

**MINUTES OF THE SEVENTEENTH REGULAR MEETING OF THE COUNCIL
OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, OCTOBER 14, 2009**

Council Present: Deputy Mayor Horner, Councillors Boutin, Fraser, Parsons, Smyth and Wyatt

Council Absent: Mayor Nimmo

Staff Present: Mark Oberg, Town Manager, Kelly Taylor, Community Services Director, Eric Lowe, Superintendent of Public Works, Gary Spitzig, Director of Marketing and Development and Chris Sutherland, Recording Secretary

As there was a quorum present, Deputy Mayor Horner called the meeting to order at 7:00 p.m.

ADDITIONS TO THE AGENDA

1. The Town Manager requested Item 9.10 "No Parking on 53 Street (from 37 Ave to 40 Avenue) be added to the agenda.
2. Deputy Mayor Horner requested Item 9.11 "CRB Motions" be added to the agenda.
3. Deputy Mayor Horner requested an In-Camera Session.
4. The Town Manager advised that the Library Board Appointment was cancelled.

ADOPTION OF THE AGENDA

09/215 Councillor Fraser moved that the agenda be adopted as amended. CARRIED.

ADOPTION OF THE MINUTES

1. Regular Meeting – September 23, 2009

09/216 Councillor Boutin moved that the minutes of the Regular Meeting held on September 23, 2009 be adopted as presented. CARRIED.

ACCOUNTS

1. Accounts

09/217 Deputy Mayor Horner moved that the total accounts payable in the amount of \$257,845.78 be ordered paid. CARRIED.

2. Revenue and Expense ending Sept 30, 2009

This item was received for information.

3. Finances Applied and Acquired ending Set 30, 2009

This item was received for information.

APPOINTMENTS

1. Kathleen LeClair & Andy Haden– Capital Region Board

Ms. LeClair and Mr. Haden attended the meeting to give Council an update on the Capital Region Board and answer any questions Council may have. Ms. LeClair reported on regulatory requirements, GIS, Transit, land use and housing. Mr. Haden advised on Land Use, Priority Growth Areas, growth outside of priority growth areas, cluster country residential, density targets, land supply, buffer areas and regional evaluation framework.

Ms. LeClair and Mr. Haden left the meeting at 7:58 p.m.

2. Gibbons Library Board Appointment was cancelled.

3. Kelly Taylor – Community Services Director

Mrs. Taylor gave a verbal report to Council on all the summer events and programs. The new programs for the summer were a great success. She thanked Council for their support during the Communities in Bloom competition and advised that the judges were very impressed with the commitment of our Town to this program. Council was given the CIB evaluation and judge's comments. The Youth Centre has had some difficulty constraints, the building itself and the load capacity. Public Works were successful in repairing the damage

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to floors. Mrs. Taylor advised that we have received incredible support from the community for this project.

4. Eric Lowe – Superintendent of Public Works

Mr. Lowe advised Council that approximately 100 meters of sidewalk/curb and pads were done this year. Lots of crack filling was done and six hydrants were repaired. We only had to shut down the Coin op and the Car Wash when the emergency water Demand Level C was declared. The sewer is back to normal in the industrial park, a leaky hydrant seemed to be the problem along with the added flow of the RV dump. Winterizing has been completed. Arena and concession seem to be running smooth with only a few minor concerns. Council had questions regarding the updates to the entrance sign at the west entrance. Mr. Lowe advised that due to the location and gopher situation, three new trees, landscaping cloth and rock will be used. Kelly is looking into reflective paint for the sign. Mr. Lowe hoped that it would all be finished by the end of May 2010, weather permitting. Eric will also keep an eye on the light repairs and call if they are not working soon.

5. Gary Spitzig, Director of Marketing and Development

Mr. Spitzig gave a verbal report to Council on the projects that he is currently working on and meetings that he has attended. Plans are underway for the local Christmas Party for town staff and store front businesses. Discussion took place on promoting our Communities In Bloom Award.

OLD BUSINESS

1. AB Municipal Affairs – 2009 Conditional Operating Funding

This item was received for information.

NEW BUSINESS

1. Landing Trail School – Remembrance Day Service

This item was received for information. Councillor Wyatt advised that he would attend.

2. Town of Bon Accord - Remembrance Day Service

This item was received for information. Council is to let the Town Manager know as soon as possible if you are able to attend.

3. See Virtual Tour360 – September Stats

This item was received for information.

4. Fortis Alberta – Electric Distribution Franchise Fee

Councillor Boutin moved to remain at a 0% franchise fee. CARRIED.

5. Policy No. GA 43-09 – Acknowledgement of Service to Staff

Councillor Wyatt moved to approve Policy No. GA 43-09 – Acknowledgement of Service to Staff and recommended that a 40 year acknowledgement also be added. Deputy Mayor Horner moved to table this item until December and recommended that the changes be made and brought forward for approval. CARRIED.

6. Deputy Fire Chief's Contract Renewal

Councillor Fraser moved concurrence with the Town Manager's recommendations to approve the Deputy Fire Chief's contract for an additional 3 years. CARRIED.

7. Recycling Council of Alberta – Waste Reduction Week

Deputy Mayor Horner proclaimed October 19-25, 2009 as Waste Reduction Week.

8. Community Services Board Recommendations to Council

a. 2009 Facility Handbook

Councillor Parsons moved to approve the 2009 Facility Handbook as presented.

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09/218

09/219

09/220

09/221

- b. Bands of Tomorrow-Today Youth Concert - Request for Rental Waiver

This item was removed as this event has been postponed until Spring.

- c. CNN Spurs - Request for Rental Waiver

Councillor Wyatt moved to approve the application for rental retirement for November 7th at Landing Trail School. **CARRIED.**

09/223

- d. Community Services Program Pandemic Plan

Councillor Boutin moved to adopt the Community Services Program Pandemic Plan as presented. **CARRIED.**

09/224

- 9. Enmax – Request for Resolution

It was the consensus of Council that this item be forwarded to the next regular meeting of Council.

- 10. No Parking on 53 Street (from 37 Avenue to 40 Avenue)

Councillor Wyatt moved to permanently install “No Parking” Signs on the east side of 53 Street from 37 Avenue to 40 Avenue. **CARRIED.**

09/225

- 11. CRB Motions

Deputy Mayor had questions regarding a couple of motions that were going to the CRB meeting on October 15th, but advised that Ms. LeClair and Mr. Haden answered his questions. This item was received for information.

BYLAWS

- 1. Bylaw No. PI 1/09 – A Bylaw of the Town of Gibbons in the Province of Alberta Pursuant to the Municipal Government Act, R.S.A. 2000 and Amendments Thereto to Regulate and Control the Removal of Snow, Ice, Dirt or other Foreign Matter from the Sidewalks in the Town of Gibbons.

Bylaw No. PI 1/09 being A Bylaw of the Town of Gibbons in the Province of Alberta Pursuant to the Municipal Government Act, R.S.A. 2000 and Amendments Thereto to Regulate and Control the Removal of Snow, Ice, Dirt or other Foreign Matter from the Sidewalks in the Town of Gibbons was read a first time on the motion by Councillor Fraser. 3 in favour, 3 opposed.

It was the consensus of Council that an education process be set up for the residents. Kelly Taylor advised that FCSS and Gibbons School are already working on a snow shoveling service. Administration was asked to keep track of snow complaints.

STAFF REPORTS

- 1. Town Manager's Report

Organizational Meeting – On October 28th the Town of Gibbons will hold its annual Organizational Meeting. If Councillors wish to make changes to the committees they are involved with, that is normally the time those changes are made.

Remembrance Day Ceremonies – We have received an invitation for a Member of Gibbons Council to attend the Bon Accord Remembrance Day ceremony. We have done this in previous years. Is there a Councillor who will attend the Bon Accord ceremony? Councillors to let Town Manager know if they are able to attend.

Council Retreat – Fred Terrell (Alberta Community Development) has provided us with a number of dates that he would be available to conduct a planning session with Council and management staff. This session would involve visioning and priority setting for future years. The possible dates are December 5th or 12th. If those dates don't work, we can talk about a date in January as well. What date would be most suitable for Council? It was decided that the Council Retreat would be held in January 2010.

Emergency Planning Session – I have asked Len Hancock for a number of possible dates for a disaster scenario session. We're trying for late fall or early winter.

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The wind damage on the Arena from last winter has been repaired by Award Contractors Ltd. The total bill was for \$35,050 excluding GST. We will receive that full amount back except for the \$5,000 deductible.

2009 Sewer Project – A letter of recommendation from Select Engineering Consultants regarding the awarding of the tender for the lift station will come to the October 14th Council Meeting. A memorandum of understanding regarding the use of the Alberta Capital Region Wastewater Commission's right-of-way will be written. It will be signed by the Town of Gibbons and the Wastewater Commission. This MOU will lead to the development and signing of a right-of-way agreement.

Budget Meetings – We are planning on holding the first Budget Meeting on October 29th at 7 pm. Dates for future meetings will be determined at the end of that meeting.

Sturgeon Area Inter-Municipal Meeting – As you know, it is difficult to arrange for a group of busy people to get together. The group of municipalities within Sturgeon County was hoping to meet again before the New Year, but it looks like early 2010 is what will be aimed for now. We'll let you know about potential dates.

Our first Council Meeting in November falls on Remembrance Day. When does Council wish to have that meeting?

09/226

Councillor Smyth moved to cancel the November 11th Council meeting. CARRIED.

Meetings

Sturgeon Region CAO Meeting – September 24 – Legal

Our Public Works Supervisors joined us at this meeting to talk about potential resource / equipment sharing opportunities. The application for the Regional Partnerships Initiative grant is in, but we haven't heard yet if we will receive funding.

Regional Transit Committee – September 25 – Executive Royal Inn West Edmonton

The draft cost allocation formula for transit projects, which the group of CAOs has been working on, was presented to the Regional Transit Committee.

Gibbons Regional Business Association Luncheon – September 25 – Gibbons

The speakers this month talked about the Heartland Transmission Project. This project is the installation of new power lines to the Alberta's Industrial Heartland area.

City Region Study Centre – September 28 – Delta Hotel downtown

This session was on the relationship between transit and land use.

Sturgeon Business Breakfast – September 30 – Terrae Pines Golf Course

Ron Gilbertson spoke on the economic future of the Edmonton region. Over the long term things look very positive.

Capital Region Board Meeting – October 1 – Chateau Louis

The major topics that were discussed were the Heartland Transmission Project, various land use issues (including "urban shadow" lands near population centers, density targets), the creation of a GIS system with GeoDiscover Alberta, and the development of a committee to examine economic opportunities in the region. I'm glad to have representatives from the CRB give a presentation at our Council Meeting.

CAO Transit Committee – October 2 – King's College

At this meeting we made changes based on the input gained at the Regional Transit Committee and the CRB meetings.

GIS Meeting with Kevin Smiley (Sturgeon County) and Chris Sutherland – October 2 – Sturgeon County (Morinville)

We talked about the future regional GIS system and how the County staff uses their own system.

Alberta Capital Region Wastewater Commission (with Bob Hanewich and Terry Toma of SEC) – October 5 – Commission offices (south of Fort Saskatchewan)

This discussion was on the technical requirements for constructing our lift station and foremain so as to match the capacity of the ACRWC station. There is a letter of recommendation from Select Engineering Consultants for awarding the tender on the lift station coming to the Council Meeting for approval.

Landrex (Larry & Shannon Andrews), Gary Spitzig – October 6 – Gibbons

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We discussed the projects that Landrex is working on in Gibbons and how they will go forward. This includes the forwarding of West Gibbons ASP to the Capital Region Board for their approval.

AUMA / AMSC (Paul Mizzi and David Johnson), Debbie Turner – October 7 - Gibbons

At this meeting we discussed the services provided by AUMA / AMSC and what is in our current service portfolio.

CAO Transit Committee – October 8 – King's College

Meetings before the Council Meeting

Fire Truck Joint Purchase meeting with Bon Accord and Sturgeon County, Eric Lowe – October 9 – Bon Accord

Minister Danyluk's Regional Consultation Session 2009 – October 13 - Barrhead

2. Public Works Report

- a) Water
 - Chlorine is good.
 - Reservoir is at 95%
- b) Sewer
 - Rene's is coming next week for fall flushing.
 - Fire Hydrants have been winterized.
 - 5 hydrants have been repaired.
- c) Roads
 - Sweeper is being winterized.
 - Few potholes to patch, and around valves and manholes.
- d) Parks
 - Inspections will be completed next week with Kelly.
 - Fish pond is drained.
 - Skate board equipment is removed.
 - Tennis nets have to be removed.
 - Spray park is drained and winterized.
 - Ice cream hut winterized.
- e) Arena
 - Few minor repairs to do.
- f) General
 - Valve check is ongoing.
 - Sidewalks are complete.
 - Concession opened running good.
 - Teen Center is repaired
 - All grass equipment is being switched over from summer to winter use.
 - Peterbilt is back from its yearly inspection and the international is in should be back today or Tuesday.
 - Vehicles are being serviced, oil changes etc.

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09/227

Councillor Parsons moved to accept the Staff Reports as presented. CARRIED.

COMMITTEE REPORTS

- 1. Community Services Board
 - Councillor Smyth attended this meeting where they have been busy working on Budget and Facility Handbook updates.
- 2. Waste Minimization
 - Councillor Parsons attended this meeting.
- 3. Roseridge Landfill
 - Councillor Parsons attended and advised that everything is going well they are in discussions in regards to garbage quotes and how much garbage they can accept without affecting their present contracts.
- 4. Sturgeon River Historical Society

Councillor Wyatt advised that the chinking at the museum is complete and within their budget.

5. Business Association

Councillor Fraser attended this meeting.

6. Sturgeon County Breakfast

Deputy Mayor Horner and Councillor Fraser attended this meeting. Councillor Fraser advised that a representative from the Economic Board made a presentation and felt positive on the economic recovery.

7. Capital Region Board

Deputy Mayor Horner attended this meeting as well as the CRB GIS meeting. He advised that 13 out of the 25 municipalities have a GIS system.

8. Meeting with Minister Danyluk – Barrhead

Deputy Mayor Horner and Mark Oberg attended this meeting. Deputy Mayor Horner advised that it was very interesting and finds that Minister Danyluk is always willing to listen. The Minister assured everyone that small towns will not miss out in funding.

Councillor Smyth moved that Council go in-camera to discuss a Personnel issues.
CARRIED. Council went in camera at 9:00 p.m.

09/228

Councillor Fraser moved to revert to normal sitting. CARRIED. Council reverted to normal sitting at 9:09 p.m.

09/229

There being no further business, Deputy Mayor Horner adjourned the meeting at 9:10 p.m.

D. G. Horner
Mayor

[Signature]
Manager