

**TOWN OF GIBBONS
AGENDA
FIFTH REGULAR MEETING OF COUNCIL
MARCH 8, 2023
TO BE HELD AT THE MUNICIPAL OFFICE AT 10:00 AM**

- 1.0 ROLL CALL
- 2.0 CALL TO ORDER
- 3.0 ADDITIONS TO THE AGENDA
- 4.0 ADOPTION OF THE AGENDA
- 5.0 PUBLIC HEARING MINUTES
- 6.0 ADOPTION OF THE MINUTES
 - 6.1 Regular Meeting of Council February 22, 2023
- 7.0 FINANCE
 - 7.1 Accounts Paid as at March 6, 2023
 - 7.2 2023 Operating Budget
- 8.0 APPOINTMENTS
- 9.0 OLD BUSINESS
 - 9.1 Strategic Planning Session – Proposed Dates
- 10.0 NEW BUSINESS
- 11.0 BYLAWS & POLICIES
 - 11.1 Bylaw ALT 1-23 Short – Term Borrowing Bylaw
- 12.0 STAFF REPORTS
 - 12.1 Administration Report
- 13.0 COMMITTEE REPORTS
- 14.0 PRESS COMMENTS & QUESTIONS

15.0 CORRESPONDENCE

15.1 Municipal Affairs

16.0 CLOSED SESSION

16.1 South End Development

16.2 Personnel

17.0 ADJOURNMENT

MINUTES OF THE THIRD REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, FEBRUARY 22, 2023, AT 4807 – 50th AVENUE IN COUNCIL CHAMBERS

Council Present: Mayor Dan Deck
Councillor Loraine Berry
Councillor Amber Harris
Councillor Willis Kozak
Councillor Jay Millante
Councillor Norm Sandahl
Councillor Dale Yushchyshyn

Council Absent:

Staff Present: Farrell O'Malley – CAO
Eric Lowe – Superintendent of Public Works
Curtis Parsons – Public Works Operator
Terra Pattison – Finance Coordinator L-III
Louise Bauder – Planning and Development
Laura Schmidt – Manager, Family and Community Support Services
Chris Pinault – Recording Secretary

Staff Absent: Stephanie Peters, Director of Community Services is on Parental Leave.
Monique Jeffrey – Director of Corporate Services is away.

As there was a quorum present, Mayor Deck called the meeting to order at 10:00 am.

3.0 ADDITIONS TO THE AGENDA

Councillor Berry requested that item 10.4 – Community Input be added to the agenda.

4.0 ADOPTION OF THE AGENDA

Councillor Berry moved to accept the agenda as amended.

23.031	MOTION CARRIED
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5.0 ADOPTION OF THE PUBLIC HEARING MEETING MINUTES

6.0 ADOPTION OF THE MINUTES

6.1 REGULAR MEETING OF COUNCIL – JANUARY 25, 2023

Councillor Kozak moved to accept the minutes of the January 25, 2023, Regular Meeting of Council as presented.

23.032	MOTION CARRIED
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7.0 FINANCE

7.1 ACCOUNTS PAID AS AT FEBRUARY 21, 2023

Councillor Sandahl moved that Council accept the Accounts Paid as at February 21, 2023, as information as presented.

23.033	MOTION CARRIED
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7.2 BUDGET MEEING

Councillor Harris moved that Council set a operational Budget Meeting for March 6, 2023 at 7:00 pm to be held in Council Chambers.

23.034	MOTION CARRIED
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8.0 APPOINTMENTS

9.0 OLD BUSINESS

10.0 NEW BUSINESS

10.1 ANTI-BULLYING DAY IN GIBBONS - PROCLAMATION

Councillor Yushchyshyn moved to that Council proclaim February 22, 2023 as Anti-Bullying Day in Gibbons.

23.035	MOTION CARRIED
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10.2 DEPUTY MAYOR APPOINTMENT

Councillor Kozak moved that Council appoint Councillor Willis Kozak to serve as Deputy Mayor from February 22, 2023 until October 25, 2023.

23.036	MOTION CARRIED
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10.3 RCMP POLICING PRIORITIES 2023-2024 FISCAL YEAR

Councillor Yushchyshyn moved that Council suggest to the RCMP the following items as Policing Priorities for the 2023-2024 Fiscal Year:

- Crime Reduction
- Community Engagement
- Employee Wellness

23.037	MOTION CARRIED
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10.4 COMMUNITY INPUT

Councillor Sandahl moved to accept this as information.

23.038	MOTION CARRIED
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11.0 BYLAWS AND POLICIES

12.0 STAFF REPORTS

12.1 ADMINISTRATION REPORT

Councillor Berry moved to accept the Administration Report as information.

23.039	MOTION CARRIED
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13.0 COMMITTEE REPORTS

Councillor Berry attended:

- Homeland Housing Board meeting
- FCSSAA Board meeting
- Northern Lights Library Services Policy Committee meeting
- Brownlee Emerging Trends
- FCSSAA Policy Committee meeting

Councillor Harris attended:

- Edmonton Salutes Committee meeting

Councillor Kozak attended:

- Edmonton Global virtual meeting

- Morinville Chamber of Commerce Lunch
- Visit to Gibbons School – Grade 6 class
- Brownlee Emerging Trends in Municipal Law
- Legal Open House with MLA Dale Nally
- Cookies with Council – Family Day Events

Councillor Millante attended:

- Redwater Open House with MLA Dale Nally
- Cookies with Council – Family Day Events

Councillor Sandahl attended:

- Brownlee Emerging Trends in Municipal Law
- Cookies with Council
- Legal Open House with MLA Dale Nally

Councillor Yushchyshyn attended:

- North Saskatchewan Watershed Alliance virtual meeting
- Roseridge Landfill Commission meeting
- Brownlee Emerging Trends in Municipal Law
- Legal Open House with MLA Dale Nally
- Cookies with Council

Mayor Deck attended:

- Edmonton Global Virtual Shareholders Briefing
- Sturgeon Public Schools meeting
- Redwater Open House with MLA Dale Nally
- Morinville Chamber Luncheon
- Visit to Gibbons School – Grade 6 class
- CFEP Grant Presentation at Memorial Park
- Cookies with Council
- Spoke to Spartans Hockey Club

Councillor Kozak moved to accept the committee reports as information.

23.040	MOTION CARRIED
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14.0 PRESS COMMENTS & QUESTIONS

15.0 CORRESPONDENCE

15.1 CAMROSE RESORT CASINO

15.2 TOWN OF TOFIELD

15.3 TOWN OF SMOKY LAKE

Councillor Berry moved that Council accept the correspondence as information.

23.041	MOTION CARRIED
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Councillor Yushchyshyn moved that Council direct Administration to draft a letter to the Alberta Gaming Commission suggesting an alternative funding distribution.

23.042	MOTION CARRIED
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Mayor Deck called a 5-minute recess at 10:33 am.

Mayor Deck called the meeting to back to order at 10:40 am.

16.0 CLOSED SESSION

Councillor Sandahl moved that Council moved to Closed Session as per *Section 197 (2) of the Municipal Government Act* concerning the following items at 10:40 am.

23.043	MOTION CARRIED
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Councillor Millante moved that Council revert to normal seating at 11:59 am.

23.044	MOTION CARRIED
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16.1 INTER-ORGANIZATIONAL AGREEMENT SPS FOIP S.25

Councillor Millante moved that Council direct Administration to proceed with the agreement as discussed.

23.045	MOTION CARRIED
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16.2 INTER-ORGANIZATIONAL AGREEMENT WTE FOIP S.25

Councillor Sandahl moved that Council direct Administration to proceed with the agreement as discussed.

23.046	MOTION CARRIED
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16.3 BUSINESS OWNER INQUIRY FOIP S.24

Councillor Yushchyshyn moved to direct Administration to conduct further investigation into other potential alternatives, plus the development of a right-of-way for the laneway extension,

the associated costs; and identify sources of revenues to fund the expansion and bring back to Council for consideration at the April 12, 2023 Regular Meeting of Council.

23.047	MOTION CARRIED
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Councillor Harris left the meeting at 11:08 am.

16.4 PERSONNEL FOIP S.19

Councillor Berry moved that Council proceed as recommended.

23.048	MOTION CARRIED
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17.0 ADJOURNMENT

There being no further business Mayor Deck adjourned the meeting at 12:00 pm.

Mayor, Dan Deck

CAO, Farrell O'Malley

DRAFT



TOWN OF GIBBONS

Cheque Listing For Council

2023-Mar-6
10:58:36AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230399	2023-02-24	STAPLES		PAYMENT		751.64
			19046099	PENDAFLEX LEGAL FOLDERS	192.47	
			604cbac0	BINDER CLIPS	29.26	
			7c0420bd	WRITING PADS & FOLDERS	243.59	
			8b94bf8d	STAPLES	41.94	
			92cd72b1	BINDING CASES	244.38	
20230400	2023-02-27	SANDAHL, NORMAN				
20230401	2023-02-27	HARRIS, AMBER C				
20230402	2023-02-27	BERRY, LORAIN M				
20230403	2023-02-27	MILLANTE, JAYCINTH J				
20230404	2023-02-27	DECK, DAN J				
20230405	2023-02-27	KOZAK, WILLIS				
20230406	2023-02-27	YUSHCHYSHYN, DALE				
20230407	2023-02-28	ACKLANDS GRAINGER INC.		PAYMENT		167.11
			9611068249	DOG WASTE BAGS	167.11	
20230408	2023-02-28	ALLEN, JAMES		PAYMENT		37.30
			60	PROCESS CONTRIL INSTRUMENTAT	37.30	
20230409	2023-02-28	ALS ENVIRONMENTAL		PAYMENT		1,300.95
			3311286338	GIBBONS PH INVESTIGATION SAMPI	1,300.95	
20230410	2023-02-28	ASSOCIATED FIRE SAFETY		PAYMENT		2,881.47
			37573	SCOTT FLOW TEST, BATTERY PCB A	2,881.47	
20230411	2023-02-28	BAUDER, LOUISE				
20230412	2023-02-28	CANOE PROCUREMENT GROUP OF CANADA		PAYMENT		653.42
			AB154324	EMCO CORP- DCVA ASSEMBLY & 3/4	609.15	
			PF-10922-105344	PETRO-CAN FUEL	44.27	
20230413	2023-02-28	CHARTRAND, DENISE				
20230414	2023-02-28	CIMCO REFRIGERATION		PAYMENT		179.76
			90857784	ICE PLANT - CAG ENGINEERING SEF	179.76	
20230415	2023-02-28	EUROPEAN CUTTERS LTD		PAYMENT		395.85
			85298	ZAMBONI BLADES SHARPENED, DO	395.85	
20230416	2023-02-28	GOLDEN WEST BROADCASTING		PAYMENT		5,794.95
			1054-6951	NOVEMBER - COTTAGE, MEADOWS,	2,079.00	
			1054-7013	DECEMBER - COTTAGE, MEADOWS,	2,079.00	
			1054-7038	DECEMBER TOWN OF GIBBONS XM,	420.00	
			1066-1956	NOVEMBER - LEADERBOARD	598.50	
			1066-1969	DECEMBER - LEADERBOARD	618.45	
20230417	2023-02-28	GREGG DISTRIBUTORS CO. LTD.		PAYMENT		34.43
			000-103689	CLEARANCE LIGHTS FOR 2020 FEIG	34.43	
20230418	2023-02-28	HERBOLD, MIKE				
20230419	2023-02-28	HOMEFIELD		PAYMENT		1,207.50
			1087-19939	FEBRUARY - DIG AD SOCIAL	1,207.50	
20230420	2023-02-28	HUNTERS PRINT & COPY		PAYMENT		76.63
			13412	BUSINESS CARDS & NAME TAG - B.I	76.63	
20230421	2023-02-28	INDUSTRIAL MACHINE INC		PAYMENT		447.56
			44180-W	ZAMBONI REPAIRS - AUGER & BEAR	447.56	
20230422	2023-02-28	J.R. PAINE & ASSOCIATES LTD.		PAYMENT		26,040.00
			IN024697	HEARTLAND COMMONS - GEOTECH	26,040.00	

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2023-Mar-6
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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230423	2023-02-28	LINDE CANADA INC.	34351826	PAYMENT 1 YEAR LEASE EXP FEB 2024	189.71	189.71
20230424	2023-02-28	LOCHRIE, JAMES				
20230425	2023-02-28	LOCK SURGEON SALES & SERVICE	64798	PAYMENT ARENA COMMERCIAL & MAIN DOOR	5,679.30	5,679.30
20230426	2023-02-28	MEMJ CONSULTING LTD.	2021054	PAYMENT FEB 16-28, DIRECTOR OF CORPORA	4,840.50	4,840.50
20230427	2023-02-28	MORINVILLE HOME HARDWARE	103-75039	PAYMENT PAD LOCK KEYS	34.65	34.65
20230428	2023-02-28	MORINVILLE NAPA	033-047068 033-056928	PAYMENT BELTS TRAILER LIGHTS X4	61.19 10.21	71.40
20230429	2023-02-28	NORRIS, ANTHONY	57 58	PAYMENT CLASS 3 KNOWLEDGE & ROAD TES	250.06	310.06
20230430	2023-02-28	PARSONS, CURTIS				
20230431	2023-02-28	PATERSON, ERIC				
20230432	2023-02-28	PINAULT, CHRISTINA	1225 1226	PAYMENT MILEAGE	42.70	102.70
20230433	2023-02-28	POWLESLAND, JOEL				
20230434	2023-02-28	SCHMIDT, LAURA				
20230435	2023-02-28	STEVENTON, KENDRA				
20230436	2023-02-28	TELUS MOBILITY/SCS	24232395 24232396	PAYMENT JAN 31 TABLETS FEB 11 CELL PHONES / IPADS	26.88 393.96	420.84
20230437	2023-02-28	TELUS/SCS	3411	PAYMENT FEB 20 PHONE / FAX CHARGES	570.80	570.80
20230438	2023-02-28	TRINUS TECHNOLOGIES INC.	R82491-38050	PAYMENT MARCH IT SUPPORT	3,887.49	3,887.49
20230439	2023-02-28	WOLF CREEK BUILDING SUPPLIES	512198	PAYMENT 45 SHEETS DRYWALL - FIRE TRAINII	210.00	210.00
20230440	2023-02-28	ACFA REGINALE DE CENTRALTA	3669	PAYMENT SALC GRANT FOR FRENCH CLASSE	900.00	900.00
20230441	2023-02-28	EPCOR	2.21.23	PAYMENT ELECTRICITY - SPEER BUILDING	78.31	78.31
20230442	2023-02-28	HOGGAN ENGINEERING & TESTING (1980) LTD	IN006066	PAYMENT HWY 28A INTERSECTION - HISTORIC	3,675.00	3,675.00
20230443	2023-02-28	MATETICH, CASSIDY	2.27.23	PAYMENT FIRE DEPT - COFFEE	31.08	31.08
20230444	2023-03-03	OSBORNE, CINDY				
20230445	2023-03-03	ELENIK, RONALD J				
20230446	2023-03-03	ALLEN, JAMES R				
20230447	2023-03-03	LOWE, ERIC D				

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TOWN OF GIBBONS

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2023-Mar-6
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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230448	2023-03-03	CHARTRAND, DENISE M				
20230449	2023-03-03	STEVENTON, CHRISTINE A				
20230450	2023-03-03	SCHMIDT, LAURA L				
20230451	2023-03-03	HERBOLD, MICHAEL W				
20230452	2023-03-03	PINAULT, CHRISTINA J				
20230453	2023-03-03	ADAMS, JIM W				
20230454	2023-03-03	TERLECKI, QUENTIN G				
20230455	2023-03-03	STEVENTON, KENDRA N				
20230456	2023-03-03	NORRIS, ANTHONY J				
20230457	2023-03-03	PATTISON, TERRA L				
20230458	2023-03-03	POWLESLAND, JOEL F				
20230459	2023-03-03	LOCHRIE, JAMES D				
20230460	2023-03-03	PATERSON, ERIC D				
20230461	2023-03-03	FERGUSON, KYLIE				
20230462	2023-03-03	PARSONS, CURTIS				
20230463	2023-03-03	GINGELL, SUSAN				
20230464	2023-03-03	KOBZA, JESSICA				
20230465	2023-03-03	ANTONIUK, LUKAS				
20230466	2023-03-03	PARISIAN, NOELLE J				
20230467	2023-03-03	FLANAGAN, LORI A				
20230468	2023-03-03	LOCKEN, JODY L				
20230469	2023-03-03	GILES, CHRISTINE M				
20230470	2023-03-03	BRADLEY, HAILEY				
20230471	2023-03-03	KUGLER, SARA E				
20230472	2023-03-03	RICHARDSON, ELIZABETH D				
20230473	2023-03-03	MULLINS, JULIE				
20230474	2023-03-03	GIBBONS, DENISE A				
20230475	2023-03-03	BRAKE, NATHAN M				
20230476	2023-03-03	KOBZA, JENNIFER L				
20230477	2023-03-03	MAHONEY, SAMANTHA C				
20230478	2023-03-03	KOBZA, BROOKELYNN L				
20230479	2023-03-03	EDMONDS, RYAN A				
20230480	2023-03-03	POVEY, KYLE				
20230481	2023-03-03	BOETTGER, VALERIE				
20230482	2023-03-03	MOLNAR, BRAM				
20230483	2023-03-03	ANTONIUK, BRADEN				
20230484	2023-03-03	MAHAL, HABBA				
20230485	2023-03-03	DURAND, BRETT M				
20230486	2023-03-03	FERGUSON, KYLIE				
20230487	2023-03-06	BUFFALO HEATING & AIR CONDITIONING INC		PAYMENT		721.88

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TOWN OF GIBBONS

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2023-Mar-6
10:58:36AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230487	2023-03-06	BUFFALO HEATING & AIR CONDITIONING INC	534048 534050	ARENA PIONEER DRESSING RM FRZ CURLING CLUB REPLACED 2 HEAT C	333.38 388.50	721.88
20230488	2023-03-06	CANADIAN NATIONAL RAILWAY COMPANY	91676111	PAYMENT MARCH RR XING MAINTENANCE	296.50	296.50
20230489	2023-03-06	CRYSTAL CLEAN WATER DELIVERY	246702	PAYMENT WATER	32.00	32.00
20230490	2023-03-06	DIRECT ENERGY REGULATED SERVICES/SCS	2.17.23 2.21.23	PAYMENT MUSEUM - GAS SPEER BUILDING - GAS	778.59 47.51	826.10
20230491	2023-03-06	FLANAGAN, LORI				
20230492	2023-03-06	GILES, CHRIS				
20230493	2023-03-06	KOBZA, JENNIFER		PAYMENT		1,613.68
			82	RETRO PAY - JAN 1-14, 2023 CLEANI	26.22	
			83	RETRO PAY JAN 15-28, CLEANING C	30.36	
			84	FEB 12-25 CLEANING CONTRACT	812.40	
			85	JAN 29 - FEB 11, CLEANING CONTRA	744.70	
20230494	2023-03-06	LAPP C/O ASP	79	PAYMENT FEB 12-25, LAPP CONTRIBUTION	10,030.86	10,030.86
20230495	2023-03-06	MUNISIGHT LTD	INV4322009	PAYMENT GIS IMPLEMENTATION & MUNIWARE	35,168.14	35,168.14
20230496	2023-03-06	PATERSON, ERIC	68	PAYMENT MILEAGE - FAMILY DAY	148.23	148.23
20230497	2023-03-06	PRINTSOURCE SOLUTIONS LTD	12548 12549	PAYMENT BLUE TAX NOTICE PAPER GREEN UTILITY PAPER	752.56 2,822.09	3,574.65
20230498	2023-03-06	RECEIVER GENERAL/SCS	2.17.23 2.7.23	PAYMENT ACCT #637015397RI, MARCH 15 GAF ACCT #637015397RI - FEB 28 GARNI	1,897.18 1,897.18	3,794.36
20230499	2023-03-06	REDLICK, BRIAN				
20230500	2023-03-06	SELECT COMMUNICATIONS INC.	6676747	PAYMENT MAR 1-28, ANSWERING SERVICE	167.03	167.03
20230501	2023-03-06	STEVENTON, CHRISTINE	43	PAYMENT OFFICE SUPPLIES - LABELS	20.15	20.15
20230502	2023-03-06	COMPASS SIGN & SAFETY	20230094	PAYMENT EMBROIDERY NAME & TOWN BADGI	632.10	632.10
20230503	2023-03-06	KUGLER, SARA	2.28.23	PAYMENT SALC COMPUTER COURSE SNACKS	130.76	130.76
20230504	2023-03-06	MULLINS, JULIE	2.28.23	PAYMENT MILEAGE	68.32	68.32
20230505	2023-03-06	TETZ, DARRYL	08-2023	PAYMENT FEBRUARY FITNESS CLASSES	300.00	300.00
20230506	2023-03-06	RECEIVER GENERAL/SCS	1292 1293	PAYMENT RP0001 - DEDUCTIONS FEB 13-26 RP0002 - DEDUCTIONS FEB 28	18,354.89 8,026.48	26,381.37
20230507	2023-03-06	STAPLES	36f50cdf	PAYMENT MFC PRINTER	528.14	528.14

Total 212,973.56

*** End of Report ***

Report to Council

Date Submitted: March 8, 2023
Submitted to: Mayor Deck and Members of Council
Submitted by: Monique Jeffrey, Director of Corporate Services
Report Topic: Operation Budget for 2023 and Proposed Operating Budget for 2024 - 2027.

Introduction

The purpose of this report is to respectfully request that Council approve the Operating Budget for 2023 and a Proposed Operating Budget for 2024 – 2027 to allow for the day-to-day operations that includes an increase of 5.67% in net expenditures over 2022 Operating budget (See Appendix “A”).

Background

Through an advertised Budget Meeting that was open to the public, Council diligently reviewed a considerable number of changes between the 2022 Operating Budget and the proposed 2023 Operating budget and Proposed Operating budget for 2024 – 2027. The net increase in budget of \$180,513.00 from 2022 of which \$125,283 is the policing costs that municipalities are now mandated to pay to the Province. This policing cost will be increasing on annual basis until after 2024 at which time it should stabilize.

The proposed 2022 Operating Budget is being presented with Revenues of \$6,922,681.00 against Expenditures of \$10,106,065.00 for a total increase of \$180,513.00 which translates to an increase of 5.67% over the 2022 Operating Budget.

Options Available

1. That Council adopt the 2023 Operating Budget along with the Proposed 2024 – 2027 Proposed Operating Budget as presented.
2. That Council present proposed changes and request Administration to rework the proposed 2023 Operating Budget.

Recommendation for Action

Administration would like to respectfully request that Council consider the following recommendations.

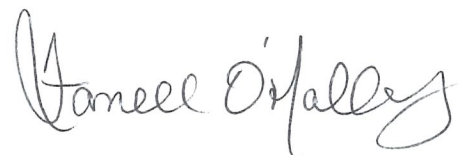
That Council adopt the 2023 Operating Budget and the 2024 – 2027 Proposed Operating Budget with an increase from the 2022 Operating Budget of \$180,513.00 or 5.67% increase based on total expenditures of \$10,106,065.00 against revenues of \$6,922,681.00, leaving \$3,183,384.00 to be levied through taxation.

Submitted By:



Monique Jeffrey, Director of Corporate Services

Approved By:



Farrell O'Malley, CAO

Budget Summary 2023							PROPOSED 2024 BUDGET			PROPOSED 2025 BUDGET			PROPOSED 2026 BUDGET		
2023-03-07 0:00															
	Revenues	Expenditures	2023 Net	2022 Net	Increase (Decrease)	%	Revenues	Expenditures	2024 Net	Revenues	Expenditures	2025 Net	Revenues	Expenditures	2026 Net
(1) Legislative & Council	-	306,791.00	306,791.00	265,507.00	41,284.00	13%	-	312,478.00	312,478.00	-	320,828.00	320,828.00	-	324,194.00	324,194.00
(2) General Administration	580,136.00	1,313,397.00	733,261.00	1,049,678.00	(316,417.00)	-43%	214,531.00	1,337,015.00	1,122,484.00	123,439.00	1,363,635.00	1,240,196.00	80,590.00	1,395,508.00	1,314,918.00
(3) Policing	71,593.00	130,283.00	58,690.00	52,761.00	5,929.00	10%	69,270.00	185,555.00	116,285.00	69,451.00	185,555.00	116,104.00	9,392.00	185,555.00	176,163.00
(4) Fire Department	153,357.00	239,111.00	85,754.00	71,579.00	14,175.00	17%	156,424.00	243,294.00	86,870.00	159,553.00	217,560.00	58,007.00	162,744.00	221,911.00	59,167.00
(5) Disaster Services	-	31,525.00	31,525.00	31,113.00	412.00	1%	-	32,156.00	32,156.00	-	32,799.00	32,799.00	-	33,455.00	33,455.00
(6) Bylaw Enforcement	19,000.00	122,039.00	103,039.00	93,238.00	9,801.00	10%	19,380.00	124,480.00	105,100.00	19,768.00	126,970.00	107,202.00	20,163.00	129,509.00	109,346.00
(7) Common Services	184,500.00	794,977.00	610,477.00	592,502.00	17,975.00	3%	194,644.00	820,720.00	626,076.00	200,683.00	863,380.00	662,697.00	103,397.00	874,990.00	771,593.00
(8) Roads/Transport	14,747.00	269,631.00	254,884.00	237,648.00	17,236.00	7%	15,042.00	275,024.00	259,982.00	15,343.00	280,524.00	265,181.00	15,650.00	286,135.00	270,485.00
Water Supply	1,015,073.00	1,015,073.00	-	-	-		1,035,374.00	1,035,374.00	-	1,056,082.00	1,056,082.00	-	1,077,204.00	1,077,204.00	-
Sewage Services	745,631.00	745,631.00	-	-	-		657,960.00	657,960.00	-	671,119.00	671,119.00	-	684,542.00	684,542.00	-
Garbage	278,664.00	278,664.00	-	-	-		280,057.00	280,057.00	-	281,458.00	281,458.00	-	282,865.00	282,865.00	-
(9) Environmental	56,250.00	1,000.00	- 55,250.00	-	(55,250.00)	100%	56,531.00	1,020.00	- 55,511.00	56,814.00	1,040.00	- 55,774.00	57,098.00	1,061.00	- 56,037.00
(10) FCSS	212,311.00	297,868.00	85,557.00	165,278.00	(79,721.00)	-93%	213,373.00	303,826.00	90,453.00	214,439.00	309,902.00	95,463.00	215,512.00	316,100.00	100,588.00
(11) Cemetery	11,825.00	25,225.00	13,400.00	- 127.00	13,527.00	101%	12,062.00	25,730.00	13,668.00	12,303.00	26,244.00	13,941.00	12,549.00	26,769.00	14,220.00
(12) Planning, Zoning & Development	524,100.00	938,322.00	414,222.00	231,873.00	182,349.00	44%	231,259.00	799,974.00	568,715.00	221,483.00	805,019.00	583,536.00	162,386.00	817,815.00	655,429.00
(13) Communities in Bloom	7,300.00	23,839.00	16,539.00	15,527.00	1,012.00	6%	7,446.00	24,316.00	16,870.00	7,595.00	24,802.00	17,207.00	7,747.00	25,298.00	17,551.00
(14) Community Services Brd/Staff	30,000.00	158,953.00	128,953.00	132,933.00	(3,980.00)	-3%	30,000.00	162,132.00	132,132.00	30,000.00	165,375.00	135,375.00	30,000.00	168,682.00	138,682.00
(15) Recreation, Parks & Facilities	600,719.00	704,445.00	103,726.00	30,324.00	73,402.00	71%	508,468.00	780,331.00	271,863.00	516,373.00	790,517.00	791,389.00	524,435.00	750,908.00	226,473.00
(16) Fitness Centre	52,614.00	211,177.00	158,563.00	122,501.00	36,062.00	23%	53,666.00	214,480.00	160,814.00	54,740.00	217,856.00	163,116.00	55,834.00	221,306.00	165,472.00
(17) Arena	371,570.00	486,908.00	115,338.00	77,153.00	38,185.00	33%	376,314.00	493,459.00	117,145.00	381,152.00	495,719.00	114,567.00	386,088.00	502,448.00	116,360.00
(18) Arena Concession	7,500.00	3,500.00	- 4,000.00	16,189.00	(20,189.00)	505%	7,650.00	3,570.00	- 4,080.00	7,803.00	3,641.00	- 4,162.00	7,959.00	3,714.00	- 4,245.00
(19) Curling Rink	35,000.00	90,813.00	55,813.00	56,592.00	(779.00)	-1%	35,000.00	92,629.00	57,629.00	35,000.00	94,482.00	59,482.00	35,000.00	96,372.00	61,372.00
(20) Culture (Facility)	8,179.00	122,404.00	114,225.00	77,256.00	36,969.00	32%	8,343.00	124,852.00	116,509.00	8,509.00	127,349.00	118,840.00	8,680.00	129,896.00	121,216.00
(21) Museum	5,700.00	33,561.00	27,861.00	28,332.00	(471.00)	-2%	5,814.00	34,232.00	28,418.00	5,930.00	34,917.00	28,987.00	6,049.00	35,615.00	29,566.00
(22) SSDLC	36,780.00	130,081.00	93,301.00	-	93,301.00	100%	37,372.00	10,183.00	- 27,189.00	37,975.00	10,387.00	- 27,588.00	38,591.00	10,594.00	- 27,997.00
(23) Resource Centre	67,533.00	135,705.00	68,172.00	73,859.00	(5,687.00)	-8%	67,883.00	137,956.00	70,073.00	68,241.00	140,252.00	72,011.00	38,606.00	142,593.00	103,987.00
(24) Cultural Centre (GCC)	224,700.00	186,021.00	- 38,679.00	- 82,180.00	43,501.00	-112%	225,497.00	246,787.00	21,290.00	230,006.00	207,682.00	- 22,324.00	234,607.00	210,695.00	- 23,912.00
(25) Library	74,415.00	232,071.00	157,656.00	150,838.00	6,818.00	4%	64,542.00	226,678.00	162,136.00	64,542.00	232,122.00	167,580.00	64,542.00	237,773.00	173,231.00
(26) General Revenues	1,533,484.00	1,042,050.00	(491,434.00)	(522,503.00)	31,069.00	-6%	1,564,154.00	1,073,312.00	(490,842.00)	1,595,437.00	1,105,511.00	(489,926.00)	1,627,346.00	1,138,676.00	(488,670.00)
(27) Contingencies	-	\$ 35,000.00	35,000.00	35,000.00	-	0%	-	\$ 35,000.00	35,000.00	-	\$ 35,000.00	35,000.00	-	\$ 35,000.00	35,000.00
Allowance for Non Collection			-	-	-				-			-			-
	6,922,681.00	10,106,065.00	\$ 3,183,384.00	\$ 3,002,871.00	180,513.00	5.67%	6,148,056.00	10,094,580.00	\$ 3,946,524.00	6,145,238.00	10,227,727.00	\$ 4,082,489.00	5,949,576.00	10,367,183.00	\$ 4,417,607.00

Budget Approved by Council:			3,183,384.00				1) Increase in cost due to increase in IT services					
15) Delayed pay back to reserves on skatepark for 2023 payback extended one year, addition of tree grant							2) Increase in Revenues as we allocated revenues from projects and surplus funds					
16) Still recovering from COVID closures							3) Increase in Provincial Policing Costs of \$35,178 increase of 39% over last year					
17) Increase in Utility and Carbon Tax Costs and addition of .5FTE							4) Fire Service Agreement not yet finalized and a Community Risk Assessment Study to take place over 2 years					
18) Arena Concession now leased so no staffing required							5) New Bylaw Contract, less cost, more service hours, more tickets written but funds get recorded when paid only					
19) Realigning of staffing costs to better reflect actual							6) Increase in overall costs					
20) Increase in Utility and Carbon Tax costs							7) New function Environmental Trailer			Mayor		
21) New function in 2022							8) Closure of OSC and increase in Grant funding (Foundation Grants)					
22) New Function in 2022							9) Adding Runners to line-up Markers					
23) Increase in Staffing to meet increased needs							10) Addition of all the Projects that we are working on					
24) Delayed pay back to reserves on 2nd floor of the GCC for 2023 payback extended one year							11) new beds at the GCC			CAO		
26) Penalties on Taxes have decreased substantially due to tax recovery program initiative							12) Reporting Salaries in proper function					



Report to Council



Date Submitted: March 8, 2023
Submitted to: Mayor Deck and Members of Council
Submitted by: Farrell O'Malley, CAO
Report Topic: Strategic Planning – Proposed Dates

Introduction

The purpose of this report is to respectfully request that Council give consideration to the proposed dates for the Strategic Planning Session.

Background

Administration first introduced the idea of a Strategic Planning session at the January 25, 2023, Regular Meeting of Council. As such, Administration is proposing the following schedule:

Strategic Planning Session Part 1

May 12, 2023 2:00 pm – 6:00 pm Supper to follow.

May 13, 2023 9:00 am – 4:00 pm

Strategic Planning Session Part 2

September 15 & 16

Schedule TBD

Options Available

1. That Council accept the Proposed Strategic Planning Session as presented.
2. That Council advise Administration as to how it would like to proceed.

Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

2. That Council advise Administration as to how it would like to proceed.

Submitted By:

A handwritten signature in black ink, appearing to read "Farrell O'Malley".

Farrell O'Malley

CAO

Report to Council



Date Submitted: March 8, 2023
Submitted to: Mayor Deck and Members of Council
Submitted by: Monique Jeffrey, Director of Corporate Services
Report Topic: Short-Term Borrowing Bylaw ALT 1-23

Introduction

The purpose of this report is to respectfully request that Council gives consideration to adopting Bylaw ALT 1-23 establishing a revolving line of credit of \$2,800,000 that can be utilized to offset Operating and/or Capital expenses.

Background

Administration is proposing that the Town of Gibbons establish a revolving line of credit with Servus Credit Union to cover off possible shortfalls where incoming cash flows do or may not meet short term spending needs. In most cases, rather than liquidating investments it makes better financial sense to merely undertake short-term borrowing by way of an authorized revolving line of credit.

The negotiated line of credit is available year-round and generally will be used in situations where there is a gap between the beginning of the business year and when the full tax collection cycle begins and in specific situations where short term capital funds are required (e.g. land purchases, etc.) so the Town can take advantage of opportunities that present themselves from time-to-time without having to exhaust funds held in reserves.

Further, to be able to utilize a revolving line of credit may significantly reduce the cost of borrowing as the Town will only pay for what it uses versus having to pay the full-term interest owing on debentures even if the Town is in a position to retire the principal ahead of schedule.

It is important to note that there are minimal to no stand-by charges or administration fees for having a standing line of credit in place and that the Town will only pay for the actual usage when funds are accessed. Although it is not anticipated that the revolving line of credit will be utilized frequently; it is prudent to have our borrowing bylaw in place in order to protect our investments and to help the Town to control our interest cost on short term projects whenever possible.

Administration is proposing to renew the existing Short-Term Borrowing Bylaw ALT 5-22 which was originally implemented to assist residents during COVID with their tax restructuring needs, and for the expenditures for our many capital projects moving forward. As the Town still has an amount outstanding amount of \$354,700.29 of tax restructuring funds, (which will be paid off with the sale of the 4.5 acres), we must renew the existing bylaw rather than redesignate it totally.

Supplemental Information

Administration is requesting that Council give consideration to giving all 3 readings to Bylaw ALT 1-23 Short-Term Borrowing Bylaw as it is being presented with no changes other than technical details (i.e. update bylaw numbers, dates, etc.)

Options Available

1. That Council proceed with the establishment of a Revolving Line of Credit in the amount of \$2,800,000 by giving Bylaw ALT 1-23 Short-Term Borrowing Bylaw 1st, 2nd, and 3rd and final Reading.
2. That Council receive this report as information.
3. Council to direct Administration as to how it would like to proceed.

Report to Council

Recommendation for Action

Administration respectfully requests that Council give consideration to the following:

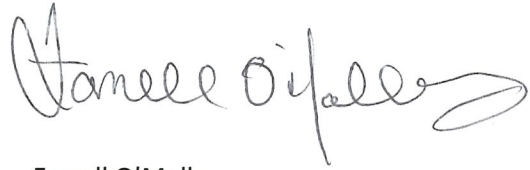
1. That Council proceed with the establishment of a Revolving Line of Credit in the amount of \$2,800,000 by giving Bylaw ALT 1-23 Short-Term Borrowing Bylaw 1st, 2nd, and 3rd and final reading.

Submitted By:



Monique Jeffrey.
Director of Corporate Services

Approved by:



Farrell O'Malley
CAO



Town of Gibbons
Short-Term Borrowing Bylaw No. ALT 1-23

A BYLAW OF THE TOWN OF GIBBONS, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING AN EXISTING BYLAW BORROWING MONIES BY SECTION 256 ON THE MUNICIPAL GOVERNMENT ACT.

WHEREAS, the Municipal Government Act, R.S.A. 2000, cM-26, as amended or repealed and replaced from time to time, provides that the Council of a municipality may, by bylaw, acquire short term funding for the purposes of financing operating and capital expenditures is a specific year; and

WHEREAS the Council of the Town of Gibbons deems it necessary to establish an operating line of credit; and

NOW THEREFORE under the authority of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the Town of Gibbons, in the Province of Alberta, duly assembled enacts as follows:

1. This Bylaw may be cited as the **“Short-Term Borrowing Bylaw”**.
2. The municipality may borrow from Servus Credit Union, (SERVUS) up to the principal sum of Two Million Eight Hundred Thousand Dollars (\$2,800,000.00) repayable upon demand at a rate of interest per annum not to exceed the Prime Lending Rate less .25% from time to time established by Servus, and such interest will be calculated daily and due and payable monthly on the last day of each and every month.
3. The Chief Elected Officer and the Chief Administrative Officer are authorized for and on behalf of the Corporation:
 - a. To apply to SERVUS for the aforesaid loan to the Corporation and to arrange with SERVUS the amount, terms and conditions for the loan and security or securities to be given to SERVUS.
 - b. As security for any money borrowed from SERVUS:
 - i. To execute promissory note and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debt.
 - ii. To give or furnish to SERVUS all such securities and promises as SERVUS may require repayment of such loans and interest thereon.
4. The source or sources of money to be used to repay the principal and interest owing under the borrowing from SERVUS are: annual property taxes and/or Federal and/or Provincial Grants.

5. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the Municipal Government Act.
6. The purpose of this bylaw would be for the Town of Gibbons Tax Restructuring Program and the Town of Gibbons Capital Project plan.
7. This bylaw shall come into force and take effect on the day of the third and final reading and shall amend existing Bylaw ALT 1-23.
8. This bylaw shall expire March 31, 2024.

READ a first time on this _____ day of March 2023.

Chief Elected Official

Chief Administrative Officer

READ a second time on this _____ day of March 2023.

Chief Elected Official

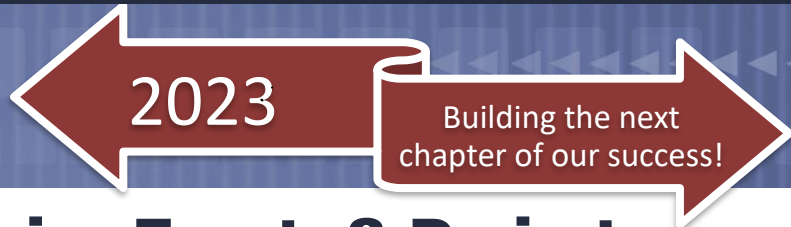
Chief Administrative Officer

READ a third and final time on this _____ day of March 2023.

Chief Elected Official

Chief Administrative Officer

Report to Council



KEY MEETINGS

- Meetings with Developers
- Sturgeon Regional Emergency Management Partnership Advisory Committee Meeting
- Meeting with Ministers re: South-End Development

News, Ongoing Events & Projects

Community Services Department

Key Items in Progress

- Free Program Week in Gibbons with new programs starting next week
- Foodbank had a record high of 27 hampers
- International Women’s Day 8-week Workshop is now sold out.
- Free Income Tax program March and April – 2 dates are full, working on 3rd
- Community Shredding Event is scheduled for May 27, 2023
- Sturgeon Ag Society Easter Event – April 8, 2023, at the GCC

Corporate Services Department

Key items in progress:

- Preparing for Year End Audit

Planning & Development Department

Key Items in Progress:

- Working on new ads for Mix 107
- Save-the-Date has been sent out for the 2nd Annual Charity Golf Tournament

SUCCESS OCCURS WHEN OPPORTUNITY MEETS PREPARATION



VOYENT ALERT!
GIBBONS Free
Notification App
SIGN UP TODAY!

STAFF MEETINGS

- Department Heads (4)
- All Staff (1)



Public Works Department/Fire Department

- Snow Removal is ongoing.
- Mower is in the shops for warranty repairs
- Water Meter changeouts is ongoing

FIRE DEPARTMENT

- Town Calls – 31
- County Calls – 16



Project Updates

EV Charging Stations

- Equipment has arrived and will be installed when weather permits

Arena/Curling Rink/Cultural Centre

- Project is in progress with completion set for the end of March.
- Physical installation is expected to be complete by mid-March.

Memorial Park

- Lighting installation has been delayed. Currently working with Fortis for an updated timeline.

Cottages Subdivision

- Reservation of building lots has begun with 4 lots reserved.
- Working with PALS Geomatic on final subdivision plan.



The Town of Gibbons

Scheduled Meetings & Workshops

- Hydrogen 101 webinar
- Fire Services Agreement Meeting
- Municipal Leaders Caucus

**Please note subject to change on short notice.*

Gibbons...a Community...” Rooted in Family”



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Calgary-Shaw

AR110940

March 1, 2023

Dear Public Library Board Members:

Budget 2023 includes good news for Alberta's libraries. The Government of Alberta is increasing funding for library operating grants by \$3 million in 2023. As a result, \$33.55 million will go to 228 library boards in Alberta to support you in providing great service and meeting growing! community needs.

I heard from many of you in recent months about the importance of increasing library funding, and I am pleased to say that your voices were heard. In Budget 2023, we have increased funding, updated the population figures used calculate grants to 2019 (the same figures used for other ministry grants), and simplified the funding formula to one base grant (\$9,000) and one per capita rate (\$5.60) for municipal boards. For regional system boards, per capita rates have been increased to \$4.75 for the operating grant and to \$5.60 for Library Services funding. We have also provided top-up funding where necessary, to ensure that all library boards are eligible for a minimum five per cent increase in their annual grant. For details on what each board is eligible to receive, please visit www.albertalibraries.ca.

Budget 2023 also continues our commitment to fund provincial public library network supports, including our management of SuperNet connectivity, e-content, accessible resources for people with print-disabilities, and interlibrary loan services. All of these services enable equitable library service across the province.

I am proud to be the Minister responsible for public library service. I know from stories you have shared with me, and from visiting my local library, how important libraries are to Albertans. Budget 2023 will allow public libraries to continue to offer job-seeking and language-learning services; to welcome and support newcomers to Canada; to connect people to the internet and community supports; to promote Alberta-published books and magazines; to offer opportunities for reconciliation and Indigenous learnings; and to set up children for success in literacy.

Thank you for your commitment to ensuring Alberta's public libraries remain a vital community hub. If you have questions about your projected grant or the application process, please contact the Public Library Services Branch in Municipal Affairs at libgrants@gov.ab.ca.

Sincerely,

Rebecca Schulz
Minister