



2020 ANNUAL REPORT & A SNEAK PEEK INTO 2021

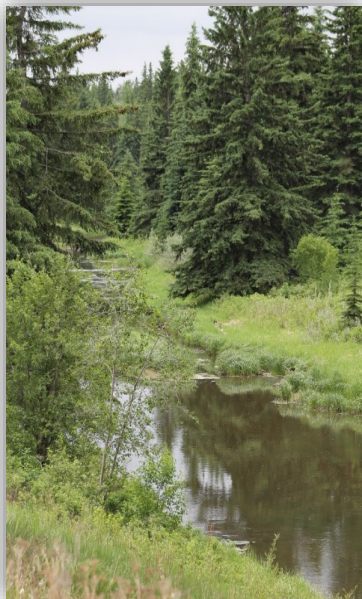
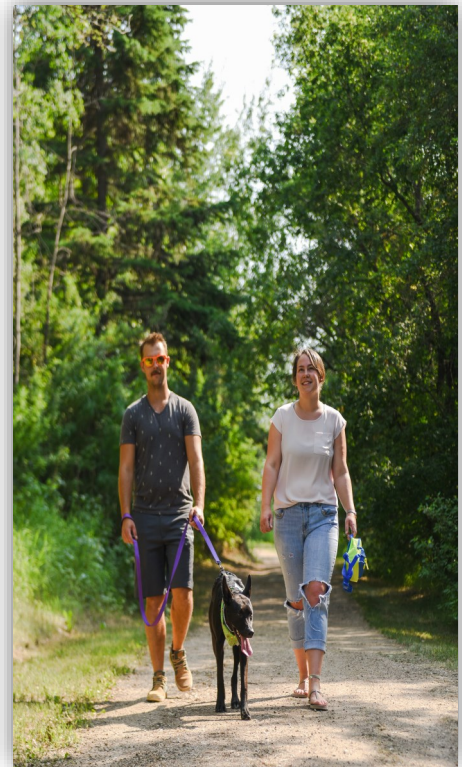


Just How Far Have We Travelled?



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MAYOR AND COUNCIL

2017—2021

Front row left to right: Councillor Darren McCann, Mayor Dan Deck, Councillor Jean Woodger

Back row from left to right: Councillor Loraine Berry, Councillor Jay Millante, CAO Farrell O'Malley, Councillor Norm Sandahl, Councillor Amber Harris



MESSAGE FROM THE MAYOR

Hello from the other side of 2020, what an unprecedented eighteen months it has been. When we began this journey none of us knew where it would lead. There was fear, denial, anger and a sense of what do we do? But throughout all the uncertainty I was proud to see our Council and Staff continue to move forward with our plans for 2020 and not pause everything because of the pandemic.

Saying that 2020 was a trying time is a bit of an understatement. I am extremely happy to say that despite all the trials and tribulations of the pandemic and the economic downturn, our town continued to grow and develop. This is something we can all be proud of. I would like to wish everyone good health and happiness in the coming year. It is good to see everyone's smiling faces again!

Mayor Dan Deck



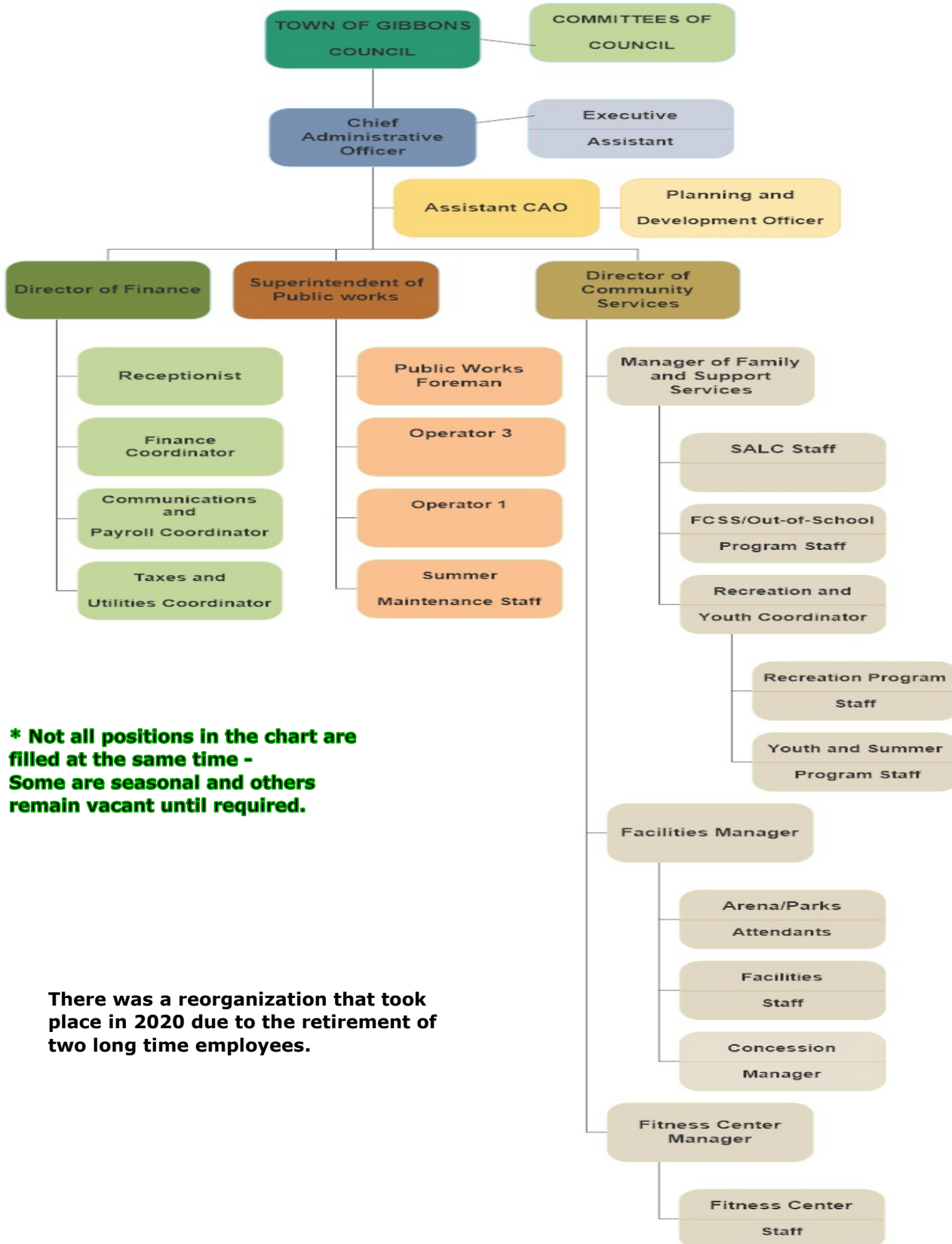
MESSAGE FROM THE CAO

On behalf of the Administrative Team, I would like to express our deepest thanks for the ability to provide service to you the citizens of the Community that is truly "Rooted in Family." 2020 presented a significant range of challenges in delivering services versus the norm. I am proud of our Team who developed alternative solutions such as the Council led Graduation Ceremonies for those in Grade 12 and Grade 9. In addition, the drive through Seniors Almost Christmas Dinner and Summer BBQ, to name but a few.

The Administrative Team's focus was on ensuring that the projects and initiatives like the Recreation and Parks Masterplan, improvements to the indoor and outdoor Arena lighting, Arena / Curling Rink parking lot paving, development of Pickleball Courts are examples of the many projects identified later in this report.

In recognition of the great families and citizens in Gibbons, the Administrative Team working together with Mayor Deck and Members of Council, have always focused on delivering a "value for value exchange" of high quality projects and services and will continue to strive to be innovative and work to ensure we create a real sense of a Community "Rooted in Family" that encourages citizens to be proud to call Gibbons your Community.

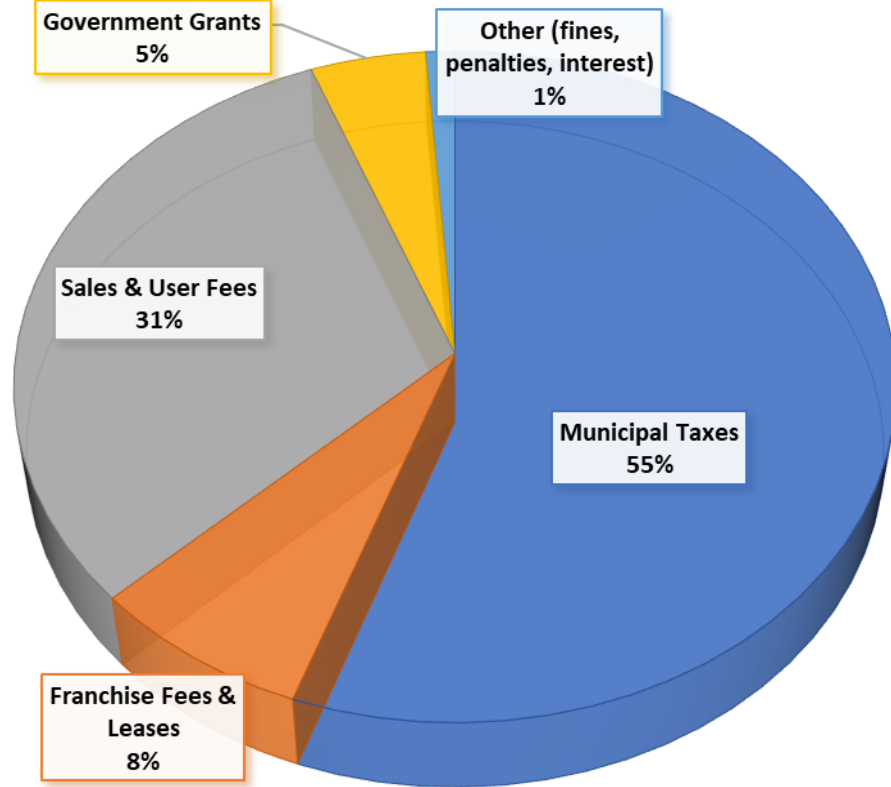
Farrell O'Malley, CAO



*** Not all positions in the chart are filled at the same time - Some are seasonal and others remain vacant until required.**

There was a reorganization that took place in 2020 due to the retirement of two long time employees.

WHERE DID THE MONEY COME FROM IN 2020



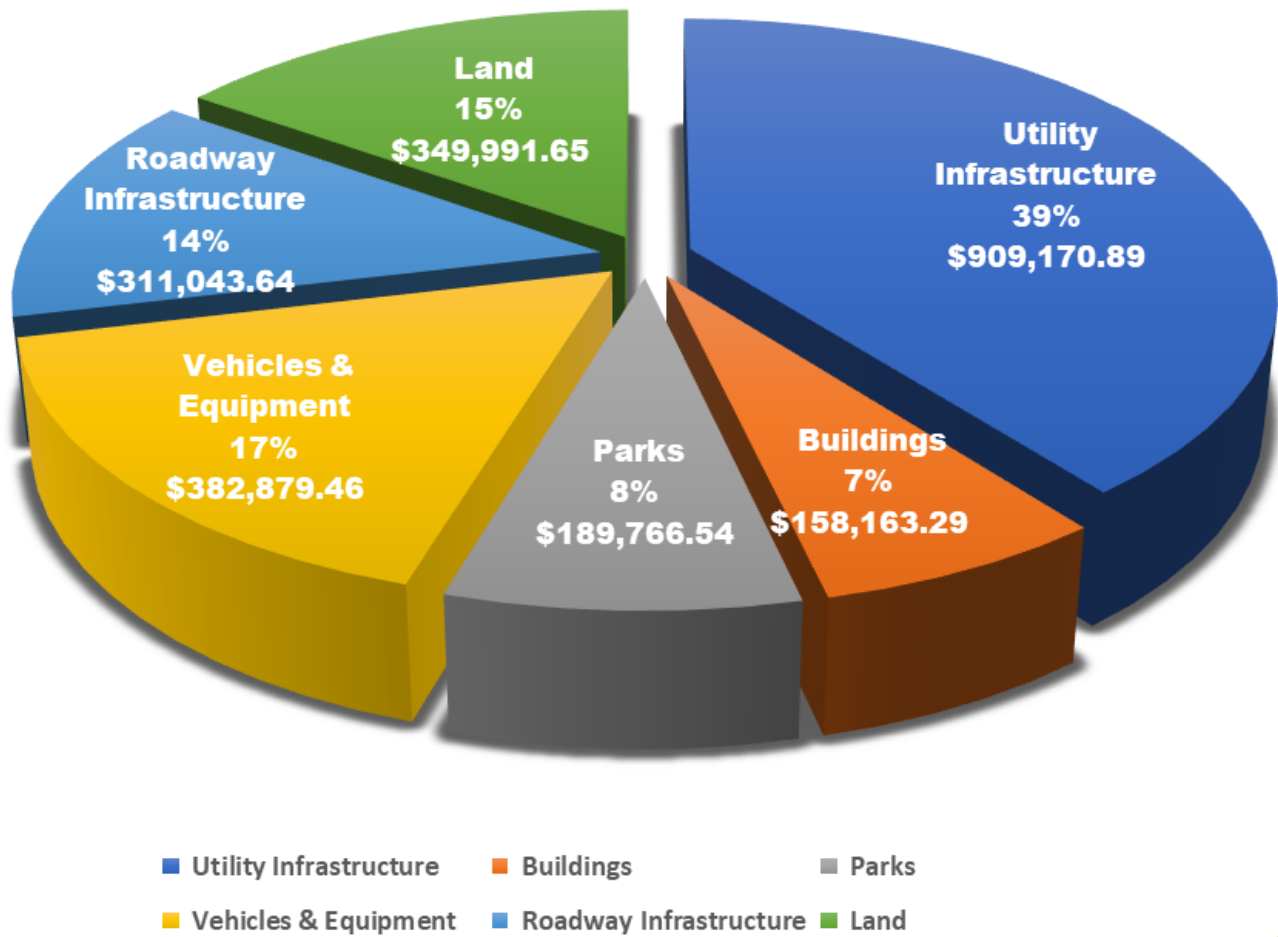
Municipal Taxes (55%) are the net municipal portion of all property taxes levied or collected.

Sales and User Fees (31%) are the funds raised for utilities and other services charged to the user.

Franchise Fees and Leases (8%) are funds raised through lease or license of municipal property and the fees charges to Fortis Alberta for its electric distribution system and ATCO GAS for its gas distribution system within the Town of Gibbons.

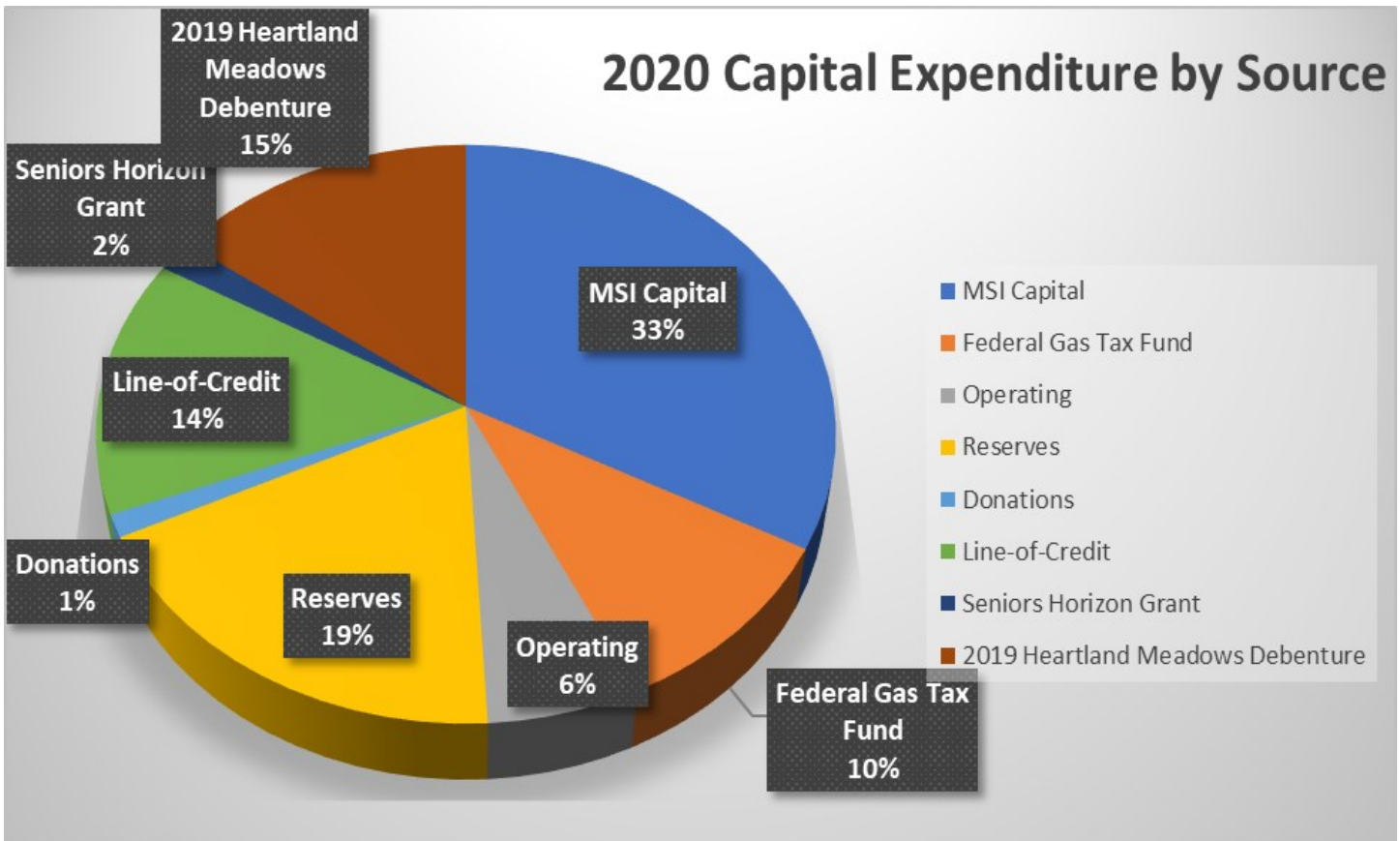
Other (1%) includes revenues which are not included in the above categories. This includes fines, interest, and some planning-related revenues.

Government Grants (3%) are funds provided by senior levels of government for operations within the Town.



2020 CAPITAL EXPENDITURE BY AREA

2020 was a busy year in spite of COVID 19. The Town moved forward with all of its budgeted capital projects. Work was started in Memorial Park, 2 new-to-us Firetrucks were purchased so to ensure coverage for the Town when our current truck reaches the end of its life. The paving surrounding the arena and curling rink was completed. Heartland Meadows underground servicing projects met with satisfaction so therefore holdbacks were released. Pickleball courts were installed, the curling rink upstairs saw a face lift and new vehicles and equipment were purchased.

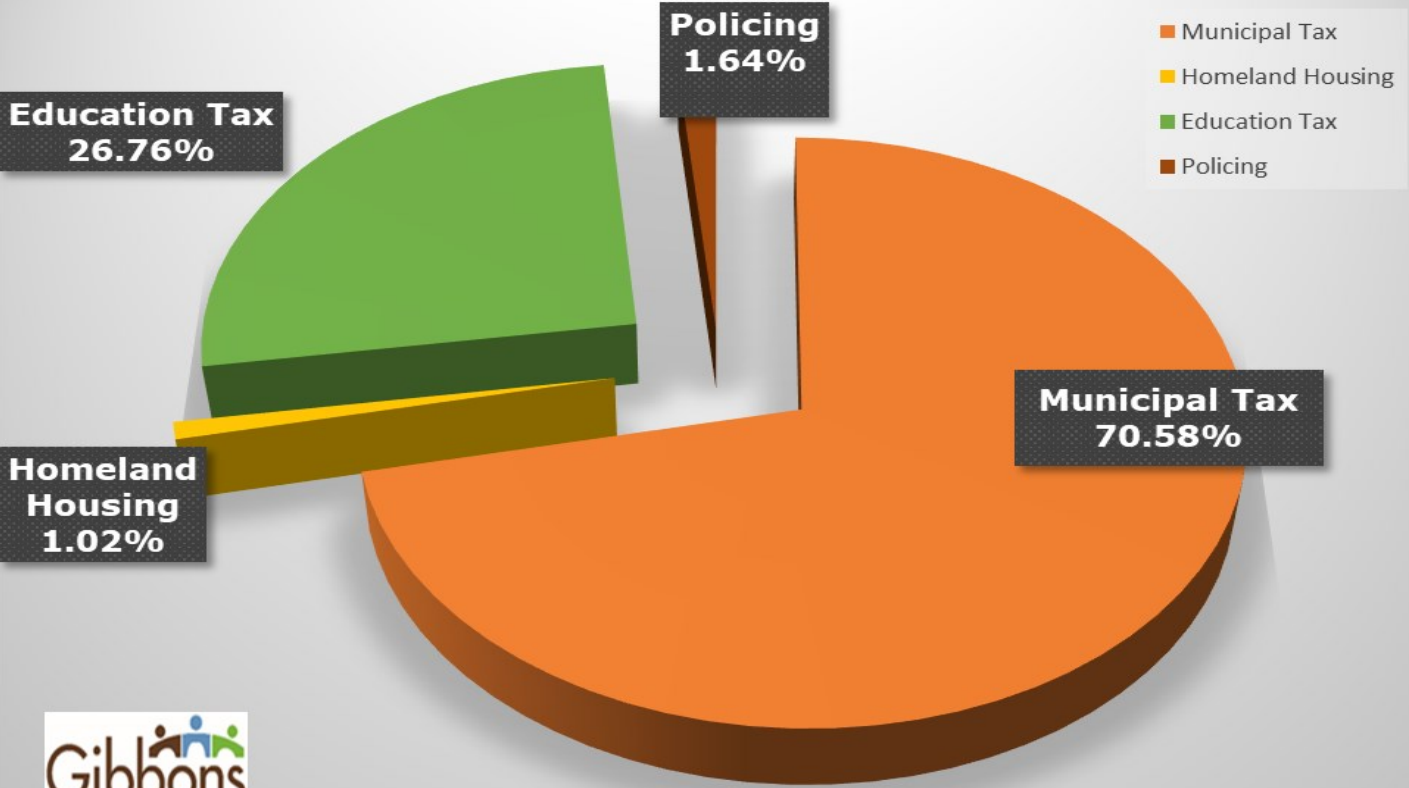


Municipal Sustainability Initiative (MSI) Capital funds comprised of 1/3 of the revenue for our capital projects, followed by revenue from utility reserves. Next on the Town’s capital plan was usage of the Federal Gas Tax Fund. The completion of the Heartland Meadows project used up the remainder of the debenture that was taken out in 2019.

The 2020 capital plan totaled \$2,536,715.61.



WHERE DO YOUR 2021 TAX DOLLARS GO?



The 2021 Non-municipal charges or requisitions on your Gibbons Property Tax bill:

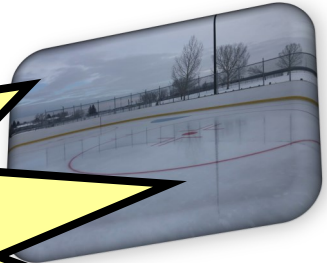
- Alberta School Foundation Fund (Education Tax)
- Alberta Police charges (Policing)
- Homeland Housing (Seniors Housing)

In 2021 the Town will begin clearly noting Provincial charges/requisitions on municipal taxes that it is required to collect and remit. It is important to distinguish those elements from actual municipal taxes raised by the Town and approved by Council for local services.



RECREATION ENHANCEMENTS

**IN THE LAST 10 YEARS
(\$5,255,327.00)
OF RECREATION ENHANCEMENTS HAVE
TAKEN PLACE IN THE TOWN OF GIBBONS!**



Lighting for Outdoor Rink
Upgrades to Arena Changerooms
Riverview Playground
Williams Park Playground
Bleachers for Ball Diamonds
Skatepark
Arena Building Assessment
Recreation Master Plan
Upgrades to Fish Pond
Lighting Efficiency upgrades to Arena and GCC

Arena Interior Upgrades
Ball Diamond Upgrades
Ice Plant
Ball Diamond Equipment
Outdoor Rink Landscape & Building
Arena/Curling Rink Parking Lot Paving
Pickleball Court
Gazebo at GCC

Outdoor Rink & Changerooms
Centre Park Playground
Recreation Scissor Lift
Skatepark Turf
Fitness Centre
Basketball courts
Memorial Park Phase One
Heating & A/C upgrades at Arena & GCC



CULTURE ADDITIONS

Last Decade

- Cultural Centre
- Cultural Centre Parking Lot Stage 1 & Equipment
- Cultural Centre 2nd floor
- Cultural Centre Parking Lot Stage 2
- Museum Additions
- Bathrooms & Sidewalk
- Projector for Cultural Centre
- Senior's Dew Drop Inn
- Recognition Wall
- New Roof on Family Resource Centre
- Columbarium Expansion



**\$5,369,508
HAS BEEN
SPENT ON
CULTURAL
ADDITIONS**

ROADS UPGRADES

- | | | |
|--------------|------------------------|---|
| Vista Road | Riverview | Lunnon Drive |
| CN Crossings | Miscellaneous Overlays | Sidewalk Repairs Installation of Swales |
| | | Landing Trails |



**THESE OVERLAYS,
ADDITIONS, UPGRADES
AND ENHANCEMENTS
TOTALLED \$6,135,356.00
OVER THE LAST 10 YEARS**

Last Decade

WATER/SEWER & BUILDING UPGRADES

WATER

- 44 Ave/47 St Williams Park
- Generator at Reservoir 49 St/52 St
- 51 Ave Looping Landing Trails

SEWER

- 44 Ave/47 St Williams Park
- Lift Station Building Liners/Retrofit
- Landing Trails

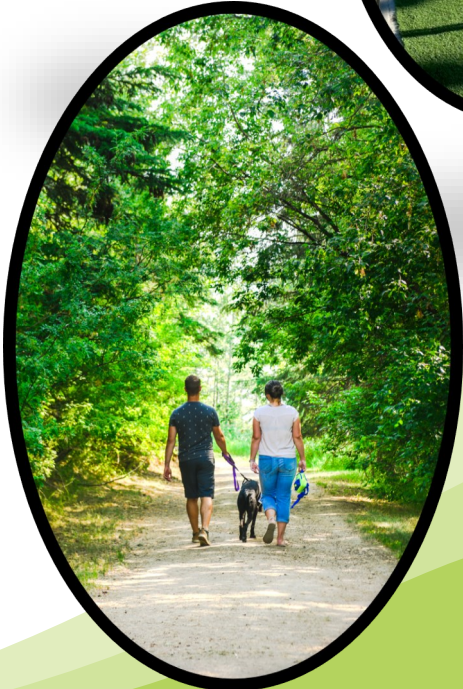


\$3,936,611.00 WAS SPENT ON WATER INFRASTRUCTURE & \$5,994,546.00 WAS SPENT ON SEWER INFRASTRUCTURE

BUILDINGS

- Family Resource Centre
- Town Office Upgrades & Furniture
- Equipment Pole Shed

IN THE LAST DECADE A TOTAL OF \$1,184,183.00 WAS SPENT ON BUILDING UPGRADES AND REPURPOSING OF OTHERS.



EQUIPMENT & VEHICLES

Administration

Phone System
 Sound & Video System in
 Council Chambers
 Photocopiers
\$148,780.00

Fire Department

Fire Trucks Fire Equipment Jaws of Life
 Rescue Unit
\$447,681.00 was expended on this Department in
 the recent years.



PUBLIC WORKS, RECREATION & PARKS, WATER & SEWER

Hoist Trolley	Trucks	Plow	Mowers	Sprayers
Gator	Loader	Van	Ice Edger	Snow Blower
Hydration Station	Zamboni	Sandman	Bobcat	Backhoe
Ventrax	Hotsy	Trailer	Seniors Bus	Bulk Water System

TOTAL SPENT \$1,413,252.00



LAND IMPROVEMENTS

Heartland Meadows Fence
 Entrance Signs
 Landing Trail
 Noise Abatement (Fence) along Highway
 28A
\$3,140,665.00



2021

**PROPERTY TAX
PAYMENTS ARE DUE JUNE 30TH
ANNUALLY OR ON THE LAST
BUSINESS BEFORE JULY 1ST**



PAYMENT OPTIONS

The following payment options are available:

By Mail: Box 68, Gibbons, AB. T0A 1N0

Payment must be postmarked on or before June 30TH to avoid penalties

In Person: Gibbons Town Office, 4807 - 50 Avenue during regular office hours

(Monday - Friday 8:30 a.m. - 12:00 p.m. and 12:30 p.m. - 4:30 p.m.)

Drop Box: Mail slot located at the entrance of the Town Office

Tax Prepayment Plan: For more information please call the office at 780-923-3331 or download the form from the Town website www.gibbons.ca

PENALTIES

A 10% penalty is applied on July 1 on any current outstanding amounts.

Another 16% penalty is applied on January 1 on all outstanding amounts.

MORTGAGE COMPANY PAYMENTS

If your mortgage payment includes property taxes, your mortgage company will receive a copy of the tax notice and you will receive the original. You are responsible for ensuring your taxes are paid by the due date.

Tax penalties will apply if your mortgage holder does not pay by the due date.

Residential

<u>Year</u>	<u>Mun</u>	<u>Allow</u>	<u>Total</u>	<u>School</u>	<u>Senior</u>	<u>TOTAL</u>	Alberta CPI Increase over 8 Yrs.	Increase over 8 yrs
2021	6.999751	0.037	7.036751	2.60655	0.09957	9.742871	.76	
2020	6.7854	0.037	6.8224	2.52554	0.093833	9.441773	1.90	
2019	6.754	0.037	6.791	2.615	0.0953	9.5013	1.57	
2018	6.4041	0.0368	6.4409	2.5866	0.0958	9.1233	2.04	
2017	6.195	0.0368	6.2318	2.5516	0.0969	8.8803	2.39	
2016	5.966	0.0368	6.0028	2.4403	0.0952	8.5383	.07	
2015	5.8778	0.0375	5.9153	2.3557	0.0932	8.3642	1.13	
2014	5.5965	0.0393	5.6358	2.43	0.0939	8.1597	2.56	
2013	5.1514	0.0405	5.1919	2.579	0.0946	7.8655	1.42	
							13.84%	35.53%

In the last eight years municipal taxes for residential have increased by 35.53% an average of 4.44% per year and non-residential taxes have increased by 27.77% an average of 3.47% per year.

Non-Residential

<u>Year</u>	<u>Mun</u>	<u>Allow</u>	<u>Total</u>	<u>School</u>	<u>Senior</u>	<u>TOTAL</u>	Alberta CPI Increase over 8 Yrs.	Increase over 8 yrs
2021	12.98504	0.037	13.02204	3.797	0.09957	16.91861	.76	
2020	12.7854	0.037	12.8224	3.3675	0.093833	16.28373	1.90	
2019	12.3406	0.037	12.3776	3.4401	0.0953	15.913	1.57	
2018	11.866	0.0368	11.9028	3.6321	0.0958	15.6307	2.04	
2017	11.465	0.0368	11.5018	3.3687	0.0969	14.9674	2.39	
2016	11.1288	0.0368	11.1656	3.4128	0.0952	14.6736	.07	
2015	11.1288	0.0375	11.1663	3.559	0.0932	14.8185	1.13	
2014	10.5965	0.0393	10.6358	3.558	0.0939	14.2877	2.56	
2013	10.1514	0.0405	10.1919	3.6333	0.0946	13.9198	1.42	
							13.84%	27.77%

UTILITY RATES INFO

2021 UTILITY RATES PER MONTH RESIDENTIAL

SEWER FLAT RATE	\$22.75
SEWER CONSUMPTION RATE	\$1.36 PER CUBIC METER
WATER FLAT RATE	\$22.75
WATER CONSUMPTION RATE	\$1.74 PER CUBIC METER
GARBAGE RATE	\$23.50



2021 UTILITY RATES PER MONTH COMMERCIAL

SEWER FLAT RATE	\$42.75
SEWER CONSUMPTION RATE	\$1.36 PER CUBIC METER
WATER FLAT RATE	\$27.75
WATER CONSUMPTION RATE	\$1.74 PER CUBIC METER
GARBAGE RATE	\$0.00

- ◆ WATER METERS ARE READ MONTHLY AS SOON AS POSSIBLE AFTER THE 15TH OF THE MONTH.
- ◆ UTILITY BILLS ARE MAILED MONTHLY AFTER THE 20TH.
- ◆ UTILITIES ARE DUE BY THE 10TH OF THE FOLLOWING MONTH AT WHICH TIME A 2% PENALTY IS APPLIED TO ALL OUTSTANDING ACCOUNTS.
- ◆ PRE-AUTHORIZED PAYMENTS ARE AVAILABLE BY MAKING APPLICATION TO THE TOWN. PRE-AUTHORIZED PAYMENTS ARE WITHDRAWN ON THE 5TH OF EVERY MONTH.

PLEASE SEE THE TOWN WEBSITE FOR AN APPLICATION FORM FOR THE PRE-AUTHORIZED PAYMENT PLAN.



CORPORATE SERVICES

In 2020 the Corporate Services department conducted business mostly as usual - COVID 19 did have an impact and the Town Office was closed to the public for a period of time but staff continued to work from the office. When things were relaxed, we welcomed residents back with a few minor changes. Two long term employees left us for retirement, so our department saw shifting of positions with the existing staff. A new administrative staff member was welcomed in September and was a positive addition to our team. A new telephone system was implemented in 2020 which did create a few hiccups but has been an improvement to our ability to provide professional service to our community.

In terms of municipal taxes, the Town was able to maintain the net tax collected at slightly below 2019 levels while maintaining levels of services. On the utility front, water and wastewater rates were increased very slightly as part of the Town's utility sustainability plan—the intent being to ensure the utilities are self-sustaining and not subsidized by taxes.

Despite the difficulties encountered from the pandemic, 2020 was a positive year and the Corporate Services Department will continue to work hard and be responsive to ratepayer needs. Please feel free to reach out to the Town office—we're happy to help.

PUBLIC WORKS OPERATIONS

WATER OPERATIONS

- We had a 300mm PVC watermain installed to create a loop along 44 Avenue between 47 Street and Poplar Drive with all associated valves, a hydrant and lead relocation.
- A portion of 150mm AC watermain and valve were abandoned with the removal of a tee and replaced with a pipe in a rear lane.
- Replaced a 350mm valve at our Pump House
- Removed and replaced a storm manhole, catch basins and leads at the intersection of 44 Avenue and 47 Street.
- Resurfaced all area once work was completed.

SOUTH OUTFALL LINE

- After years of seeking approval, we completed the South Outfall to ensure we have an environmentally friendly, efficient and safe storm water release into Sturgeon River.

DRAINAGE

- Started to improve the water drainage from Landing Trails area to our storm outfall by clearing existing ditches and creating a new one to increase water flow and prevent flooding.

**ROADS,
SIDEWALKS &
CURBS**

- Completed various sidewalks, curbs and gutters around Town - this is an ongoing yearly project at \$100k per year. We have started to install concrete swales in the old core of Town as it is all surface drainage. The first 3 were installed in 2020, with 3 to be installed every year thereafter until completed.

- Finished a concrete sidewalk from 50th Avenue to the skateboard park.
- Paved area near the front of the Arena to the entrance of the outdoor arena.
- Installed half of the Zamboni room floor to improve drainage.
- Installed a Gazebo concrete pad by the youth centre.

**VEHICLE
PURCHASES**

- 2020 Freightliner dump truck to replace the 1991 International dump truck.
- 2016 Ford 550 to replace a 2001 GMC 3500

COMMUNITY SERVICES

While navigating the challenges that COVID-19 brought to the world in 2020 the Gibbons Community Services Department pushed forward to safely provide Gibbons and area residents meaningful supports and activities to maintain and enrich quality of life during these unprecedented times.

Events:

- Outdoor Rink Grand Opening
- Winter Walk Day
- Family Day
- Anti-Bullying Day
- Seniors Week
- Drive-In Movie
- Hometown Weekend

Although some of these events were modified to meet Alberta COVID regulations, we were able to offer items such as take-away/drive-thru meals for seniors, youth movies, fireworks, parades, and much more!

Facilities:

- Curling Club Renovations
- Pickleball Courts
- Recognition Wall
- Dew Drop Inn Renovation
- Hydration Station
- Seniors Bus
- Momentum Fitness Club, Gibbons Arena, Gibbons Cultural Centre, and other facilities remained open when regulations allowed with strict cleaning practices and other provincially recommended actions in place to ensure safety of all staff and patrons during the pandemic
- Several facilities received fantastic upgrades and new amenities were added to the community as well.

Recreation:

- Initiated the Recreation and Parks Master Plan.
- Summer programs continued (in-person and virtual).
- Youth Centre programming continued (in-person and virtual).
- Recreation and fitness programming continued (in-person and virtual).
- Position of Recreation and Youth Coordinator was filled.

Recreation services continued to be offered throughout the year. Some of these services might have looked a little different from other years but our staff worked hard to keep everyone safe, healthy, and connected.

Social Services:

- Government of Alberta contract ended for prevention and early intervention services, removing some programs out of the Gibbons Family Resource Centre. Family Resource Networks were implemented regionally, Gibbons' FRN is based out of Fort Saskatchewan.
- Out of School Care merged programs out of Bon Accord and Gibbons, moving to their new location in the Cultural Centre as "The Landing Pad."
- Social programs such as Home Alone, Babysitting, and Income Tax Programs continued.
- The Gibbons Family Resource Centre remained open to all in need, and to help maintain services of partner organizations and programs such as the Bon Accord Gibbons Food Bank, Meals on Wheels, and the Community Clothing Closet.

DEPARTMENT UPDATES

GIBBONS VOLUNTEER FIRE DEPARTMENT

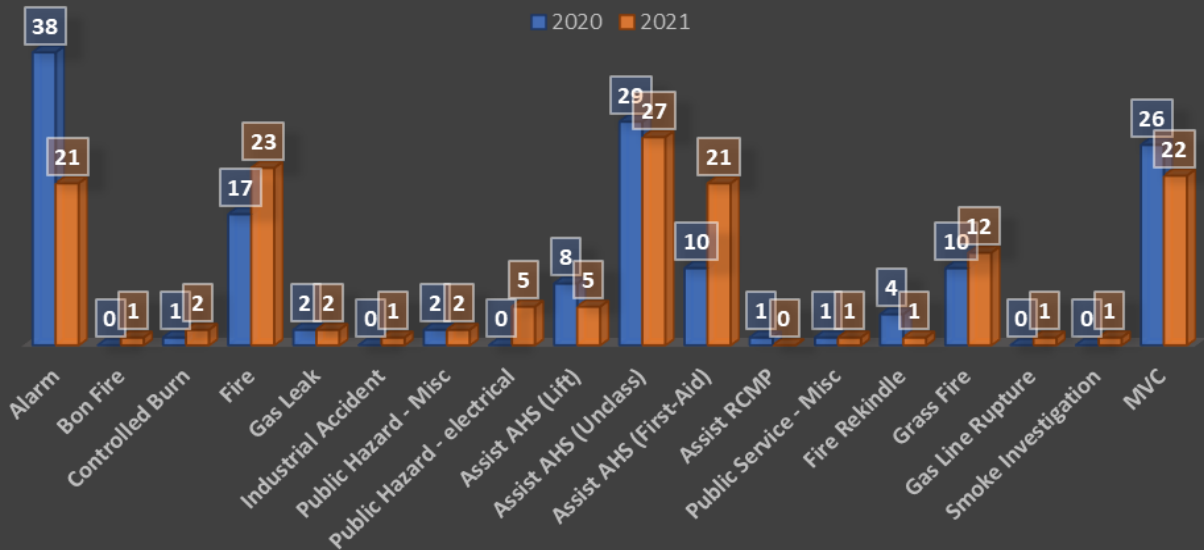
- We currently have 23 active members
- 5 members successfully completed the 1001 Level 1 course in 2020 and 8 in 2021.
- We had our inaugural 1021 level 1 program.



EQUIPMENT AND PERSONNEL

We purchased 2 new-to-us apparatus to provide service within the Town.
 We recruited 10 new members in 2020 and ended up with 8.

CALL VOLUME JAN 1 - JUL 31



PLANNING AND DEVELOPMENT SERVICES

Summary of Development applications received:	Summary of Building Permits Issued (Residential and Non-Residential):
Total #31	2020 Total Building Permits Issued: 28
1—Subdivision Application	2019 Total Building Permits Issued: 19
2—Land Use Bylaw Amendment	
Total Permit Value 2020 \$1,977,001.00	
Total Permit Value 2019 \$356,000.00	

Significant development projects of note that were completed or received approval:

- We held 2 local business breakfasts in 2020. We are planning to hold one mid to late September. The Town kept the businesses updated with information on government grants and restriction changes during COVID.
- We continue to work with MIX 107.9 updating our advertisements every 2 – 3 months. Although we were not able to have broadcast people in our office we did participate in the 10 Town Tour/Heartland Tour in 2020 and 2021 with interviews with the Mayor and several staff members.
- We continue to work with our regional partners to provide education courses for local and regional businesses. A Regional Business Breakfast was held in 2019 and one is being planned for this fall.
- This year the Town started sending out information packages to new residents. These packages include information from the Town as well as information and swag from local sponsoring businesses.

Utility Bill Newsletter

This is sent out with the Utility Bills monthly and posted on the Town website and the Post Office community board. Call or email the Town if you would like the latest copy.

Council Meetings

The powers of Mayor and Council are exercised through the adoption of resolutions or the enactment of bylaws at regularly scheduled Council meetings. Council holds two regular meetings each month (one in July and one in August) on the second and fourth Wednesday of each month. Daytime meetings begin at 10:00 a.m. and Evening Meetings begin at 7:00 p.m. Meetings are open to the public and agendas are available on the Town website at www.gibbons.ca.

Committees, Commissions and Boards

A variety of municipal topics and other functions are dealt with within committees and separately by commissions and boards. Council appoints representatives to these commissions and boards to ensure that the best interests of our residents are heard.

Town Website

Your guide to Town services, Council meetings, reports, financials, special events, projects and more. Find it all at www.gibbons.ca. Access agendas for upcoming meetings, review minutes from past meetings, research bylaws and details about past, present and future activities.

Social Media

Follows us on Facebook by clicking on the icons at www.gibbons.ca.

Electronic Signs

Our two electronic signs located downtown and at the Cultural Centre where highlights of events and programs are posted and updated weekly.

Public Information Meetings/Open Houses

Held on an "as-needed" basis, Public Information Meetings provide residents with key information about important topics such as the Town's Recreation Master Plan.

Annual Report

This new report is a means for the Town to report on basic financial and operational information, progress made on previous year's objectives and to set out current and future strategic goals and objectives.

Annual Financial Statements

Usually available for the prior year each spring, the audited financial statements provide more granular data with respect to the Town's financial position and legislative compliance for a public sector body. Once approved, these are publicly available and placed on the Town website.

OVERVIEW

