



EXPECTED TIME COMMITMENTS

1. TIME COMMITMENTS

Being a Member of Council involves a time commitment many are unprepared for. Each Member of Council sits on several committees of which the Town of Gibbons is a member. Each Committee has a Member and an Alternate that sits on each committee. Alternates are required to attend the committee meetings if the Member is not available.

Below is a list of the approximate time expectations for Council for council meetings and various Local and Outside Body Committees. Events such as award presentations at schools, community appearances, public hearings and open houses have not been included as time commitment varies. On average a council member can expect to spend 75-100 hours per month preparing for and attending meetings, reading and answering emails and other general Council duties.

COUNCIL COMMITTEE	APPROXIMATE TIME COMMITMENT
Council Meetings	2 meetings per month. Approximately 2 hours plus reading and preparation time.
Homeland Housing Foundation	9 meetings per year. Approximately 4 hours each plus travel, reading and preparation time.
Edmonton Metropolitan Regional Economic Development	4 meetings per year. Approximately 4 hours each plus travel, reading and preparation time.
Alberta Capital Region Northeast Water Commission	6 meetings per year. Approximately 3 hours each plus travel, reading and preparation.
Alberta Capital Region Wastewater Commission	9 meetings per year. Approximately 4 hours each plus travel, reading and preparation. Strategic Planning Seminar – 3 full days. Yearly Conference – 5 full days
Capital Region Waste Minimization Advisory Committee	9 meetings per year. Approximately 4 hours each plus travel, reading and preparation. Strategic Planning – 1 full day
Rosieridge Landfill Commission	12 meetings per year. Approximately 3 hours each plus travel, reading and preparation.
Northern Lights Library System	4 meetings per year (Saturdays). Approximately 4-5 hours plus travel time of 2 hours each way, reading and preparation.
Community Futures Tawatinaw	1 meeting per month. Approximately 2 hours each plus travel, reading and preparation
Sturgeon River Watershed Alliance	4 meetings per year. Approximately 3 hours plus travel, reading and preparation.
Alberta Industrial Heartland Association	6 meetings or more per year. Approximately 3 hours each plus travel, reading and preparation
Edmonton Salutes	12 meetings per year. Approximately 4 hours each plus travel, reading and preparation.
Sturgeon Regional Emergency Management Advisory Committee	Meetings have yet to be determined.

Community Service Board	4 meetings per year. Approximately 2 hours each plus reading and preparation.
Gibbons Library Board	12 meetings per year. Approximately 2 hours each plus reading and preparation.
Intermunicipal Subdivision and Development Appeal Board	Meetings only as required.
Disaster Services Committee	Meetings only as required.
Subdivision Authority Board	Meetings only as required.
Gibbons Trail Services Committee	
Gibbons Volunteer Fire Department	12 meetings per year. Approximately 1 hour plus reading and preparation.
Assessment Review Board	Meetings only as required.