

**TOWN OF GIBBONS  
AGENDA  
SIXTH REGULAR MEETING OF COUNCIL  
MARCH 22, 2023  
TO BE HELD AT THE MUNICIPAL OFFICE AT 7:00 PM**

- 1.0 ROLL CALL
- 2.0 CALL TO ORDER
- 3.0 ADDITIONS TO THE AGENDA
- 4.0 ADOPTION OF THE AGENDA
- 5.0 PUBLIC HEARING MINUTES
- 6.0 ADOPTION OF THE MINUTES
  - 6.1 Regular Meeting of Council March 8, 2023
- 7.0 FINANCE
  - 7.1 Accounts Paid as at March 20, 2023
- 8.0 APPOINTMENTS
- 9.0 OLD BUSINESS
- 10.0 NEW BUSINESS
  - 10.1 Regular Meeting of Council – April 26, 2023
  - 10.2 St. Albert Chamber of Commerce Business Luncheon – April 12, 2023
  - 10.3 Proclamation - Volunteer Appreciation Week April 16-22, 2023
- 11.0 BYLAWS & POLICIES
  - 11.1 Bylaw PI 1-23 Bylaw to Repeal Bylaws
- 12.0 STAFF REPORTS
  - 12.1 Administration Report
- 13.0 COMMITTEE REPORTS

- 14.0 PRESS COMMENTS & QUESTIONS
- 15.0 CORRESPONDENCE
- 16.0 CLOSED SESSION
  - 16.1 Personnel
- 17.0 ADJOURNMENT

**MINUTES OF THE FOURTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS  
HELD ON WEDNESDAY, MARCH 8, 2023, AT 4807 – 50<sup>th</sup> AVENUE IN COUNCIL CHAMBERS**

**Council Present:** Mayor Dan Deck  
Councillor Loraine Berry  
Councillor Amber Harris  
Councillor Willis Kozak  
Councillor Jay Millante  
Councillor Norm Sandahl  
Councillor Dale Yushchyshyn

**Council Absent:**

**Staff Present:** Farrell O'Malley – CAO  
Curtis Parsons – Public Works Operator  
Monique Jeffrey – Director of Finance  
Louise Bauder – Planning and Development  
Laura Schmidt – Manager, Family and Community Support Services  
Chris Pinault – Recording Secretary

**Staff Absent:** Stephanie Peters, Director of Community Services is on Parental Leave.  
Eric Lowe – Superintendent of Public Works is on vacation.

As there was a quorum present, Mayor Deck called the meeting to order at 10:00 am.

**3.0 ADDITIONS TO THE AGENDA**

**4.0 ADOPTION OF THE AGENDA**

Councillor Kozak moved to accept the agenda as presented.

<b>23.049</b>	<b>MOTION CARRIED</b>
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**5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES**

**6.0 ADOPTION OF THE MINUTES**

**6.1 REGULAR MEETING OF COUNCIL – FEBRUARY 22, 2023**

Councillor Berry moved to accept the minutes of the February 22, 2023, Regular Meeting of Council as presented.

<b>23.050</b>	<b>MOTION CARRIED</b>
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## **7.0 FINANCE**

### **7.1 ACCOUNTS PAID AS AT MARCH 6, 2023**

Councillor Sandahl moved that Council accept the Accounts Paid as at March 6, 2023, as information as presented.

<b>23.051</b>	<b>MOTION CARRIED</b>
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### **7.2 2023 OPERATING BUDGET**

Councillor Yushchyshyn moved that Council adopt the 2023 Operating Budget and the 2024-2027 Proposed Operating Budget with an increase from the 2022 Operating Budget of \$180,513.00 or 5.67% increase based on total expenditures of \$10,106,065.00 against revenues of \$6,922,681.00, leaving \$3,183,384.00 to be levied through taxation.

<b>23.052</b>	<b>MOTION CARRIED</b>
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## **8.0 APPOINTMENTS**

## **9.0 OLD BUSINESS**

### **9.1 STRATEGIC PLANNING SESSION**

Councillor Berry moved to set Part 1 of the Strategic Planning Session as May 5 and 6, 2023.

<b>23.053</b>	<b>MOTION CARRIED</b>
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## **10.0 NEW BUSINESS**

## **11.0 BYLAWS AND POLICIES**

### **11.1 BYLAW ALT 1-23 SHORT TERM BORROWING BYLAW**

Councillor Sandahl moved that Council give 1<sup>st</sup> Reading to Bylaw ALT 1-23 Short-Term Borrowing Bylaw

**23.054** | **MOTION CARRIED**

Councillor Berry moved that Council give 2<sup>nd</sup> Reading to Bylaw ALT 1-23 Short-Term Borrowing Bylaw.

**23.055** | **MOTION CARRIED**

Councillor Yushchyn moved that Council hold 3<sup>rd</sup> Reading of Bylaw ALT 1-23 Short-Term Borrowing Bylaw.

**23.056** | **MOTION CARRIED UNANIMOUSLY**

Councillor Kozak moved that Council give 3<sup>rd</sup> Reading to Bylaw ALT 1-23 Short-Term Borrowing Bylaw.

**23.057** | **MOTION CARRIED**

## 12.0 STAFF REPORTS

### 12.1 ADMINISTRATION REPORT

Councillor Yushchyn moved to accept the Administration Report as information.

**23.058** | **MOTION CARRIED**

## 13.0 COMMITTEE REPORTS

Councillor Berry attended:

- Homeland Housing Board meeting
- FCSS Evergreen Region meeting
- Northern Lights Library Services Board meeting
- Operating Budget Meeting

Councillor Harris attended:

- Operating Budget Meeting

Councillor Kozak attended:

- Morinville Chamber of Commerce Luncheon
- Operating Budget meeting

Councillor Millante attended:

- Sturgeon Regional Emergency Management Partnership meeting
- Operating Budget meeting

Councillor Sandahl attended:

- Capital Region Water Services Commission meeting
- Sturgeon Victim Services meeting
- Operating Budget meeting

Councillor Yushchyshyn attended:

- Operational Budget meeting

Mayor Deck attended:

- Sturgeon Regional Emergency Management Partnership Advisory Committee meeting
- Morinville Chamber of Commerce Luncheon
- Breakfast with Mayor Hauch of Bruderheim
- Alberta Industrial Heartland Association Board meeting
- Operating Budget meeting
- Dinner with the Premier

Councillor Harris moved to accept the committee reports as information.

<b>23.059</b>	<b>MOTION CARRIED</b>
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#### 14.0 PRESS COMMENTS & QUESTIONS

#### 15.0 CORRESPONDENCE

#### 15.1 MUNICIPAL AFFAIRS

Councillor Berry moved that Council accept this as information.

<b>23.060</b>	<b>MOTION CARRIED</b>
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Mayor Deck called a recess at 10:35 am.

Mayor Deck called the meeting to back to order at 10:47 am.

#### 16.0 CLOSED SESSION

Councillor Sandahl moved that Council moved to Closed Session as per *Section 197 (2) of the Municipal Government Act* concerning the following items at 10:47 am.

<b>23.061</b>	<b>MOTION CARRIED</b>
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Councillor Harris moved that Council revert to normal seating at 11:16 am.

<b>23.062</b>	<b>MOTION CARRIED</b>
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**16.1 SOUTH-END DEVELOPMENT FOIP S.25**

Councillor Sandahl moved that Council approve the presentation and proceed as discussed.

<b>23.063</b>	<b>MOTION CARRIED</b>
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**16.2 PERSONNEL FOIP S.19**

Councillor Yushchyshyn moved that Council accept this as information.

<b>23.064</b>	<b>MOTION CARRIED</b>
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**17.0 ADJOURNMENT**

There being no further business Mayor Deck adjourned the meeting at 11:17 am.

\_\_\_\_\_  
Mayor, Dan Deck

\_\_\_\_\_  
CAO, Farrell O'Malley

**DRAFT**



# TOWN OF GIBBONS

## Cheque Listing For Council

2023-Mar-20  
9:15:43AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230509	2023-03-09	ALBERTA MUNICIPAL SERVICES CORP/SCS	46320157019	PAYMENT INV#23-1047519 GAS/POWER FEBRI	44,555.55	44,555.55
20230510	2023-03-09	AMSC INSURANCE SERVICES	42160	PAYMENT MARCH BENEFITS INV #1978-2023-0	19,399.95	19,399.95
20230511	2023-03-09	CANOE PROCUREMENT GROUP OF CANADA	PF10666-103050 PF10738-103722 PF10818-104379	PAYMENT OCT FUEL FEES NOV FUEL FEES DEC FUEL FEES	20.46 16.18 14.30	50.94
20230512	2023-03-09	GFL ENVIRONMENTAL INC	388078	PAYMENT FEBRUARY GARBAGE CONTRACT	11,170.17	11,170.17
20230513	2023-03-09	RBC COMMERCIAL AVION VISA/SCS	V437_490 V450_1227	PAYMENT O'MALLEY-PETRO SUMMIT, FCM, CA PINAULT - DEPOSIT F250, FLOWERS	5,464.04 5,413.40	10,877.44
20230514	2023-03-09	RBC COMMERCIAL VISA/SCS	V334_633 V336_106774 V354_342 V369_284 V453_125 V464_64 V569_119 V593_87 V619_85 V629_86 V634_64 V660_39 V676_53 V682_69 V699_15 V991_1	PAYMENT LOWE-FIRE DEPT SUPPLIES, PIPE M SANDAHL - CAN PETRO SUMMIT, FC MILLANTE - CANADIAN PETROCHEM SCHMIDT - MENTAL HEALTH WORKE FLANAGAN - PROGRAM SUPPLIES & HARRIS - PERSONAL PURCHASE IN PETERS - OK ALONE APP JAN & FEB DECK - CAN PETRO SUMMIT, LEADE POWLESLAND - ODR SUPPLIES, CC KOBZA - PAINT OFFICE, MFC EQUIP GILES - WIRED HEADSETS, ENG TEI EDMONDS - LIB EVENTS FAMILY DA' JEFFREY - SERVICE FOLDER, ADOB PATERSON- FIRST AID TRNG, FCSS KOZAK - EMERGING TRENDS SUBSI YUSHCHYSHYN - CANADIAN PETRO	3,489.17 2,509.53 1,355.49 1,251.58 844.06 430.46 336.00 1,900.14 1,263.16 1,106.27 639.14 98.28 2,422.80 3,825.47 203.94 2,940.88	24,616.37
20230515	2023-03-09	REGENT SUPPLY	300770	PAYMENT ARENA CLEANING SUPPLIES	1,388.61	1,388.61
20230516	2023-03-09	ALBERTA'S INDUSTRIAL HEARTLAND	2016-653	PAYMENT 2023 PETCHEM SILVER SPONSOR	7,000.00	7,000.00
20230517	2023-03-09	CANADIAN NATIONAL RAILWAY COMPANY	9500248154	PAYMENT APR 1/2- MARCH 31/24, BASE RENT I	157.50	157.50
20230518	2023-03-09	CANOE PROCUREMENT GROUP OF CANADA	PF-10943-105497	PAYMENT FEBRUARY - FUEL	1,274.33	1,274.33
20230519	2023-03-09	DISTRIBUTEL COMMUNICATIONS LTD	1304866	PAYMENT MARCH PHONE SYSTEM	484.91	484.91
20230520	2023-03-09	EISENZIMMER, SARA	3.6.23	PAYMENT CROSS TRAINING & CT YOGA INSTR	1,200.00	1,200.00
20230521	2023-03-09	GOLDEN WEST BROADCASTING	1054-7216 1066-2042	PAYMENT FEBRUARY - COTTAGES, MEADOWS FEBRUARY - LEADERBOARD	1,890.00 558.60	2,448.60
20230522	2023-03-09	HARBER, ALLISON	25	PAYMENT TRAINING	31.45	31.45
20230523	2023-03-09	LEDUC, NISKU & WETASKIWIN	30511	PAYMENT 2023 BUSINESS MEMBERSHIP	315.01	315.01
20230524	2023-03-09	MCEWEN'S FUELS & FERTILIZERS LTD.	E200048	PAYMENT FEBRUARY BULK DIESEL PURCHASI	4,341.83	4,341.83
20230525	2023-03-09	MILLANTE, JAYCINTH	343	PAYMENT MILEAGE	34.16	34.16
20230526	2023-03-09	MORINVILLE & DIST CHAMBER OF COMMERCE	10023	PAYMENT BUSINESS LUNCHEON - D.DECK, W.	90.00	90.00

907.1





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2023-Mar-20  
9:15:43AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230527	2023-03-09	PALS GEOMATICS CORP	316092	PAYMENT COTTAGE DEVELOPMENT	3,118.50	3,118.50
20230528	2023-03-09	PATTISON, TERRA	9	PAYMENT LUNCHEON, CREAM	50.21	50.21
20230529	2023-03-09	PITNEY BOWES	3202142157	PAYMENT JAN 1-MAR 31, POSTAGE METER LE	552.01	552.01
20230530	2023-03-09	RECEIVER GENERAL/SCS	03.6.23	PAYMENT ACCT #637015397RI - MAR 31 GARNI	1,897.18	1,897.18
20230531	2023-03-09	RFS CANADA	5024056131	PAYMENT APRIL GFRC COPIER LEASE	189.71	189.71
20230532	2023-03-09	RICOH CANADA INC.	SCO93982021 SCO93992045	PAYMENT NOV-FEB COPY USAGE, JAN-MAR N NOV 20-FEB 20 COPY USAGE, GFRC	2,018.30 386.63	2,404.93
20230533	2023-03-09	ROSERIDGE WASTE COMMISSION	20230130	PAYMENT FEBRUARY 2023 WEIGHTS	2,717.42	2,717.42
20230534	2023-03-09	WATER EXCHANGE LP	WE3553	PAYMENT FEBRUARY - 552 TRANS @ 0.41	237.64	237.64
20230535	2023-03-09	BERVIAN, GIOVANA	3.6.23	PAYMENT YOGA INSTRUCTOR - JAN/FEB + FRI	500.00	500.00
20230536	2023-03-09	CHAMPIS, MICHELLE	3.6.23	PAYMENT COOKIES FOR COUNCIL FAMILY DAY	300.00	300.00
20230537	2023-03-09	ELITE PROMOTIONAL MARKETING	572111	PAYMENT EVENTS SHIRTS	2,115.75	2,115.75
20230538	2023-03-09	GANJE, CHERYL				
20230539	2023-03-09	HEMMINGER, CORRIE				
20230540	2023-03-09	NORTH CENTRAL HERITAGE TRAIL	23.009	PAYMENT MUSEUM 2023 COOPERATIVE MARK	125.00	125.00
20230541	2023-03-09	RODYCH, KAREN	3.6.23	PAYMENT YOGA INSTRUCTOR - JAN/FEB + FRI	500.00	500.00
20230542	2023-03-09	THOMPSON, JARED	3.6.23	PAYMENT HIIT INSTRUCTOR - JAN/FEB + FREE	400.00	400.00
20230543	2023-03-09	WEBER, LISA				
20230544	2023-03-14	RULAM CONTRACTING LTD	REPL-20222480 REPL-20222480	Replacement Cheque Replacement Cheque	96,789.42	96,789.42
20230545	2023-03-15	ABSA	20230100	PAYMENT ANNUAL VESSEL REGISTRATION FE	109.60	109.60
20230546	2023-03-15	ACCU-FLO METER SERVICE LTD	107000	PAYMENT 9 STRAIGHT COUPLINGS	225.75	225.75
20230547	2023-03-15	ASSOCIATED FIRE SAFETY	37601	PAYMENT CERTIFIED TECHNICIAN LEVEL I TR	420.00	420.00
20230548	2023-03-15	BARRICADES AND SIGNS	51164	PAYMENT SIGNS	901.03	901.03
20230549	2023-03-15	BEHREND'S BRONZE INC	222373	PAYMENT WEST GIBBONS ENTRANCE SIGN	800.18	800.18
20230550	2023-03-15	CIMCO REFRIGERATION	90860471	PAYMENT FSTI BRINE FILTER COVER ORING	75.45	75.45
20230551	2023-03-15	GREEN LINE HOSE & FITTINGS LTD.		PAYMENT		5.48

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# TOWN OF GIBBONS

## Cheque Listing For Council

2023-Mar-20  
9:15:43AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230551	2023-03-15	GREEN LINE HOSE & FITTINGS LTD.	S6896209.001	HYDRALIC FITTINGS	5.48	5.48
20230552	2023-03-15	HUNTERS PRINT & COPY	13989	PAYMENT COROPLAST SHEETS FOR ARENA	54.60	54.60
20230553	2023-03-15	JET ICE	OR75911	PAYMENT WHITE/RED/BLUE ICE PAINT	2,875.95	2,875.95
20230554	2023-03-15	MARTIN DEERLINE LTD	S64563	PAYMENT 1585 TERCUT 4WD	304.50	304.50
20230555	2023-03-15	MEMJ CONSULTING LTD.	2021055	PAYMENT MAR 1-15 2023 CONTRACT	7,165.14	7,165.14
20230556	2023-03-15	P3 CAPITAL PARTNERS INC.	1530	PAYMENT MARCH 2023 ADVISORY	5,250.00	5,250.00
20230557	2023-03-15	PUROLATOR COURIER LTD.	452933230	PAYMENT COURIER TO RECEIVER GENERAL	72.60	72.60
20230558	2023-03-15	SOUTHERN IRRIGATION	S-INV478626	PAYMENT HOSE & REEL	2,476.03	2,476.03
20230559	2023-03-15	SPROUSE FIRE & SAFETY	0422155	PAYMENT SUB CONTRACTOR SERVICES	748.13	748.13
20230560	2023-03-15	ULINE CANADA CORPORATION	11850015	PAYMENT MOBILE TRAINING TABLES	4,003.65	4,003.65
20230561	2023-03-15	ALBERTA RECRATION FACILITY PERSONNEL	ER-2023-358	PAYMENT BALL DIAMOND CONSTR. TRAINING	639.45	639.45
20230562	2023-03-15	EQUINOX ENVIRONMENTAL	IN001904630	PAYMENT GAZEBO AT GCC	993.69	993.69
20230563	2023-03-15	OMNISPORT INC.	7921	PAYMENT 15 48 X 96 WHITE	1,858.50	1,858.50
20230564	2023-03-14	PARSONS, ED	10601	PAYMENT COINS & POUCHES	1,770.50	1,770.50
20230565	2023-03-17	PARISIAN, NOELLE J				
20230566	2023-03-17	OSBORNE, CINDY				
20230567	2023-03-17	ELENIAC, RONALD J				
20230568	2023-03-17	ALLEN, JAMES R				
20230569	2023-03-17	LOWE, ERIC D				
20230570	2023-03-17	CHARTRAND, DENISE M				
20230571	2023-03-17	STEVENTON, CHRISTINE A				
20230572	2023-03-17	SCHMIDT, LAURA L				
20230573	2023-03-17	HERBOLD, MICHAEL W				
20230574	2023-03-17	PINAULT, CHRISTINA J				
20230575	2023-03-17	ADAMS, JIM W				
20230576	2023-03-17	TERLECKI, QUENTIN G				
20230577	2023-03-17	STEVENTON, KENDRA N				
20230578	2023-03-17	NORRIS, ANTHONY J				
20230579	2023-03-17	PATTISON, TERRA L				
20230580	2023-03-17	POWLESLAND, JOEL F				
20230581	2023-03-17	LOCHRIE, JAMES D				
20230582	2023-03-17	PATERSON, ERIC D				

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# TOWN OF GIBBONS

## Cheque Listing For Council

Cheque			Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date	Vendor Name				
20230583	2023-03-17	PARSONS, CURTIS				
20230584	2023-03-17	GINGELL, SUSAN				
20230585	2023-03-17	KOBZA, JESSICA				
20230586	2023-03-17	ANTONIUK, LUKAS				
20230587	2023-03-17	FLANAGAN, LORIA				
20230588	2023-03-17	LOCKEN, JODY L				
20230589	2023-03-17	GILES, CHRISTINE M				
20230590	2023-03-17	BRADLEY, HAILEY				
20230591	2023-03-17	KUGLER, SARA E				
20230592	2023-03-17	RICHARDSON, ELIZABETH D				
20230593	2023-03-17	MULLINS, JULIE				
20230594	2023-03-17	GIBBONS, DENISE A				
20230595	2023-03-17	BRAKE, NATHAN M				
20230596	2023-03-17	KOBZA, JENNIFER L				
20230597	2023-03-17	MAHONEY, SAMANTHA C				
20230598	2023-03-17	KOBZA, BROOKELYN L				
20230599	2023-03-17	EDMONDS, RYAN A				
20230600	2023-03-17	POVEY, KYLE				
20230601	2023-03-17	BOETTGER, VALERIE				
20230602	2023-03-17	MOLNAR, BRAM				
20230603	2023-03-17	ANTONIUK, BRADEN				
20230604	2023-03-17	MAHAL, HABBA				
20230605	2023-03-17	DURAND, BRETT M				
20230606	2023-03-17	O'MALLEY, FARRELL	490	PAYMENT		7,390.74
			491	APRIL 15 CONTRACT	6,290.74	
				APRIL TRAVEL/ PHONE ALLOWANCE	1,100.00	
20230607	2023-03-17	RECEIVER GENERAL/SCS	1294	PAYMENT		1,897.18
				ACCT #637015397RI, APRIL 15 GARN	1,897.18	
20230608	2023-03-17	MORIN, AMY				

**Total 332,958.90**

\*\*\* End of Report \*\*\*

# Report to Council



**Date Submitted:** March 22, 2023  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Farrell O'Malley, CAO  
**Report Topic:** Regular Meeting of Council April 26, 2023

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## Introduction

The purpose of this report is to respectfully request that Council review the Regular Meeting of Council scheduled for April 26, 2023.

## Background

At the Organizational Meeting held on October 26, 2022, Council approved the proposed meeting schedule for 2023. However, for this scheduled meeting, a few members of Council will be unavailable which Administration is unable to predict when the scheduled was submitted for approval.

It would be prudent to note that Council has the ability to call a Special Meeting of Council at any time but is limited to discuss only the items listed on the agenda.

## Options

Administration respectfully requests that Council give consideration to the following:

1. That Council reschedule the April 26, 2023, Regular Meeting of Council.
2. That Council cancel the April 26, 2023, Regular Meeting of Council.
3. That Council advise Administration as to how it would like to proceed.

## Recommendation for Action

3. That Council advise Administration as to how it would like to proceed.

Submitted By:

A handwritten signature in black ink that reads "Farrell O'Malley". The signature is written in a cursive, flowing style.

Farrell O'Malley

CAO

# Report to Council



**Date Submitted:** March 22, 2023  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Farrell O'Malley, CAO  
**Report Topic:** St. Albert Chamber of Commerce Business Luncheon

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## Introduction

The purpose of this report is to respectfully request that Council give consideration to the St. Albert Chamber of Commerce Business Luncheon

## Background

This luncheon being hosted by the St. Albert Chamber of Commerce is scheduled for April 12, 2023 and features Premier Danielle Smith as the speaker. Although April 12, 2023 is a scheduled Council meeting with a start time of 10:00 am, some members of Council have expressed interest in attending this event.

Council has some options when considering the time schedule of the Council Meeting. Council can move this meeting to the evening with a 7:00 pm start time or change the start time of the meeting to an earlier time in the morning. Council can also decide to send a contingent of members to this event while still maintaining quorum.

## Options Available

1. That Council advise Administration as to how it would like to proceed.

## Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

1. That Council advise Administration as to how it would like to proceed.

Submitted By:

A handwritten signature in blue ink that reads "Farrell O'Malley". The signature is fluid and cursive.

Farrell O'Malley

CAO

**Join the St. Albert and District Chamber of Commerce on April 12th as Premier Danielle Smith delivers a keynote address to the business community.**

**Date/Time**

**11:30 am** - Arrival and networking  
**12:00 pm** - Commencement of Meeting and Lunch  
**1:30 pm** - Scheduled End Time

**Fees/Admission**

**Early Bird Pricing: Until March 22nd**  
**\$65 Members**  
**\$75 Non-Members**  
**Pricing after March 22nd**  
**\$85 Members**  
**\$95 Non-Members**

**[Click here to register](#)**

**Ticket-less event; once registered you are on the guest list.**

**48-hour written notice is required for the cancellation of this event.**

**Location** The Enjoy Centre  
101 Riel Dr, St. Albert, AB T8N 3X4



The invitation features the St. Albert Chamber of Commerce logo at the top. Below it, the text reads "YOU ARE INVITED TO Business@Lunch with Premier Smith". A photograph of Premier Danielle Smith is on the right. Event details include "April 12th", "11:30am - 1:30pm", and "Events at Enjoy". A blue box highlights "EARLY BIRD REGISTRATION" with pricing: "\$65 members | \$75 non-members". A "Register now >" link is at the bottom.

**[Festival Days sponsorship opportunities are available now!](#)**

Showcase your business, brand, and products, or generate goodwill by getting involved in Festival Days.

This annual event takes place June 16 to 18, 2023, and is expected to attract thousands from Morinville, surrounding communities, and the Capital Region.

To learn more, call 780-939-7657 or email [sponsorship@morinville.ca](mailto:sponsorship@morinville.ca).



The advertisement features a colorful background with trees and confetti. It includes the Morinville logo and the text "Morinville Festival Days June 16 to 18, 2023". A prominent yellow box says "Currently seeking EVENT SPONSORS!". Below this, it says "Be part of our annual celebration of community, family and culture! To get involved, please contact: sponsorship@morinville.ca". Social media icons for Facebook, Twitter, and YouTube are at the bottom.

# Request for Decision



**Date Submitted:** March 22, 2023  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Laura Schmidt, Manager of Family and Support Services  
**Report Topic:** Volunteer Appreciation Week Proclamation

## Introduction

The purpose of this report is to respectfully seek Council to proclaim **April 16-22, 2023, Volunteer Appreciation Week in Gibbons.**

## Background

During National Volunteer Week (NVW) communities throughout Alberta and across the nation celebrate the contribution volunteers make in our communities with recognition events and awareness campaigns.

To celebrate and encourage their efforts, Gibbons Community Services/ FCSS is offering a Volunteer Appreciation Grant in addition to our Volunteer Week ad which will go out through social media sites. These grants have been offered to all registered community groups and organizations. The sole purpose of this grant is to help these unique groups recognize their own individual volunteers in their own way.

## **The benefits of Proclaiming April 16-22, 2023, Volunteer Appreciation Week in Gibbons:**

- Increase community awareness of the groups and the numbers of volunteers in our community.
- Offer opportunities for individuals and organizations to get involved, make financial donations, and volunteer their time, effort and resources

## Options Available

1. That Council proclaim April 16-22, 2023 as Volunteer Appreciation Week in Gibbons
2. That Council revise/change the Volunteer Appreciation Week Proclamation as they see fit.
3. That Council advise Administration as to how it would like to proceed.

## Recommendation

Administration would like to respectfully request that Council consider to the following recommendation.

1. That Council proclaim April 16-22, 2023 as Volunteer Appreciation Week in Gibbons.

Submitted By:

*LSchmidt*

Laura Schmidt  
Manager of Family and Support Services

Approved

Farrell O'Malley  
CAO

# Report to Council



**Date Submitted:** March 22, 2023  
**Submitted to:** Mayor Deck and Members of Council  
**Submitted by:** Farrell O'Malley, CAO  
**Report Topic:** Bylaw PI 1-23 A Bylaw to Repeal Bylaws

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## Introduction

The purpose of this report is to respectfully request that Council give consideration to Bylaw PI 1-23 A Bylaw to Repeal Bylaws.

## Background

Administration is continuing its ongoing "housekeeping" of bylaws on record for the Town. According to the MGA bylaws must be rescinded in the same way they were passed, by Motion of Council. The Bylaws listed below have either been replaced, are no longer required.

- Bylaw TBE 4-19 – Amendment to Bylaw TBE1-19 – Covered in Municipal Master Rates Bylaw PI 2-22
- Bylaw PI 2-04 – Curfew Bylaw – This bylaw goes against the Charter of Rights and Freedoms

## Options Available

1. That Council give 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Reading to Bylaw PI 1-23 Repeal of Bylaws
2. That Council advise Administration as to how it would like to proceed.

## Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

1. That Council give 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Reading to Bylaw PI 1-23 Repeal of Bylaws.

Submitted By:

A handwritten signature in black ink that reads "Farrell O'Malley". The signature is fluid and cursive.

Farrell O'Malley

CAO





**TOWN OF GIBBONS**

**Repeal of Inactive Bylaws**

**Bylaw PI 1/23**

**A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA, TO RESCIND OLD BYLAWS.**

**WHEREAS** under provisions of the Municipal Government Act, being chapter M-26, Section 146.1 of the Revised Statues of Alberta 2000 or thereof amended, Council may pass and rescind bylaws for municipal purposes.

**AND WHEREAS:** the Town of Gibbons wishes to repeal bylaws that are inoperative, obsolete, expired, spent or otherwise ineffective.

**NOW THEREFORE:** the Council of the Town of Gibbons, in the province of Alberta, hereby enacts as follows:

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1. **TITLE**

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This bylaw may be cited as the "Repeal Inactive Bylaws" bylaw.

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2. **REPEAL OF BYLAWS**

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2.1 The following bylaws and all respective amendments are now repealed:

- 2.1.1 Bylaw TBE 4-19 – Fees conflict with Master Rates Bylaw PI 2-22
- 2.1.2 Bylaw PI 2-04 – Goes against the Charter of Rights and Freedoms

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

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**3. SEVERABILITY**

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3.1 Should any provision of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.

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**4. ENACTMENT**

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This Bylaw shall come into force and effect when it receives Third Reading and is duly signed thereof.

Read a first time this \_\_\_\_\_ of \_\_\_\_\_, 2023.

Read a second time this \_\_\_\_\_ of \_\_\_\_\_, 2023.

Read a third and final time this \_\_\_\_\_ of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

Document History

Bylaw Adopted – Resolution #		Bylaw Repealed	
Bylaw Amended and Adopted - Resolution #		Date to be Reviewed	

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**TOWN OF GIBBONS**

**Intermunicipal Subdivision and Development Appeal Board**

**Amending Bylaw TBE 4-19**

**A BYLAW OF THE TOWN OF GIBBONS IN THE PROVINCE OF ALBERTA TO AMEND BYLAW TBE 1-19**

**WHEREAS** Section 627 of the *Municipal Government Act*, RSA 2000, c.M-26, as amended, authorizes a municipality to enter into an agreement with one or more municipalities to establish an intermunicipal subdivision and development appeal board;

**AND WHEREAS** the agreement must provide for the function, duties, procedures and conduct of the intermunicipal subdivision and development appeal board and its members;

**AND WHEREAS** the Council of the Town of Gibbons deems it necessary to establish the fees required to file for an intermunicipal subdivision and development appeal board to hear subdivision and development appeals within the municipal boundaries of the Towns of Redwater, Bon Accord, Gibbons and Legal:

**NOW THEREFORE** the Council of the Town of Gibbons, in the province of Alberta, hereby enacts as follows:

That Bylaw TBE 1-19 is hereby amended as follows:

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**1. AMENDING PARAMETERS**

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- 1.1 Schedule "A" outlining the fees required to make an application for an appeal is now attached to and forms part of this bylaw.

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**14. ENACTMENT**

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Should any provisions of the Bylaw become invalid, void, illegal or otherwise not enforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.

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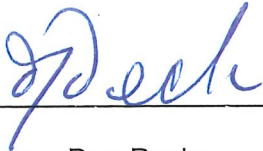
*jo*

This Bylaw shall come into force and effect when it receives Third Reading and is duly signed thereof.

Read a first time this 28th of August 2019.

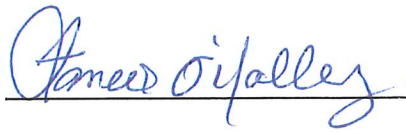
Read a second time this 28th of August 2019.

Read a third and final time this 28th of August 2019.



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Mayor, Dan Deck



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CAO, Farrell O'Malley

"SCHEDULE A"

The fee to launch a Subdivision or Development Appeal are as follows:

Subdivision Appeal Fee	\$300.00
Development Appeal Fee	\$300.00

## BYLAW NO. PI 2/04

### BEING A BYLAW OF THE TOWN OF GIBBONS, IN THE PROVINCE OF ALBERTA TO REGULATE THE TIME AFTER WHICH MINORS SHALL NOT BE IN A PUBLIC PLACE AT NIGHT WITHOUT PROPER GUARDIANSHIP

**WHEREAS**, the Council of the Town of Gibbons is of the view that it would be in the best interests of the residents of the Town of Gibbons that a Bylaw be passed to regulate the time in which minors shall not be in a public place at night without proper guardianship;

**WHEREAS**, the Council of the Town of Gibbons is committed to preserving a community quality of life which emphasizes individual safety and well being as well as the protection from harm of public and private property;

**WHEREAS**, a curfew bylaw would assist parents and legal guardians in exercising authority over their children to keep their children safe from harm;

**NOW THEREFORE** by authority of the Municipal Government Act, RSA 2000, Chapter M26.1 the Council of the Town of Gibbons in the Province of Alberta duly assembled enacts as follows:

This Bylaw shall be known as the “**Curfew Bylaw**”.

#### 1. DEFINITIONS

For the purpose of this bylaw the following words shall have the following meanings:

- a) “**Child**” shall mean a person who is or who appears to be under 16 years of age; in the sole discretion of a Peace Officer;
- b) “**Curfew Hours**” shall mean the hours to which this Bylaw shall apply. Specifically those hours after 11:00 o’clock p.m. on any day and before the hour of 6:00 o’clock a.m. of the following day.
- c) “**Legitimate Excuse**” shall mean the following:
  - travelling directly to or from a place of employment whether paid, or volunteer work; or
  - working at a job (whether paid or volunteer) that requires the child to be in a public place; or
  - attendance at or travel directly to or from adult supervised public, school or religious events;
- d) “**Minor**” shall mean a person who is or who appears to be under 16 years of age, in the sole discretion of a Peace Officer;

- e) **“Peace Officer”** shall mean a member of the Royal Canadian Mounted Police, Special Constable or Bylaw Enforcement Officer for the Town of Gibbons.
- f) **“Proper Guardianship”** means being under the care and control of and accompanied by a parent, legal guardian, foster parent or any other adult person who has been given prior permission by a child’s parent, legal guardian or foster parent to assume care and control over and accompany a child for a specified time period;
- g) **“Public Place”** means a place within the corporate limits of the Town of Gibbons to which the public has or is permitted to have access, express or implied, including: provincially or municipally owned or leased property, and without restricting the generality of the foregoing includes streets, sidewalks, lanes, parks and recreational areas; privately owned and/or leased property, and without restricting the generality of the foregoing includes coffee shops, restaurants, shopping malls and movie theatres;
- h) **“Temporary Guardianship”** means an adult person over the age of 18 who has been given prior permission in writing by a guardian to look after a child for a specified period of time;
- i) **“Town”** shall mean the Town of Gibbons

## 2. REGULATIONS

- a) No child shall be in a public place during the curfew hours without proper guardianship, unless the child has a legitimate excuse.
- b) No parent or legal guardian or foster parent shall permit or allow any child who is in his or her custody, care or control to be in a public place during the curfew hours without proper guardianship, unless that child has a legitimate excuse.
- c) Notwithstanding anything contained herein, it shall not be an offence under this bylaw for a child to be in public place during the curfew hours while acting in the interests of an employer or voluntary organization or while returning home as soon as reasonably practical from an organized sporting or other event which has been supervised by an adult.
- d) Any person who breaches any of the provisions of this bylaw shall be guilty of an offence and shall be liable upon conviction to:
  - A specified penalty of fifty (\$50.00) dollars; in the case of a first offence; and
  - To a specified penalty of one hundred (\$100.00) dollars in the case of a second or subsequent offence committed within the same calendar year.

- e) Any parent, guardian or foster parent whose child is found in a public place during the curfew hours without proper guardianship, unless that child has a legitimate excuse, is guilty of an offence and liable upon summary conviction to:
- For a first offence, to a fine of fifty (\$50.00) dollars;
  - For a second and subsequent offence(s) committed within the same calendar year, to a fine of one hundred (\$100.00) dollars.
- f) Any child who is found in a public place during curfew hours without proper guardianship and/or without a legitimate excuse, is guilty of an offence and liable upon summary conviction to:
- For a first offence, to a fine of fifty (\$50.00) dollars;
  - For a second and subsequent offence(s) committed within the same calendar year, to a fine of one hundred (\$100.00) dollars.
- g) Where a Peace Officer has reasonable grounds to believe that a person has contravened any provision of this bylaw, such officer may be serve upon such person a Violation Ticket allowing payment of the specified penalty to the Provincial Treasurer, which payment shall be accepted by the Provincial Treasurer in lieu of prosecution for the offence.


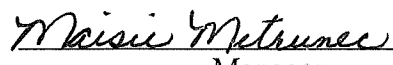
### **3. ENFORCEMENT**

- a) A Peace Officer is hereby authorized and empowered to issue a Violation Tag to any person, whom the Peace Officer has reasonable and probable grounds to believe, has contravened any provision of this bylaw.
- b) A "Violation Tag" may be issued to such person personally or by mailing a copy to such person at his last known post office address or by leaving it for the defendant at his residence with a person on the premises who appears to be at least 18 years of age.
- c) The Violation Tag shall be in a form approved by the Town of Gibbons Chief Administrative Officer and shall state:
- The name of the defendant;
  - The offence;
  - The appropriate penalty for the offence as specified in this bylaw;
  - That the penalty shall be paid within 30 days of the issuance of the Violation Tag;
  - Any other information as may be required by the Town of Gibbons Chief Administrative Officer.
- d) Where a contravention of this bylaw is of a continuing nature, further Violation Tags may be issued by a Peace Officer.


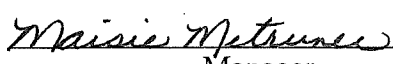


- e) Nothing in this bylaw shall prevent a Peace Officer from immediately issuing a Violation Ticket.
- f) A Peace Officer shall make every attempt to contact the parent or guardian before considering incarceration.
- g) A Peace Officer shall attempt to deliver the offender to their usual place of abode or have the guardian pick up the child prior to incarceration.
- h) A child shall not be incarcerated in the same room as an adult offender.
- i) Any person to whom a Violation Tag has been issued may make voluntary payment in respect of the Violation Tag by delivering the Violation Tag along with an amount equal to that specified for the offence as set out in this bylaw, to the Town Office specified on the Violation Tag.
- j) If any person to whom a Violation Tag has been issued fails to pay the penalty specified within the time limit, the foregoing provisions respecting violation tags shall no longer apply and the alleged offender shall be liable to prosecution for the alleged offence pursuant to the provisions of the Provincial Offences Procedures Act.
- k) If any provision of this bylaw is deemed to be invalid, illegal, or incapable of being enforced by any reason, all other provisions of this bylaw shall remain in full force and effect.
- l) No provision of this bylaw shall be deemed to be dependent on any other provision unless expressly so stated.
- m) This bylaw shall come into full force and effect upon third and final reading.


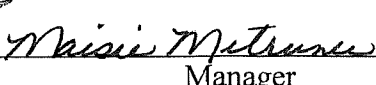
Read a first time this 11<sup>th</sup> day of August, 2004.

   
Mayor Manager

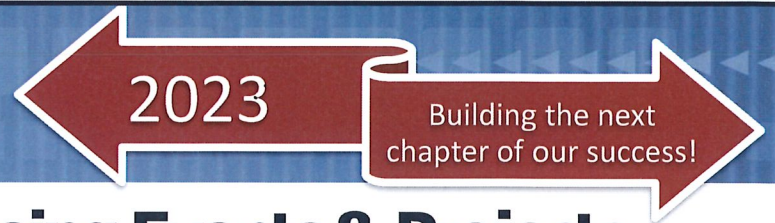
Read a second time this 11<sup>th</sup> day of August, 2004.

   
Mayor Manager

Read a third and final time this 25<sup>th</sup> day of August, 2004.

   
Mayor Manager

# Report to Council



## KEY MEETINGS

- Meetings with Developers
- St. Albert Business Breakfast
- Gibbons Business Breakfast
- Parkland Chamber of Commerce State of the Region Address
- Edmonton Global Quarterly Networking meeting
- Sturgeon Regional Emergency Partnership Emergency Coordination Centre Training Exercise

## News, Ongoing Events & Projects

### Community Services Department

#### Key Items in Progress

- Summer staff postings close March 26<sup>th</sup>
- Internal Women’s Day workshop continues until April 30<sup>th</sup>
- Sturgeon Agricultural Society East Egg Hunt and Pancake Breakfast is April 8<sup>th</sup>
- Volunteer Appreciation Week is April 16-22.

### Corporate Services Department

#### Key items in progress:

- Currently working with Auditors for Year-End Audit

### Planning & Development Department

#### Key Items in Progress:

- Met with Tim McKort re: Spear Phishing movie
- Continuing work on the 2<sup>nd</sup> Annual Charity Golf Tournament

SUCCESS OCCURS WHEN OPPORTUNITY MEETS PREPARATION



**VOYENT ALERT!**  
GIBBONS Free  
Notification App  
SIGN UP TODAY!

## STAFF MEETINGS

- Department Heads (4)
- All Staff (1)



### Public Works Department/Fire Department

- Culvert and drain clearing for water flow
- Starting on Potholes
- Equipment maintenance and Commercial Vehicle Inspections
- Water meter changeout are ongoing

#### FIRE DEPARTMENT

- Town Calls – 39
- County Calls – 19

12.1



## Project Updates

### EV Charging Stations

- Equipment has arrived with installation expected to start in May

### Arena/Curling Rink/Cultural Centre

- Tend is on schedule to finish by end of March

### Memorial Park

- Lighting installation has been delayed. Currently working with Fortis for an updated timeline.

### Cottages Subdivision

- Reservation of building lots has begun with 4 lots reserved.
- Working with PALS Geomatic on final subdivision plan.



The Town of Gibbons

### Scheduled Meetings & Workshops

- Municipal Leaders Caucus
- FCM

*\*Please note subject to change on short notice.*

***Gibbons...a Community...” Rooted in Family”***