



The Town of Gibbons is accepting resumes in our licensed/accredited Out of School Care programs for:

**Out of School Care Worker (level two)**

- **Permanent Part-time (5.5 hrs. per day) September 2019 to June 2020**

Key responsibilities:

- create, implement and provide children with age appropriate experiences based on observations
- encourage children's development through play
- engage children in age appropriate play opportunities (both indoor and outdoor)
- guide children's behaviour using positive child guidance techniques
- provide direct care/supervision to children in the program
- act as a role model through positive interactions
- offer excellent customer service to children, families and staff
- prepare snacks

Additional responsibilities:

- Daily general cleaning of room
- Regular daily/weekly cleaning of toys
- Regular monthly cleaning of outdoor play space / indoor gross motor room

Typical work schedule (subject to change based on the needs of the centre):

**Part-Time** –27.5 hours per week - (6:00am-8:30am and 3:00pm-6:00pm). Also, occasional PD Days from 9:00am-6:00pm.

Applicants must have an **Alberta Child Care Worker Certification** or be willing to obtain.

Additional Requirements: Candidates must possess: Standard First Aid/CPR, acceptable Police Information Check with vulnerable sector screening, clear Intervention Record Check, knowledge of licensing regulations, along with exceptional communication and organizational skills.

Starting Rate of Pay 20-\$22 per hour (depending on experience).

For more information call 780-923-2374. Please forward: resume, covering letter and references to:

Laura Schmidt, Manager of Family and Support Services, Town of Gibbons  
P.O. Box 68  
Gibbons, AB T0A 1N0  
Fax: (780) 923-3691  
Email: [lschmidt@gibbons.ca](mailto:lschmidt@gibbons.ca)

Only those selected for an interview will be contacted. Posting will remain open until filled