFITS	19,411.65	
20230736	2023-04-12	ASSOCIATED FIRE SAFETY		PAYMENT		616.35
			38003	12" EMERGENCY LIGHT/HELMETS	616.35	
20230737	2023-04-12	BAUDER, LOUISE				
20230738	2023-04-12	BLUE WATER LUBRICANTS LTD.		PAYMENT		444.27
			417748	OIL FOR SHOP	444.27	
20230739	2023-04-12	BON ACCORD/GIBBONS FOOD BANK		PAYMENT		150.00
			14	VOLUNTEER APPRECIATION GRANT	150.00	
20230740	2023-04-12	BROWNLEE LLP		PAYMENT		1,378.13
			547136	CONFID. COUNCILLOR MATTER	1,378.13	
20230741	2023-04-12	CANADIAN NATIONAL RAILWAY COMPANY		PAYMENT		296.50
			91680794	APRIL 2023 MAINTENANCE	296.50	
20230742	2023-04-12	CANOE PROCUREMENT GROUP OF CANADA		PAYMENT		2,140.45
			PF-10996-106058	FUEL	29.98	
			PF-11003-106300	MARCH 2023 FUEL PURCHASES	1,969.98	
			PF-11004-106236	FUEL APR 4/23 IN RED DEER	140.49	
20230743	2023-04-12	CAPITAL REGION NORTHEAST WATER		PAYMENT		36,219.98
			20230020	MARCH 2023 CONSUMPTION	36,219.98	
20230744	2023-04-12	CHARTRAND, DENISE				
20230745	2023-04-12	CIMCO REFRIGERATION		PAYMENT		3,136.73
			90863843	AUXILLARY SAFETY ALARM	484.11	
			90863953	ICE PLANT REPAIRS	2,652.62	
20230746	2023-04-12	CLEARTECH INDUSTRIES INC.		PAYMENT		495.69
			INV1062775	MAINTENANCE AND REPAIRS	495.69	
20230747	2023-04-12	CRYSTAL CLEAN WATER DELIVERY		PAYMENT		32.00
			W246834	WATER FOR SHOP	32.00	
20230748	2023-04-12	DRIVEN REPAIR & MAINTENANCE LTD		PAYMENT		300.30
			117965	SAFETY INSPECTION	300.30	
20230749	2023-04-12	FLANAGAN, LORI		PAYMENT		408.70
			126	MARCH MILEAGE/SUPPLIES	408.70	
20230750	2023-04-12	GIBBONS SENIORS TWILIGHT CLUB		PAYMENT		150.00
			24	VOLUNTEER APPRECIATION GRANT	150.00	
20230751	2023-04-12	GILES, CHRIS				
20230752	2023-04-12	GOLDEN WEST BROADCASTING		PAYMENT		2,173.50
			1054-7352	MARCH 2023 BILLING	2,173.50	
20230753	2023-04-12	GREGG DISTRIBUTORS CO. LTD.		PAYMENT		1,216.50
			000-157622	ARENA SUPPIES	753.79	
			000-162009	COUPLING/HOSE PROTECTOR/REDI	25.87	

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2023-May-8
9:07:29AM

Cheque					Invoice		Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount		Amount
20230753	2023-04-12	GREGG DISTRIBUTORS CO. LTD.	000-164126 000-166405	WOOD SCREWS TURBO NOZZLE FOR HOTSYS	49.77 387.07		1,216.50
20230754	2023-04-12	HERBOLD, MIKE					
20230755	2023-04-12	HOMEFIELD	1087-21281 1087-21282	PAYMENT APRIL 2023 DIG AD SOCIAL TORONTO CAMPAIGN APRIL 2023	1,207.50 2,047.50		3,255.00
20230756	2023-04-12	INKSTER, DYVONNA	51225	PAYMENT PARENT CHILD MOTHER GOOSE	240.00		240.00
20230757	2023-04-12	LAPP C/O ASP	81	PAYMENT MARCH 12-25 2023	10,482.89		10,482.89
20230758	2023-04-12	LOCHRIE, JAMES					
20230759	2023-04-12	LOWE, ERIC D	637	PAYMENT BOOTS FOR FIRE DEPT.	1,000.00		1,000.00
20230760	2023-04-12	MEMJ CONSULTING LTD.	2021057	PAYMENT APR 3 - 14 2023 CONTRACT	6,456.94		6,456.94
20230761	2023-04-12	MORINVILLE HOME HARDWARE	101-350538	PAYMENT FIRESTARTER	5.00		5.00
20230762	2023-04-12	MUNICIPAL ASSESSMENT SERVICES	T00891	PAYMENT 2ND QUARTER ASSESSMENT SERVI	9,450.00		9,450.00
20230763	2023-04-12	NORRIS, ANTHONY					
20230764	2023-04-12	P3 CAPITAL PARTNERS INC.	1548	PAYMENT APRIL 2023 ADVISORY	5,250.00		5,250.00
20230765	2023-04-12	PARKLAND COUNTY	102215	PAYMENT 1ST 1/4 2023 FIRE DISPATCH	1,715.18		1,715.18
20230766	2023-04-12	PARSONS, CURTIS					
20230767	2023-04-12	PATERSON, ERIC					
20230768	2023-04-12	PETERS, STEPHANIE					
20230769	2023-04-12	PHONECO INC	GP52886	PAYMENT PARTS/LABOUR/TRAVEL	401.64		401.64
20230770	2023-04-12	PINAULT, CHRISTINA					
20230771	2023-04-12	POWLESLAND, JOEL					
20230772	2023-04-12	PUROLATOR COURIER LTD.	453103166	PAYMENT COURIER TO WJF	54.08		54.08
20230773	2023-04-12	REDLICK, BRIAN	24	PAYMENT MARCH 2023 TRIPS	680.00		680.00
20230774	2023-04-12	REGENT SUPPLY	307341-1	PAYMENT CLEANING CLOTHS SHEETS	319.26		319.26
20230775	2023-04-12	ROYAL CANADIAN LEGION LADIES AUXILIARY	19	PAYMENT VOLUNTEER APPRECIATION GRANT	150.00		150.00
20230776	2023-04-12	SCHMIDT, LAURA					

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2023-May-8
9:07:29AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
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20230777	2023-04-12	SELECT COMMUNICATIONS INC.	6698089	PAYMENT 03/29 - 04/25 2023	167.03	167.03
20230778	2023-04-12	SELECT ENGINEERING CONSULTANTS LTD	2303-0152 2303-0153 2303-0154 2303-0155	PAYMENT 0001-22058 THE COTTAGES 0001-22059 HEARTLAND COMMONS 0001-22060 HEARTLAND COMMONS GENERAL ENGINEERING	7,223.47 1,127.31 5,577.04 443.65	14,371.47
20230779	2023-04-12	STEVENTON, KENDRA				
20230780	2023-04-12	STURGEON RIVER AG. SOCIETY	8	PAYMENT VOLUNTEER APPRECIATION GRANT	150.00	150.00
20230781	2023-04-12	TRINUS TECHNOLOGIES INC.	2755	PAYMENT APRIL 2023 BILLING	10,231.85	10,231.85
20230782	2023-04-12	ACS EXPRESS INC.	67018	PAYMENT ACS EXPRESS FREIGHT TO ARENA	252.00	252.00
20230783	2023-04-12	ANDERSON, ROSE	3674	PAYMENT ANDERSON R. VOLUNTEER APPREC	150.00	150.00
20230784	2023-04-12	BEIER, SAMANTHA	47643	PAYMENT BEIER S. CHILDMINDING FOR PCMG	60.00	60.00
20230785	2023-04-12	BENNETT, AMANDA	47641	PAYMENT BENNETT A. COURSE REFUND	127.05	127.05
20230786	2023-04-12	BENTLEY, KRYSTA	47644	PAYMENT 1051 RETEST - TRAINING	150.00	150.00
20230787	2023-04-12	EDWARDS, JEFFREY	572113	PAYMENT EDWARDS J. SELF DEFENCE CLASS	150.00	150.00
20230788	2023-04-12	FORT SASKATCHEWAN FAMILIES 1ST SOCIETY	132896	PAYMENT FORT SASK VOLUNTEER APPRECIATION	150.00	150.00
20230789	2023-04-12	FORTISALBERTA INC.	132897	PAYMENT FORTIS MEMORIAL PARK LIGHTING	79,468.90	79,468.90
20230790	2023-04-12	GIBBONS 4H SEW & SOS MULTI	4673	PAYMENT 4H SEW & SOS VOLUNTEER APPRECIATION	150.00	150.00
20230791	2023-04-12	GIBBONS PRESCHOOL ASSOCIATION	4674	PAYMENT PRESCHOOL VOLUNTEER APPRECIATION	150.00	150.00
20230792	2023-04-12	GIBBONS PUBLIC LIBRARY	4672	PAYMENT PUBLIC LIBRARY VOLUNTEER APPRECIATION	150.00	150.00
20230793	2023-04-12	GOV'T OF ALBERTA	MAR 31/23	PAYMENT LAND TITLES FOR MARCH 2023	40.00	40.00
20230794	2023-04-12	HOVIS, MONIQUE P.	10027	PAYMENT HOVIS M. VOLUNTEER APPRECIATION	150.00	150.00
20230795	2023-04-12	KENTAX	2548	PAYMENT KENTAX INCOME TAX PROGRAM	350.00	350.00
20230796	2023-04-12	KIDS SPORT FORT SASKATCHEWAN	2550	PAYMENT KIDSSPORT VOLUNTEER APPRECIATION	150.00	150.00
20230797	2023-04-12	KUGLER, SARA	2549	PAYMENT KUGLER S. MAR/23 MILEAGE	171.13	171.13
20230798	2023-04-12	MULLINS, JULIE	23011	PAYMENT MULLINS J. MILEAGE	229.36	229.36
20230799	2023-04-12	PETERSON, RACHEL ANNE	64869	PAYMENT PETERSON R. PARENT CHILD MOTHER	180.00	180.00
20230800	2023-04-12	RICHARDSON, ELIZABETH	16473	PAYMENT RICHARDSON E. PROGRAM CRAFT	11.29	11.29



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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230801	2023-04-12	SEILBERLICH, AMY	97466193	PAYMENT SEILBERLICH A - COURSE REFUND	102.90	102.90
20230802	2023-04-12	SHANTI CARE LTD.	528947-23	PAYMENT SHANTI CARE - FLOORING AT GCC	1,732.50	1,732.50
20230803	2023-04-12	SHERRIDON HEIGHT'S CONGREGATION, OF JEHOVAH	97466196	PAYMENT REFUND APR 4/23 DAMAGE DEPOSIT	500.00	500.00
20230804	2023-04-12	THOMPSON, JARED	19439	PAYMENT THOMPSON J. PERSONAL TRAINER	450.00	450.00
20230805	2023-04-12	ALBERTA MUNICIPAL SERVICES CORP/SCS	46320157020	PAYMENT INV# 23-1047901 GAS/POWER	43,094.73	43,094.73
20230806	2023-04-14	PARISIAN, NOELLE J				
20230807	2023-04-14	OSBORNE, CINDY				
20230808	2023-04-14	ELENIAK, RONALD J				
20230809	2023-04-14	ALLEN, JAMES R				
20230810	2023-04-14	LOWE, ERIC D				
20230811	2023-04-14	CHARTRAND, DENISE M				
20230812	2023-04-14	STEVENTON, CHRISTINE A				
20230813	2023-04-14	SCHMIDT, LAURA L				
20230814	2023-04-14	HERBOLD, MICHAEL W				
20230815	2023-04-14	PINAULT, CHRISTINA J				
20230816	2023-04-14	ADAMS, JIM W				
20230817	2023-04-14	TERLECKI, QUENTIN G				
20230818	2023-04-14	STEVENTON, KENDRA N				
20230819	2023-04-14	NORRIS, ANTHONY J				
20230820	2023-04-14	PETERS, STEPHANIE G				
20230821	2023-04-14	PATTISON, TERRA L				
20230822	2023-04-14	POWLESLAND, JOEL F				
20230823	2023-04-14	LOCHRIE, JAMES D				
20230824	2023-04-14	PATERSON, ERIC D				
20230825	2023-04-14	PARSONS, CURTIS				
20230826	2023-04-14	GINGELL, SUSAN				
20230827	2023-04-14	KOBZA, JESSICA				
20230828	2023-04-14	ANTONIUK, LUKAS				
20230829	2023-04-14	FLANAGAN, LORIA				
20230830	2023-04-14	LOCKEN, JODY L				
20230831	2023-04-14	GILES, CHRISTINE M				
20230832	2023-04-14	BRADLEY, HAILEY				
20230833	2023-04-14	KUGLER, SARA E				
20230834	2023-04-14	RICHARDSON, ELIZABETH D				
20230835	2023-04-14	MULLINS, JULIE				
20230836	2023-04-14	GIBBONS, DENISE A				
20230837	2023-04-14	BRAKE, NATHAN M				

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2023-May-8

9:07:29AM

Cheque					Invoice	Cheque
Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Amount	Amount
20230838	2023-04-14	KOBZA, JENNIFER L				
20230839	2023-04-14	MAHONEY, SAMANTHA C				
20230840	2023-04-14	KOBZA, BROOKLYNN L				
20230841	2023-04-14	EDMONDS, RYAN A				
20230842	2023-04-14	POVEY, KYLE				
20230843	2023-04-14	PAZIUK, AYAKAH M				
20230844	2023-04-14	BOETTGER, VALERIE				
20230845	2023-04-14	MOLNAR, BRAM				
20230846	2023-04-14	ANTONIUK, BRADEN				
20230847	2023-04-14	MAHAL, HABBA				
20230848	2023-04-14	DURAND, BRETT M				
20230849	2023-04-18	STAPLES		PAYMENT		6,573.88
			0e701a88	IPHONE 14 ANTI SHOCK CASE X 2	70.33	
			22085e20	APPLE MACBOOK AIR 13.3", SAMSUI	2,603.01	
			7aff512b	SALC - ASUS FHD CHROMEBOOK 15.6"	623.29	
			7fdd7dd6	OFFICE SUPPLIES-LABELS, HANGIN	319.14	
			b42fe38e	SALC -IPHONE 14, ACER 15.6" LAPTOP	2,958.11	
20230850	2023-04-18	AMSC INSURANCE SERVICES		PAYMENT		110,882.00
			42053	2023 INSURANCE	110,882.00	
20230851	2023-04-18	GOVERNMENT OF ALBERTA, ALBERTA JUSTICE & SO		PAYMENT		115,962.00
			20230418	2023 POLICE REQUISITION	115,962.00	
20230852	2023-04-18	VERITAS SOLUTIONS ASSOCIATED INC.		PAYMENT		24,409.35
			1170	VERITAS SOLUTIONS./WORKPLACE	24,409.35	
20230853	2023-04-19	O'MALLEY, FARRELL		PAYMENT		7,390.74
			497	MAY 15 CONTRACT	6,290.74	
			498	MAY TRAVEL/ PHONE ALLOWANCE	1,100.00	
20230854	2023-04-19	RECEIVER GENERAL/SCS		PAYMENT		1,897.18
			1302	ACCT #637015397RI, MAY 15 GARNIS	1,897.18	
20230855	2023-04-21	HEDSTROM, JESSICA A				
20230856	2023-04-21	LOWE, ERIC D				
20230857	2023-04-21	WELLS, DYLAN R				
20230858	2023-04-21	DOUGLAS, NATHAN T				
20230859	2023-04-21	HARBER, ALISON F				
20230860	2023-04-21	MACSWEEN, DAVID				
20230861	2023-04-21	PINAULT, CAMERON				
20230862	2023-04-21	BENSON, WILLIAM R				
20230863	2023-04-21	BARRETT, JASON				
20230864	2023-04-21	MYERS, KRISTOPHER				
20230865	2023-04-21	GENEAU, JAMIE				
20230866	2023-04-21	SENCYSHYN, ANDREW				
20230867	2023-04-21	MATETICH, CASSIDY				
20230868	2023-04-21	SMYTH, KORD				
20230869	2023-04-21	ANDERSON, JAMES				
20230870	2023-04-21	POLLARD, SIERRA				
20230871	2023-04-21	DUECK, JERRY J				

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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
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20230872	2023-04-21	JONES, CARSON				
20230873	2023-04-19	ACCU-FLO METER SERVICE LTD	107690 107705	PAYMENT COUPLINGS COUPLINGS	2,360.40 1,577.10	3,937.50
20230874	2023-04-19	ALLEN, JAMES	62	PAYMENT LUNCH IN RED DEER	60.66	60.66
20230875	2023-04-19	APPLE FITNESS STORE	IN00039437	PAYMENT FLOOR STAND INSERTS	330.75	330.75
20230876	2023-04-19	CHARTRAND, DENISE	308 309	PAYMENT SUPPLIES LUNCH WHILE PICKING UP TREE SP	89.54 44.58	134.12
20230877	2023-04-19	CRYSTAL CLEAN WATER DELIVERY	W246862	PAYMENT SHOP WATER	24.00	24.00
20230878	2023-04-19	DIRECT ENERGY REGULATED SERVICES/SCS	202303	PAYMENT SPEERS BLDG	45.01	45.01
20230879	2023-04-19	DISTRIBUTEL COMMUNICATIONS LTD	1307136	PAYMENT MARCH 2023 BILLING	482.84	482.84
20230880	2023-04-19	FLOWPOINT ENVIRONMENT SYSTEMS	WE3646	PAYMENT MARCH 2023 WEB SERVICES	316.85	316.85
20230881	2023-04-19	GFL ENVIRONMENTAL INC	388079	PAYMENT (MARCH 2023) GARBAGE CONTRAC	11,395.33	11,395.33
20230882	2023-04-19	GREGG DISTRIBUTORS CO. LTD.	000-162008 000-162010 000-172504 000-172505 000-185518	PAYMENT BACKORDERED HEALTH & SAFETY : BACKORDERED HEALTH & SAFETY : BACKORDERED HEALTH & SAFETY : BACKORDERED HEALTH & SAFETY : FUSES & GREASE GUNS FOR SHOP	40.76 21.99 6.51 4.63 179.42	253.31
20230883	2023-04-19	INKSTER, DYVONNA	51226	PAYMENT ELL INSTRUCTION	3,091.00	3,091.00
20230884	2023-04-19	LAPP C/O ASP	82	PAYMENT MAR 26-APR 8 2023	11,587.43	11,587.43
20230885	2023-04-19	METRIX GROUP LLP	EPD4471-2ND	PAYMENT 2ND AUDIT BILLING FOR 2022	10,500.00	10,500.00
20230886	2023-04-19	MORINVILLE & DIST CHAMBER OF COMMERCE	10091	PAYMENT LUNCHEON MEETING 2 COUNCIL	60.00	60.00
20230887	2023-04-19	MORINVILLE NAPA	033-064677	PAYMENT OIL & PARTS FOR SHOP	228.41	228.41
20230888	2023-04-19	NIKIFORUK CONSTRUCTION LTD	2023-020	PAYMENT CC REPAIRS	819.00	819.00
20230889	2023-04-19	RECEIVER GENERAL/SCS	1303 1304	PAYMENT RP0001- DEDUCTIONS PAY B202307 RP0002 - DEDUCTIONS PAY J202307	19,033.50 4,575.51	23,609.01
20230890	2023-04-19	REDLINE EXCAVATION INC	20230501	PAYMENT SUPPLIES FOR MEMORIAL PARK WC	7,425.00	7,425.00
20230891	2023-04-19	REGENT SUPPLY	309537	PAYMENT BAGS	382.99	382.99
20230892	2023-04-19	RFS CANADA	5024422560	PAYMENT GFRC COPIER	189.00	189.00
20230893	2023-04-19	ROSERIDGE WASTE COMMISSION	20230174	PAYMENT MARCH 2023 WEIGHTS	3,849.65	3,849.65
20230894	2023-04-19	WJF INSTRUMENTATION (1990) LTD	27454	PAYMENT CHLORINE TEST DPD DISPENSER	630.00	630.00

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20230895	2023-04-19	WORKERS' COMPENSATION BOARD - AB/SCS	25837456	PAYMENT 1ST QUARTER 2023	7,160.00	7,160.00
20230896	2023-04-19	BERVIAN, GIOVANA	47645	PAYMENT BERVIAN G. WOMANS CONFERENCI	150.00	150.00
20230897	2023-04-19	ELITE PROMOTION MARKETING, ELITE SPORTSWEAR	576296	PAYMENT WATER BOTTLES	2,842.99	2,842.99
20230898	2023-04-19	KENTAX	2551	PAYMENT KENTAX TAX RETURNS	350.00	350.00
20230899	2023-04-19	MT CARPENTRY SERVICES	MTCS-2023-001	PAYMENT MT CARPENTRY GFRC RENOVATION	4,987.50	4,987.50
20230900	2023-04-19	NAPA FORT SASKATCHEWAN	296-890389	PAYMENT FIX VENTRAC FOR ARENA	49.06	49.06
20230901	2023-04-19	OMNISPORT INC.	7959	PAYMENT OMNISPORT INC. ARENA SUPPLIES	256.54	256.54
20230902	2023-04-19	TETZ, DARRYL	14-2021	PAYMENT TETZ. D. MARCH/23 CLASSES	300.00	300.00
20230903	2023-04-19	WESTERN DIRECTIVES INC.	107022	PAYMENT WESTERN DIRECTIVES SPONSORSI	1,575.00	1,575.00
20230904	2023-04-19	YC CONTRACTING	214	PAYMENT CURLING RINK RENOVATIONS	3,570.00	3,570.00
20230905	2023-04-19	CHAPPELL, DARREN				
20230906	2023-04-21	LOWE, ERIC D				
20230907	2023-04-21	WELLS, DYLAN R				
20230908	2023-04-21	DOUGLAS, NATHAN T				
20230909	2023-04-21	HARBER, ALISON F				
20230910	2023-04-21	MACSWEEN, DAVID				
20230911	2023-04-21	PINAULT, CAMERON				
20230912	2023-04-21	BENSON, WILLIAM R				
20230913	2023-04-21	BARRETT, JASON				
20230914	2023-04-21	MYERS, KRISTOPHER				
20230915	2023-04-21	GENEAU, JAMIE				
20230916	2023-04-21	SENCYSHYN, ANDREW				
20230917	2023-04-21	POLLARD, SCOTT T				
20230918	2023-04-21	MATETICH, CASSIDY				
20230919	2023-04-21	ANDERSON, JAMES				
20230920	2023-04-21	POLLARD, SIERRA				
20230921	2023-04-21	DUECK, JERRY J				
20230922	2023-04-21	JONES, CARSON				
20230923	2023-04-21	LOWE, ERIC D				
20230924	2023-04-21	WELLS, DYLAN R				
20230925	2023-04-21	DOUGLAS, NATHAN T				
20230926	2023-04-21	MACSWEEN, DAVID				
20230927	2023-04-21	PINAULT, CAMERON				

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20230928	2023-04-21	BENSON, WILLIAM R				
20230929	2023-04-21	MYERS, KRISTOPHER				
20230930	2023-04-21	GENEAU, JAMIE				
20230931	2023-04-21	SENCYSHYN, ANDREW				
20230932	2023-04-21	MATETICH, CASSIDY				
20230933	2023-04-21	POLLARD, SIERRA				
20230934	2023-04-21	JONES, CARSON				
20230935	2023-04-25	LEGRIS, JOHN W	REPL-20222822 REPL-20222822	Replacement Cheque Replacement Cheque	120.46	120.46
20230936	2023-04-27	SANDAHL, NORMAN				
20230937	2023-04-27	HARRIS, AMBER C				
20230938	2023-04-27	BERRY, LORAIN M				
20230939	2023-04-27	MILLANTE, JAYCINTH J				
20230940	2023-04-27	DECK, DAN J				
20230941	2023-04-27	KOZAK, WILLIS				
20230942	2023-04-27	YUSHCHYSHYN, DALE				
20230943	2023-04-26	CAM-TRAC INSPECTION SERVICES LTD	12794	PAYMENT CLEAN LIFT STATION	20,333.04	20,333.04
20230944	2023-04-26	CRYSTAL CLEAN WATER DELIVERY	W247956	PAYMENT WATER FOR SHOP	40.00	40.00
20230945	2023-04-26	DOUGLAS, NATHAN	17	PAYMENT FOOD FOR FIRE CALL	49.09	49.09
20230946	2023-04-26	EISENZIMMER, SARA	90054920	PAYMENT MARCH/APRIL 2023 FITNESS	1,050.00	1,050.00
20230947	2023-04-26	GOLDEN WEST BROADCASTING	1054-7168 1066-2033	PAYMENT JAN 2023 LEADERBOARD JAN 2023	2,079.00 618.45	2,697.45
20230948	2023-04-26	GREGG DISTRIBUTORS CO. LTD.	000-192035 000-192036 000-192037	PAYMENT EYE DRESSING KITS ZINC OINTMENT EYE DRESSING KITS	22.79 40.70 26.04	89.53
20230949	2023-04-26	HOMEFIELD	1087-19848	PAYMENT FEB/23 DIG AD SOCIAL	2,047.50	2,047.50
20230950	2023-04-26	HOMELAND HOUSING	23R002	PAYMENT 2023 MUNICIPAL REQUISITION	34,004.22	34,004.22
20230951	2023-04-26	KOBZA, JENNIFER	V629_89	PAYMENT MAR 26-APR 22 2023 CLEANING	1,543.56	1,543.56
20230952	2023-04-26	MEMJ CONSULTING LTD.	2021058	PAYMENT APR 17-28 2023 CONTRACT	7,970.26	7,970.26
20230953	2023-04-26	NIKIFORUK CONSTRUCTION LTD	2023-028	PAYMENT POPLAR DRIVE BACK ALLEY REPAIF	5,319.65	5,319.65
20230954	2023-04-26	NORTHERN LIGHTS LIBRARY SYSTEM	20230	PAYMENT THERMAL RECEIPT PAPER	12.08	12.08
20230955	2023-04-26	PALS GEOMATICS CORP	317592	PAYMENT COTTAGES SUBDIVISION	3,118.50	3,118.50
20230956	2023-04-26	POWLESLAND, JOEL	87	PAYMENT END OF SEASON STAFF LUNCH	143.55	143.55
20230957	2023-04-26	RECEIVER GENERAL/SCS		PAYMENT		1,791.50

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20230957	2023-04-26	RECEIVER GENERAL/SCS	1305	FIREFIGHTER DEDUCTIONS	1,791.50	1,791.50
20230958	2023-04-26	SELECT ENGINEERING CONSULTANTS LTD	2304-0117	PAYMENT 0001-22058 THE COTTAGES	577.50	577.50
20230959	2023-04-26	BERVIAN, GIOVANA	47646	PAYMENT BERVIAN G. MAR/APR YOGA & MENT	800.00	800.00
20230960	2023-04-26	COMPASS SIGN & SAFETY	675	PAYMENT COVERALLS	1,819.18	1,819.18
20230961	2023-04-26	FREROT, KAYLA	132898	PAYMENT FREROT K. MAR/APR 2023 ZUMBA	595.00	595.00
20230962	2023-04-26	GREENE, AMY				
20230963	2023-04-26	LEONARD, EBEN				
20230964	2023-04-26	LIV NORTH	IN00039437	PAYMENT FLOOR STANDS & INSERTS	330.75	330.75
20230965	2023-04-26	MCBRIDE, TRINA				
20230966	2023-04-26	RODYCH, KAREN	16474	PAYMENT RODYCH K. MAR/APR YOGA & MENT	500.00	500.00
20230967	2023-04-26	THOMPSON, JARED	19440	PAYMENT THOMPSON J. MAR/APR 2023 HITT F	300.00	300.00
20230968	2023-04-26	WESTERN ASPHALT PRODUCTS	107606	PAYMENT COLDMIX ASPHALT	329.18	329.18
20230969	2023-04-28	PARISIAN, NOELLE J				
20230970	2023-04-28	FLANAGAN, LORI A				
20230971	2023-04-28	LOCKEN, JODY L				
20230972	2023-04-28	GILES, CHRISTINE M				
20230973	2023-04-28	BRADLEY, HAILEY				
20230974	2023-04-28	RICHARDSON, ELIZABETH D				
20230975	2023-04-28	MULLINS, JULIE				
20230976	2023-04-28	ALLISON, COOPER				
20230977	2023-04-28	GIBBONS, DENISE A				
20230978	2023-04-28	BRAKE, NATHAN M				
20230979	2023-04-28	KOBZA, JENNIFER L				
20230980	2023-04-28	MAHONEY, SAMANTHA C				
20230981	2023-04-28	KOBZA, BROOKELYN L				
20230982	2023-04-28	EDMONDS, RYAN A				
20230983	2023-04-28	POVEY, KYLE				
20230984	2023-04-28	PAZIUK, AYAKAH M				
20230985	2023-04-28	BOETTGER, VALERIE				
20230986	2023-04-28	MOLNAR, BRAM				
20230987	2023-04-28	ANTONIUK, BRADEN				
20230988	2023-04-28	MAHAL, HABBA				
20230989	2023-04-28	DURAND, BRETT M				
20230990	2023-04-28	OSBORNE, CINDY				

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20230991	2023-04-28	ELENIAC, RONALD J				
20230992	2023-04-28	ALLEN, JAMES R				
20230993	2023-04-28	LOWE, ERIC D				
20230994	2023-04-28	CHARTRAND, DENISE M				
20230995	2023-04-28	STEVENTON, CHRISTINE A				
20230997	2023-04-28	HERBOLD, MICHAEL W				
20230998	2023-04-28	PINAULT, CHRISTINA J				
20230999	2023-04-28	ADAMS, JIM W				
20231000	2023-04-28	TERLECKI, QUENTIN G				
20231001	2023-04-28	STEVENTON, KENDRA N				
20231002	2023-04-28	NORRIS, ANTHONY J				
20231003	2023-04-28	PETERS, STEPHANIE G				
20231004	2023-04-28	PATTISON, TERRA L				
20231005	2023-04-28	POWLESLAND, JOEL F				
20231006	2023-04-28	LOCHRIE, JAMES D				
20231007	2023-04-28	PATERSON, ERIC D				
20231008	2023-04-28	PARSONS, CURTIS				
20231009	2023-04-28	GINGELL, SUSAN				
20231010	2023-04-28	KOBZA, JESSICA				
20231011	2023-04-28	ANTONIUK, LUKAS				
20231012	2023-04-27	BAUDER, LOUISE	100	PAYMENT MAR/APRIL 2023 CONTRACT	6,050.00	6,050.00
20231013	2023-04-27	ASPEN HILLS EQUIPMENT LTD.	1417	PAYMENT GOLF CART FOR RAFFLE	10,509.69	10,509.69
20231014	2023-04-28	SCHMIDT, LAURA L				
20231015	2023-04-28	LAPP C/O ASP	83	PAYMENT APR 9-22 PP	18,311.44	18,311.44
20231016	2023-05-02	KUGLER, SARA E				
20231017	2023-05-03	O'MALLEY, FARRELL	499	PAYMENT MAY 31 CONTRACT	6,290.74	6,290.74
20231018	2023-05-03	RECEIVER GENERAL/SCS	1306	PAYMENT ACCT #637015397RI, MAY 31 GARNIS	1,897.18	1,897.18
20231019	2023-05-04	AMSC INSURANCE SERVICES	42054	PAYMENT MAY 2023 BENEFITS INV #1978-2023	19,415.77	19,415.77
20231020	2023-05-04	BAUDER, LOUISE				
20231021	2023-05-04	CANADIAN NATIONAL RAILWAY COMPANY	91685477	PAYMENT APR 2023 MAINTENANCE	296.50	296.50
20231022	2023-05-04	CANOE PROCUREMENT GROUP OF CANADA	12683121 12683189	PAYMENT BARTLE & GIBBONS BARTLE & GIBSON	309.20 21.99	331.19
20231023	2023-05-04	CHARTRAND, DENISE				
20231024	2023-05-04	DRINKILL, GRAHAM	124	PAYMENT DRIVERS MEDICAL	50.00	50.00

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20231025	2023-05-04	FEDERATION OF CANADIAN MUN.		PAYMENT		944.62
			INV-34144-B3W4\	2023-24 MEMBERSHIP	944.62	
20231026	2023-05-04	FLANAGAN, LORI				
20231027	2023-05-04	GFL ENVIRONMENTAL INC	388080	PAYMENT (ARPIL 2023) GARBAGE CONTRACT	11,405.03	11,405.03
20231028	2023-05-04	GOLDEN WEST BROADCASTING	1054-7440 1066-2116 1087-21951 1087-21952	PAYMENT APRIL 2023 APRIL 2023 LEADERBOARD MAY 2023 MAY 203 TORONTO CAMPAIGN	1,890.00 598.50 1,207.50 2,047.50	5,743.50
20231029	2023-05-04	GREGG DISTRIBUTORS CO. LTD.	000-203331	PAYMENT FILTER BAGS & POWER BAR	300.60	300.60
20231030	2023-05-04	HERBOLD, MIKE				
20231031	2023-05-04	LOCHRIE, JAMES				
20231032	2023-05-04	MILLANTE, JAYCINTH	346	PAYMENT APRIL MILEAGE	128.52	128.52
20231033	2023-05-04	NORRIS, ANTHONY				
20231034	2023-05-04	NORTHERN LIGHTS LIBRARY SYSTEM	1061	PAYMENT BARCODES	21.60	21.60
20231035	2023-05-04	ORKIN CANADA	329 330 331 332 333 334	PAYMENT GFRC PEST CONTROL GCC PEST CONTROL PW SHOP FIREHALL CURL CLUB PEST CONTROL ARENA PEST CONTROL	118.27 118.27 110.25 110.25 118.27 118.27	693.58
20231036	2023-05-04	PARSONS, CURTIS				
20231037	2023-05-04	PATERSON, ERIC				
20231038	2023-05-04	PETERS, STEPHANIE				
20231039	2023-05-04	PINAULT, CHRISTINA				
20231040	2023-05-04	POWLESLAND, JOEL				
20231041	2023-05-04	REDLICK, BRIAN	25	PAYMENT BUS EXPENSE CLAIM	676.36	676.36
20231042	2023-05-04	SCHMIDT, LAURA				
20231043	2023-05-04	SELECT COMMUNICATIONS INC.	67149408	PAYMENT APR 26/23-MAY 23/23	167.03	167.03
20231044	2023-05-04	SELECT ENGINEERING CONSULTANTS LTD	2304-0118 2304-0119 2304-0120	PAYMENT 0001-22060 HEARTLAND COMMONS 0001-22062 2023 GENERAL ENGINEE 0001-23063 HIGHWAY 28A INTERSEC	19,214.44 1,709.40 19,425.00	40,348.84
20231045	2023-05-04	SHAW CABLESYSTEMS PAYMENT CENTER/SCS	1332	PAYMENT 1356 - PHONE / INTERNET CHARGE	125.95	1,367.64

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20231045	2023-05-04	SHAW CABLESYSTEMS PAYMENT CENTER/SCS	1333	0506 - PHONE / WIFI / FAX	180.44	1,367.64
			1334	1271 - INTERNET	105.00	
			1335	5858 - INTERNET	94.50	
			1336	3724 - GCC PHONES/ INTERNET / WI	125.95	
			1337	1365 - INTERNET / PHONE / WIFI	160.60	
			1338	4945- GCC INTERNET/WIFI	125.95	
			1339	3275 - SECONDARY WIFI CONNECTI	108.10	
			1340	3662 GFRC INTERNET	146.95	
			1341	5751-FITNESS PHONE/ TV/ WIFI	194.20	
20231046	2023-05-04	STEVENTON, KENDRA				
20231047	2023-05-04	TRINUS TECHNOLOGIES INC.	2886	PAYMENT MAY 2023 MONTHLY BILLING	10,238.62	10,238.62
20231048	2023-05-04	DAVEY, JODI	10932	PAYMENT DAVEY J. WOMEN'S DAY EXPENSES	340.00	340.00
20231049	2023-05-04	FRANCOTYP-POSTALIA CANADA INC.	RIC23031111	PAYMENT FOLDER/INSERTER MACHINE	14,722.05	14,722.05
20231050	2023-05-04	GOVERNMENT OF ALBERTA	APR 2023	PAYMENT APRIL 2023	145.00	145.00
20231051	2023-05-04	JARISCH, JASMIN				
20231052	2023-05-04	KENTAX	2552	PAYMENT KENTAX TAX RETURNS	250.00	250.00
20231053	2023-05-04	NATIONAL PEN CO. LLC DBA, PERFECT PEN & STATIC	100965301	PAYMENT PERFECT PEN LIBRARY ADVERTISIP	144.80	144.80
20231054	2023-05-04	THEBERGE, ARLENE				
20231055	2023-05-05	BELL MOBILITY/SCS	262 263	PAYMENT CELL PHONES / IPADS - COUNCIL CELL PHONES / BULK WATER DATA	838.68 605.08	1,443.76
20231056	2023-05-05	RECEIVER GENERAL/SCS	1309 1310	PAYMENT RP0001- DEDUCTIONS APR 27/23. RP0002 - DEDUCTIONS APR 27/23	19,130.05 7,583.51	26,713.56

Total 1,037,910.26

*** End of Report ***

70

Report to Council



Date Submitted: May 10, 2023
Submitted to: Mayor Deck and Members of Council
Submitted by: Monique Jeffrey, Director of Corporate Services
Report Topic: 2023 Tax Rate Bylaw Alt 2-23

Introduction

As the 2023 Operating and Capital Budgets have now been adopted by Council, Administration respectfully requests that council consider passing the 2023 Tax Rate Bylaw No. ALT 2-23. The Tax Rate Bylaw includes all the required requisitions collected by the Municipality in addition to our Municipal Taxes.

Edmonton Region	CPI as of Feb 2023	5.2%
Operating Budget	overall increase	5.67%
Policing costs		3.94% of total municipal taxation

RESIDENTIAL

Average Municipal Tax increase	5.38%
School Requisition increase	-2.96%
Homeland Housing Requisition decrease	4.35%
Overall Tax Increase	3.07%

NON-RESIDENTIAL

Average Municipal Tax Increase	5.52%
School Requisition increase	-2.96%
Homeland Housing Requisition decrease	4.35%
Overall Tax Increase	3.37%

An average residence in Gibbons in 2023 is assessed at \$294,229 an increase of \$491 from last year and the non-residential average assessment for 2023 has increased by \$1,758 to \$579,700.

Please find attached for your information a random tax roll comparison, including all our different assessment types showing the 2023 Tax Rate Bylaw impact for both scenarios.

Background

The Town of Gibbons 2023 Operating Budget requires a Net Municipal tax of \$3,183,384.00. The Province of Alberta requires a school requisition of \$993,167.24. Homeland Housing requires a Seniors' Housing requisition of \$34,004.22. The Province of Alberta requires a Designated Industrial Property Requisition from DI Properties of \$333.05. The Municipal Government Act stipulates that the 2023 Tax notice must be mailed before May 28th, 2023.

Report to Council

Supplemental Information

At the Regular Meeting of Council held on April 12, 2023, Council passed 1st and 2nd Reading of this Bylaw

Options Available

Administration respectfully requests that Council give consideration to the following:

1. That council give 3rd Reading of the 2023 Tax Rate Bylaw No. ALT 2-23.
2. Council to advise Administration as to how it would like to proceed.

Recommendation for Action

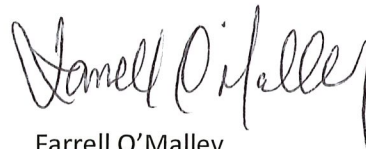
1. That Council give 3rd Reading of the 2023 Tax Rate Bylaw No. ALT 2-23.

Submitted By:



Monique Jeffrey.
Director of Corporate Services

Approved by:



Farrell O'Malley
CAO



**Town of Gibbons
2023 Property Tax Bylaw No. ALT 2-23**

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF GIBBONS FOR THE 2023 TAXATION YEAR.

WHEREAS, the Town Gibbons has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures as required, at the council meeting held on March 8, 2023; and

WHEREAS, the estimated municipal expenses and transfers (excluding non-cash items) set out in the annual budget for the Town of Gibbons for 2023 total \$10,106,065.00; and

WHEREAS, the estimated municipal revenues and transfers from all sources other than property taxation is estimated \$6,922,681.00 and the balance of \$3,183,384.00 plus a surplus of \$1,922.88 for a total of \$3,1858,306.88 is to be raised by general municipal taxation; and

WHEREAS, the requisitions are:

Alberta School Foundation Fund (ASFF) (2022)	
- Residential/Farm land	\$877,782.00
- Non-residential	<u>\$115,385.00</u>
o Total Requisitions	\$993,167.00
Requisition Allowance MGA 359(2)	\$15,230.40
Seniors Foundation	\$34,004.32
DI Properties	\$333.05

WHEREAS, the Council of the Town of Gibbons is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the Town of Gibbons as shown on the assessment roll is:

	<u>Assessment</u>
Residential	\$343,011,760
Residential – Vacant	\$5,931,810
Farmland	\$297,250
Non-Residential	\$24,926,420
Non-residential Vacant	\$2,247,380
Machinery & Equipment (only)	\$721,340
DI Property	\$84,310
Linear	\$4,202,680
Legion (School purposes only)	\$58,270
	<u>\$381,481,220</u>

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Town of Gibbons, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Gibbons:

	TAX LEVY	ASSESSMENT	TAX RATE
GENERAL MUNICIPAL			
Residential	\$2,640,105.43	343,011,760	7.696836
Residential – Vacant	\$73,639.67	5,931,810	12.41437
Non-residential/M&E	\$427,413.62	29,934,750	14.27818
Non-residential - vacant	\$39,403.57	2,247,380	17.53312
Farmland	\$4,744.59	297,250	15.96163
(Surplus levied \$10,192.06)			
TOTAL	\$3,185,306.88	381,422,950	
ALBERTA SCHOOL FOUNDATION FUND			
Residential	\$877,799.34	349,240,820	2.51345
Non-Residential	\$115,384.98	31,519,060	3.6608
TOTAL	\$993,184.32		
REQUISITION ALLOWANCE	\$15,230.40	380,759,880	.04
SENIORS FOUNDATION	\$34,004.48	381,481,220	.089138
DI PROPERTIES	\$333.06	5,008,330	.0665

2. That this bylaw shall take effect on the date of the third and final reading.

READ a first time on this 12th day of April 2023.



 Chief Elected Official

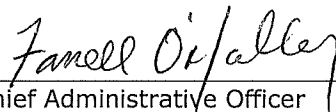


 Chief Administrative Officer

READ a second time on this 12th day of April 2023.



 Chief Elected Official



 Chief Administrative Officer

READ a third and final time on this ____ day of _____, 2023.

 Chief Elected Official

 Chief Administrative Officer



AIHA Update Gibbons Town Council

Mark Plamondon

Executive Director, Alberta's Industrial Heartland Association

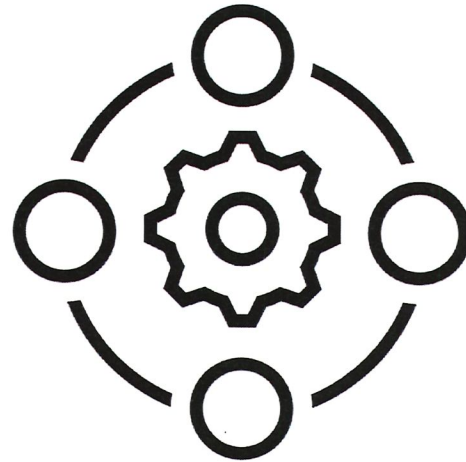
May 10th, 2023

8.1

ALBERTA'S INDUSTRIAL HEARTLAND ASSOCIATION



Alberta's Industrial Heartland Association (AIHA) is a municipal government supported economic development association. AIHA's mandate is to attract heavy industrial investments into Alberta's Industrial Heartland.



AIHA is a 24-year partnership of **five** municipalities and **three** associate members. AIHA is non-profit and does not seek any financial reward from project sponsors.



M U N I C I P A L I T I E S

A S S O C I A T E
M E M B E R S

HOW WE ASSIST POTENTIAL INVESTORS



INTERNAL DEPARTMENTS



BUSINESS DEVELOPMENT

Works with companies to understand if AIH makes sense for their next investment



EXTERNAL RELATIONS

Advocates for project sponsors at all levels of government



COMMUNICATIONS AND COMMUNITY OUTREACH

Connects the community and stakeholders to activity in region

STRATEGIC PILLARS

Promote Project Opportunities in AIH

Attendance at notable global industry events, such as Gas Tech and World Methanol Conference

Marketing and advertising campaigns focusing on competitive advantages of the region

Improve the Business Case for AIH

Robust study and intelligence building programs

Policy and engagement opportunities, such as the Designated Industrial Zone

Advance AIH Social License and Community Support

Supporting community engagement organizations such as Life in the Heartland

Indigenous engagement and Reconciliation Action Plan

PILLAR 1: PROMOTE PROJECT OPPORTUNITIES IN AIH

Primary opportunities sought:

- Chemicals/Petrochemicals:
 - Methanol
 - Fertilizer (i.e. ammonia)
 - Ethylene and derivatives
 - Propylene and derivatives
 - Animal nutrition
 - Specialty chemical products and plastics
 - Midstream supporting infrastructure (fractionation, storage, short rail)
- Diversification and Sustainability:
 - Renewable fuels (SAF, Biodiesel)
 - Battery materials
 - Municipal waste to energy
 - Small modular nuclear reactors
 - Low-carbon power
 - Carbon capture, sequestration, and utilization (CCUS)
 - Hydrogen



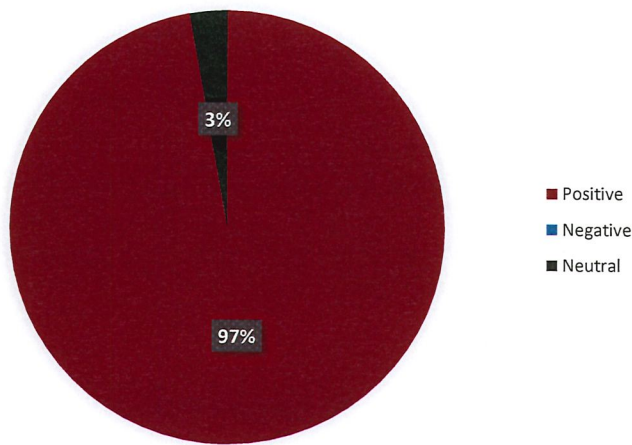
PILLAR 1: PROMOTE PROJECT OPPORTUNITIES IN AIH



Social Media Coverage (Sep - Nov):

Mentions	889
Reach	292,303,574
Earned media/publicity value	\$1,869,813
Positive or neutral sentiment	93 per cent

Media Sentiment – Q4



Sample of sponsored articles:

EDMONTON JOURNAL

This article is Sponsored by Alberta's Industrial Heartland Association

Sponsored: Innovation And Tech in Alberta / Innovation And Tech in Alberta

Products from Alberta's Industrial Heartland feed industries around the world

Companies in the Heartland foster cultivation, connection and creation for Alberta and beyond

Ben Forrest • Postmedia Content Works
Published Nov 20, 2022 • Last updated Nov 21, 2022 • 4 minute read

Nutrilen is one of the earliest tenants of Alberta's Industrial Heartland, a vast 582-square-kilometre of prime industrial land north of Edmonton. SUPPLIED

EDMONTON JOURNAL

Sponsored: Innovation And Tech in Alberta / Innovation And Tech in Alberta

Alberta's Industrial Heartland aids economic recovery with world-class manufacturing infrastructure

"Alberta's Industrial Heartland is playing a pivotal role in Alberta's and Canada's economic recovery," says executive director Mark Plamondon

Ben Forrest • Postmedia Content Works
Published Jul 08, 2022 • Last updated Jul 08, 2022 • 4 minute read

Alberta's Industrial Heartland is located throughout parts of Lamont, Strathcona and Sturgeon counties, as well as portions of Edmonton and Fort Saskatchewan. SUPPLIED

PILLAR 1: PROMOTE PROJECT OPPORTUNITIES IN AIH

Growth Opportunities



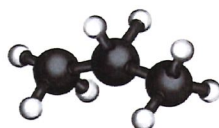
Methane

- Methanol
- Urea / Ammonia
- Hydrogen
- Liquid organic hydrogen carriers
- Animal nutrition



Ethane

- Ethylene
- Ethylene Derivatives (PE, PO, EDC, etc.)



Propane

- Propylene
- Propylene derivatives (PP, PO, IPA, SAP)
- Animal nutrition



Butane

- Iso-octane
- Maleic anhydride
- C4 derivatives



- Specialty chemicals
- Bio-oil / Bio-refining
- Small modular reactors
- Lithium processing
- Waste to energy
- Renewable power
- Battery materials

PILLAR 1: PROMOTE PROJECT OPPORTUNITIES IN AIH



Under Construction

Under Study



Project: Heartland Petrochemical Complex (HPC)
Description: HPC is Canada's first propane dehydrogenation and polypropylene production facility

Project Type: PDH & PP
Capacity: 550 KTA
Status: Under Commissioning and Start-Up
Expected in-service: 2023

Project: NGL North
Description: NGL North is an NGL recovery, transportation, and fractionation system, connecting Northern Alberta to AIH.

Project Type: NGL capture, transportation and fractionation
Capacity: 70 KBbl/d
Status: Under Construction
Expected in-service: 2023

Project: Scotford Solar
Description: Shell Canada and Silicon Ranch are constructing a 58-megawatt behind-the-meter solar farm to power Shell Canada Energy and Chemicals Park Scotford

Project Type: Solar Power
Capacity: 58 MW
Status: Under Construction
Expected in-service: 2023

Project: Path2Zero
Description: Path2Zero is Dow's first net-zero integrated ethane cracking complex which will utilize hydrogen as a clean fuel and third-party CCS

Project Type: Ethylene and derivatives
Capacity: 1.8 MMTPA
Status: Under Study

Project: Blue Hydrogen and Ammonia
Description: Shell and Mitsubishi have signed a MOU relating to the production of low-carbon hydrogen/ammonia through the use of carbon capture and storage (CCS).

Project Type: Hydrogen and ammonia
Capacity: 165 KTA hydrogen
Status: Under Study

Project: Blue Ammonia and Blue Methanol
Description: Itochu Corp., Petronas Canada and Inter Pipeline announced a partnership to evaluate the development of a world-scale integrated blue ammonia and blue methanol production facility.

Project Type: Ammonia and Methanol
Capacity: 1.8 MMTPA
Status: Under Study
Expected in-service: 2027

PILLAR 1: PROMOTE PROJECT OPPORTUNITIES IN AIH



Under Study



Project: Blue Hydrogen
Description: Suncor and ATCO announced collaboration on a blue hydrogen plant utilizing ATR technology and carbon capture and storage (CCS).
Project Type: Blue Hydrogen
Capacity: 300 KTA
Status: Under Study
Expected in-service: 2028



Project: Fort Sask Expansion
Description: Plains Midstream Canada has announced it is exploring expansion of its =fractionator in Fort Saskatchewan.
Project Type: NGL Frac
Capacity: 50 kbbl/d
Status: Under Study
Expected in-service:



Project: RFS Expansion
Description: 55k bpd propane-plus fractionator.
Project Type: NGL Frac
Capacity: 55 kbbl/d
Status: Board sanctioned with a \$460 million capital estimate
Expected in-service: Q2, 2026



Project: Sol Aurora
Description: Alpin Sun is proposing to build a 200 MW solar farm in AIH to make clean energy available to nearby industrials.
Project Type: Solar Farm
Capacity: 200 MW
Status: Under Study
Expected in-service: 2024



Project: Clean Energy Terminal
Description: CN and Keyera announced a MOU to develop a specialized clean energy terminal in AIH. The infrastructure would aggregate conventional and clean energy from multiple sources to support transportation and export of products
Project Type: Energy Terminal
Capacity:
Status: Under Study
Expected in-service:



Project: NICO Critical Mineral Refinery
Description: Fortune is studying the development of a critical mineral refinery in AIH which will produce cobalt, gold, copper, and bismuth from ore sourced from NWT, Canada.
Project Type: Hydrometallurgical Refinery
Capacity:
Status: Under Study
Expected in-service:

PILLAR 2: IMPROVE THE BUSINESS CASE FOR AIH

Studies Completed in 2022:

- Carbon Markets Study:
 - Analysis of current federal and provincial carbon regimes to answer relevant investor questions.
- Small Modular Nuclear Power in AIH
 - In collaboration with Prairies Can and Alberta Innovates, this study seeks to determine suitability for this type of energy solution in the region.
- Infrastructure Study
 - Provides an inventory of by-products, utilities and emissions from main industrial assets in greater Edmonton region; subsequently the study aims to identify infrastructure constraints for supplying these chemicals and utilities to commercial scale projects.
- Regulatory Roadmap
 - Identify required regulatory approvals and regulators for a list of potential projects locating in AIH.



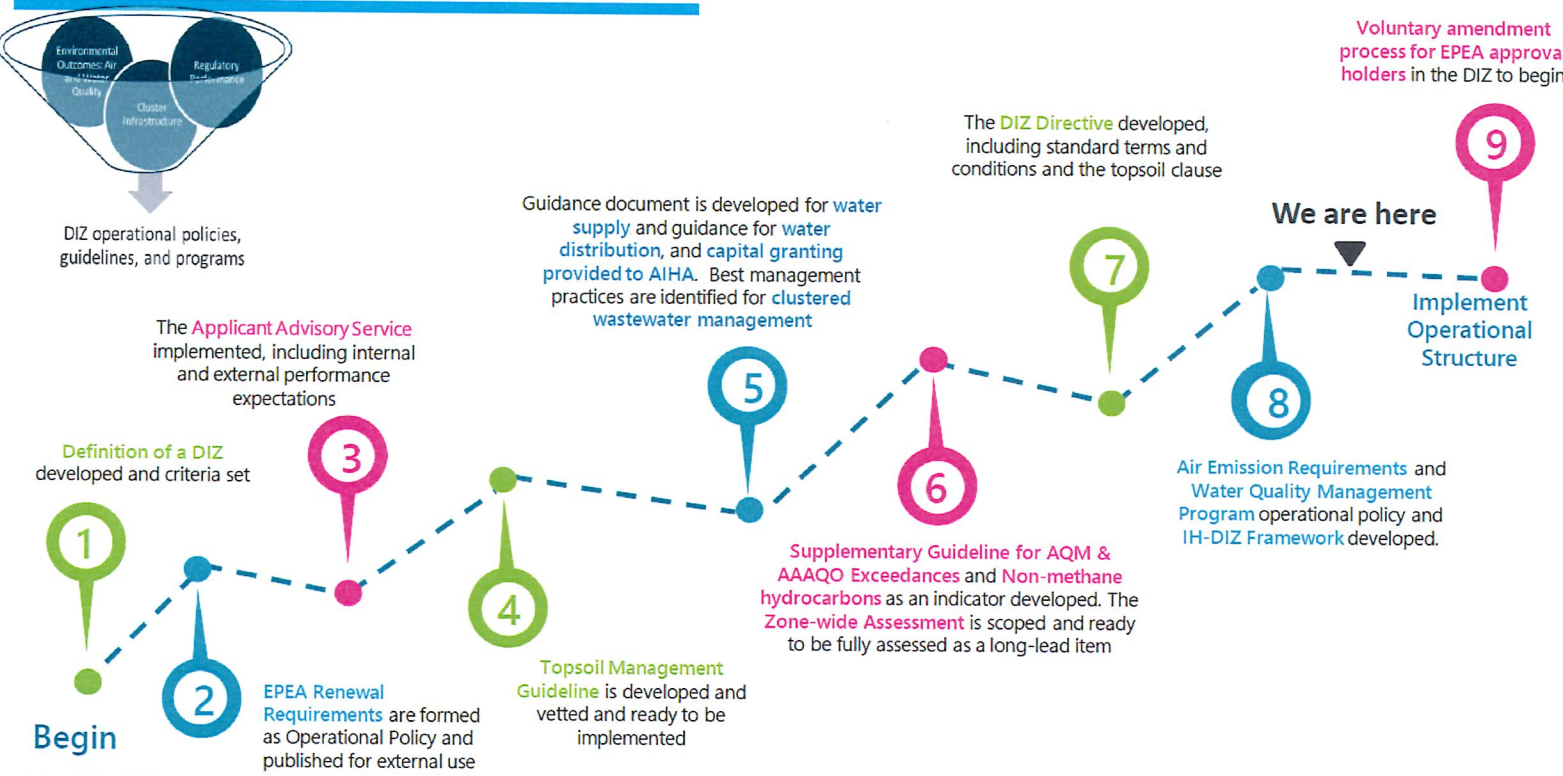
AIHA Staff meet frequently with provincial and federal officials to discuss AIH policy priorities, including:

- Hydrogen industry development and potential for export
- New infrastructure priorities and upgrades for AIH
- Enhancement or maintenance of Petrochemical Incentive programs, such as APIP
- The Designated Industrial Zone

PILLAR 2: IMPROVE THE BUSINESS CASE FOR AIH



Designated Industrial Zone: Key Milestones



Regulatory Streamlining:

- Reduced renewal EPEA requirements
- Developed Applicant Advisory Service
- DIZ Directive created

Cluster Infrastructure:

- Improved water and soil management policies
- Master Drainage Plan developed

Environmental Outcomes:

- Increased standards for air pollution abatement
- Developing load-based wastewater management approach

Capital Investments:

- Issued grant to AIHA for new water intake designs

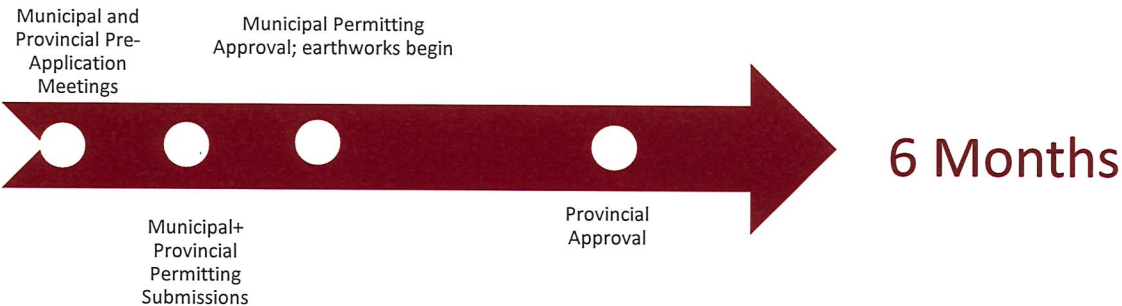
PILLAR 2: IMPROVE THE BUSINESS CASE FOR AIH



Prior timeline



New timeline



Key factors for achievement:

- Document standards aligned between Municipalities and Province to reduce proponent workload
- Decoupled municipal approvals from provincial approval
- Adoption of pre-application meeting (Applicant Advisory Service) to reduce confusion of requirements and process
- Discussions beginning to nest federal approval timelines where required

PILLAR 3: ADVANCE AIH'S SOCIAL LICENSE AND COMMUNITY SUPPORT



Continuing support for **Life in the Heartland**:

- LITH hosted its first information evening since the onset of the pandemic, including approximately 150 residents and 14 businesses.
- Installed and hosted the inaugural Regional Advisory Committee on November 3rd, facilitating direct dialog between area residents and industry.

Progression of **Fort Air Partnership** continues:

- 2022 Community Survey commenced in September, and will inform the AIHA and LITH 2023 communication strategies.

PILLAR 3: ADVANCE AIH'S SOCIAL LICENSE AND COMMUNITY SUPPORT



Reconciliation Activities:

- AIHA developed a first draft of an Indigenous Community Engagement Toolkit for new and potential project proponents that discusses proper protocol, legal requirements, and processes for engagement and consultation with Indigenous communities.
- AIHA developed a first draft of an Indigenous Business Directory that lists indigenous owned businesses in a variety of industries suitable for contracting by new project proponents.
- AIHA is currently gathering feedback on the Toolkit and Directory from Indigenous communities in the region.



INDIGENOUS COMMUNITY
ENGAGEMENT TOOLKIT
V4 (NOVEMBER 23, 2022)





THANK YOU

MARK PLAMONDON
Executive Director
+1-780-998-7468
mark@industrialheartland.com

REFERENCE MATERIAL

EXISTING INDUSTRY & PRODUCTS

MIDSTREAM & UTILITIES

- NGL fractionation
- Salt cavern storage - over 40 caverns
- Oil, natural gas, and NGL pipelines
- Water and industrial gas systems
- Two operating world-scale CCUS systems

OTHER

- High-purity nickel & cobalt
- Nickel based composite powders
- Cobalt powders
- Hydrogen peroxide
- Prilled sulfur

DOWNSTREAM OIL

- Refining
- Bitumen upgrading
- Benzene
- Aromatics

DOWNSTREAM GAS & NGL PROCESSING

- Ethylene
- Polyethylene
- Polymer-grade propylene
- Ethylene glycol / Ethylene oxide
- Iso-octane
- Styrene monomer
- Urea
- Ammonium sulphate
- Ammonia



WORLD CLASS FACILITIES AND COMPANIES OPERATING IN AIH



Nutrien



MEGlobal



oerlikon
metco



cenovus
ENERGY



AUX SABLE



ATCO

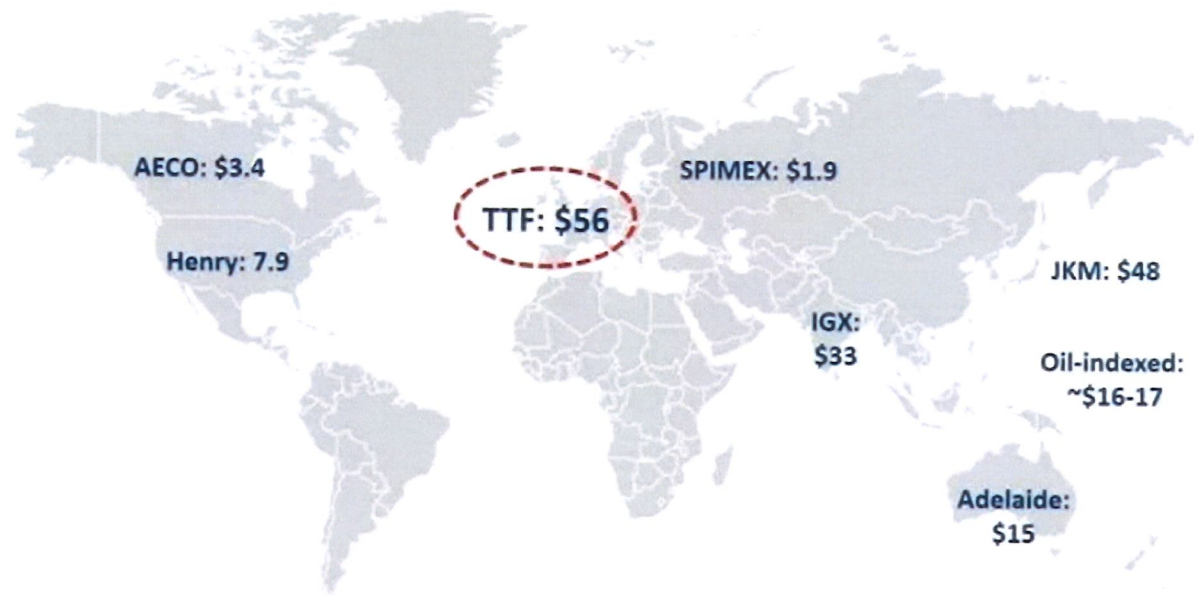


sherritt



COST ADVANTAGED NATURAL GAS

Natural gas price benchmarks –September 2022 (\$/mmbtu)



Source: Global LNG Hub. Spimex = Domestic NG price in Russia, TTF = Spot LNG price in Netherlands, IGX = Spot domestic NG price in India, JKM = Spot LNG price in Japan/Korea, Adelaide = Domestic NG price in Australia.

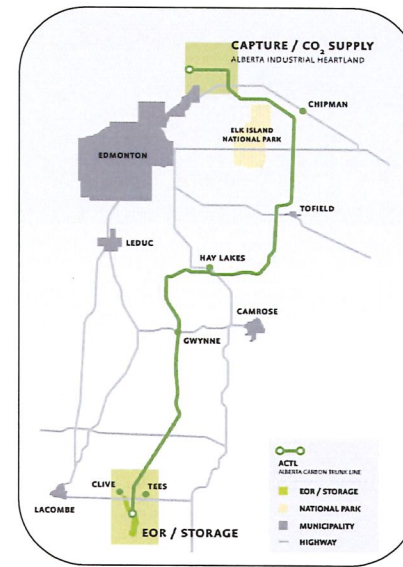
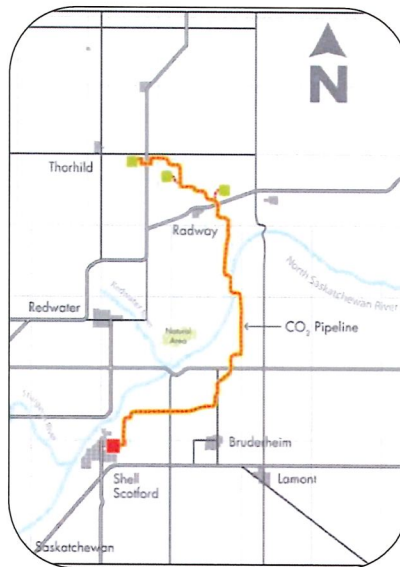
EXITING CO₂ SEQUESTRATION INFRASTRUCTURE

AIHA is home to ~10% of the large-scale carbon capture storage/utilization projects operating in the world



Quest Carbon Capture and Storage

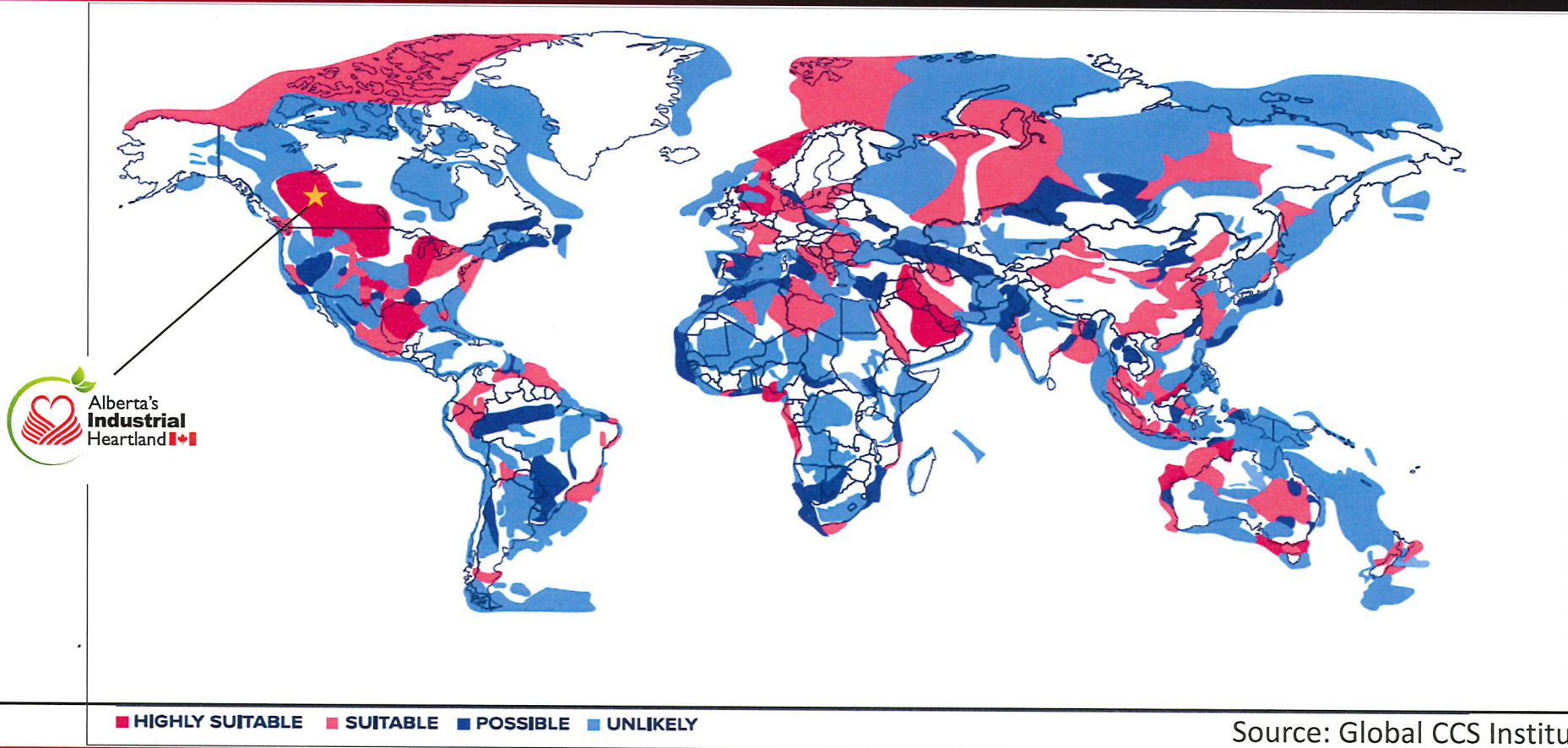
- A world-class capture project designed to capture and store over 1 million tonnes of CO₂ per year
- Quest began operations in 2015 and, to date, has captured and stored more than 4 million tonnes of CO₂
- Quest is owned by the Athabasca Oil Sands Project (70% CNRL, 20% Chevron, 10% Shell) and operated by Shell Canada



Alberta Carbon Trunkline

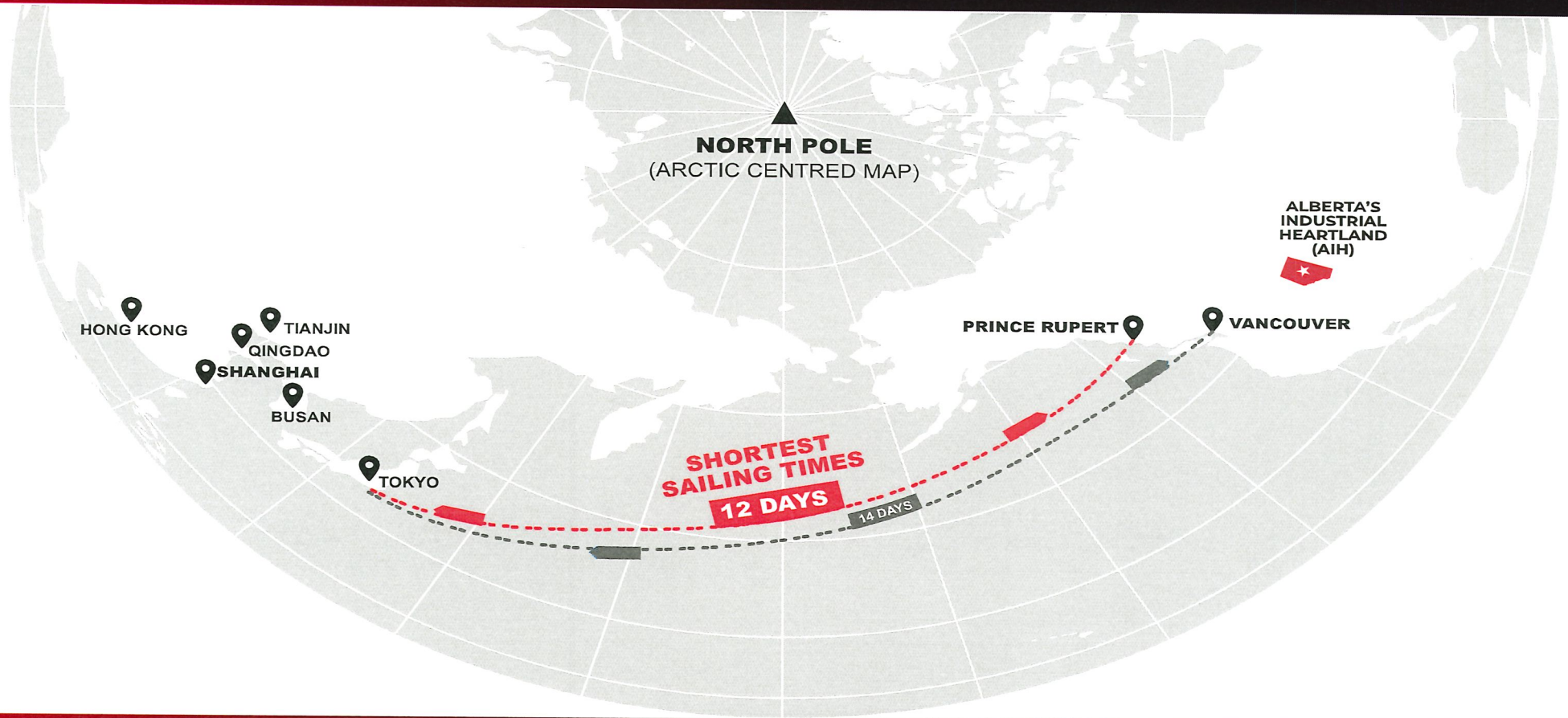
- Alberta's first large-scale carbon capture utilization and storage project
- Consists of a 240-kilometer pipeline collecting and transporting up to 14.6 million tonnes per year of CO₂ for enhanced oil recovery and storage
- Developed as a partnership between Wolf Carbon Solutions (Wolf), Enhance Energy, Nutrien, and NWR

CCUS POTENTIAL



Source: Global CCS Institute

GLOBAL MARKET ACCESS



UNPRECEDENTED GOVERNMENT SUPPORT



Federal Government

- Strategic Innovation Fund (flexible supports for strategic projects)
- Scientific Research & Experimental Development Tax Credits (tax credits for R&D)
- Accelerated Capital Cost Allowance (accelerated depreciation for favourable tax treatment)
- Clean Fuels Fund & Clean Growth Fund
- Investment Tax Credits (ITC) for clean technologies and clean hydrogen

Provincial Government

- Alberta Petrochemical Incentive Program (12% of eligible capital costs returned to projects through cash grants upon completion)
- Emissions Reduction Alberta – Funding calls for up to \$10 million
- Establishment of Designated Industrial Zone

Municipal Government

- Heartland Incentive Program (1 - 2.5% of project capital cost returned through property tax abatement and infrastructure supports)
- Edmonton Region Hydrogen Hub , Canada's first





March 16, 2023

Attention: Honourable Mayor/Reeve,
Members of Council and Chief Administrative Officers

Re: National Public Works Week, May 21-27, 2023 – “Connecting the World Through Public Works”

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 21 - 27, 2023 as National Public Works Week in your community. This years theme is "Connecting the World Through Public Works". Public works is the thread that connects us all, no matter where we live in the world. Every public works professional strives to improve the quality of life for the community they serve, leading to healthier, happier communities.

The "Connecting the World Through Public Works" theme highlights the way public works professionals connect us physically, through infrastructure, and inspirationally, through service to their communities, whether as first responders, or daily workers carrying out their duties with pride.

Public works connectors help keep communities strong by providing an infrastructure of services in transportation, water, wastewater, and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. Join us in celebrating the quiet work these professionals do that makes life better for all of us.

National Public Works Week is observed each year during the third full week of May and this is the 63rd year. The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public’s awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.publicworks.ca for a digital copy of the proclamation and information about this year’s theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. www.cpwa.net If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Please note that declarations should be forwarded to office@publicworks.ca or by mail to:

APWA Alberta Chapter
PO BOX 44095 Garside Postal Outlet
EDMONTON AB T5V 1N6

Yours truly,

Mike Haanen, APWA President



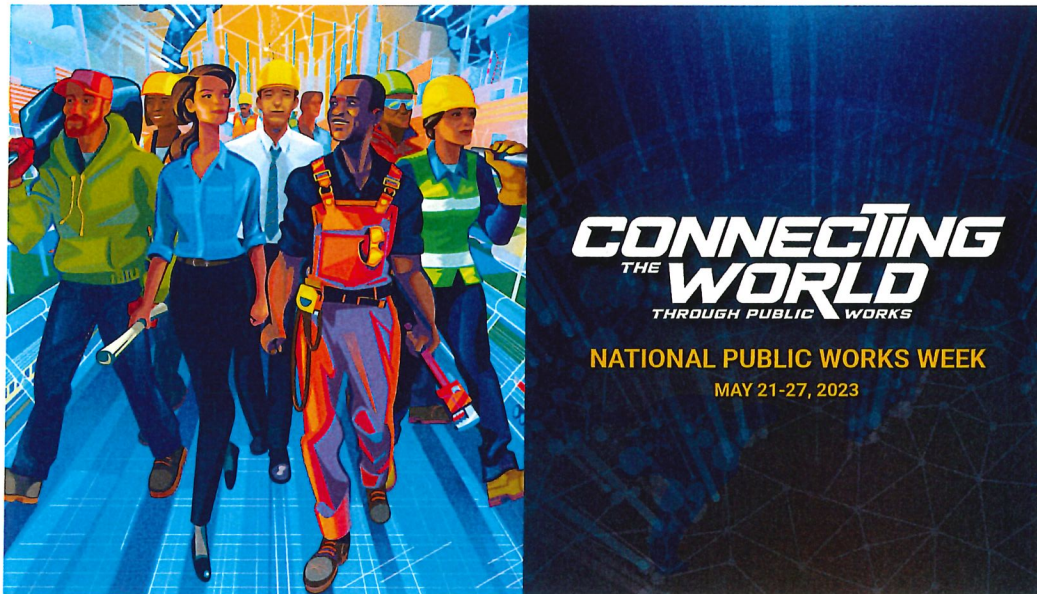
APWA Alberta Chapter 44095 Garside Postal Outlet Edmonton AB T5V 1N6
www.publicworks.ca



10.1



Celebrate Public Works Week



What You Can Do

Proclamation

Ensure that your Municipality proclaims or recognizes NPWW! Contact us for a sample proclamation office@publicworks.ca

Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So, join us in celebrating these superheroes!

Support your superheroes by sending them to compete in the Equipment Rodeo and participate in the “Boots to Boardroom” Annual Technical Conference & Snow Show May 29 – June 1, 2023 at the River Cree Resort in Enoch AB.

See our website for details www.publicworks.ca

Environmental Campaign

Develop a week of activities to improve the community's environment. Show the many ways public works departments contribute to your community's environmental health.

Thought starters:

- Invite garden clubs, civic groups, historic preservation societies, schools and scouting councils to join you in an environmental project or suggest a project of their own.
- Organize a tree-planting ceremony, recycling drive, public grounds clean-up or free, safe disposal of oversized items and household hazardous wastes.
- Launch a campaign to solicit organizations to adopt a highway or public park.



Public Works Exhibit

Create an exhibit to spotlight your organization's recent successes and emphasize how they benefit all citizens. Arrange to display your exhibit at libraries, community centers and shopping malls. You may be able to take advantage of a captive audience by exhibiting at a scheduled community event.

Thought starters:

- Feature public works equipment, display photos of facilities and provide information on upcoming public works projects.
- Show a film or video of public works in action.
- When practical, have a representative from various departments staff the exhibit to answer questions and provide information.

Rodeo/Equipment Shop

Display equipment your department uses in day-to-day operations. Give public works employees the opportunity to show the skill required to operate public works equipment.

Thought starters:

- Select a location with high visibility such as a parking lot, city park, or public gathering place. Allow adequate time to research and reserve a location.
- Invite elected officials to participate in an activity during the event.
- Sponsor a regional contest and challenge other municipalities to a test of skills necessary to operate a backhoe, garbage pickup, forklift and lawn tractor.
- Emphasize safety; highlight the cost-effective measures and unique features of your equipment and vehicles.
- Have representatives from various departments show equipment and answer questions.

Open House or Tour

An open house or tour offers participants a new perspective on public works and gives professionals an opportunity to discuss the daily operation at their facility. It also is a good time to gather community members opinions of public works projects and services.

Thought starters:

- Plan the open house in conjunction with a dedication ceremony, an anniversary, or a celebration of a completed project.
- Select employees to serve as ambassadors or tour guides.
- Provide a forum for citizens to learn about various departments and their functions.
- Develop a survey to gather attendees' opinions about a public works project or service of importance to your organization.

Employee Appreciation Day

Acknowledge the many accomplishments public works employees contribute throughout the year with a special recognition event.

Thought starters:

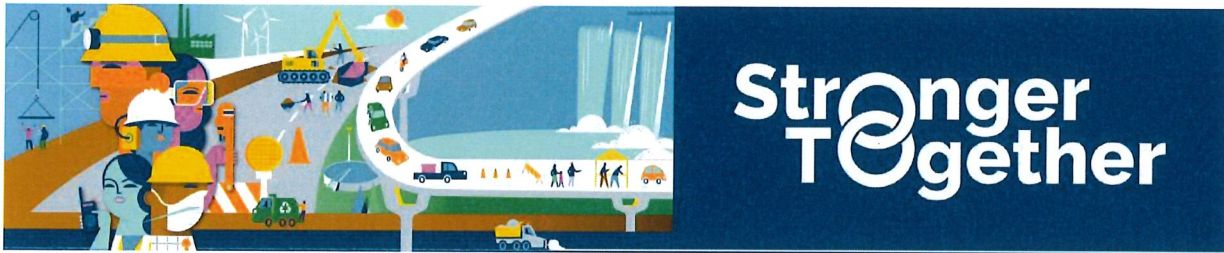
- Sponsor a banquet to recognize outstanding performance, special achievements, safety records and attendance. Award honourees with a gift registration to a seminar, an engraved plaque, a special proclamation or a cash award.
- Include family members of honourees.
- Invite elected officials.
- Hold your event in a public works facility. For example, host a barbecue in an equipment garage.

For further information see our website: www.publicworks.ca

Or contact Jeannette Austin

Executive Director

admin@publicworks.ca



National Public Works Week

May 21 – 27, 2023

“Ready and Resilient”

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **Gibbons**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **Gibbons** to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2023 marks the 63rd annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **Dan Deck, Mayor of Gibbons**, do hereby designate the week May 21 – 27, 2023 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of **Gibbons** to be affixed,

DONE at the **Civic Office at the Town of Gibbons, Alberta** this 10th day of May 2023.

Dan Deck,
Mayor, Town of Gibbons

Report to Council



Date Submitted: May 10, 2023
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Fire Services Agreement

Introduction

The purpose of this report is to respectfully request that Council give consideration to the Fire Services Agreement between the Town of Gibbons and Sturgeon County.

Background

Administration and the Fire Chief have been diligently working with Sturgeon County regarding the Fire Services Agreement since the last agreement expired in December 2020. Through many negotiations, meetings and discussion, the agreement covering the period from January 1, 2023, to December 31, 2026 is now ready for Council's approval.

Options Available

1. That Council approve the Fire Services Agreement dated January 1, 2023, to December 31, 2026 between the Town of Gibbons and Sturgeon County as presented.
2. That Council adjust the Fire Services Agreement as it sees fit.
3. That Council advise Administration as to how it would like to proceed.

Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

1. That Council approve the Fire Services Agreement dated January 1, 2023, to December 31, 2026 between the Town of Gibbons and Sturgeon County as presented.

Submitted By:

A handwritten signature in black ink that reads "Farrell O'Malley". The signature is written in a cursive, flowing style.

Farrell O'Malley

CAO



Sturgeon County – Town of Gibbons

Fire Services Agreement (January 1, 2023 to December 31, 2026)

BETWEEN:

The Town of Gibbons

("Town")

- and -

Sturgeon County

("County")

PREAMBLE:

WHEREAS Sturgeon County and the Town share a common border and are desirous of working together for the mutual benefit of their residents and landowners; and

WHEREAS the *Municipal Government Act* stipulates that municipalities may enter into agreements enabling one community to provide service to another community by way of intermunicipal service agreement; and

WHEREAS the County and the Town both offer fire and emergency services on behalf of their collective residents under the principles of quality and cost-effectiveness, and are responsible to maintain their own firefighting equipment and personnel; and

WHEREAS municipalities are challenged by an ever-increasing demand to deliver a greater variety and a higher level of public services while maintaining low taxes and user fees; and

WHEREAS both municipal fire departments shall consider it beneficial to cooperate in cohesively fighting fires, in the handling of emergency calls, and in the performance at other emergency incidents; and

WHEREAS it is recognized that the County and the Town wish to enter into a strategic collaborative agreement to provide mutual benefit and equitable sharing of fire and emergency services between the Parties based on a service delivery benchmarking approach that considers leading practices to improve services; and

WHEREAS the streamlining of the procurement of firefighting apparatus, equipment, supplies, vehicles, and other such related facilities and assets shall be prioritized;

NOW THEREFORE in consideration of the mutual agreements contained herein, the Parties hereto covenant and agree as follows:

Interpretation

1. In this Agreement:

- (a) "Agreement" means this agreement and includes Schedules "A", "B" and "C";
- (b) "Fire Hall" means the building that houses all fire department related equipment and vehicles and is located at 4931- 49 Street in the Town;

- (c) "Call Handling Services" means those activities reasonably required for the receipt of all emergency calls within the Fire Service Area in accordance with the Town's call-handling procedures.
- (d) "Fire Service Area" means the geographic area within which the Town will provide Call Handling Services and Firefighting Services to the County under this agreement as outlined in Schedule "C" but excluding the area within the municipal boundaries of the Town.
- (e) "Firefighter(s)" means the firefighter(s) or rescue technician(s) who are members of the Gibbons Fire Department.
- (f) "Firefighting Services" means those measures and activities which are reasonably necessary and incidental to the provision of emergency services, fire extinguishment and rescue services and can be reasonably performed by the Parties under this Agreement, including fire protection services, rescue services, medical and response to incidents.
- (g) "Force Majeure" means any cause not within reasonable control of the Town including, without limitations, the inability to assemble sufficient volunteer personnel to adequately respond to a call for assistance, interruption of telecommunications, gas, electric or other utility services, acts of God, strikes, lockouts, or other industrial disturbances, acts of public enemy, wars, blockades, riots, epidemics, landslides, earthquakes, fires, lightning, storms, floods, high water, washouts, inclement weather, orders or acts of military authority, civil disturbances, and explosions.
- (h) "Materials" includes all software and other personal property produced by the County and Town in the delivery of the Services.
- (i) "Parties" means the parties to this Agreement, being the Town and the County.
- (j) "Record" means a record of information in any form and includes notes, images, audiovisual recordings, books, documents, maps, drawings, photographs, letters, vouchers and papers and any other information that is written, photographed, recorded or stored in any manner, but does not include software or any mechanism that produces records;
- (k) "Personal Information" means recorded information about an identifiable individual as defined in the *Freedom of Information and Protection of Privacy Act*, and may be amended from time to time;
- (l) "Stood Down While Assembling" means when the fire department is dispatched to an incident and this incident is concluded before any member or apparatus departs the fire hall;
- (m) "Stood Down On-Route" means when the fire department is dispatched to an incident and apparatus departs the fire hall and are stood down before arriving on scene; and
- (n) Standard Operating Guidelines (SOGs) means standard operating guidelines issued, updated and or amended from time to time that are published and distributed by each Party's Fire Chief in relation to Fire Fighting Services within such Party's municipal boundaries.

Town and County Representatives

2. The Town designates the Fire Chief/CAO or their designate as the Town representative under this Agreement and as the prime contact who is authorized to communicate the Town's position to the County on matters pertaining to this Agreement.
3. The County designates the County Fire Chief/Manager of Protective Services or their designate as the County representative under this Agreement and as the prime contact who is authorized to communicate the County's position to the Town on matters pertaining to this Agreement.

Term of Agreement

4. The Town shall provide services pursuant to the terms of this Agreement commencing January 1, 2023 and terminating December 31, 2026.
5. This Agreement, unless terminated in accordance with Clause 38 may be extended twice upon mutual agreement for one year for a total of two years as required in the event that additional time is required to facilitate future agreement formation for like services.

Town Obligations

6. The County hereby engages the Town to provide Call Handling Services and Firefighting Services both within the designated Fire Service Area and in such other areas of the County, which the Parties may agree on from time to time, in a timely, efficient, and economic manner and to provide such services in accordance with Schedule "A" of this Agreement.
7. The Town will provide the County, access to and use of adequate space in its Fire Hall (or a replacement building should the Fire Hall be destroyed or incapacitated) for storage of the County's equipment and parking of fire apparatus.
8. In consideration for the Firefighting Services, the County will pay the agreed upon fees invoiced by the Town as set out and in accordance Schedule "B".
9. The County acknowledges, accepts, and agrees that in the event where a Town incident is deemed to be a priority by the Town Fire Chief or their designate, the Town may be unable to provide the Services within the Fire Services Area. The County shall have no claim for damages or compensation arising out of the failure or refusal of the Town to provide the Services under this agreement in the Fire Service Area due to a conflicting requirement for such Services.
10. The Town agrees to pay for all costs associated with maintaining a Fire Hall building including but not limited to utilities, phone, fax, internet and building repairs.
11. The Town agrees to maintain insurance and registration on the Town's Firefighting and Emergency Services apparatus and Fire Hall. The Town agrees to pay all vehicle, equipment maintenance, replacement and fuel costs associated with Town Firefighting Equipment that may be used in the County from time to time.
12. County Firefighting Equipment may be used by the Town from time to time to provide assistance to an incident within the Town. The Town agrees to pay for any damages, repairs and or replacement of County apparatus or equipment arising from use within the Town limits, upon mutual agreement, payable upon invoice from the County.

13. The Town agrees that any change in Call Handling Services will be communicated to the County prior to any change to ensure there are no breaks in service or interruption in communication with other partnering departments.
14. The Town agrees to communicate to the contracted emergency dispatcher protocols as to how dispatching of additional resources and apparatus will be handled for Town events.
15. The Town is responsible for all its members' firefighter insurance policies and or benefits i.e.: Volunteer Firefighter Insurance Services (VFIS).

County's Obligations

16. The County shall obtain, maintain and keep in good standing, during the term of this Agreement, general public liability and property damages insurance coverage.
17. Town Firefighting Equipment may be used in the County from time to time to provide assistance to an incident within the County. The County agrees to pay for any damages, repairs and or replacement of equipment arising from use within the County limits, upon mutual agreement, payable upon invoice from the Town.
18. The County shall bear the costs of all repairs to any vehicles and equipment comprising a part of the County's Firefighting Equipment when being utilized within the County. The County agrees to maintain insurance and registration on the County's Firefighting Equipment.
19. The County shall equip all vehicles forming a part of the County's Firefighting Equipment with operational communications equipment capable of properly providing communications facilities for use within the Fire Services Area.
20. The County shall provide the Town with complete use of all communications towers, antennae, cabling system repeater equipment and any other related equipment regardless of location, for the purpose of discharging the obligations of the Town hereunder. The County shall bear the costs of all repairs, insurance, and registrations associated with the communication towers and equipment. With the implementation of the Alberta First Responder Radio Communication System, this clause will no longer apply.
21. The County agrees to maintain the required radio licenses for all radios including Town fire department radios (handheld portables, base station and apparatus mobiles). With the implementation of the Alberta First Responder Radio Communication System, this clause will no longer apply.
22. The County agrees that any change in Call Handling Services will be communicated to the Town prior to any change to ensure there are no breaks in service or interruption in communication with other partnering departments.

Occupational Health and Safety - Workers' Compensation

23. The County and the Town will comply with the *Occupational Health and Safety Act*, the *Workers' Compensation Act* and all other laws in force in Alberta and Canada that are relevant to the provision of the Services where applicable. On request, the County will provide the Town with a certificate from the Workers' Compensation Board showing the County is registered and is in good standing

with the board, if applicable. The Town shall be responsible for providing Worker's Compensation Coverage for the Gibbons Fire Department and its employees and volunteers, where applicable, and on request the Town will provide the County with a certificate of good standing.

Indemnity and Insurance

24. The County agrees to indemnify and hold harmless the Town from any and all third-party claims, demands, and actions or costs (including the Town's costs on a solicitor-client basis) for which the County is responsible arising out of negligence or willful acts by the County or the County's employees or agents.

This clause shall survive this Agreement.

25. The Town agrees to indemnify and hold harmless the County from any and all third-party claims, demands, and actions or costs (including the County's costs on a solicitor-client basis) for which the Town is responsible arising out of negligence or willful acts by the Town or the Town's employees or agents.

This clause shall survive this Agreement.

Safety and Security

26. Subject to the Town's reasonable security requirements, the Town will provide the County with assessment of facilities and systems, as necessary to enable the County to fulfill its obligations under the Agreement. The County, the County's employees, subcontractors, and agents, when using any of the Town's buildings, premises, equipment, electronic hardware and software must comply with all safety and security policies, regulations and directives relating to those buildings, premises, equipment, electronic hardware and software.

Records Management, Access, Copyright and FOIP

27. The Town shall treat all Records and information provided or made available by the County to the Town for the purpose of fulfilling the County's or the Town's obligations under this Agreement as privileged and confidential. The Town shall not use or disclose such Records or information for any other purpose without the written consent of the County.
28. The Parties agree that all reasonable effort will be made to utilize record keeping software systems that are the same or compatible and should changes or updates to existing software be necessary, that each organization be notified, and every effort be made to coordinate such changes with the IT personnel of each municipality and that all costs including but not limited to: licensing cost, equipment changes, staff training are covered proportionately by each municipality.
29. The Town shall keep and maintain County records with respect to the provision of the services including total calls received and services provided as outlined by the County in the provided County licensed Fire Pro 2 software.
30. The Town acknowledges that this Agreement and all Records received, collected, produced, or stored by the Town pursuant to this Agreement, with the exception of the Town's own administrative, financial or human resource management records, belong to and shall remain under the control of the County and are subject to the access and privacy provisions of the *Freedom of Information and*

Protection of Privacy Act (“FOIP”). Upon notification by the County’s designate identified in paragraph 6 of this Agreement of receipt of an access to information request, the Town shall provide to the County copies of all Records specified by the County’s designate within 5 days of the notification.

31. The County acknowledges that the Town may release this Agreement and attachments according to the provisions of the FOIP Act.

This clause shall survive this Agreement.

Accountability

32. Both the County and Town agree to maintain Records in respect of the Services, fees and expenses related to this Agreement, including Records necessary to demonstrate compliance with the Agreement, and shall make those Records available for inspection by either party or their representatives at all reasonable times upon reasonable notice. Both municipalities shall have the right to take copies at the County and or Town offices, at that Parties’ expense, of any such Records or parts thereof.

Invoicing for Services

33. Invoices for services shall be in accordance with Schedule B of this agreement and shall be forwarded to the County or Town as applicable and shall be paid within 60 days from the invoice date. Invoices are to be submitted to:

Sturgeon County	or	Town of Gibbons
9613 - 100 Street		4807 - 50 Avenue
Morinville, Alberta T8R 1L9		Gibbons, Alberta T0A 1N0

34. The County shall only be liable to pay the Town for Services rendered under the terms of this Agreement up to and including the date of termination of this Agreement.
35. All Services provided by either Municipality Party under this Agreement are being purchased by a municipal government and where applicable, may be subject to the Goods and Services Tax (GST), with the exception of out of pocket expenses.

Sturgeon County	or	Town of Gibbons
9613 - 100 Street		4807 - 50 Avenue
Morinville, Alberta T8R 1L9		Gibbons, Alberta T0A 1N0

Notices

36. Any and all notices permitted or required to be given under this Agreement must be delivered in writing to the offices of the Parties listed below.

TO THE TOWN:

Town of Gibbons
4807 - 50 Avenue
Gibbons, Alberta T0A 1N0
Attention: Fire Chief / CAO

TO THE COUNTY:

Sturgeon County
9613 - 100 Street
Morinville, Alberta T8R 1L9
Attention: Fire Chief / Manager of Protective Services

37. Either party hereto may, upon notice to the other party, change its address for payments and notices under this Agreement.

Termination

38. Either party may terminate this Agreement in full or in part at any time by giving a minimum of six (6) months' notice in writing to the other party of its intention to do so, unless otherwise agreed to. Upon termination each Party shall submit an invoice for Services rendered but not previously invoiced.
39. Upon receipt of a notice of termination, the Town shall prepare and deliver to the County a written report, if required, on the Services rendered prior to the termination of the Agreement.
40. This clause shall survive the termination of this agreement. If either Party is in default of any obligation or provision of this Agreement and if after receipt by the defaulting party of written notice from the non-defaulting party specifying in reasonable particularity, the nature of such default, the defaulting party fails within ten (10) business days to remedy the default or if by the nature of the default it cannot with the diligence of the defaulting party, be cured within such ten (10) business day period and the defaulting party fails to proceed with diligence to cure same, then the non-defaulting party may elect to terminate this Agreement by providing a further 30 days written notice to the defaulting party.

Conflict of Interest and Ethical Conduct

41. The County must immediately notify the Town in writing of any conflict of interest the County, or any employee, agent or other resource used by the County under this Agreement, has or may reasonably have respecting the Services to be provided by the County under this Agreement. Such notification must be given before beginning any work under this Agreement, or upon becoming aware of any such existing or potential conflict of interest during the term of this Agreement. The County warrants that it does not have any interests that conflict with the County's obligations to the Town under this Agreement.
- (a) The County shall ensure that there is not a conflict of interest or an apparent conflict of interest on the part of the County or the County's employees, subcontractors, or agents in relation to the Services, and all Services shall be performed in accordance with high ethical standards including without limitation the following:
- (i) The County shall not influence, or seek to influence, nor otherwise take part in a decision of the Town knowing that the decision might further the County's interest;
 - (ii) Where the Services involve providing advice, making recommendations to the Town, or exercising discretionary authority regarding a right, permission, privilege, status, contractor benefit, then such advice, recommendations or discretion must be provided,

made or carried out impartially and without bias;

- (iii) The County shall not have any financial interest in the business of a third party that causes, or would appear to cause, a conflict of interest in connection with the performance of the Services; and
 - (iv) The County, upon request by the Town, shall deliver copies of all written ethical standards, conflict of interest policies and codes of conduct established or observed by the County in relation to the County employees and volunteers.
- (b) In the event the County becomes aware of any matter that causes or is likely to cause a conflict of interest in relation to the County's performance of the Services, the County shall immediately disclose such matter to the Town in writing. Upon such disclosure, the County shall not commence or continue performance of the Services without the prior written consent of the Town. If the Town is of the opinion the County is in a conflict of interest, the Town may terminate this Contract without notice.
- (c) The Town must immediately notify the County in writing of any conflict of interest the Town, or any employee, agent or other resource used by the Town under this Agreement, has or may reasonably have respecting the Services to be provided by the Town under this Agreement. Such notification must be given before beginning any work under this Agreement, or upon becoming aware of any such existing or potential conflict of interest during the term of this Agreement. The Town warrants that it does not have any interests that conflict with the Town's obligations to the County under this Agreement.
- (d) The Town shall ensure that there is not a conflict of interest or an apparent conflict of interest on the part of the Town or the Town's employees, subcontractors, or agents in relation to the Services, and all Services shall be performed in accordance with high ethical standards including without limitation the following:
- (i) The Town shall not influence, or seek to influence, nor otherwise take part in a decision of the County knowing that the decision might further the Town's interest;
 - (ii) Where the Services involve providing advice, making recommendations to the County or exercising discretionary authority regarding a right, permission, privilege, status, contractor benefit, then such advice, recommendations or discretion must be provided, made or carried out impartially and without bias;
 - (iii) The Town shall not have any financial interest in the business of a third party that causes, or would appear to cause, a conflict of interest in connection with the performance of the Services; and
 - (iv) The Town, upon request by the County, shall deliver copies of all written ethical standards, conflict of interest policies and codes of conduct established or observed by the Town in relation to the Town employees and volunteers.
- (e) In the event the Town becomes aware of any matter that causes or is likely to cause a conflict of interest in relation to the Town's performance of the Services, the Town shall immediately disclose such matter to the County in writing. Upon such disclosure, the Town shall not commence or continue performance of the Services without the prior written consent of the County. If the County is of the opinion the Town is in a conflict of interest, the County may

terminate this Agreement without notice.

General Terms

42. The terms of this Agreement are severable and any term or condition determined to be void or enforceable in whole or in part shall not be deemed to affect or impair the validity of this agreement or any other term or condition of it.
43. The validity and interpretation of this Agreement, and of each clause and part thereof, shall be governed by the laws of the Province of Alberta and the Parties agree to the exclusive jurisdiction of the Courts of the Province of Alberta.

This clause shall survive this agreement.

44. This Agreement inures to the benefit of and be binding upon the Parties hereto, their respective successors and permitted assigns. Neither party may assign its rights and obligations under this Agreement without the express written consent of the other party.
45. This Agreement supersedes any previous representations, warranties, terms, conditions, or other agreements made between Parties except for the Joint Use Agreement in relation to Engine 6, Unit 017-201 dated February 11, 2011, with respect to the engagement of the County. It is agreed that this written instrument embodies the entire Agreement of the Parties hereto regarding the matters dealt with herein, and that no understandings or agreements, verbal or otherwise, exist between the Parties except as herein expressly set out. This Agreement and Schedules are complementary, however; in the event of conflict within or between the body of the Agreement and the Schedules, the provisions in the body of the Agreement shall govern.
46. No term or condition of this Agreement shall be deemed to be waived unless the waiver is in writing. Any waiver of default committed by either of the Parties in the observance or performance of this Agreement shall not extend or be deemed to extend or affect any other default.
47. If any time during the continuance of this Agreement, the Parties consider it necessary to amend this Agreement, they may do so by a written document signed by each party or by exchange of letters signifying mutual agreement between the Parties and all amendments in such written document or letters shall be adhered to and have the same force and effect as if they had been originally embodied in and formed part of this Agreement.
48. The Town and County acknowledges that neither party has an obligation to renew, extend or offer a new contract at the end of the term of this Agreement.

Force Majeure

49. Neither Party shall be liable for damages caused by delay or failure to perform its obligations under the Agreement where such delay or failure is caused by an event beyond its reasonable control. The Parties agree that an event shall not be considered beyond one's reasonable control if a reasonable business person applying due diligence in the same or similar circumstances under the same or similar obligations as those contained in the Agreement would have put in place contingency plans to either materially mitigate or negate the effects of such event. Without limiting the generality of the foregoing, the Parties agree that Force Majeure events shall include natural disasters and acts of war and terrorism but shall not include shortages or delays relating to supplies or services. If a Party

seeks to excuse itself from its obligations under the Agreement due to a force majeure event, that Party shall immediately notify the other Party of the delay or non-performance, the reason for such delay or non-performance and the anticipated period of delay or non-performance. If the anticipated or actual delay or non-performance exceeds fifteen (15) Business Days, the other Party may immediately terminate the Agreement by giving notice of termination and such termination shall be in addition to the other rights and remedies of the terminating party under the Agreement, at law, or in equity.

The Parties have executed this Agreement, each by its duly authorized representative, on the respectivedates shown below.

TOWN OF GIBBONS

Date: _____

Dan Deck, Mayor

Farrell O'Malley, CAO

Eric Lowe, Town Fire Chief

STURGEON COUNTY

Date: _____

Alanna Hnatiw, Mayor

Reegan McCullough, County Commissioner

Pat Mahoney
Fire Chief / Manager of Protective Services

SCHEDULE 'A'
CALL HANDLING AND FIREFIGHTING SERVICES

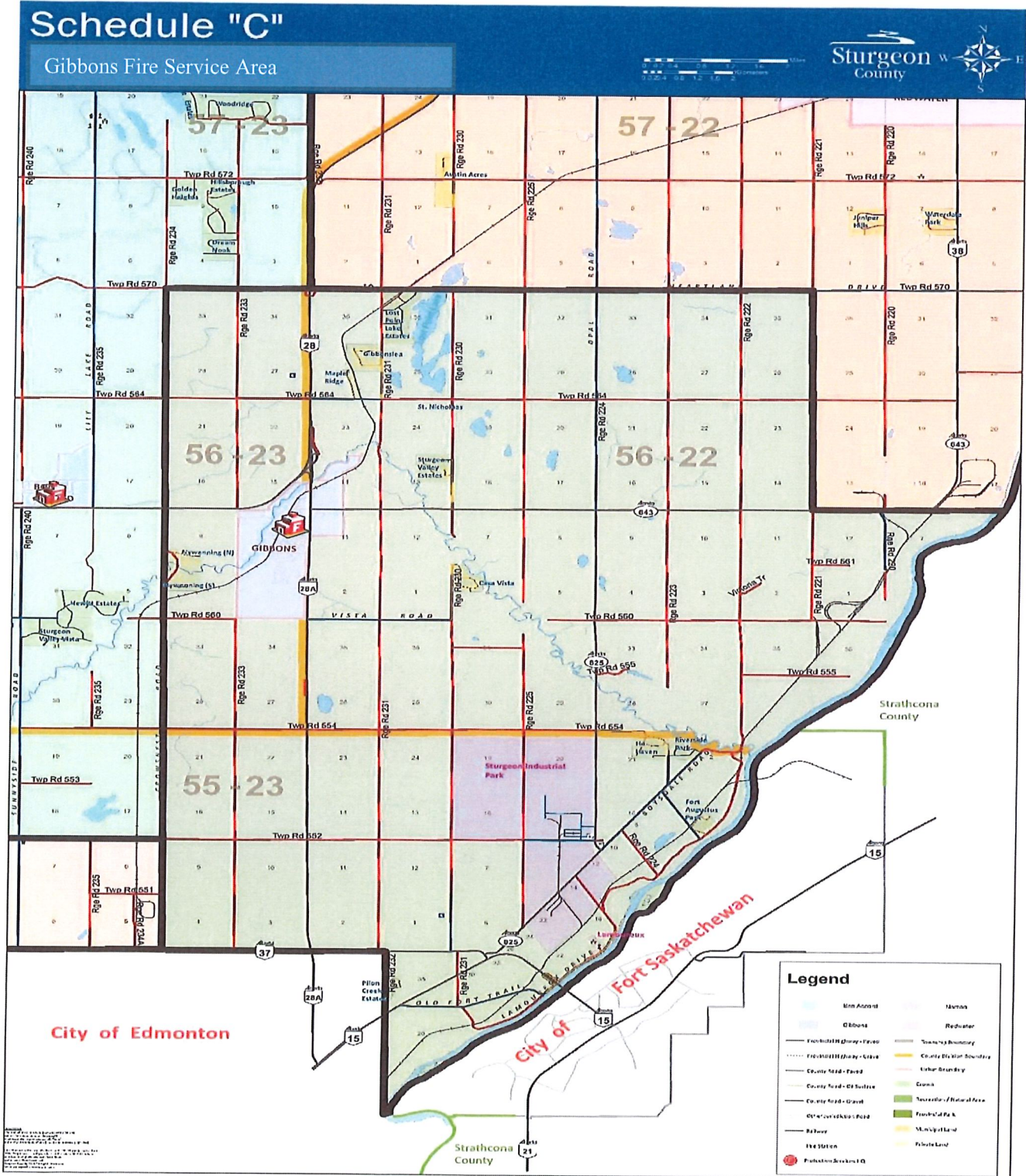
- A. Keep and maintain in readiness the Firefighting Equipment, including the proper storage and housing of the same;
- B. The County agrees that the Town may utilize a Town owned Engine when Engine 6 (Unit 017-201) is deemed to be out of commission for maintenance or repairs;
- C. Notify the affected Parties of any damage and required repairs to any items and vehicles comprising a part of the Firefighting Equipment;
- D. Dispatch as required, or requested, the Firefighting Equipment (whether Town or County owned) the Town agrees to respond in accordance with the County's SOGs when providing Firefighting Services to any location within the County municipal boundary and the County agrees to respond in accordance with the SOGs of the Town when providing Firefighting Services or to any location within the Town municipal boundary and take all steps reasonable in the circumstances to provide timely, efficient and quality firefighting and emergency services;
- E. Fires and other emergencies shall be responded to in an expeditious manner to minimize death, injury and property damage. Good workmanship and quality control will be exercised at all times.
- F. Subject to section 9 of this Agreement, provide the Firefighting Services to the County to the standard that similar Services would be provided to the Town on a year-round, 24-hour per day basis, each day during the term of this Agreement.
- G. The Town agrees to supply, purchase, maintain and replace at the Town's expense, all Town fire department portable radios. The Town acknowledges that it is their responsibility to supply and maintain at its own expense mobile radios used in Town owned vehicles;
- H. Carry out its obligations pursuant to this Agreement in compliance with all Bylaws, Statutes, and Regulations passed by any competent authority having jurisdiction.
- I. In the event of a motor vehicle collision in the County on a Provincial Highway or County roadway, the Town is responsible for all invoicing of its own Town vehicles to Alberta Transportation or the vehicles insurance company. The Town is not to issue any charges or fees to County residents or businesses for services rendered on personal or privately owned property in the County.
- J. All depleted County owned Air Cylinders will be refilled at Station 4 (District of Namao Fire Department).
- K. Each Party will ensure all members are fit tested in accordance with Occupational Health and Safety Standards annually at its own expense; and
- L. Each Party will ensure all members when responding in accordance with the Agreement are equipped with proper Personal Protective Equipment (PPE) that is maintained in accordance with National Fire Protection Association Standards (NFPA). All costs associated with purchasing, maintaining, loss, repair and replacement of PPE for their respective members is at each Party's own expense.


SCHEDULE 'B'
FEES AND CONTRIBUTIONS

- A. The County agrees to pay the Town a one-time lump sum payment of \$15,711.98 to acknowledge costs incurred for fire services between July 1, 2021, and December 31, 2022.
- B. The County agrees to pay the Town the following per hour rates when Town owned fire apparatus (Rescue 6 and Town Engines) is utilized during County incidents to transport personnel and equipment. Rates will be adjusted in accordance with the Alberta Transport Rates for the Town Trucks (Rescue 6 and Town Engine). Alberta Transport Rates are typically updated annually April 1st. The County has a 1-month grace period from the published Alberta Transport Rates to adjust payments.
 - a. Town Truck (Rescue 6 and Town Engines) - \$650.00 per hour minimum and in increments of 15 minutes past the one hour minimum inclusive of wages, fuel, and consumables.
- C. The County agrees to pay the Town the following per hour wages when County owned fire apparatus Engine 6, Unit 017-201, is utilized during County incidents. Wages will be adjusted annually by 2.5% commencing 2024.
 - a. \$30.00 per Officer-in-Charge (OIC) per hour.
 - b. \$22.50 per Firefighter per hour.
- D. OIC's and Firefighters responding to a call and required for the call are compensated a minimum of two (2) hours for all calls under two (2) hours in duration at the rates in para C section a and b.
- E. The County agrees to pay the Town \$5,000.00 per year for the storage of County owned apparatus and equipment.
- F. The County agrees to pay the Town \$5,000.00 per year towards the purchase and maintenance of firefighter Personal Protective Clothing and initiatives. The County can request from the Town a breakdown of how this contribution was spent.
- G. The Town will commence an on-call weekend pilot program for the year 2023 with the goal of guaranteeing a minimum firefighter response on weekends and statutory holidays. This program will be reviewed annually for the term of the agreement to confirm viability of continuance. The County agrees to pay the Town up to \$11,700.00 per year of the agreement for the County portion of the on-call weekend program based on invoicing. Payment of the County portion for this program beyond 2023 will be based on County's satisfaction that the program meets the minimum objective of maintaining a guarantee of two firefighters on call for 80% of weekends and statutory holidays. No wage inflation will be applied to this stipend.
 - a. On-call firefighter stipend is \$50.00 for a continuous 24-hour period.
- H. The County will provide to the Town access to Training Courses and Training Grounds upon request, availability. Fees may be applied based on type of course and associated costs.
- I. The County agrees to pay the Town per cubic meter of water utilized during County incidents at the commercial rate set by the Town, payable upon invoice from the Town.

- J. Invoices will be processed monthly and paid within 60 days from the invoice date.
- K. The Town agrees to pay the County the following hourly rates when County owned units are requested by the Town for Mutual Aid within its boundaries, all fees payable upon invoice:
 - a. County Trucks - \$650.00 per hour minimum and in increments of 15 minutes past the one hour minimum inclusive of wages, fuel, and consumables.
 - b. County Command/Support Vehicles - \$190.00 per hour minimum and in increments of 15 minutes past the one hour minimum inclusive of wages, fuel, and consumables.

SCHEDULE 'C'
GIBBONS FIRE SERVICE AREA



	COUNCIL POLICY	
	EXPENDITURES NOT INCLUDED IN A BUDGET	
	Policy Type: GENERAL ADMINISTRATIVE	GA 75-23
Date: MAY 10, 2023		

PURPOSE:

The purpose of this policy is to define an emergency and establish procedures to authorize and verify expenditures that are not included in a budget.

POLICY STATEMENT:

~~Section 248 of the Municipal Governments, R.S.A. 1994, Chapter M26.1~~ The Municipal Government Act states that a municipality must establish procedures to authorize and verify expenditures that are not included in a budget. If, in the opinion of Council, an expenditure is required to develop and maintain a safe and viable community, such an expenditure must be dealt with in accordance with the procedures set out in this policy.

~~An emergency is defined as follows:~~


- ~~1. An emergency or disaster as declared by the Disaster Services Committee established under Bylaw NO. 10/90.~~
- ~~2. Any situation declared by Council as an emergency.~~
- ~~3. An expenditure that is not in response to an emergency situation, required for delivery of essential services to residents including but not limited to water, sanitary sewer, storm sewer, streets, snow removal fire protection.~~
- ~~4. An expenditure that is not in response to an emergency situation, required due to failure of vehicles, equipment or facilities required to provide for the delivery of essential services to residents including but not limited to water, sanitary sewer, storm sewer, streets, snow removal, fire protection.~~

DEFINITIONS:

~~"Emergency" means an emergency or disaster as declared by the Municipal Emergency Advisory Committee or by Council and includes expenditures not in response to an emergency situation required for the delivery of essential services to residents including, water, sanitary sewer, storm sewer, street, snow removal, fire protection, and the facilities, equipment and vehicles required to deliver said essential services.~~

GUIDING PRINCIPLES:

Procedure to authorize and verify expenditures that are not included in a budget shall be as follows:


	COUNCIL POLICY	
	EXPENDITURES NOT INCLUDED IN A BUDGET	
	Policy Type: GENERAL ADMINISTRATIVE	GA 75-23
Date: MAY 10, 2023		

1. Expenditures for an emergency or disaster as declared by the ~~Disaster Services Committee~~ **Municipal Emergency Advisory Committee** are to be verified and approved by Council after the emergency or disaster. A member of staff will be appointed as Purchasing Officer the onset of the declared emergency and will follow procedures as outlined in the Municipal Emergency Plan.
2. Requirement for an expenditure that is not in a budget is reported to Council of a Committee of Council if not an emergency. Management will have a report of the situation, including estimated costs.
3. If the expenditure is not deemed an emergency, Management may be directed to follow the policy on tendering.
4. Budget is to be reviewed to reallocate funding, if required.
5. Approval of the expenditure will take place at a duly constituted Council meeting.
6. Borrowing, if required, shall be in accordance with the requirements of the Municipal Government Act.

SUPERCEDES:


Policy GA 13-01

Farrell O'Malley
CAO

	COUNCIL POLICY	
	EXPENDITURES NOT INCLUDED IN A BUDGET	
	Policy Type: GENERAL ADMINISTRATIVE	GA 75-23
Date: MAY 10, 2023		

DOCUMENT HISTORY

NATURE OF CHANGE	ADOPTED DATE	ADOPTED/APPROVED BY	NEXT REVIEW DATE

	COUNCIL POLICY	
	Procurement of Goods and Services	
	Policy Type: General Administrative	GA 65-19

PURPOSE:

To describe the responsibilities and duties of Administration involved in the procurement process.

POLICY STATEMENT:

The Town of Gibbons shall conduct its purchasing in accordance with generally recognized purchasing practices, including, wherever possible, a competitive process to ensure the Town receives the best value in procurement.

1. DEFINITIONS:

“Best Value” means the most advantageous balance between performance, price and quality.


“CAO” means Chief Administrative Officer or Town Manager for the Town of Gibbons as appointed by Council.

“Competitive Bid Process” means a publicly posted open competition used for the Procurement of Goods and Services including Construction.

“Construction” means a construction, reconstruction, demolition, repair or renovations of a building, structure or other civil engineering or architectural work and includes site preparation, excavation, drilling, seismic investigation, the supply of products and materials, the supply of equipment and machinery if they are included in and incidental to the construction.


“Procurement” means the acquisition by any means, including by purchase, rental, lease or conditional sale, of Good and Services or Construction.

“WCB” means the Workers Compensation Board, a statutory corporation created by government to administer a system of workplace insurance for workers and employers in the province of Alberta. Contractors must carry WCB coverage when doing business with the Town of Gibbons.

	COUNCIL POLICY	
	Procurement of Goods and Services	
	Policy Type: General Administrative	GA 65-19

2. GUIDING PRINCIPLES:

1. This policy will comply and be conducted in accordance with relevant legislation, legal requirements and trade agreements, including but not limited to:
 - a. Income Tax Laws and Regulations
 - b. Goods and Services Tax Laws and Regulations
 - c. Occupational Health and Safety
 - d. Workers Compensation
 - e. Freedom of Information and Protection of Privacy Act
 - f. Municipal Government Act
 - g. Municipal Bylaw and Policies
 - h. The Canadian Free Trade Agreement (CFTA)
 - i. The Agreement on Internal Trade (AIT)
 - j. The New West Partnership Trade Agreement (NWPTA)
 - k. The Trade, Investment and Labour Mobility Agreement (TILMA)
2. The Town of Gibbons will conduct all purchases in a manner that result in the acquisition of quality products and services delivering the best value to the Town.
3. All procurement activities shall be conducted to ensure impartiality, fairness, openness, integrity and professionalism to all actual and potential business partners.
4. The Town of Gibbons will ensure that all interested vendors are provided with an opportunity to conduct business with the Town and that all participants are subject to the same terms, conditions and requirements. Furthermore, that all procurement documents and contracts accurately reflect the requirements of the Town and are not unreasonably biased to favour a particular vendor.
5. The Town encourages the consideration of overall cost in the acquisition of Goods and Services, including but not limited to, acquisition cost, operating costs, life cycle costing, salvage value and delivery. The Town will consider and evaluate the relevance of price and non-price factors prior to commencing the Competitive Process.
6. All employees shall:
 - a. Procure and/or make purchases in compliance with all applicable trade agreements.

	COUNCIL POLICY	
	Procurement of Goods and Services	
	Policy Type: General Administrative	GA 65-19

- b. Comply with all bylaws and policies within the Town of Gibbons.
- c. Protect information received in relation to a Competitive Bid Process or the award of a contract in accordance with the provisions of *The Freedom and Information and Protection of Privacy Act*.


3. PURCHASING REQUIREMENTS

- 1. Where the value of goods and services to be purchased is less than \$10,000.00 in any one case, formal price comparisons are not required, although, from time-to-time comparisons will be done to ensure the Town is getting the best value.
- 2. Where the value of goods and services to be purchased exceeds \$10,000.00 but is less than \$75,000.00, a minimum of 3 written quotations must be received from suppliers where possible.
- 3. Where the value of goods and services to be purchased exceeds \$75,000.00 and or construction projects greater than \$200,000.00 a publicly posted competitive bid process is required, unless the CAO determines that a sole source arrangement is justified and required.
- 4. During a declared local state of emergency, the Chief Administrative Officer or the Director of Emergency Management is granted spending authority, without any competitive process and without a limit to respond to the emergency.

4. COMPETITIVE BID PROCESS

The Competitive Bid Process is a formal method of obtaining competitive prices for goods and services that exceed \$75,000.00 or for construction greater that \$200,000.00.

- 1. The Town shall:
 - a. Prepare or have prepared on their behalf, detailed plans, drawings and/or specifications outlining the goods and services to be contracted as well as the terms and conditions under which a tender is to be accepted for consideration.
 - b. Publicly advertise the calling for tender submissions. All tenders are to be advertised on the Town's website and in the local newspaper and through any other avenue the Town deems necessary.

	COUNCIL POLICY	
	Procurement of Goods and Services	
	Policy Type: General Administrative	GA 65-19

- c. Receive tenders under sealed envelope format by a specified date and time of bid closure.


5. AWARD CRITERIA

1. The CAO and other stakeholders, as appropriate, will review all responses received from a Competitive Bid Process and recommend a preferred vendor, based on criteria such as, but not limited to cost, conformance to specifications, vendor experience, quality and vendor performance history.
2. The Town reserves the right to accept or reject any or all tenders and to waive irregularities and informalities at its discretion. The Town reserves the right to accept a tender other than the lowest tender without stating reasons. By the act of submitting its bid, the bidder waives the right to contest in any legal proceeding or action the right of the Town to award the work to whomever it chooses in its sole and unfettered discretion, and for whatever reason the Town deems appropriate. Without limiting the generality of the foregoing, the Town may consider any other factor besides price and capability to perform the work that is deemed in its sole discretion to be relevant to its decision.
3. To protect the overall Town interests and minimize long term financial losses, the Town reserves the right to not award a contract to a party that is engaged in litigation or arbitration with the Town of Gibbons or has an outstanding account with the Town of Gibbons.

6. CONTRACTOR REQUIREMENTS

1. The successful contractor must:
 - a. Provide proof of WCB coverage if appropriate.
 - b. Provide proof of an effective Health & Safety program to ensure the safety of the contractor and all employees. The Contractor must work in compliance with all relative Alberta Occupational Health and Safety regulations.
 - c. A corporate search of any company the Town is contracting with may be performed.

7. SOLE SOURCE PROCUREMENTS


	COUNCIL POLICY	
	Procurement of Goods and Services	
	Policy Type: General Administrative	GA 65-19

- a. With prior written notice from the CAO, the Town may acquire goods, services or construction through sole source procurements when there is only one available supplier of a required good, service or construction that meets the Town's needs or in the event of an emergency.
- b. Notwithstanding the foregoing, in no case shall sole sourcing be used to avoid competition or discriminate between suppliers.

SUPERCEDES: Policy GA 17-01

Farrell O'Malley
CAO


FOR REFERENCE

	COUNCIL POLICY	
	Procurement of Goods and Services	
	Policy Type: General Administrative	GA 65-19

DOCUMENT HISTORY

NATURE OF CHANGE	ADOPTED DATE	APPROVAL DATE	ADOPTED/APPROVED BY	NEXT REVIEW DATE
New Policy	Nov 13, 2019		Council	2024

FOR REFERENCE

	COUNCIL POLICY	
	CASH FLOW MANAGEMENT	
	Policy Type: GENERAL ADMINISTRATION	GA 76-23
	Date: MAY 10, 2023	

PURPOSE:

To increase the investment receivable to the Municipality and to increase the cash flow to the Municipality

POLICY STATEMENT:

DEFINITIONS:

“Receivables” means any monies that are owed to the Municipality.

“Payables” means any monies that are owed by the Municipality.

GUIDING PRINCIPLES:


In order to improve cash flow and maintain cash management, accounting staff will attempt to: ~~collect receivables as quickly as possible and hold payables as long as possible. Payables will not be paid before they are due; however, account staff must review the payables to coincide with the regular Council meeting.~~

1. Collect receivables are quickly as possible.
2. Payables will not be paid before they are due and will be held as long as possible.

SUPERCEDES:


Policy GA 14-01

Farrell O’Malley
CAO

	COUNCIL POLICY	
	CASH FLOW MANAGEMENT	
	Policy Type: GENERAL ADMINISTRATION Date: MAY 10, 2023	GA 76-23

DOCUMENT HISTORY

NATURE OF CHANGE	ADOPTED DATE	ADOPTED/APPROVED BY	NEXT REVIEW DATE

	COUNCIL POLICY	
	INVESTMENTS – TOWN OF GIBBONS	
	Policy Type: GENERAL ADMINISTRATION Date: MAY 10, 2023	GA 77-23

PURPOSE:

To define a clear direction on the investment of public funds.

POLICY STATEMENT:

It is the policy of the Town of Gibbons to invest funds in a prudent manner that will provide optimum investment returns with the maximum security. Our investments must operate within the language and spirit of legislative requirements under the Municipal Government Act.

DEFINITIONS:

“Securities” means investments issued by a government agency or corporation offered for purchase to an investor. Security as defined by the Municipal Government Act includes bonds, debentures, trust certificates, guaranteed investment certificates, certificates of deposits, deposit receipts, bills, notes and mortgages, right or interest in respect of a security.

GUIDING PRINCIPLES:


1. The Town of Gibbons may only invest its money in the following:
 - a. Securities issued or guaranteed by:
 - i. The Crown in right of Canada or an agent of the Crown.
 - ii. The Crown in right of Province or an agent of the province.
 - b. Securities that are issued or guaranteed by a bank, treasury branch, credit union or trust corporation.

2. All investments must be approved by the CAO

SUPERCEDES:


Policy GA 15-01

Farrell O’Malley
CAO

	COUNCIL POLICY	
	INVESTMENTS – TOWN OF GIBBONS	
	Policy Type: GENERAL ADMINISTRATION Date: MAY 10, 2023	GA 77-23

DOCUMENT HISTORY

NATURE OF CHANGE	ADOPTED DATE	ADOPTED/APPROVED BY	NEXT REVIEW DATE

	COUNCIL POLICY	
	HOLD BACK CONTRACT WORK	
	Policy Type: GENERAL ADMINISTRATION Date: MAY 10, 2023	GA 78-23

PURPOSE:

To provide protection to the municipality to ensure that subtrades are paid and the work is completed to our satisfaction.

POLICY STATEMENT:

The Council of the Town of Gibbons wishes to establish strong financial controls for expenditures made by the Municipality. To protect ~~the Municipality~~ and to ensure that persons undertaking work for the Municipality complete the project to our satisfaction, a hold back policy will be instituted. ~~for protection.~~

DEFINITIONS:

“Holdback” means a portion of the billing amount held until conditions in the contract are satisfied or the work is completed to the satisfaction of Administration.

GUIDING PRINCIPLES:


1. On any project over \$5,000 in cost a 10% holdback will apply until one of the following takes places:
 - a. A statutory declaration is signed by the contractor stating that all subtrades have been paid.
 - b. The project is completed and accepted by the Town of Gibbons.

SUPERCEDES:

Policy GA 16-01


Farrell O’Malley
CAO

11.4

	COUNCIL POLICY	
	HOLD BACK CONTRACT WORK	
	Policy Type: GENERAL ADMINISTRATION Date: MAY 10, 2023	GA 78-23

DOCUMENT HISTORY

NATURE OF CHANGE	ADOPTED DATE	ADOPTED/APPROVED BY	NEXT REVIEW DATE

	COUNCIL POLICY	
	BUDGET PREPARATION	
	Policy Type: GENERAL ADMINISTRATION	GA 79-23
	Date: MAY 10, 2023	

PURPOSE:

To provide good overall budgeting practices for the municipality.

POLICY STATEMENT:

The municipal portion of the annual budget will be prepared by December 31 of each year for interim use until such time as the final budget is in place.

DEFINITIONS:

GUIDING PRINCIPLES:


The following shall be used as a guideline in the preparation, control, and evaluation of budgets by the Department Heads:

1. BUDGET CRITERIA

Short term planning, or budgeting, usually spans the period of one year, and is the process whereby funds are allocated for the implementation or execution of one specific course of action. The approved budget represents the local government's formal statements of approved plans to be realized within one year and with specified financial and other resources.

The budgeting process is essentially one of reconciling various goals and objectives with the resources available to achieve these. Through budgetary review and approval, the cost of services is examined, estimated revenues gauged and within perceived citizen ability-to-pay constraints, a course of action is approved. Almost all decisions in the budget process are concerned with cost. After all, the objective of the process is to squeeze the maximum objectives from available financial resources, and this process relies heavily on cost information to be achieved. The type of questions to be answered during budgeting are the following:

- a. How much did this service level cost last year and what is it estimated to cost this year?
- b. What are the costs of alternative levels of service? Can we afford to introduce a new service?
- c. What services can the community afford? Should more costs be recovered through user fees?
- d. At what level should utility charges be set? Should existing charges be modified? Is the general revenue (tax) fund subsidizing utility operations? **Utilities need to be covered by utility charges not general revenue.**

	COUNCIL POLICY	
	BUDGET PREPARATION	
	Policy Type: GENERAL ADMINISTRATION	GA 79-23
Date: MAY 10, 2023		

- e. How can grant funding be maximized? Have the full costs of service delivery been taken into account?
- f. Are we subsidizing other governmental jurisdictions?
- g. What costs are controllable? What costs can be reduced without affecting service?
- h. Should this building be scrapped and a new one built? What are the life cycle costs of the building? (Operating and maintenance cost of the building)
- i. Can cheaper resources be substituted for existing ones? Can existing resources be utilized more productively?


2. EXECUTION AND CONTROL OF THE BUDGET

The execution and control function is one of ensuring that expenditures are incurred in a fashion consistent with established and accepted norms, and in accordance with approved limits and objectives. The control function is particularly concerned with the variances between actual costs and estimated or budgeting costs. Control is not limited to the responsibility of the CAO but comprises an intrinsic part of any department head's role. Execution and control are two necessary aspects of effective management, for execution must be controlled in order to successfully achieve service delivery objectives within approved constraints. The application of cost analysis is relevant to answering the following questions arising from the execution of the plan.

- a. What was spent relative to the budget? Were the service delivery objectives met at the estimated cost per unit?
- b. What are the main components of cost for this service? Can any costs be reduced? What costs are controllable?
- c. Is this allocation of overhead costs fair, in light of the benefits received? What are the direct and indirect costs?
- d. Can this over expenditure be reduced by reducing output? What are the fixed and variable costs? Why was an over expenditure incurred?
- e. What cost trends are developing? Are there any differences in the cost patterns of the different areas of the Community?
- f. Can a less costly source of this resource be found? Would cost savings accrue if the service was centralized? Decentralized? Provided in-house? Contracted out?
- g. How can peak period demand be rationed to cut down utility costs?

3. EVALUATION OF THE BUDGET

A retrospective examination of performance permits decision makers to evaluate whether an action was effective, whether resources were effectively used, whether the most economical use of resources were made, and whether the impact of the service itself was equitable. In

	COUNCIL POLICY	
	BUDGET PREPARATION	
	Policy Type: GENERAL ADMINISTRATION	GA 79-23
	Date: MAY 10, 2023	

other words, evaluation is necessary to determine whether the local government is properly achieving its role. Cost analysis is conducive to answering many of the questions pertaining to cost efficiency and cost economy, as well as those regarding the equitable distribution of a cost, or the effective delivery of a service in house or externally. Evaluations aided by cost analysis include the following:


- a. What is the cost per unit of service? Why is the cost increasing?
- b. How can productivity be improved? How does it compare to last year? To other jurisdictions? To the private sector?
- c. What would the unit cost be if the service were delivered through contract by the private sector?
- d. Have targeted levels of service been achieved for budgeted dollars?
- e. What are the costs and benefits of this service?
- f. Who pays for the financial cost of this service? Is the method of cost recovery equitable? How are prices set?

For budget presentation to Council, department heads must substantiate their proposals and prioritize their projects. In doing this long-term planning must come into effect. For projects that are to be undertaken a complete funding outline must accompany the budget proposal.

SUPERCEDES:

Policy GA 12-01

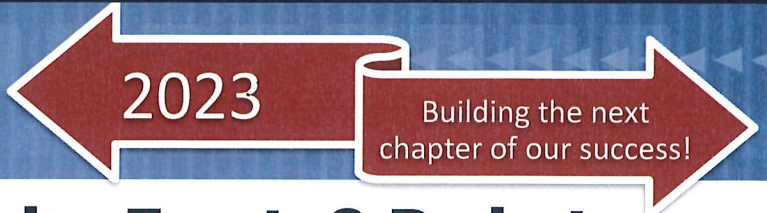
Farrell O'Malley
CAO

	COUNCIL POLICY	
	BUDGET PREPARATION	
	Policy Type: GENERAL ADMINISTRATION	GA 79-23
	Date: MAY 10, 2023	

DOCUMENT HISTORY

NATURE OF CHANGE	ADOPTED DATE	ADOPTED/APPROVED BY	NEXT REVIEW DATE

Report to Council



KEY MEETINGS

- Meetings with Developers
- Sherwood Park and District Chamber of Commerce Trade Fair
- Regional Facilities Tours
- Edmonton Global Shareholders AGM
- Canadian Hydrogen Conference
- Heartland Meadows Virtual Meeting
- Meeting with local business owner
- Meeting with Gibbons Pioneers



**VOYENT ALERT!
GIBBONS Free
Notification App
SIGN UP TODAY!**

STAFF MEETINGS

- Department Heads (4)
- All Staff (1)



News, Ongoing Events & Projects

Community Services Department

Key Items in Progress

- Summer staff for Community Services and Public Works have been hired and are starting in May.
- Seniors' bus has been sponsored for coffee pick up 2X per week for the summer. It will continue grocery runs at no cost to the users.
- Seniors' week will be June 4-10, 2023, with the Seniors' BBQ on June 6th.
- Pride week is June 12-18, 2023

Corporate Services Department

Key items in progress:

- Currently working with Auditors to finalize the Year End Audit
- Working on Development Projects
- Reviewed Financial Policies

Planning & Development Department

Key Items in Progress:

- Continuing work on the 2nd Annual Charity Golf Tournament
- Working with Tim McKort on the Phishing Movie
- Permits Issued: Residential – 5, Commercial – 2, Industrial – 1, Other - 2

**SUCCESS OCCURS WHEN
OPPORTUNITY MEETS
PREPARATION**

Public Works Department/Fire Department

- Swales will be completed the week of May 15th weather permitting
- Mowing/watering has begun
- Street Sweeping is ongoing
- Line painting will be done earlier this year.

FIRE DEPARTMENT

- Town Calls – 64
- County Calls – 42
- The Town of Gibbons is currently on a complete Fire Ban



Project Updates

EV Charging Stations

- Equipment has arrived with installation expected to start in May

Arena/Curling Rink/Cultural Centre

- This project is now complete with a few issues that have been sorted out.

Memorial Park

- Lighting in Memorial Park has now been installed.

Cottages Subdivision

- Currently have 9 lots reserved
- Currently preparing Tender for Infrastructure Servicing



The Town of Gibbons

Scheduled Meetings & Workshops

- FCM Conference
- CAMA Conference
- Petro Chemical Summit

**Please note subject to change on short notice.*

Gibbons...a Community...” Rooted in Family”

2023 Gibbons Issued Permits

Permit Issue Month	Permit Type														
	Building Permit			Electrical Permit			Gas Permit			Plumbing Permit			Total		
	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)	#All Permits	Total Permit Fee Amount	Total Value (Materials and Labour)
1				4	\$1,496.00	\$99,000.00	5	\$530.25	\$24,930.00	1	\$157.50	\$10,000.00	10	\$2,183.75	\$133,930.00
2	1	\$442.00	\$85,000.00	3	\$441.00	\$18,000.00	1	\$131.25	\$5,430.00	1	\$126.00	\$14,100.00	6	\$1,140.25	\$122,530.00
3	2	\$293.23	\$8,760.00	8	\$1,039.50	\$42,000.00	1	\$99.75	\$1,500.00	2	\$189.00	\$2,500.00	13	\$1,621.48	\$54,760.00
Total	3	\$735.23	\$93,760.00	15	\$2,976.50	\$159,000.00	7	\$761.25	\$31,860.00	4	\$472.50	\$26,600.00	29	\$4,945.48	\$311,220.00

Filter: All Permits with: All of (Municipality Name = "GIBBONS", Permit Issue Date on or after 01-Jan-2023, Permit Issue Date on or before 31-Dec-2023)



PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

April 12, 2023

Office of the Minister
Environment & Protected Areas
224 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

RE: Exemption of Newspaper from EPR Program Revisions

Dear Minister Savage,

Print media (newspapers) are essential to the lifeblood of Alberta. Newspapers provide a traditional sense, and source of information to our residents. In what has become ever consistent in social media and internet-based forms of news, newspapers rely on facts, sourcing their stories and identifying truths.

The past number of years have been challenging for both business and small business. The continued rise in costs, accompanied by the downturn in the economy has forced job loss and ultimately business closure. Looking to enforce further constraints on what is one of our oldest and most relied upon industries truly seems unfair.

The newspaper industry has already looked at ways to reduce costs and become both more efficient and compliant, such as reducing paper thickness, which has come at a cost. This cost is not only monetary, but also content based. The reduction in paper-based weight has also reduced the amount of content which can be provided to our residents, once again, affecting them.

By expecting newspapers to have the same level of compliance with the EPR Program as plastics, seem short-sighted and unrealistic. The Provincial Government needs to recognize the importance of newspapers to Albertans and stand to make the same move as the Ontario Government. Please exempt newspapers from the revised EPR Program.

Sincerely,

Debora L. Dueck

Debora Dueck
Mayor

C.C
Jackie Lovely, MLA Camrose
All Alberta Municipalities
Kerry Anderson, Tofield Mercury

AR93345

April 28, 2023

Mr. Farrell O'Malley
Chief Administrative Officer
Town of Gibbons
PO Box 68
Gibbons AB T0A 1N0

Dear Mr. O'Malley:

Honourable Devin Dreeshen, Minister of Transportation and Economic Corridors was pleased to meet with you, Honourable Dale Nally, MLA for Morinville-St. Albert, and Mr. Wetsch on March 9, 2023.

The Minister appreciated the update on development occurring in the Town of Gibbons. As discussed at the meeting, the department is in the process of shifting the freeway designation of Highway 28A from the existing alignment to the new alignment, as developed in the function planning study.

Transportation and Economic Corridors supports the work that is being undertaken by the Town for the access to the existing Highway 28A, which once finalized will no longer be the designated freeway.

Please continue to work with the regional department staff through the various stages and when permits are required. If you have any questions, please contact Mr. Michael Botros, Regional Director toll-free at 310-0000, then 780-305-2405, or at michael.botros@gov.ab.ca.

Sincerely,



Bryce Stewart
Deputy Minister

cc: Honourable Dale Nally, MLA for Morinville-St. Albert
Michael Botros, Regional Director, Transportation and Economic Corridors

April 19, 2023

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2023 Minister's Awards for Municipal and Public Library Excellence. This program recognizes excellence in municipal government initiatives and provision of library services. It promotes knowledge-sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

This is the second year we are bringing together two of the ministry's recognition programs under one umbrella. This broader program recognizes innovation and excellence by both municipalities and library boards. Award submissions will continue to be evaluated by your peers and colleagues in the field, and winning initiatives will be highlighted in future communications.

Submissions will be accepted in the following categories:

- **Building Economic Strength (open to all municipalities)** – award will be given for an innovative initiative that builds the economic capacity and/or resiliency of the community, and/or improves the attractiveness of the community to businesses, investors, and visitors.
- **Enhancing Community Safety (open to all municipalities)** – award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (for example: lighting, accessibility, traffic calming measures) and community services initiatives.
- **Partnership (open to all municipalities)** – award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.
- **Public Library Services (open to library boards serving a population over 10,000)** – award will be given for a library service initiative that demonstrates excellence and/or innovation. The initiative should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Public Library Services (open to library boards serving a population under 10,000)** – two awards will be given for a library service initiative that demonstrates excellence and/or innovation. The initiative should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Red Tape Reduction (open to all municipalities)** – award will be given for an innovative initiative that improves a municipal program or service by saving time, money, and resources, or impacts municipal operations by reducing regulatory, policy, or process requirements.

- **Service Delivery Enhancement (open to all municipalities)** – award will be given for an innovative initiative that improves, or presents a new approach to, how a municipality can deliver a program or service.
- **Smaller Municipalities (open to municipalities with populations less than 5,000)** – award will be given for a municipal initiative that demonstrates leadership, resourcefulness, or innovation, or both, to better the community.

Further details about eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at www.alberta.ca/ministers-awards-for-municipal-excellence.aspx. The deadline for submission is June 15, 2023.

I encourage you to share your success stories and offer my gratitude to you for the service you provide to Albertans.

Sincerely,

A handwritten signature in black ink that reads "Rebecca Schulz". The signature is written in a cursive style with a large, stylized initial 'R'.

Rebecca Schulz
Minister