

**TOWN OF GIBBONS  
AGENDA  
SEVENTH REGULAR MEETING OF COUNCIL  
APRIL 12, 2023  
TO BE HELD AT THE MUNICIPAL OFFICE AT 9:00 AM**

- 1.0 ROLL CALL
- 2.0 CALL TO ORDER
- 3.0 ADDITIONS TO THE AGENDA
- 4.0 ADOPTION OF THE AGENDA
- 5.0 PUBLIC HEARING MINUTES
- 6.0 ADOPTION OF THE MINUTES
  - 6.1 Regular Meeting of Council March 22, 2023
- 7.0 FINANCE
  - 7.1 Accounts Paid as at April 11, 2023
  - 7.2 1<sup>st</sup> Quarter 2023 Budget Variance Report
  - 7.3 2023 Capital Budget
  - 7.4 ALT 2-23 Tax Rate Bylaw 2023
  - 7.5 ALT 3-23 Short-Term Borrowing Bylaw
- 8.0 APPOINTMENTS
  - 8.1 Fire Chief Presentation
- 9.0 OLD BUSINESS
- 10.0 NEW BUSINESS
  - 10.1 Mental Health Week Proclamation
- 11.0 BYLAWS & POLICIES
  - 11.1 Community Grants Policy CS 3-23
- 12.0 STAFF REPORTS

- 12.1 Administration Report
- 13.0 COMMITTEE REPORTS
- 14.0 PRESS COMMENTS & QUESTIONS
- 15.0 CORRESPONDENCE
  - 15.1 College of Physicians and Surgeons
  - 15.2 Town of Barrhead
- 16.0 CLOSED SESSION
  - 16.1 Interorganizational Agreements *FOIP S.25*
  - 16.2 Southside Development *FOIP S.25*
  - 16.3 Downtown Project *FOIP S.25*
  - 16.4 Personnel *FOIP S.23*
- 17.0 ADJOURNMENT

**MINUTES OF THE SIXTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, MARCH 22, 2023, AT 4807 – 50<sup>th</sup> AVENUE IN COUNCIL CHAMBERS**

**Council Present:** Mayor Dan Deck  
Councillor Loraine Berry  
Councillor Amber Harris  
Councillor Willis Kozak  
Councillor Jay Millante  
Councillor Norm Sandahl  
Councillor Dale Yushchyshyn

**Council Absent:**

**Staff Present:** Farrell O'Malley – CAO  
Eric Lowe – Superintendent of Public Works  
Monique Jeffrey – Director of Finance  
Louise Bauder – Planning and Development  
Stephanie Peters, Director of Community Services  
Chris Pinault – Recording Secretary

**Staff Absent:**

As there was a quorum present, Mayor Deck called the meeting to order at 6:59 pm

**3.0 ADDITIONS TO THE AGENDA**

Councillor Yushchyshyn requested that 16.1 be moved to 16.5 and that the following items be added to the agenda:

- 16.1 Southside Development – Ministerial Authority *FOIP S.25*
- 16.2 Southside Development – Engineering Work *FOIP S.25*
- 16.3 Southside Development – Proposed Payment Schedule *FOIP S.25*
- 16.4 Personnel – Gibbons Fire Department *FOIP S. 24*
- 16.5 Personnel – *FOIP S.24*

Councillor Harris requested that item 16.6 and 16.7 Personnel items, be added to the agenda.

**4.0 ADOPTION OF THE AGENDA**

Councillor Millante moved to accept the agenda as amended.

<b>23.065</b>	<b>MOTION CARRIED</b>
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**5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES**

**6.0 ADOPTION OF THE MINUTES**

**6.1 REGULAR MEETING OF COUNCIL – MARCH 8, 2023**

Councillor Sandahl moved to accept the minutes of the March 8, 2023, Regular Meeting of Council as presented.

<b>23.066</b>	<b>MOTION CARRIED</b>
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**7.0 FINANCE**

**7.1 ACCOUNTS PAID AS AT MARCH 20, 2023**

Councillor Berry moved that Council accept the Accounts Paid as at March 20, 2023, as information as presented.

<b>23.067</b>	<b>MOTION CARRIED</b>
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**8.0 APPOINTMENTS**

**9.0 OLD BUSINESS**

**10.0 NEW BUSINESS**

**10.1 REGULAR MEETING OF COUNCIL – APRIL 26, 2023**

Councillor Sandahl moved that Council cancel the April 26, 2023, Regular Meeting of Council.

<b>23.068</b>	<b>MOTION CARRIED</b>
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**10.2 ST. ALBERT CHAMBER OF COMMERCE BUSINESS LUNCHEON**

Councillor Harris moved that Council change the meeting time of the April 12, 2023 Regular Meeting of Council to 9:00 am.

<b>23.069</b>	<b>MOTION CARRIED</b>
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**10.3 VOLUNTEER APPRECIATION WEEK PROCLAMATION**

Councillor Berry moved that Council proclaim April 16-22, 2023 as Volunteer Appreciation Week in Gibbons.

<b>23.070</b>	<b>MOTION CARRIED</b>
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## **11.0 BYLAWS AND POLICIES**

### **11.1 BYLAW PI 1-23 REPEALING BYLAW**

Councillor Sandahl moved that Council give 1<sup>st</sup> Reading to Bylaw PI 1-23 Repealing Bylaws.

<b>23.071</b>	<b>MOTION CARRIED</b>
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Councillor Harris moved that Council give 2<sup>nd</sup> Reading to Bylaw PI 1-23 Repealing Bylaws.

<b>23.072</b>	<b>MOTION CARRIED</b>
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Councillor Yushchyshyn moved that Council hold 3<sup>rd</sup> Reading of Bylaw PI 1-23 Repealing Bylaws.

<b>23.073</b>	<b>MOTION CARRIED UNANIMOUSLY</b>
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Councillor Berry moved that Council give 3<sup>rd</sup> Reading to Bylaw PI 1-23 Repealing Bylaws.

<b>23.074</b>	<b>MOTION CARRIED</b>
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## **12.0 STAFF REPORTS**

### **12.1 ADMINISTRATION REPORT**

Councillor Kozak moved to accept the Administration Report as information.

<b>23.075</b>	<b>MOTION CARRIED</b>
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## **13.0 COMMITTEE REPORTS**

Councillor Berry attended:

- Gibbons Business Breakfast
- Waste to Resource Information Evening

Councillor Harris had nothing to report.

Councillor Kozak attended:

- Gibbons Business Breakfast

- Waste to Resource Information Evening
- Edmonton Global Investment Announcement
- Alberta Capital Region Wastewater Commission meeting

Councillor Millante attended:

- Sturgeon River Watershed Alliance

Councillor Sandahl attended:

- Gibbons Business Breakfast

Councillor Yushchyshyn attended:

- Waste to Resource Information Evening

Mayor Deck attended:

- Roseridge Landfill Commission meeting
- Hydrogen 101 Challenge and Opportunities Webinar
- Gibbons Business Breakfast
- Edmonton Global Briefing
- Parkland County State of the Region Address

Mayor Deck updated Council on the letter sent to the College of Physicians and Surgeons of Alberta in support of a doctor who resides in British Columbia, who want to come to practice in Alberta but is experiencing roadblocks from the College.

Councillor Harris moved to accept the committee reports as information.

<b>23.076</b>	<b>MOTION CARRIED</b>
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#### **14.0 PRESS COMMENTS & QUESTIONS**

#### **15.0 CORRESPONDENCE**

Mayor Deck called a recess at 7:31 pm.

Mayor Deck called the meeting to back to order at 7:37 pm.

#### **16.0 CLOSED SESSION**

Councillor Kozak moved that Council moved to Closed Session as per *Section 197 (2) of the Municipal Government Act* concerning the following items at 7:38 pm.

<b>23.077</b>	<b>MOTION CARRIED</b>
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Councillor Sandahl moved that Council revert to normal seating at 8:34 pm.

<b>23.078</b>	<b>MOTION CARRIED</b>
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**16.1 SOUTHSIDE DEVELOPMENT – MINISTERIAL AUTHORITY**

Councillor Sandahl moved that Council accept this as information.

<b>23.079</b>	<b>MOTION CARRIED</b>
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**16.2 SOUTHSIDE DEVELOPMENT – ENGINEERING DEVELOPMENT**

Councillor Millante moved that Council accept this as information.

<b>23.080</b>	<b>MOTION CARRIED</b>
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**16.3 SOUTHSIDE DEVELOPMENT – PROPOSED PAYMENT SCHEDULE**

Councillor Kozak moved that Council to proceed with the proposed payment schedule as presented subject to advice from legal counsel.

<b>23.081</b>	<b>MOTION CARRIED</b>
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**16.4 PERSONNEL – GIBBONS FIRE DEPARTMENT**

Councillor Berry moved that Council accept this as information.

<b>23.082</b>	<b>MOTION CARRIED</b>
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**16.5 PERSONNEL**

Councillor Yushchyshyn moved that Council accept this as information.

<b>23.083</b>	<b>MOTION CARRIED</b>
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**16.6 PERSONNEL**

Councillor Sandahl moved that Council accept this as information.

<b>23.084</b>	<b>MOTION CARRIED</b>
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**16.7 PERSONNEL**

Councillor Kozak moved that Council accept this as information.

23.085	MOTION CARRIED
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**17.0 ADJOURNMENT**

There being no further business Mayor Deck adjourned the meeting at 8:35 pm.

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Mayor, Dan Deck

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CAO, Farrell O'Malley

DRRAFT





# TOWN OF GIBBONS

## Cheque Listing For Council

2023-Apr-11  
8:51:51AM

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
20230609	2023-03-22	BRANDT TRACTOR LTD	2023	PAYMENT DEPOSIT ON GRADER	15,000.00	15,000.00
20230610	2023-03-22	2100036 ALBERTA LTD. (REVIEW & FREE PRESS)	1945	PAYMENT ASSESSMENT AD	237.30	237.30
20230611	2023-03-22	ALLEN, JAMES	61	PAYMENT REPLACEMENT CAP FROM EASY KL	18.01	18.01
20230612	2023-03-22	ASSOCIATED FIRE SAFETY	37721	PAYMENT MAINTENANCE SERVICE	146.53	146.53
20230613	2023-03-22	BAUDER, LOUISE				
20230614	2023-03-22	BELL MOBILITY/SCS	258 259	PAYMENT CELL PHONES / IPADS - COUNCIL CELL PHONES / BULK WATER DATA	855.64 701.26	1,556.90
20230615	2023-03-22	BUFFALO HEATING & AIR CONDITIONING INC	534063	PAYMENT ARENA REPAIRS	1,166.03	1,166.03
20230616	2023-03-22	CANOE PROCUREMENT GROUP OF CANADA	PF-10965-105814	PAYMENT FUEL	46.51	46.51
20230617	2023-03-22	CAPITAL REGION NORTHEAST WATER	20230012	PAYMENT FEB/23 CONSUMPTION	16,511.24	16,511.24
20230618	2023-03-22	EISENZIMMER, SARA	90054919	PAYMENT MAR 19/23 WOMEN'S CONFERENCE	150.00	150.00
20230619	2023-03-22	FIRST EDITION FIRST AID TRAINING INC	23623	PAYMENT BATTERIES & SMARTPAD CARTRIDGE	910.36	910.36
20230620	2023-03-22	GREGG DISTRIBUTORS CO. LTD.	000-144782 000-144783	PAYMENT FIRST AID BOX SUPPLIES JANITORIAL SUPPLIES	607.31 130.52	737.83
20230621	2023-03-22	HERBOLD, MIKE	1060	PAYMENT ARENA TOOLS REIMBURSEMENT	90.27	90.27
20230622	2023-03-22	HOMEFIELD	1087-20547 1087-20548	PAYMENT MARCH 2023 DIG AD SOCIAL TORONTO CAMPAIGN	1,207.50 2,047.50	3,255.00
20230623	2023-03-22	HUNTERS PRINT & COPY	14091	PAYMENT 21 X 27 COLOUR GLOSS PRINTING	148.62	148.62
20230624	2023-03-22	LAPP C/O ASP	80	PAYMENT FEB 25 - MAR 11 2023	10,028.32	10,028.32
20230625	2023-03-22	MASTER LOCKSMITH & SECURITY SYSTEMS LTD	5760229	PAYMENT SERVICE CASLL TO FIRE DEPT	240.19	240.19
20230626	2023-03-22	MUNISIGHT LTD	INV4323265 INV4323295	PAYMENT TRAINING MAR 7/23 ORTHO IMAGERY	157.50 163.87	321.37
20230627	2023-03-22	ORKIN CANADA	323 324 325 326 327 328	PAYMENT FIREHALL GFRC PEST CONTROL GCC PEST CONTROL PW SHOP CURL CLUB PEST CONTROL ARENA PEST CONTROL	110.25 109.52 109.52 110.25 109.52 109.52	658.58
20230629	2023-03-22	RFS CANADA	5024110495 5024187688	PAYMENT GFRC COPIER APRIL 2023 CHARGES	528.16 1,962.69	2,490.85
20230630	2023-03-22	ROCKY MOUNTAIN PHOENIX	IN0139422 IN0139515	PAYMENT 1-44 CUSTOM BLACK & FRONT STAN SUPPLIES/GEAR	1,201.20 3,774.66	4,975.86

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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
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20230631	2023-03-22	TELUS MOBILITY/SCS		PAYMENT		414.80
			24232397	(FEB 2023) TABLETS	32.31	
			24232398	(FEB 2023) CELL PHONES / IPADS	382.49	
20230632	2023-03-22	ANTONIUK, LUKAS		PAYMENT		19.93
			3670	REFUND OFFICE SUPPLIES	19.93	
20230633	2023-03-22	CONFIDENT CONSULTING 1ST AID TRAINING		PAYMENT		546.00
			674	MAR 13/23 HOME ALONE TRAINING	546.00	
20230634	2023-03-22	GOVERNMENT OF ALBERTA		PAYMENT		50.00
			2023	INCORPORATION FEE	50.00	
20230635	2023-03-22	KENTAX		PAYMENT		275.00
			2547	KENTAX INCOME TAX PROGRAM	275.00	
20230636	2023-03-22	MABBUTT, STACEY				
20230637	2023-03-22	MIKE'S CARPET & FURANCE CLEANING		PAYMENT		2,625.00
			2023-1	MIKE'S CARPET & FURNACE CLEAN	2,625.00	
20230638	2023-03-22	PACCOUD, FLORAINE		PAYMENT		400.00
			64868	PACCOUD, F.MAR 26/23 WOMANS C	400.00	
20230639	2023-03-22	POLLARD, SIERRA		PAYMENT		48.95
			64867	POLLARD, SIERRA FIRE DEPT TRAI	48.95	
20230640	2023-03-22	BLAKER, ANDREW				
20230641	2023-03-23	STAPLES		PAYMENT		134.48
			22886750	OFFICE SUPPLIES	48.88	
			949c0607	OFFICE SUPPLIES - POST IT NOTES	85.60	
20230642	2023-03-23	RECEIVER GENERAL/SCS		PAYMENT		22,480.99
			1298	RP0001- DEDUCTIONS	18,072.86	
			1299	RP0002 - DEDUCTIONS	4,408.13	
20230644	2023-03-31	PARISIAN, NOELLE J				
20230645	2023-03-30	SANDAHL, NORMAN				
20230646	2023-03-30	HARRIS, AMBER C				
20230647	2023-03-30	BERRY, LORRAINE M				
20230648	2023-03-30	MILLANTE, JAYCINTH J				
20230649	2023-03-30	DECK, DAN J				
20230650	2023-03-30	KOZAK, WILLIS				
20230651	2023-03-30	YUSHCHYSHYN, DALE				
20230652	2023-03-31	FLANAGAN, LORIAN				
20230653	2023-03-31	LOCKEN, JODY L				
20230654	2023-03-31	GILES, CHRISTINE M				
20230655	2023-03-31	BRADLEY, HAILEY				
20230656	2023-03-31	KUGLER, SARA E				
20230657	2023-03-31	RICHARDSON, ELIZABETH D				
20230658	2023-03-31	MULLINS, JULIE				
20230659	2023-03-31	GIBBONS, DENISE A				
20230660	2023-03-31	BRAKE, NATHAN M				
20230661	2023-03-31	KOBZA, JENNIFER L				
20230662	2023-03-31	MAHONEY, SAMANTHA C				

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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230663	2023-03-31	KOBZA, BROOKLYNN L				
20230664	2023-03-31	EDMONDS, RYAN A				
20230665	2023-03-31	POVEY, KYLE				
20230666	2023-03-31	BOETTGER, VALERIE				
20230667	2023-03-31	MOLNAR, BRAM				
20230668	2023-03-31	ANTONIUK, BRADEN				
20230669	2023-03-31	MAHAL, HABBA				
20230670	2023-03-31	DURAND, BRETT M				
20230671	2023-03-31	OSBORNE, CINDY				
20230672	2023-03-31	ELENIAK, RONALD J				
20230673	2023-03-31	ALLEN, JAMES R				
20230674	2023-03-31	LOWE, ERIC D				
20230675	2023-03-31	CHARTRAND, DENISE M				
20230676	2023-03-31	STEVENTON, CHRISTINE A				
20230677	2023-03-31	SCHMIDT, LAURA L				
20230678	2023-03-31	HERBOLD, MICHAEL W				
20230679	2023-03-31	PINAULT, CHRISTINA J				
20230680	2023-03-31	ADAMS, JIM W				
20230681	2023-03-31	TERLECKI, QUENTIN G				
20230682	2023-03-31	STEVENTON, KENDRA N				
20230683	2023-03-31	NORRIS, ANTHONY J				
20230684	2023-03-31	PETERS, STEPHANIE G				
20230685	2023-03-31	PATTISON, TERRA L				
20230686	2023-03-31	POWLESLAND, JOEL F				
20230687	2023-03-31	LOCHRIE, JAMES D				
20230688	2023-03-31	PATERSON, ERIC D				
20230689	2023-03-31	PARSONS, CURTIS				
20230690	2023-03-31	GINGELL, SUSAN				
20230691	2023-03-31	KOBZA, JESSICA				
20230692	2023-03-31	ANTONIUK, LUKAS				
20230693	2023-03-29	564045 ALBERTA LTD O/A RICHARDS				
			3894	PAYMENT		1,741.34
			4009	PARTS & LABOUR FOR REPAIRS	931.41	
				SENIORS BUS REPAIRS	809.93	
20230694	2023-03-29	ACKLANDS GRAINGER INC.				
			9642032552	PAYMENT		1,517.96
			9642032560	PET WASTE BAGS	1,169.75	
			9642032578	NEEDLE FILE FOR CHAINSAW	13.99	
				PET WASTE BAGS	334.22	
20230695	2023-03-29	ALBERTA'S INDUSTRIAL HEARTLAND				
			2016-673	PAYMENT		5,000.00
				SILVER SPONSORSHIP AIHA ANNUA	5,000.00	
20230696	2023-03-29	BROWNLEE LLP				
			544480	PAYMENT		1,546.34
				71003-0068/MSS CONF. COUNCIL M/	1,546.34	
20230697	2023-03-29	CANOE PROCUREMENT GROUP OF CANADA				
			ab158639	PAYMENT		1,916.44
				EMCO WATERWORKS MANHOLE CC	1,605.26	

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20230697	2023-03-29	CANOE PROCUREMENT GROUP OF CANADA	AB158919 pf-10981-105947	BRANDT TRACTOR GRADER PETRO-CANADA FUEL	274.81 36.37	1,916.44
20230698	2023-03-29	CHARTRAND, DENISE	306	PAYMENT SUBSISTENCE/CONFERENCE & GLC	358.42	358.42
20230699	2023-03-29	CRYSTAL CLEAN WATER DELIVERY	W247792	PAYMENT WATER FOR SHOP	18.00	18.00
20230700	2023-03-29	DECK, DAN	88	PAYMENT MILEAGE	169.46	169.46
20230701	2023-03-29	DRIVEN REPAIR & MAINTENANCE LTD	i17950 i17951	PAYMENT PARTS & LABOUR FOR REPAIRS PARTS & LABOUR FOR REPAIRS	3,346.89 2,677.28	6,024.17
20230702	2023-03-29	EUROPEAN CUTTERS LTD	86187	PAYMENT ZAMBONI BLADES SHARPENED	294.00	294.00
20230703	2023-03-29	GREEN LINE HOSE & FITTINGS LTD.	S6909568.001	PAYMENT CAP & PLUG & CAM-LOCK	27.38	27.38
20230704	2023-03-29	GREGG DISTRIBUTORS CO. LTD.	000-155402	PAYMENT RESCUE BLANKET BACK ORDER	21.61	21.61
20230705	2023-03-29	GUARDIAN CHEMICALS INC	INV091636	PAYMENT FREECHLOR 2 & GREASEGUARD FC	3,426.15	3,426.15
20230706	2023-03-29	HERBOLD, MIKE	1061	PAYMENT RICHELIEU & LOWES DOOR FASTEN	146.79	146.79
20230707	2023-03-29	KOBZA, JENNIFER	87	PAYMENT FEB 26-MARCH 25/23 CLEANING	1,624.80	1,624.80
20230708	2023-03-29	LOWE, ERIC D	635	PAYMENT TRAINING BOOK	50.46	50.46
20230709	2023-03-29	MEMJ CONSULTING LTD.	2021056	PAYMENT MARCH 16-31 2023 CONTRACT	8,925.00	8,925.00
20230710	2023-03-29	MUNICIPAL PLANNING SERVICES (2009) LTD.	12200133S	PAYMENT ENDORSEMENT OF FINAL PLAN L5 E	5,775.00	5,775.00
20230711	2023-03-29	PARISIAN, NOELLE	25	PAYMENT GCC TABLE CLOTH LAUNDRY	65.00	65.00
20230712	2023-03-29	PARSONS, CURTIS	38	PAYMENT PRINCESS AUTO & COSTCO	292.17	292.17
20230713	2023-03-29	PHONECO INC	GP52853	PAYMENT REMOTE ASSISTANCE	131.25	131.25
20230714	2023-03-29	RECEIVER GENERAL/SCS	1300 1301	PAYMENT RP0001 DEDUCTIONS RP0002 - DEDUCTIONS	19,349.77 7,242.63	26,592.40
20230715	2023-03-29	REGENT SUPPLY	307341	PAYMENT SUPPLIES FOR ALL FACILITIES	3,088.50	3,088.50
20230716	2023-03-29	ROCKY MOUNTAIN PHOENIX	IN0139639	PAYMENT ENERGY COATS & PANTS	10,858.05	10,858.05
20230717	2023-03-29	SHAW CABLESYSTEMS PAYMENT CENTER/SCS	1322 1323 1324 1325 1326 1327 1328 1329 1330 1331	PAYMENT 1356 - PHONE / INTERNET CHARGES 0506 - PHONE / WIFI / FAX 1271 - INTERNET 5858 - INTERNET 3724 - GCC PHONES/ INTERNET / WI 1365 - INTERNET / PHONE / WIFI 4945- GCC INTERNET/WIFI 3275 - SECONDARY WIFI CONNECTI 3662 GFRC INTERNET 5751-FITNESS PHONE/ TV/ WIFI	125.95 180.44 105.00 94.50 125.95 160.60 125.95 108.10 146.95 194.20	1,367.64

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20230718	2023-03-29	SOURCE OFFICE FURNISHINGS	610347	PAYMENT GFRC FURNITURE FOR ADULT LEAF	5,025.30	5,025.30
20230719	2023-03-29	STEVENTON, KENDRA	14	PAYMENT KEY TAGS	32.53	32.53
20230720	2023-03-29	WELLS, DYLAN	153	PAYMENT PANTS & HANGERS	575.10	575.10
20230721	2023-03-29	YUSHCHYSHYN, DALE	2	PAYMENT REIMBURSE CELL PHONE CHARGE	138.85	138.85
20230722	2023-03-29	ARIAL, BEVERLY	3673	PAYMENT ARIAL,BEV 2022 OVERCHARGE MEM	961.19	961.19
20230723	2023-03-29	BANNER TRAILERS	TG011	PAYMENT BANNER TRAILERS GCC DOOR REP	498.75	498.75
20230724	2023-03-29	BUNT & ASSOCIATES ENGINEERING LTD.	47640	PAYMENT 03-19-0103 GIBBONS NEW SOUTH A	15,393.00	15,393.00
20230725	2023-03-29	EPCOR	572112	PAYMENT EPCOR SPEER BLDG. FINAL BILL	24.20	24.20
20230726	2023-03-29	GIBBONS COLLISION & PAINT INC.	4671	PAYMENT REPLACE FRONT DOOR LATCH & DC	451.63	451.63
20230727	2023-03-29	SIEMENS CANADA LTD.	97466192	PAYMENT SIEMENS FIRE PANEL UPGRADE AR	2,530.50	2,530.50
20230728	2023-04-05	RBC COMMERCIAL AVION VISA/SCS	V334_636 V437_492 V450_1228	PAYMENT LOWE/REGISTR/TREES/PARTS/CER O'MALLEY REGISTR/SUBSISTENCE/I PINAULT/SUBSISTENCE/REGISTRAT	5,398.04 502.40 1,066.19	6,966.63
20230729	2023-04-06	O'MALLEY, FARRELL	495	PAYMENT APRIL 30, 2023 CONTRACT	6,290.74	6,290.74

**Total 274,386.03**

\*\*\* End of Report \*\*\*

40

# Report to Council



**Date Submitted:** April 12, 2023  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Monique Jeffrey, Director of Corporate Services  
**Report Topic:** 2023 Budget Variance Report as At March 31<sup>st</sup>, 2023

## Introduction

The purpose of this report is to present to Council the 1<sup>st</sup> Quarter Budget Variance Report for 2023 as at March 31<sup>st</sup>, 2023.

## Background

Financial reports for January to March 2023 inclusive have been completed. To date, the Town of Gibbons is below budget in revenues at 15.39% of expected and below budget in expenditures as well at 15.16% of budgeted.

## Options Available

1. That Council accept the 2023 Budget Variance report as at March 31<sup>st</sup>, 2023, as information.

## Recommendation for Action

1. That Council accept the 2023 Budget Variance Report as at March 31, 2023, as information.

Submitted By:

A handwritten signature in blue ink, appearing to be "Monique Jeffrey", with a long horizontal line extending to the right.

Monique Jeffrey.  
Director of Corporate Services

Approved by:

A handwritten signature in blue ink, appearing to be "Farrell O'Malley", written in a cursive style.

Farrell O'Malley  
CAO

<b>Town of Gibbons</b>		2023-04-03			
<b>Budget Variances</b>					
<b>For the Period Ending March 31, 2023</b>					
<b>Revenue</b>	<b>2023 Budget</b>	<b>YTD Actual</b>	<b>2023 Variance</b>	<b>% of Budget</b>	<b>Variance - Notes</b>
General Administration	\$ 580,136.00	\$ 4,797.50	\$ 575,338.50	0.83%	reserve transfers only take place at year-end
Police Services	\$ 71,593.00	\$ 1,149.00	\$ 70,444.00	1.60%	reserve transfers only take place at year-end
Fire Fighting	\$ 153,357.00	\$ 18,909.76	\$ 134,447.24	12.33%	slightly lower than budget
Disaster Services	\$ -	\$ -	\$ -	0.00%	
By-Law Enforcement	\$ 19,000.00	\$ 5,780.00	\$ 13,220.00	30.42%	slightly above par
Common Services	\$ 184,500.00	\$ 1,652.41	\$ 182,847.59	0.90%	some of these budgeted revenues come later in the year
Road Transportation	\$ 14,747.00	\$ 5,095.21	\$ 9,651.79	34.55%	back alley paving project billings
Water Supply & Distib.	\$ 1,015,073.00	\$ 199,089.35	\$ 815,983.65	19.61%	lower than budget as only two months billed so far
Sanitary Sewer Services	\$ 745,631.00	\$ 136,692.48	\$ 608,938.52	18.33%	lower than budget as only two months billed so far
Garbage Collection	\$ 278,664.00	\$ 59,839.81	\$ 218,824.19	21.47%	lower than budget as only two months billed so far
Environmental	\$ 56,250.00				new function in 2023
FCSS	\$ 212,311.00	\$ 25,178.51	\$ 187,132.49	11.86%	revenues will be slowly increasing as we are now able to operate
Cemetery	\$ 11,825.00	\$ 426.25	\$ 11,398.75	3.60%	slow 1st quarter
Municipal Planning & Dev	\$ 524,100.00	\$ 1,990.94	\$ 522,109.06	0.38%	Project funds only get transferred at year end
Communities in Bloom	\$ 7,300.00	\$ -	\$ 7,300.00	0.00%	no activity as of yet
Community Services Brd/Staff	\$ 30,000.00	\$ -	\$ 30,000.00	0.00%	no events held yet this year
Recreation/Parks	\$ 600,719.00	\$ 340,560.78	\$ 260,158.22	56.69%	above budget recreation agreement funds received for 2023
Fitness Center	\$ 52,614.00	\$ -	\$ 52,614.00	0.00%	revenues not recorded as of yet due to audit just being finalized
Arena	\$ 371,570.00	\$ 90,988.02	\$ 280,581.98	24.49%	on par with budget
Arena Concession	\$ 7,500.00	\$ 1,250.00	\$ 6,250.00	16.67%	below budget only two months rent collected
Curling Rink	\$ 35,000.00	\$ -	\$ 35,000.00	0.00%	billing for curling club has not taken place yet
Facilities	\$ 8,179.00	\$ 972.74	\$ 7,206.26	11.89%	some of these budgeted revenues come later in the year
Museum	\$ 5,700.00	\$ -	\$ 5,700.00	0.00%	not opened for season yet
SSDLC	\$ 36,780.00	\$ 9,285.00	\$ 27,495.00	25.24%	on par with budget
Resource Centre Revenue	\$ 67,533.00	\$ 1,142.96	\$ 66,390.04	1.69%	some of these budgeted revenues come later in the year
Cultural Center	\$ 224,700.00	\$ 42,332.67	\$ 182,367.33	18.84%	slightly lower than budget
Library	\$ 74,415.00	\$ 192.00	\$ 74,223.00	0.26%	some of these budgeted revenues come later in the year
Other Revenue	\$ 1,533,484.00	\$ 117,869.84	\$ 1,415,614.16	7.69%	some of these budgeted revenues come later in the year
<b>Total Revenues - Municipal Operations Includes Tax Revenue and Requisitions</b>	<b>\$ 6,922,681.00</b>	<b>\$ 1,065,195.23</b>	<b>\$ 5,801,235.77</b>	<b>15.39%</b>	Revenues are below budget at this time as some of our projects have not yet started
	\$ -	\$ -	\$ -		

<b>Town of Gibbons</b>					
<b>Budget Variances</b>					
<b>For the Period Ending March 31, 2023</b>					
<b>Expenditures</b>	<b>2023 Budget</b>	<b>YTD Actual</b>	<b>2023 Variance</b>	<b>% of Budget</b>	<b>Variance - Notes</b>
Council	\$ 306,791.00	\$ 64,247.77	\$ 242,543.23	20.94%	slightly lower than budget
General Administration	\$ 1,313,397.00	\$ 292,944.68	\$ 1,020,452.32	22.30%	slightly lower than budget
Police Services	\$ 130,283.00	\$ -	\$ 130,283.00	0.00%	provincial policing costs not paid yet
Fire Fighting	\$ 239,111.00	\$ 40,864.59	\$ 198,246.41	17.09%	slightly below par
Disaster Services	\$ 31,525.00	\$ 2,301.53	\$ 29,223.47	7.30%	programs for 2023 just getting started
Bylaw Enforcement Operations	\$ 122,039.00	\$ 3,195.95	\$ 118,843.05	2.62%	1st quarter of bylaw services not billed yet
Common Services Operations	\$ 794,977.00	\$ 181,180.25	\$ 613,796.75	22.79%	slightly lower than budget programs just getting started
Road Transportation	\$ 269,631.00	\$ 40,015.76	\$ 229,615.24	14.84%	slightly lower than budget programs just getting started
Water Supply & Distrib - Budget Surplus \$	\$ 1,015,073.00	\$ 107,350.71	\$ 907,722.29	10.58%	lower than budget as only two months billed so far
Sanitary Sewer Services - Budget Surplus \$	\$ 745,631.00	\$ 85,649.16	\$ 659,981.84	11.49%	lower than budget as only two months billed so far
Garbage Collection	\$ 278,664.00	\$ 26,567.82	\$ 252,096.18	9.53%	lower than budget as only two months billed so far
Environmental	\$ 1,000.00	\$ -	\$ 1,000.00	0.00%	new program in 2023
FCSS	\$ 297,868.00	\$ 53,627.42	\$ 244,240.58	18.00%	below budget expectations due to programs just getting going
Cemetery	\$ 25,225.00	\$ -	\$ 25,225.00	0.00%	no expenses to date
Municipal Planning	\$ 938,322.00	\$ 243,115.15	\$ 695,206.85	25.91%	on par with budget
Communities In Bloom	\$ 23,839.00	\$ -	\$ 23,839.00	0.00%	programs not yet started for the year
Community Services Board	\$ 158,953.00	\$ 6,980.00	\$ 151,973.00	4.39%	programs not yet started for the year
Recreation/Parks	\$ 704,445.00	\$ 110,375.62	\$ 594,069.38	15.67%	some of these expenses come later in the year and debt principal costs do not show in expenses
Fitness Center	\$ 211,177.00	\$ 38,599.13	\$ 172,577.87	18.28%	below budget expectations due to programs just getting going
Arena	\$ 486,908.00	\$ 90,794.56	\$ 396,113.44	18.65%	some of these expenses come later in the year and debt principal costs do not show in expenses
Arena Concession	\$ 3,500.00	\$ -	\$ 3,500.00	0.00%	below budget
Curling Rink	\$ 90,813.00	\$ 35,074.80	\$ 55,738.20	38.62%	slightly above budget as season is ending
Facilities	\$ 122,404.00	\$ 16,830.64	\$ 105,573.36	13.75%	below budget expectations due to programs just getting going
Museum	\$ 33,561.00	\$ 5,003.16	\$ 28,557.84	14.91%	only insurance and utilities paid to date
SSDLC	\$ 130,081.00	\$ 2,452.00	\$ 127,629.00	1.88%	
Resource Centre Exp.	\$ 135,705.00	\$ 10,673.65	\$ 125,031.35	7.87%	below budget expectations due to programs just getting going
Cultural Center	\$ 186,021.00	\$ 30,810.60	\$ 155,210.40	16.56%	some of these expenses come later in the year and debt principal costs do not show in expenses
Library	\$ 232,071.00	\$ 43,886.95	\$ 188,184.05	18.91%	below budget expectations due to programs just getting going
Requisitions - Prov Schools	\$ 993,167.00	\$ -	\$ 993,167.00	0.00%	requisition not yet recorded
Requisitions - Seniors Foundation	\$ 34,004.00	\$ -	\$ 34,004.00	0.00%	taxes not levied yet
Requisition Allowance MGA 359(2) - Uncollected	\$ 14,557.00	\$ -	\$ -	0.00%	taxes not levied yet
Alberta DI Properties	\$ 322.00	\$ -	\$ -	0.00%	taxes not levied yet
Operating Contingency	\$ 35,000.00	\$ -	\$ 35,000.00	0.00%	
<b>Total Expenditures</b>	<b>\$ 10,106,065.00</b>	<b>\$ 1,532,541.90</b>	<b>\$ 8,558,644.10</b>	<b>15.16%</b>	overall all expenses are below budget due to summer programs not started yet
<b>Net surplus (Deficit)</b>	<b>\$ (3,183,384.00)</b>	<b>\$ (467,346.67)</b>			



# Report to Council



**Date Submitted:** April 12, 2023  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Monique Jeffrey, Director of Corporate Services  
**Report Topic:** Proposed 2023-2027 Capital Budget

## Introduction

The purpose of this report is to respectfully request that Council approve the 2023-2027 Capital budget in the amount of \$3,008,562.00 that consists of the proposed projects as detailed in the Attached Appendix "A" and Appendix "B".

## Background

Administration has diligently reviewed a number of proposed Capital Projects that will have significant impact to our Community for many years to come and is requesting the Council to review the proposed capital budget that is before you.

## Options Available

1. That Council approve the 2023-2027 Capital Budget as presented in the total amount of \$3,008,562.00.
2. That Council present proposed changes and request Administration to rework the proposed 2023-2027 Capital Budget.

## Recommendation for Action

Administration would like to respectfully request that Council give consideration to the following recommendation:

1. That Council approve the 2023-2027 Capital Budget in the amount of \$3,008,562.00 to be funded through the utilization of Federal and Provincial Grant Programs and municipal reserves as identified.

Submitted By:

A blue ink signature of Monique Jeffrey, consisting of several loops and a long horizontal stroke.

Monique Jeffrey,  
Director of Corporate Services

Approved by:

A blue ink signature of Farrell O'Malley, written in a cursive style.

Farrell O'Malley  
CAO

## **NARRATIVE ON 2023-2027 CAPITAL BUDGET**

### **INFRASTRUCTURE (Engineered Structures)**

- Back lanes – from 47<sup>th</sup> Street to 51<sup>st</sup> Street on the north side of 50<sup>th</sup> Avenue plus GFRC parking lot and SSDLC/Dental office parking lot - \$215,000 - \$150,000 from MSI CAP and \$65,000 from CCBF (Canada Community Building Fund)
- Sewer lines lining at LongRiders - \$200,000 from CCBF

### **BUILDINGS**

- Accessibility Dew Drop Inn - \$250,000 from CFEP
- EV Charging Stations - \$210,000 - \$200,000 from grant and \$10,000 from reserves
- Heating & A/C Upgrades - \$66,500 - \$40,250 from ACAC grant and \$26,250 from reserves.

### **LAND IMPROVEMENT**

- Fencing for ball diamonds and community gardens - \$24,584 from CCBF
- Memorial Park finish Stage 2 and start Phase 3 - \$710,020 from CFEP
- Fencing along Hwy 28A Panels (3) - \$60,000 – reserves

### **MAINTENANCE**

- Sidewalk – pedestrian corridor expansion - \$100,000 – MSI CAP

### **VEHICLES REPLACEMENT & UPGRADES**

- Fire Truck - \$795,437 - \$160,000 MSI CAP and \$635,437 ACFA loan
- Grader - \$318,000 – ACFA Loan and sale of old one

### **EQUIPMENT UPGRADES & REPLACEMENT**

- Auto Scrubbers (arena & curling rink) - \$20,000 - \$18,364 MSI CAP and \$1,636 operation
- Battery Operated Extraction Tools - \$25,000 – MSI CAP

- Mailer (folding & stuffer) - \$14,021 – reserves.

Total 2023 expenses \$3,008,562 using the remaining MSI funds (that have to be all used by the end of 2023 otherwise the Town loses what is not used) and using \$289,584 of CCBF funds leaving \$45,891 remaining for future years.

\$291,591 of off-site levies remaining. Using \$109,046 of reserves leaving \$159,046.

Under other that is other grants of funding that the Town has been able to access and including loans a total of \$2,235,343.

There remains \$450,637 of CCBF funds, off-site levies, and reserves.

**FINAL Capital Budget (2023-2027)**

**2023 Capital Project Financing**

		06-Apr-23	PLAN					Grant		Reserves		Other	2023 Capital Budget Cost
Project Name		2023 Expenses	2024 Expenses	2025 Expenses	2026 Expenses	2027 Expenses	MSI Capital	FGTF	Off Site	Reserves	Grants or other funding source such as operating		
	Reserve Fwd	\$ -	\$ 450,637				-	0	W-10,397	\$ -			
	Grant Funds Fwd MSI - (29,261) FGTF (137,716)	\$ 166,977	\$ 45,891				29,261	137,716		\$ 50,000	(est for 2022)		
	New BMTG - est	\$ -	\$ -	\$ -	\$ -	\$ -	-		S-218,091	\$ -	Riverview repmyt		
	New MSI - est	\$ 344,103	\$ 344,103	\$ 344,103	\$ -	\$ -	344,103	-	R-63,103	\$ -	Principle from AMWWP		
	New FGTF - est	\$ 197,759	\$ 180,149	\$ 180,149	\$ 108,149	\$ 180,700		197,759		\$ -	Rec Cap Replace Reserves		
	<b>Total Funds Available</b>	<b>\$ 708,839</b>	<b>\$ 1,020,780</b>	<b>\$ 524,252</b>	<b>\$ 108,149</b>	<b>\$ 180,700</b>	<b>\$ 373,364</b>	<b>\$ 335,475</b>	<b>\$ 291,591</b>	<b>\$ 50,000</b>		<b>\$341,591</b>	
Infrastructure (Engineered Structures)	53 Avenue between 51/Hwy 28A	\$ -	\$ 210,000				\$ -	\$ -		\$ -	\$ -		
	Back Lanes	\$ 215,000					\$ (150,000)	\$ (65,000)		\$ -	\$ -	(\$215,000)	
	Sanitary Systems 48 Ave & 49 Ave	\$ -					\$ -	\$ -		\$ -	\$ -	\$0	
	Lining of Sewer Lines @ Longriders	\$ 200,000					\$ -	\$ (200,000)	\$ -	\$ -	\$ -	(\$200,000)	
		\$ -	\$ -				\$ -				\$ -	\$0	
	Roads 50 St Culdesac (N of 44 Ave) South Access from Lunnon-Reconstruction		\$ 487,200	\$ -								0.00	
	Roads 51 St (48 Ave to 44 Ave)Asphalt Overlay			\$ 139,200	\$ -							0.00	
	Roads 51 St - Oliver Park, Reconstruction			\$ 192,000	\$ -							0.00	
	Additional Hydrants Downtown Core - 4 each year		\$ 60,000	\$ 60,000	\$ -							0.00	
	Roads 51 St (44 Ave to Poplar) Asphalt Overlay				\$ 372,000	\$ -						0.00	
	<b>Total Infrastructure</b>	<b>\$ 415,000</b>	<b>\$ 757,200</b>	<b>\$ 391,200</b>	<b>\$ 372,000</b>	<b>\$ -</b>	<b>\$ (150,000)</b>	<b>\$ (265,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-415,000.00</b>
Buildings	Buildings												
	Finish Arena Expansion	\$ -		\$ -			\$ -	\$ -		\$ -	\$ -	0	
	3 Car Garage behind Office	\$ -	\$ -	\$ 100,000				\$ -		\$ -	\$ -	0	
	Back-Up Generators (Civic Building & GCC)			\$ 50,000	\$ 75,000	\$ 75,000				\$ -	\$ -	0	
	Accessibility for Dew Drop Inn & Museum	\$ 250,000	\$ -				\$ -	\$ -			\$ (250,000)	-250,000	
	EV Charging Stations	\$ 210,000						\$ -		\$ (10,000)	\$ (200,000)	-210,000	
	Heating & A/C Upgrades	\$ 66,500						\$ -		\$ (26,250)	\$ (40,250)	-66,500	
Refinish Cultural Center Auditorium Walls	\$ -	\$ -	\$ 50,000			\$ -	\$ -		\$ -	\$ -	0		
<b>Total Buildings</b>	<b>\$ 526,500</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (36,250)</b>	<b>\$ (490,250)</b>	<b>\$ -</b>	<b>-526,500</b>	
Land Improvement	Land Improvement												
	Astro turf arena/curling/GCC/Admin/Fire Hall	\$ -	\$ 30,000				\$ -	\$ -		\$ -	\$ -	0	
	Tennis court include pickleball court nets	\$ -	\$ -		\$ 37,000		\$ -	\$ -		\$ -	\$ -	0	
	Fencing ball diamond, Community Gardens	\$ 24,584					\$ -	\$ (24,584)		\$ -	\$ -	-24,584	
		\$ -					\$ -	\$ -		\$ -	\$ -	0	
		\$ -	\$ -				\$ -	\$ -		\$ -	\$ -	0	
	Memorial Park Finish Phase 2 and start Phase 3	\$ 710,020	\$ 635,690	\$ -			\$ -	\$ -			\$ (710,020)	-710,020	
	Cemetary Columbarium	\$ -	\$ -	\$ -	\$ -					\$ -	\$ -	0	
	Soccer Field Upgrades	\$ -	\$ -	\$ -		\$ 250,000					\$ -	0	
	Recreation Development-1		\$ 250,000	\$ -							\$ -	0	
	Recreation Development-2		\$ -	\$ 350,000	\$ -						\$ -	0	
	Recreation Development-3			\$ -	\$ 500,000	\$ -					\$ -	0	
	Trail Phase-2	\$ -	\$ 200,000								\$ -	0	
	Fencing Along Hwy 28A LED panels (3)	\$ 60,000					\$ -			\$ (60,000)	\$ -	-60,000	
	Landing Trail Keyhole Development	\$ -					\$ -			\$ -	\$ -	0	
<b>Total Land Improvement</b>	<b>\$ 794,604</b>	<b>\$ 1,085,690</b>	<b>\$ 350,000</b>	<b>\$ 537,000</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ (24,584)</b>	<b>\$ -</b>	<b>\$ (60,000)</b>	<b>\$ (710,020)</b>	<b>\$ -</b>	<b>-794,604</b>	



# Report to Council



**Date Submitted:** April 12, 2023  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Monique Jeffrey, Director of Corporate Services  
**Report Topic:** 2023 Tax Rate Bylaw Alt 2-23

## Introduction

As the 2023 Operating and Capital Budgets have now been adopted by Council, Administration respectfully requests that council consider passing the 2023 Tax Rate Bylaw No. ALT 2-23. The Tax Rate Bylaw includes all the required requisitions collected by the Municipality in addition to our Municipal Taxes.

Edmonton Region	CPI as of Feb 2023	5.2%
Operating Budget	overall increase	5.67%
Policing costs		3.94% of total municipal taxation

### **RESIDENTIAL**

Average Municipal Tax increase	5.38%
School Requisition increase	-2.96%
Homeland Housing Requisition decrease	4.35%
Overall Tax Increase	3.07%

### **NON-RESIDENTIAL**

Average Municipal Tax Increase	5.52%
School Requisition increase	-2.96%
Homeland Housing Requisition decrease	4.35%
Overall Tax Increase	3.37%

An average residence in Gibbons in 2023 is assessed at \$294,229 an increase of \$491 from last year and the non-residential average assessment for 2023 has increased by \$1,758 to \$579,700.

Please find attached for your information a random tax roll comparison, including all our different assessment types showing the 2023 Tax Rate Bylaw impact for both scenarios.

## Background

The Town of Gibbons 2023 Operating Budget requires a Net Municipal tax of \$3,183,384.00. The Province of Alberta requires a school requisition of \$993,167.24. Homeland Housing requires a Seniors' Housing requisition of \$34,004.22. The Province of Alberta requires a Designated Industrial Property Requisition from DI Properties of \$333.05. The Municipal Government Act stipulates that the 2023 Tax notice must be mailed before May 28<sup>th</sup>, 2023.

# Report to Council

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## Options Available

Administration respectfully requests that Council give consideration to the following:

1. Provide all three readings of the 2023 Tax Rate Bylaw No. ALT 2-23
2. Provide 1<sup>st</sup> and 2<sup>nd</sup> readings of the 2023 Tax Rate Bylaw No. ALT 2-23 and 3<sup>rd</sup> reading on May 10<sup>th</sup>, 2023.
3. Council to advise Administration as to how it would like to proceed.

## Recommendation for Action

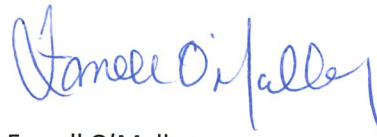
1. That Council provide all three readings for the 2023 Tax Rate Bylaw Alt 2-23.

Submitted By:



Monique Jeffrey.  
Director of Corporate Services

Approved by:



Farrell O'Malley  
CAO



**Town of Gibbons  
2023 Property Tax Bylaw No. ALT 2-23**

**A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF GIBBONS FOR THE 2023 TAXATION YEAR.**

**WHEREAS**, the Town Gibbons has prepared and adopted detailed estimates of municipal revenue, expenses and expenditures as required, at the council meeting held on March 8, 2023; and

**WHEREAS**, the estimated municipal expenses and transfers (excluding non-cash items) set out in the annual budget for the Town of Gibbons for 2023 total \$10,106,065.00; and

**WHEREAS**, the estimated municipal revenues and transfers from all sources other than property taxation is estimated \$6,922,681.00 and the balance of \$3,183,384.00 plus a surplus of \$1,922.88 for a total of \$3,185,306.88 is to be raised by general municipal taxation; and

**WHEREAS**, the requisitions are:

Alberta School Foundation Fund (ASFF) (2022)	
- Residential/Farm land	\$877,782.00
- Non-residential	<u>\$115,385.00</u>
o Total Requisitions	\$993,167.00
Requisition Allowance MGA 359(2)	\$15,230.40
Seniors Foundation	\$34,004.32
DI Properties	\$333.05

**WHEREAS**, the Council of the Town of Gibbons is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

**WHEREAS**, the council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000; and

**WHEREAS**, the assessed value of all property in the Town of Gibbons as shown on the assessment roll is:

	<u>Assessment</u>
Residential	\$343,011,760
Residential – Vacant	\$5,931,810
Farmland	\$297,250
Non-Residential	\$24,926,420
Non-residential Vacant	\$2,247,380
Machinery & Equipment (only)	\$721,340
DI Property	\$84,310
Linear	\$4,202,680
Legion (School purposes only)	\$58,270
	<u>\$381,481,220</u>

**NOW THEREFORE** under the authority of the *Municipal Government Act*, the Council of the Town of Gibbons, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Town of Gibbons:



	<b>TAX LEVY</b>	<b>ASSESSMENT</b>	<b>TAX RATE</b>
<b>GENERAL MUNICIPAL</b>			
Residential	\$2,640,105.43	343,011,760	7.696836
Residential – Vacant	\$73,639.67	5,931,810	12.41437
Non-residential/M&E	\$427,413.62	29,934,750	14.27818
Non-residential - vacant	\$39,403.57	2,247,380	17.53312
Farmland	\$4,744.59	297,250	15.96163
(Surplus levied \$10,192.06)			
<b>TOTAL</b>	<b>\$3,185,306.88</b>	<b>381,422,950</b>	
<b>ALBERTA SCHOOL FOUNDATION FUND</b>			
Residential	\$877,799.34	349,240,820	2.51345
Non-Residential	\$115,384.98	31,519,060	3.6608
<b>TOTAL</b>	<b>\$993,184.32</b>		
<b>REQUISITION ALLOWANCE</b>	\$15,230.40	380,759,880	.04
<b>SENIORS FOUNDATION</b>	\$34,004.48	381,481,220	.089138
<b>DI PROPERTIES</b>	\$333.06	5,008,330	.0665

2. That this bylaw shall take effect on the date of the third and final reading.

READ a first time on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer

READ a second time on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer

READ a third and final time on this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer

2023-03-28	Current	2023 Proposed Mill Rate				2023 FULL	2022 Full	Impact				
		2022	2023		2023 Other Requisitions			(22)293,738+	491(23)			
Description	Assessment	MUNI Only Mill Rate	Revenue	School	Seniors	DI Prop	Allowance	Mill Rate	Mill Rate	Home		
Residential (incl Farm Bldg)	343,011,760	7.3163845	5.2000% 7.696836	\$2,640,105.43	2.51345	0.089138	0	0.04	10.339424	10.04833	\$ 3,042.16 2023	
Vacant Residential	5,931,810	11.80073	12.41437	\$ 73,639.67	2.51345	0.089138	0	0.04	15.056956	14.53268	\$ 2,951.57 2022	
Farmland	297,250	15.17265	15.96163	\$ 4,744.59	2.51345	0.089138	0	0.04	18.604216	17.90459	\$ 90.58 3.07%	
Commercial/Industrial	24,926,420	13.572410	14.27818	\$ 355,903.79	3.6608	0.089138	0	0.04	18.068113	17.532604	\$ 2,264.63 2023	
Vacant Comm/Ind	2,247,380	16.666460	17.53312	\$ 39,403.57	3.6608	0.089138	0	0.04	21.323054	20.62665	\$ 2,149.10 2022	
M & E inc: DIP	721,340	13.572410	14.27818	\$ 10,299.42	0	0.089138	0.0665	0	14.433813	13.725	\$ 115.53 5.38%	
DI Properties - Tx	84,310	13.572410	14.27818	\$ 1,203.79	3.6608	0.089138	0.0665	0.04	18.134613	17.5991	Impact (22)577,942+1,758(23)	
Linear (DIP)	4,202,680	13.572410	14.27818	\$ 60,006.60	3.6608	0.089138	0.0665	0.04	18.134613	17.5991	Non-Residential	
Legion (Comm)	58,270			\$ -	3.6608	0.089138	0	0.04	3.789938	3.96019	Total Increase w/ Req	
2022 Assessment for 2023 Taxes	381,481,220			\$3,185,306.88	2022 Other Requisitions							\$ 10,474.09 2023
					R 2.60885	0.08609		0.037				\$ 10,132.83 2022
					C 3.8371	0.08609	0.0665	0.037				\$ 341.26 3.37%
REVENUE REQUIRED				\$3,183,384.00								\$ 8,277.06 2023
Deficit/Surplus				\$ 1,922.88								\$ 7,844.07 2022
												\$ 432.99 5.52%

Residential (Improved)= 89.9% of Total Assessment 2023-03-28

5.2% increase in residential mill rate

2023 Taxable Real Growth = \$2,963,440 includes linear (Res - +\$2,516,010) (Vacant Res- -\$284,970) (Comm/Ind - +\$553,040) (M&E +\$8,590) (DIP +\$5,860 ) (Linear +\$164,150)(Legion +\$760)

Annual Inflation (Taxable) = Negative -0.09% (not including Linear) (Res - -\$306,680) (N-Res - +\$781,160) (ME - +\$4,920)

**TOTAL INCREASE - Taxable Assessment +\$2,480,830 (includes Linear +\$86,780 )** 5.2% increase in non-res mill rate

Overall Gibbons is seeing a .00777% overall increase in assessment taking into consideration a slight increase in growth and 0.09% decrease in inflation

Other Requisitions = 27.64% of Total Taxes Collected Policing Costs = 3.94%

Homeland Housing - \$ 34,004.22 (+4.35%) Prov School Requisition - \$ 993,167.24 (-2.96%)

(4.35% increase in requisition (\$1,418.88) more than 2022) (2.96% decrease in requisition (\$30,286.70) less than 2022)

Prov DI Property - \$333.05 3.53% increase over 2022



2023 Random Sample of Assessment and Tax Rolls					2022	TOTAL	TAX	2,023	TOTAL	TAX	ONLY		Assessment
Tax Roll	House #	Street	New Assess Code	Code Description	2022 Assessment	2022 MillRate	Muni Tax	2023 Assessment	2023 MillRate	Muni Tax	Diff Mun Tx	% Diff	% +
72000	4840	48 STREET	4	Residential - Imp	225,080	10.0483	\$ 2,261.68	223,200	10.3394	\$ 2,307.76	\$ 46.08	2.04%	-0.84
150000	4831	51 STREET	4	Residential - Imp	278,970	10.0483	\$ 2,803.18	280,600	10.3394	\$ 2,901.24	\$ 98.06	3.50%	0.58
406000	5524	50 STREET	4	Residential - Imp	310,710	10.0483	\$ 3,122.12	328,270	10.3394	\$ 3,394.12	\$ 272.01	8.71%	5.65
371000	5004	53A AVENUE	4	Residential - Imp	279,080	10.0483	\$ 2,804.29	277,620	10.3394	\$ 2,870.43	\$ 66.14	2.36%	-0.52
1506000	5213	38 AVENUE	4	Residential - Imp	355,500	10.0483	\$ 3,572.18	364,310	10.3394	\$ 3,766.76	\$ 194.57	5.45%	2.48
740000	4603	44 AVENUE	4	Residential - Imp	224,700	10.0483	\$ 2,257.86	223,650	10.3394	\$ 2,312.41	\$ 54.55	2.42%	-0.47
236000	4512	49 STREET	4	Residential - Imp	264,000	10.0483	\$ 2,652.76	262,620	10.3394	\$ 2,715.34	\$ 62.58	2.36%	-0.52
809000	67	LUNNON DRIVE	4	Residential - Imp	248,590	10.0483	\$ 2,497.91	247,240	10.3394	\$ 2,556.32	\$ 58.40	2.34%	-0.54
827000	51	BIRCH DRIVE	4	Residential - Imp	212,900	10.0483	\$ 2,139.29	211,720	10.3394	\$ 2,189.06	\$ 49.77	2.33%	-0.55
1081000	3726	53 STREET	4	Residential - Imp	283,550	10.0483	\$ 2,849.20	282,870	10.3394	\$ 2,924.71	\$ 75.51	2.65%	-0.24
1137000	4733	39 AVENUE	4	Residential - Imp	525,060	10.0483	\$ 5,275.98	526,570	10.3394	\$ 5,444.43	\$ 168.45	3.19%	0.29
1371000	46	LANDING TRAILS DRIVE	4	Residential - Imp	506,310	10.0483	\$ 5,087.57	505,420	10.3394	\$ 5,225.75	\$ 138.18	2.72%	-0.18
138000	5004	48 AVENUE	4	Residential - Imp	240,190	10.0483	\$ 2,413.51	241,360	10.3394	\$ 2,495.52	\$ 82.01	3.40%	0.49
310000	4703	51 Avenue	4	Residential - Imp	259,040	10.0483	\$ 2,602.92	261,380	10.3394	\$ 2,702.52	\$ 99.60	3.83%	0.90
636000	4628	43 Avenue	4	Residential - Imp	270,450	10.0483	\$ 2,717.57	268,740	10.3394	\$ 2,778.62	\$ 61.05	2.25%	-0.63
3033001	15, 4839	47 STREET	18	Mobile Homes	37,320	10.0483	\$ 375.00	36,740	10.3394	\$ 379.87	\$ 4.87	1.30%	-1.55
3038000	19A, 4839	47 STREET	18	Mobile Homes	94,100	10.0483	\$ 945.55	92,290	10.3394	\$ 954.23	\$ 8.68	0.92%	-1.92
141000	4816	50 STREET	41	Duplex	134,380	10.0483	\$ 1,350.29	134,900	10.3394	\$ 1,394.79	\$ 44.49	3.30%	0.39
351000	4923	49 STREET	41	Duplex	135,650	10.0483	\$ 1,363.06	135,150	10.3394	\$ 1,397.37	\$ 34.32	2.52%	-0.37
619000	4346	50 STREET	41	Duplex	191,780	10.0483	\$ 1,927.07	192,640	10.3394	\$ 1,991.79	\$ 64.72	3.36%	0.45
645000	4715	44 Avenue	4	Residential - Imp	275,460	10.0483	\$ 2,767.91	274,260	10.3394	\$ 2,835.69	\$ 67.78	2.45%	-0.44
659000	4205	47 STREET	41	Duplex	184,620	10.0483	\$ 1,855.12	183,620	10.3394	\$ 1,898.53	\$ 43.40	2.34%	-0.54
678000	4201	49 STREET	41	Duplex	182,240	10.0483	\$ 1,831.21	181,400	10.3394	\$ 1,875.57	\$ 44.36	2.42%	-0.46
1138000	4737	39 AVENUE	4	Residential - Imp	524,880	10.0483	\$ 5,274.17	541,550	10.3394	\$ 5,599.32	\$ 325.15	6.16%	3.18
104003	5032	50 STREET	42	TownHouse/Condo	170,270	10.0483	\$ 1,710.93	163,020	10.3394	\$ 1,685.53	\$ (25.40)	-1.48%	-4.26
710000	4839	50 STREET	42	TownHouse/Condo	143,530	10.0483	\$ 1,442.24	142,630	10.3394	\$ 1,474.71	\$ 32.48	2.25%	-0.63
1098000	5211	40 AVENUE	4	Residential - Imp	314,980	10.0483	\$ 3,165.02	314,460	10.3394	\$ 3,251.34	\$ 86.31	2.73%	-0.17
576000	4321	51 Street	4	Residential - Imp	266,220	10.0483	\$ 2,675.07	267,670	10.3394	\$ 2,767.55	\$ 92.49	3.46%	0.54
70000	4915	50 STREET	43	Apartment	918,000	10.0483	\$ 9,224.37	918,000	10.3394	\$ 9,491.59	\$ 267.22	2.90%	0.00
2013000	4922	52 STREET	44	Apartment Condo	221,690	10.0483	\$ 2,227.61	221,690	10.3394	\$ 2,292.15	\$ 64.53	2.90%	0.00
597000	4831	44 AVENUE	4	Residential - Imp	273,920	10.0483	\$ 2,752.44	272,740	10.3394	\$ 2,819.97	\$ 67.54	2.45%	-0.43
1121000	29	LANDING	4	Residential - Imp	455,050	10.0483	\$ 4,572.49	454,370	10.3394	\$ 4,697.92	\$ 125.43	2.74%	-0.15
1379000	3714	50 STREET	4	Residential - Imp	462,150	10.0483	\$ 4,643.84	461,460	10.3394	\$ 4,771.23	\$ 127.39	2.74%	-0.15
*****	Assess	SAMPLE Only	4	Residential - Imp	293,738	10.0483	\$ 2,951.58	294,229	10.3394	\$ 3,042.16	\$ 90.58	3.07%	0.17
1004000	5111	41 AVE	5	Vacant Residential	67,550	14.5327	\$ 981.68	67,550	15.0570	\$ 1,017.10	\$ 35.41	3.61%	0.00
1061000	2.59 acres	Wedgewood	5	Vacant Residential	88,590	14.5327	\$ 1,287.45	88,590	15.0570	\$ 1,333.90	\$ 46.45	3.61%	0.00
1108000	36	Landing Trails (2)	5	Vacant Residential	110,420	14.5327	\$ 1,604.70	110,420	15.0570	\$ 1,662.59	\$ 57.89	3.61%	0.00
1152000	3825	47 Street	5	Vacant Residential	113,180	14.5327	\$ 1,644.81	113,180	15.0570	\$ 1,704.15	\$ 59.34	3.61%	0.00
1338000	5218	47 AVE	5	Vacant Residential	89,240	14.5327	\$ 1,296.90	89,240	15.0570	\$ 1,343.68	\$ 46.79	3.61%	0.00
1160000	3726	47 Street	5	Vacant Residential	128,510	14.5327	\$ 1,867.59	128,510	15.0570	\$ 1,934.97	\$ 67.37	3.61%	0.00
146000	4836	Street	5	Vacant Residential	79,810	14.5327	\$ 1,159.85	79,810	15.0570	\$ 1,201.70	\$ 41.84	3.61%	0.00
54000	4907	49 STREET	5	Vacant Residential	81,060	14.5327	\$ 1,178.02	81,060	15.0570	\$ 1,220.52	\$ 42.50	3.61%	0.00
43000	1.86 acres	Strata along CN	5	Vacant Residential	84,910	14.5327	\$ 1,233.97	84,910	15.0570	\$ 1,278.49	\$ 44.52	3.61%	0.00
45000	74.75 acres	23121 SH 643	5	Vacant Residential	138,900	14.5327	\$ 2,018.59	138,900	15.0570	\$ 2,091.41	\$ 72.82	3.61%	0.00
936000	5255	49 AVENUE	5	Vacant Residential	72,720	14.5327	\$ 1,056.82	72,720	15.0570	\$ 1,094.94	\$ 38.13	3.61%	0.00

2023-03-28

Tax Roll	House #	Street	New Assess Code	Code Description	2,022 Assessment	TOTAL MillRate	TAX 2022 Muni Tax	2,023 Assessment	TOTAL MillRate	TAX 2023 Muni Tax	ONLY Diff Mun Tx	% Diff	Assessment % +
30000	Landrex	97 acres	22	Farmland	21,230	17.9046	\$ 380.11	21,230	18.6042	\$ 394.97	\$ 14.85	3.91%	0.00
45000	23121	SH 643 75ac	22	Farmland	21,230	17.9046	\$ 380.11	21,230	18.6042	\$ 394.97	\$ 14.85	3.91%	0.00
1418000		70 acres	22	Farmland	9,310	17.9046	\$ 166.69	9,310	18.6042	\$ 173.21	\$ 6.51	3.91%	0.00
80000	5013	50 AVENUE	26	Commercial - Imp	841,040	17.5326	\$ 14,745.62	875,420	18.0681	\$ 15,817.19	\$ 1,071.57	7.27%	4.09
79000	5017	50 AVENUE	26	Commercial - Imp	257,330	17.5326	\$ 4,511.66	257,330	18.0681	\$ 4,649.47	\$ 137.80	3.05%	0.00
111000	5019	51 STREET	26	Commercial - Imp	327,800	17.5326	\$ 5,747.19	327,800	18.0681	\$ 5,922.73	\$ 175.54	3.05%	0.00
112000	4902	50 AVENUE	26	Commercial - Imp	804,950	17.5326	\$ 14,112.87	836,040	18.0681	\$ 15,105.67	\$ 992.80	7.03%	3.86
114000	4912	50 STREET	26	Commercial - Imp	289,860	17.5326	\$ 5,082.00	298,610	18.0681	\$ 5,395.32	\$ 313.32	6.17%	3.02
125000	5028	49 STREET	26	Commercial - Imp	246,880	17.5326	\$ 4,328.45	245,350	18.0681	\$ 4,433.01	\$ 104.56	2.42%	-0.62
159000	4806	50 AVENUE	26	Commercial - Imp	469,910	17.5326	\$ 8,238.75	472,190	18.0681	\$ 8,531.58	\$ 292.84	3.55%	0.49
40000	4820	50 AVENUE	26	Commercial - Imp	2,218,950	17.5326	\$ 38,903.97	2,321,350	18.0681	\$ 41,942.41	\$ 3,038.44	7.81%	4.61
456000	23136	SH 643	26	Commercial - Imp	971,760	17.5326	\$ 17,037.48	977,150	18.0681	\$ 17,655.26	\$ 617.77	3.63%	0.55
1310000	4619	50 AVENUE	26	Commercial - Imp	1,091,770	17.5326	\$ 19,141.57	1,134,220	18.0681	\$ 20,493.22	\$ 1,351.64	7.06%	3.89
7000	4835	52 STREET	36	Industrial - Imp	2,685,690	17.5326	\$ 47,087.14	2,824,250	18.0681	\$ 51,028.87	\$ 3,941.73	8.37%	5.16
1281000	4104	52 AVENUE	36	Industrial - Imp	476,870	17.5326	\$ 8,360.77	504,710	18.0681	\$ 9,119.16	\$ 758.38	9.07%	5.84
1284000	5127	43 STREET	36	Industrial - Imp	402,460	17.5326	\$ 7,056.17	402,640	18.0681	\$ 7,274.95	\$ 218.77	3.10%	0.04
1285000	5123	43 STREET	36	Industrial - Imp	437,790	17.5326	\$ 7,675.60	440,550	18.0681	\$ 7,959.91	\$ 284.31	3.70%	0.63
46000	5033	43 Street	36	Industrial - Imp	1,563,930	17.5326	\$ 27,419.77	1,610,780	18.0681	\$ 29,103.76	\$ 1,683.99	6.14%	3.00
1299000	5136	41 STREET	36	Industrial - Imp	309,460	17.5326	\$ 5,425.64	309,460	18.0681	\$ 5,591.36	\$ 165.72	3.05%	0.00
*****	Assess	SAMPLE Only	26	Comm/Ind - Imp	577,942	17.5326	\$ 10,132.83	579,700	18.0681	\$ 10,474.09	\$ 341.26	3.37%	0.30
96000	5020	50 AVENUE	27	Vacant Comm	116,300	20.6267	\$ 2,398.88	116,300	21.3231	\$ 2,479.87	\$ 80.99	3.38%	0.00
97000	5018	50 AVENUE	27	Vacant Comm	111,880	20.6267	\$ 2,307.71	111,880	21.3231	\$ 2,385.62	\$ 77.91	3.38%	0.00
165000	4703	50 AVENUE	27	Vacant Comm	234,210	20.6267	\$ 4,830.97	234,210	21.3231	\$ 4,994.07	\$ 163.10	3.38%	0.00
15000	CNR	Lot 1	37	Vacant Indust	84,270	20.6267	\$ 1,738.21	84,270	21.3231	\$ 1,796.89	\$ 58.69	3.38%	0.00
1290000	5103	43 STREET	37	Vacant Indust	132,710	20.6267	\$ 2,737.36	132,710	21.3231	\$ 2,829.78	\$ 92.42	3.38%	0.00
1359000	Hajar	52 St (CN)	37	Vacant Indust	133,580	20.6267	\$ 2,755.31	133,580	21.3231	\$ 2,848.33	\$ 93.03	3.38%	0.00
1361000	Cimmaro	51 St (CN)	37	Vacant Indust	94,350	20.6267	\$ 1,946.12	94,350	21.3231	\$ 2,011.83	\$ 65.71	3.38%	0.00
14000	CNR	Rail	68	Railway	78,450	0.0655	\$ 5.14	84,310	0.0655	\$ 5.52	\$ 0.38	7.47%	7.47

# Report to Council



**Date Submitted:** April 12, 2023  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Monique Jeffrey, Director of Corporate Services  
**Report Topic:** Short-Term Borrowing Bylaw ALT 3-23

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## Introduction

The purpose of this report is to respectfully request that Council consider establishing a Short-Term bylaw in the amount of \$250,000 that can be utilized to cover the cost of upgrading the Town's grader by adopting the Short-Term Borrowing Bylaw ALT 3-23.

## Background

Administration is proposing that the Town of Gibbons establish a Short-Term borrowing bylaw with Alberta Capital Finance Authority to cover the cost of updating the Town's grader.

In 2005 the Town purchased a John Deere Grader for the price of \$205,595.00, which now has 6450 hours.

Administration is recommending that a newer grader 2018 JD 770GP with 6303 hours be purchased for the price of \$318,000.00. Price also includes a scarifier, snow gate, the remainder of the 6-year/7,000-hour warranty plus an extra 2-year/2,000-hour power train warranty. Administration is anticipating getting at least \$68,000.00 from the sale of the old grader with the remainder being financed through a 5-year loan with Alberta Treasury Board and Finance. Should the Town receive a higher rate of return at the auction then the loan would only be for the difference.

Present 5-year lending rate is at 4.56% and payments of principal and interest would be \$28,240.92 every 6 months. The interest that would be paid over the 5-year period would be \$32,409.20.

Time is of the essence as the deadline for application to go in to ACFA for financing is May 1, 2023, for the funds to flow by June 15, 2023, and since the bylaw is for 5 years only it does not need to be advertised as per Section 257(4) of the MGA.

## Supplemental Information

Administration is requesting that Council consider giving all 3 readings to Bylaw ALT 3-23 Short-Term Borrowing Bylaw as it is being presented.

## Options Available

1. That Council proceed with the establishment of a Short-Term Loan with ACFA in the amount of \$250,000 by giving Bylaw ALT 3-23 Short-Term Borrowing Bylaw 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> and final Reading.
2. That Council this receive this report as information.
3. That Council direct Administration as to how it would like to proceed.

# Report to Council

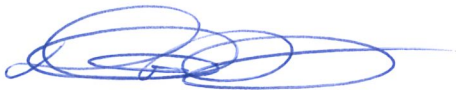
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## Recommendation for Action

Administration respectfully requests that Council considers the following:

1. That Council proceed with the establishment of a Short-Term Loan with ACFA in the amount of \$250,000 by giving Bylaw ALT 3-23 Short-Term Borrowing Bylaw 1<sup>st</sup>, Reading.

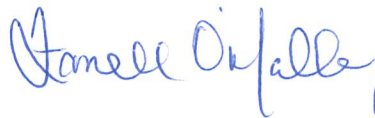
Submitted By:



Monique Jeffrey

Director of Corporate Services

Approved by:



Farrell O'Malley

CAO



**Town of Gibbons**  
**Short-Term Borrowing Bylaw No. ALT 3-23**

**A BYLAW OF THE TOWN OF GIBBONS, IN THE PROVINCE OF ALBERTA, FOR THE AUTHORITY TO INCUR INDEBTEDNESS BY THE ISSUANCE OF DEBENTURE IN THE AMOUNT OF \$200,000.00 FOR THE PURPOSE OF UPGRADING THE TOWN'S GRADER.**

**WHEREAS**, the Council of the Town of Gibbons has decided to issue a bylaw pursuant to Section 258 of the *Municipal Government Act* to authorize the financing of the replacement of the Town's grader. Plans and specifications have been prepared and the total cost of the project is estimated to be \$270,000.00 and the Municipality estimates the following grants and contributions will be applied to the project:

Capital Reserves

\$68,000.00

Provincial Grants

\$00.00

Debentures

\$250,000.00

Total Costs

\$318,000.00

To complete the project, it will be necessary for the Municipality to borrow the sum of \$250,000.00 for a period not to exceed five (5) years from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw.

The estimated lifetime of the project financed under this bylaw is equal to, or more than fifteen (15) years.

The principal amount of the outstanding debt of the Municipality on December 31, 2021, is \$5,485,840.00 and no part of the principal or interest is in arrears.

All required approvals for the project have been obtained and the project follows all Acts and Regulations of the Province of Alberta.

**NOW THEREFORE** under the authority of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Gibbons, in the Province of Alberta, duly assembled enacts as follows:

1. That for the purpose on upgrading the Town's grader the sum of Two Hundred Fifty Thousand Dollars (\$200,000.00) be borrowed from the Province of Alberta or another authorized financial institution by way of debenture on the credit and security of the Municipality at large, of which amount the full sum of \$250,000.00 is to be paid by the Municipality at large.
2. The Chief Elected Officer and the Chief Administrative Officer are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose as authorized by this bylaw, namely the Short-Term Bylaw ALT 3-23.

3. The Municipality shall repay the indebtedness according to the repayment structure in effect, namely semi-annual or annual equal payments of combined principal and interest installments not to exceed five (5) years calculated at a rate not exceeding the interest rate fixed by the Province of Alberta, or another authorized financial institution, on the date of the borrowing, and not to exceed five-point five (5.5) percent.
4. The Municipality shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the Municipality.
6. The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.
7. This bylaw comes into force on the date it is passed.

READ a first time on this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer

READ a second time on this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer

READ a third and final time on this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Officer

SEAL



# Request for Decision



**Date Submitted:** April 12, 2023  
**Submitted to:** Council, and Farrell O'Malley, CAO  
**Submitted by:** Eric Paterson, Recreation & Youth Coordinator  
**Report Topic:** Mental Health Week

## Introduction

The purpose of this report is to respectfully request that Council proclaim **May 1 – 7, 2023**, as Mental Health Week in Gibbons.

## Background

From **May 1 – 7, 2023**, we encourage everyone to recognize the importance of mental health by highlighting empathy and how we can start to understand our own and other people's mental health.

Mental Health is a major problem for everyone no matter their age or circumstance. This pandemic has only added the importance of recognizing and understanding mental health. By the Town of Gibbons officially joining this movement, it will help bring awareness and education to its members and supports its effort to be a community "Rooted in Family".

## **The benefits of proclaiming May 1 – 7, 2023 Mental Health Week in Gibbons:**

- Increase community awareness and education of the issues around Mental Health.
- Offer opportunities for individuals and organizations to get involved and make a positive change in our community.

## Options Available

1. That Council proclaim **May 1 – 7, 2023**, as Mental Health Week in Gibbons.
2. That Council revise/change the Mental Health Week in Gibbons proclamation as they see fit.
3. That Council advise Administration as to how it would like to proceed.

## Recommendation for Action

Administration would like to respectfully request that Council consider to the following recommendation.

- |  |
|--|
| 1. That Council proclaim May 1 – 7, 2023, as Mental Health Week in Gibbons |
|--|

Submitted By:

Eric Paterson  
Recreation & Youth Coordinator

Approved By:

  
Farrell O'Malley  
CAO

# Report to Council



**Date Submitted:** April 12, 2023  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Farrell O'Malley, CAO  
**Report Topic:** Policy CS 3-23 – Community Grants Program

## Introduction

The purpose of this report is to respectfully request that Council give consideration to Policy CS 3-23 Community Services Grant.

## Background

The Community Services Grant Policy has been updated to ensure that the Town of Gibbons will continue to assist community organizations with financial and in-kind support where and when appropriate.

## Options Available

1. That Council approve Policy CS 3-23 as presented.
2. That Council revise/change Policy CS 3-23 as they see fit.
3. That Council advise Administration as to how it would like to proceed.

## Recommendation for Action

Administration respectfully requests that Council give consideration to the following:


- |  |
|--|
| 1. That Council approve Policy CS 3-23 as presented. |
|--|

Submitted By:

A handwritten signature in black ink that reads "Farrell O'Malley". The signature is written in a cursive, flowing style.

Farrell O'Malley

CAO

	COUNCIL POLICY	
	Community Services Grant	
	Policy Type: COMMUNITY SERVICES	CS 3-23

**PURPOSE:**

The Purpose of this policy is to establish guidelines and procedures for dealing with requests for support (i.e. grants, donations and funding) from groups, teams, organizations and individuals.

The Town of Gibbons benefits from groups and individuals that provide a service to the community as these activities have a positive impact on the community as a whole and the quality of life for the recipients.

**POLICY STATEMENT:**

The Town of Gibbons recognizes that community organizations are a vital aspect to the health, well-being, and development of the community and may assist these organizations with financial and in-kind support where and when appropriate.

**DEFINITIONS:**

“Council” means the duly elected officers of the Town of Gibbons and the Chief Elected Officer or Mayor.


“Town” means the Town of Gibbons and the Department(s) designated by the Chief Administrative Officer (CAO) to implement this policy.

**GUIDING PRINCIPLES:**

1. This policy is subject to the total amount of funds approved by Council for community services grants in any budget year. The Town and Council is the final approval body for all grants and shall be the final appeal body.
2. The maximum award for any one application is limited to \$1,000.00 or 50% of the total related expenses whichever is less.
3. Applicants must be a not-for-profit entity.

Document History

Policy Adopted – Resolution #	
Policy Revised and Adopted -Resolution #	
Policy Repealed	
Date to be Reviewed	

	COUNCIL POLICY	
	Community Services Grant	
	Policy Type: COMMUNITY SERVICES	CS 3-23


4. Applicants must be applying for support of activities that will provide a benefit or service to the Town residents.
5. Support will be granted on a one-time basis. Ongoing support will not be guaranteed. Approvals for a given cause, group, organization, or individual are limited to one per calendar year.
6. Deadline for applications are the second Friday in February and the second Friday in June of each year. Deadlines may be altered at the discretion of the Chief Administrative Officer or Designate. No late applications will be considered.
7. The Community Services Department will review all applications and make recommendations to Council for approval within one month of the application deadline, or at the discretion of the Chief Administrative Officer or Designate. Notification of a decision regarding applications will be issued through written or electronic means by the Town. The payment of approved grants shall be processed within two weeks of the approval date.
8. The deadline for project completion is December 31<sup>st</sup> of the year of funding and a detailed report/accounting statement must be submitted by January 31<sup>st</sup> of the following year. No further grants will be considered if this report is not completed.

**APPLICATION PROCESS:**

1. Requests for support must be made in written or electronic form by using the Community Services Grant Application Form (attached as Appendix A).
2. Any changes or amendments to the Community Services Grant Application Form may be made by the Chief Administrative Officer for the Town or Designate.
3. Applications will receive a preliminary administrative review by the Town to ensure they are complete.

Document History

Policy Adopted – Resolution #	
Policy Revised and Adopted -Resolution #	
Policy Repealed	
Date to be Reviewed	

	COUNCIL POLICY	
	Community Services Grant	
	Policy Type: COMMUNITY SERVICES	CS 3-23

4. Applicants may be asked to provide additional documentation or to clarify information regarding their application to assist in the evaluation of any application.

**CRITERIA:**

In determining the amount of support, the Town shall give preference to applications that demonstrate one or more of the following:

1. Demonstrate volunteer involvement.
2. Alternative fund-raising efforts undertaken by the organization.
3. Generate local spending and economic impact.
4. All events or projects must be non-denominational and open to the public.
5. Demonstrate partnership with other levels of government and community organizations.
6. Event or project has capacity for large audiences and local involvement.
7. Have limited access to alternative funding sources.
8. Generate awareness of the Town of Gibbons.
9. Create a sustainable public and social benefit.
10. Involve youth and seniors.

**SUPERCEDES: CSB 1-12**

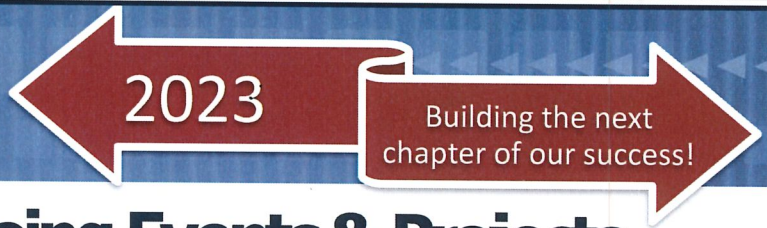
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Farrell O'Malley  
Town Manager

Document History

Policy Adopted – Resolution #	
Policy Revised and Adopted -Resolution #	
Policy Repealed	
Date to be Reviewed	

# Report to Council



## KEY MEETINGS

- Meetings with Developers
- Meeting with David Jackson, Chief of Staff to Minister Dale Nally
- Sturgeon Regional Partnership Meeting
- Meeting with P3 Consulting
- Municipal Leaders Caucus
- Meeting with Beaver Homes

## News, Ongoing Events & Projects

### Community Services Department

#### Key Items in Progress

- 14 Organizations were awarded Volunteer Appreciation Grants as part of Volunteer Appreciation Week from April 16-21.
- Free Mental Health activities and mental health bags are being offered to residents as part of Mental Health Week from May 1 -7.
- Hosting our first ever Emergency Preparedness Fair at the Gibbons Cultural Centre on May 9<sup>th</sup>
- Free Income Tax program has been extended to add a 4<sup>th</sup> date due to high needs in the region.

### Corporate Services Department

#### Key items in progress:

- Currently working with Auditors to finalize the Year End Audit
- 2023 Capital Budget
- Preparation of Tax Rate and Borrowing Bylaws

### Planning & Development Department

#### Key Items in Progress:

- Continuing work on the 2<sup>nd</sup> Annual Charity Golf Tournament
- New ads on Mix 107.9

SUCCESS OCCURS WHEN OPPORTUNITY MEETS PREPARATION



**VOYENT ALERT!**  
**GIBBONS Free**  
**Notification App**  
**SIGN UP TODAY!**

## STAFF MEETINGS

- Department Heads (4)
- All Staff (1)



## Public Works Department/Fire Department

- 2 of 8 Liners have been installed in manholes by Longriders Campground
- Pothole filling is ongoing.
- Maintenance on equipment is ongoing.

### FIRE DEPARTMENT

- Town Calls – 50
- County Calls – 24

12.1



## Project Updates

### EV Charging Stations

- Equipment has arrived with installation expected to start in May

### Arena/Curling Rink/Cultural Centre

- Retrofit training is tentatively scheduled for April 13th.

### Memorial Park

- Lighting in Memorial Park has now been installed.

### Cottages Subdivision

- Reservation of building lots has begun with 4 lots reserved.
- Working with PALS Geomatic on final subdivision plan.



The Town of Gibbons

#### Scheduled Meetings & Workshops

- Strategic Planning Session
- Hydrogen Convention
- Regional Facilities Tour
- FCM

*\*Please note subject to change on short notice.*

***Gibbons...a Community...” Rooted in Family”***



COLLEGE OF PHYSICIANS  
& SURGEONS OF ALBERTA

March 28, 2023

Dan Deck, Mayor  
Town of Gibbons  
Box 68 - 4807-50 Avenue  
Gibbons, AB T0A 1N0



Dear Mayor Deck,

**SUBJECT: Recruitment of Dr. Stephanus Engelbertus Du Toit**

Thank you for your letter of March 14<sup>th</sup>, where you raised concerns regarding what you perceive as a significant delay for Dr. Du Toit to be registered in Alberta.

In your letter you express your belief in CPSA as a "truly professional organization" and that we "protect our system's high level of medical competency from being compromised by those coming from other countries." You are very correct with those statements, and I must add that we also need to ensure those coming from other provinces are competent and in good professional standing with their regulatory authorities.

I'm sure you can understand that in compliance with the Personal Information Protection Act I am unable to share any details with you related to Dr. Du Toit's application. I will note, however that our review of his credentials has nothing to do with any "security" concerns. In all cases of registration, we must ensure physicians applying to practice have met their professional responsibilities in all the jurisdictions in which they are licenced to practise. In this way, there can be assurances that the applicant is not leaving an area simply to avoid problems in their home jurisdiction. By confirming an applicant's standing in other jurisdictions, we mitigate any risk to patient care that could result from a licensed physician bringing potentially disruptive behaviors and practices from one jurisdiction to the next.

It is up to the physician applying for registration to ensure all information is made available from all jurisdictions in which they hold a licence. The sooner we receive that information the sooner we can make an informed decision to register a physician to practice in Alberta. I can assure you that once CPSA has all the information required to properly assess Dr. Du Toit and his registration application we will make a very timely decision.

Yours truly,

**Scott A. McLeod, MD, CCFP, FCFP**  
Registrar

/gcj

CC: The Honourable Jason Copping, Minister of Health – sent via e-mail to: [health.minister@gov.ab.ca](mailto:health.minister@gov.ab.ca)

15.1



March 21, 2023

Office of the Minister  
Environment & Protected Areas  
224 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6

**RE: Community Spaces Grant application by Barrhead Wellness Connection**

Dear Minister Savage,

On March 14, Council heard from Evan Jamieson, President, Alberta Weekly Newspapers Association. Mr. Jamieson highlighted what impact changes to the EPR program would have on newspaper media.

The newspaper industry is already under extreme financial pressure due to increased costs of materials and inflation coupled with the decline in advertising spend and subscriptions. It might seem simple to discontinue physical publications in a digital world; however, digital excludes entire demographics of individuals who cannot access the internet. Newspapers serve as a source of information for those who still operate in an analogue world. A newspaper shuttering its doors due to additional expenses, will cut an entire demographic off from access to local, national, and international news.

We urge the UPC to follow in the footsteps of jurisdictions such as Great Britain and Ontario where newspapers have become exempt from similar EPR programs. Newspapers have multiple uses, offering a secondary purpose aside from providing information about the world. Among other uses, they are conducive as insulation for temperature sensitive products during transport and protect precious family heirlooms during a move. We urge you to recognize the importance of local papers and the impact the potential closure newspaper businesses would have on the social fabric of the communities they serve. Consider the challenges already faced. Follow in the footsteps of the Ontario government, and please exempt newspapers from the revised EPR program.

Regards,



Dave McKenzie  
Mayor

15.2

cc: Glen van Dijken, MLA Westlock-Peace River  
Alberta Municipalities  
All Alberta Municipalities