

**MINUTES OF THE TWELFTH REGULAR MEETING OF THE COUNCIL OF THE TOWN OF GIBBONS HELD ON WEDNESDAY, JUNE 24, 2009**

Council Present: Mayor Nimmo, Deputy Mayor Horner, Councillors Boutin, Fraser, Parsons, Smyth and Wyatt

Staff Present: Mark Oberg, Town Manager, Eric Lowe, Superintendent of Public Works and Chris Sutherland, Recording Secretary

As there was a quorum present, Mayor Nimmo called the meeting to order at 7:00 p.m.

**ADDITIONS TO THE AGENDA**

1. The Town Manager requested "Appointment of CRB-GIS Committee Members" be added as Item # 9.3.

**ADOPTION OF THE AGENDA**

09/138 Councillor Parsons moved that the agenda be adopted as amended. CARRIED.

**ADOPTION OF THE MINUTES**

1. Regular Meeting – June 10, 2009

09/139 Deputy Mayor Horner moved that the minutes of the Regular Meeting held on June 10, 2009 be adopted as presented. CARRIED.

**ACCOUNTS**

1. Accounts

09/140 Mayor Nimmo moved that the accounts in the subtotal amount of \$135,886.85 be ordered paid. CARRIED.

Councillor Boutin declared a pecuniary interest and left the room at 7:03 p.m.

09/141 Mayor Nimmo moved that the total accounts payable in the amount of \$136,335.63 be ordered paid. CARRIED.

Councillor Boutin returned to the room at 7:04 p.m.

**APPOINTMENTS**

1. 7:00 p.m. –Staff Sergeant Mac Richards

Staff Sergeant Richards gave Council a brief overview. The Morinville Detachment is at full member strength and have taken Council's concerns and put together an operational plan. The detachment has had an active partnership in the community through the school Dare Program and the Citizen's Academy. St Sgt. Richards feels that they are on par from previous years or even a little ahead. They are working on traffic by education and enforcement and for the summer months the detachment will be focusing on vandalism.

St. Sgt. Richards left the meeting at 7:23 p.m.

2. Eric Lowe, Superintendent of Public Works

Eric Lowe attended the Council meeting to give Council an overview of the Public Works department. The Emergency response exercise has been completed and the Emergency Water Response Plan will be updated with current contact numbers as soon as possible. The RV dump station, spray park and Ice Cream Shack have all been serviced and open. Backflow meters have been tested and the quarterly test on the pumphouse back up pumps have been done. Arena renovations have started. The initial street sweeping is complete and all grass equipment have been serviced and ready for the season. The new street sweeper has arrived. Extermination of gophers has seemed to work. They have replaced trees in Poplar Park, cemetery and at the west entrance signs. The rest of the trees have been planted at the shop. Salt/Sand has been purchased from the highways. 100 meters of sidewalk replacement will be done this year. Seasonal sewer, hydrant flushing and valve checks will also be done. Crack filling and line painting will be done starting July. The three summer students will start on June 29<sup>th</sup> and the new Operator I position has been filled. Doug Dickson will be starting on June 26<sup>th</sup>. Dust control was attempted on the old lagoon road, but the application did not last long. Eric has been in contact with a company to use calcium

*Handwritten signatures in blue ink:*  
- *WMA*  
*MNO*

chloride. Council asked Eric to investigate the value of using calcium chloride and whether it is cost effective.

09/142 Councillor Fraser moved to apply an application of calcium chloride to the alley behind the town office and also the alley running south behind the office. If the company will not do a partial load then the rest will be used on other alleys. CARRIED.

Mayor Nimmo requested Item 9.2 be brought forward as it involves the Superintendent of Public works.

9.2 Municipal Services Mutual Aid Agreement

The Town Manager explained to Council that the Superintendent has been attending the CREP meetings, as an observer. The Municipal Services Mutual Aid Agreement not only provides emergency equipment but also public works equipment.

09/143 Deputy Mayor Horner moved staff recommendations to enter in to the Mutual Services Mutual Aid Agreement as presented. CARRIED.

Eric Lowe left the meeting at 8:04 p.m.

**OLD BUSINESS**

1. Variance Approval – Omar Salame

09/144 Councillor Wyatt moved to approve the variance of 12 parking stalls for 4703 50 Avenue. CARRIED.

2. Resolution to Cancel July 22<sup>nd</sup> & August 12<sup>th</sup> Regular Council Meeting

09/145 Councillor Fraser moved to cancel the July 22<sup>nd</sup> and August 12<sup>th</sup>, 2009 regular Meetings of Council. CARRIED.

3. Resolution to Cancel July & August Committee of the Whole Meeting

09/146 Deputy Mayor Horner moved to cancel the July and August, 2009 Committee of the Whole meetings. CARRIED.

**NEW BUSINESS**

1. RCMP – January to May 2009 Report

This item was received for information.

2. Appointment of CRB-GIS Committee Members

09/147 Councillor Fraser moved to appoint Mayor Nimmo as member and Deputy Mayor Horner as the alternate to the Capital Region Board, GIS Committee. CARRIED.

**STAFF REPORTS**

1. Town Manager's Report

In early May the Town of Gibbons opened an evacuation / reception centre to aid Sturgeon County when a fire was burning north of town. Following are the costs associated with that service. Staff will need Council to vote on the approval of these costs as they aren't itemized in the Budget.

Coffee, sandwiches, etc.	\$241.32
Overtime wages for staff	\$742.24
Cancelled hall bookings	<u>\$55.11</u>
TOTAL	\$1,038.67

In addition to these figures, it is helpful also to recognize the hours of unpaid time that was spent. These are the hours that were tracked. We know that there were also many other volunteer hours contributed by many other people. The Town of Gibbons and Sturgeon County are very appreciative of the entire community effort.

Staff	21 hours
Council	9.5 hours
Community volunteers	6 hours

*AMO*  
*[Signature]*

09/148

Councillor Wyatt moved to approve payment for the costs incurred with the evacuation/reception centre for the fire north of Gibbons. A congratulatory advertisement will be placed in the paper thanking all the volunteers. CARRIED.

Mayor Nimmo suggested that educating our volunteers regarding health regulations in regards to food donations will be necessary.

At the June 10<sup>th</sup> Council Meeting a decision was made to apply for a Regional Infrastructure Canada Program (RInC) Grant for a soccer field and running track. This was to be applied for if a suitable partnership could be formed with Gibbons School. The Sturgeon School Division isn't able to commit to the project at this time. Principal Brian Farrell and I plan to meet in the future to talk about our long range capital projects. Having more lead time on proposals like this would be helpful.

All the letters of support have now come in for Mayor Nimmo's AUMA Award of Excellence nomination. The nomination package will be sent this week.

There were a few questions asked at the June 10<sup>th</sup> Council Meeting.

- Would a fire ban result in the cancellation of the fireworks on July 4<sup>th</sup>?
  - o The fire department will keep a close watch on the situation. They plan to have 2 fire trucks in the vicinity and would only cancel the fireworks if necessary.
- Would the "Bands of Tomorrow Today" event be covered by our insurance policy?
  - o Yes.
- Does Sturgeon Victim Services receive support from other communities besides Gibbons? (This question was prompted from the grant application that Victim Services applied for.)
  - o In my letter to Victim Services I asked for the information. I'll pass on the information when I receive it.
- Big gouge on Lunnon Drive
  - o This is the road repair that is mentioned in our engineer's April 3<sup>rd</sup> report. The cost will be approximately \$72,000 to repair it.
- The bench on 50 St. and 50 Ave. is missing.
  - o It is being repaired.

Milad Asdaghi is no longer the CAO of the Town of Morinville. Kevin Mah, CFO/Director of Corporate Services, is now the Acting CAO.

For two days the members of the Capital Region Northeast Water Services Commission were put on a Demand Measure A water restriction. Among the measures taken by the Town of Gibbons at that time were the closure of the Spray Park and the promotion of even-odd outdoor watering. I know that everyone is glad to see the rain we've had so far.

The Town of Gibbons parade float is now completed and is looking very good. Ron Eleniak did a great job on it. The float will be driven by Joe Williams and will have room for up to 6 members of Council.

### Meetings

Len Hancock (Alberta Emergency Management Agency), Debbie Turner, Eric Lowe – June 15 – Gibbons

Mr. Hancock visits 72 communities in the North Central Region on a regular basis to talk about emergency plans and also to reinforce the role that the Alberta Government has in supporting municipalities. I plan to take the Emergency Operations Center training course in the fall. We learned from Mr. Hancock that there will be a new municipal emergency plan rolled out in the future. We look forward to seeing it.

Aleks Nelson, Kristine Jonah, Desiree Kuori (Alberta Municipal Affairs) – June 16 – Gibbons

When a new CAO is hired, Alberta Municipal Affairs makes its staff available for a visit. Three members of AMA talked with me about various aspects of municipal administration and also took a brief look at our financial statements, bylaws and minutes. They were pleased with what they saw and I appreciated the information they shared with me.

Sturgeon Business Breakfast (Gary Spitzig) – June 17 – Terrae Pines Golf Course

Bob Rebus from Alberta Transportation made a presentation on their 3-Year Plan for highways in Sturgeon County. We learned that in the future there will be two major connector routes to Fort McMurray ... Hwy 28 and Hwy 28A. The plan for the alignment for Hwy 28A (North of Hwy 37 to TWP 572) is being worked on. The first open house will be in Fall 2009 and it is expected to be completed by December 2009.

Mmo  
AKA

Chris Davis, Larry Andrews (Lendrex), Mayor Nimmo – June 18 – Gibbons  
We met to receive the new draft West Gibbons Area Structure Plan.

Ed Giesbrecht (Inspections Group), Cindy Osborne – June 18 – Gibbons

We discussed the procedures involved with builders that don't complete their projects within the allotted time, and what additional fees should then be charged. This is an item that will also be discussed with the other members of our Joint Quality Management Program (QMP).

Redwater Mayor's Breakfast – June 19 – Redwater

This event featured the different developments in the area and we heard presentations from: Jeff Johnson M.L.A., ARC Energy, Hussel Holdings, Standing Stone, NorthWest Upgrading, and Alberta's Industrial Heartland Association.

Strathcona County (David Turner & Yolande Shaw) – June 19 – Gibbons

Mr. Turner and Ms. Shaw have been working on the Capital Region Board issues for Strathcona County. Part of their approach has been to visit the various communities in the CRB in order to gain an appreciation for the issues each community faces.

Freedom of the Town – June 20 – Gibbons

This was a great event for the Town of Gibbons. We have many military families that call Gibbons their home and this event was a way for us to show how proud we are of our armed forces.

### **Meetings before the Council Meeting**

Emergency Plan Scenario – June 22 – Gibbons

Change of Command, 1 Combat Engineer Regiment– June 23 – Edmonton Garrison

Sturgeon CAO Meeting – June 24 – Gibbons

## 2. Public Works Report

### a. Water

Chlorine is good.

Reservoir is at 92%

Hydrants still on hold due to fire bans.

Water Values will be done in July.

### b. Sewer

Protect was here and fixed the manhole problems inspection is still to be done with Select.

Spring flushing next two weeks for our problem lines.

### c. Roads .

Sweeping is ongoing.

Natural dust control has happened. But the alternate, Canola Oil did not work, it last for two rains and disappeared. At the NAIG meeting only one City used dust control( Fort Saskatchewan) and then only one lane by the school. The remainder said they have to educate people to slow down. I do have a product that we can use that is environmentally friendly, Approximately 1/2 of the Town lanes for about \$3800.00. This product is used on quite a bit on other Towns/Cities.

### d. Parks

Inspections were completed by CAO/Kelly and Myself. No major problems.

Gophers still not a big problem in the areas we dealt with. We will check 1<sup>st</sup> week of July.

### e. Equipment

New Sweeper will be here Tuesday morning 23 June.

Equipment is all running good.

### f. Arena

Minor repairs on going.

Heater for plant room is in will be installed the same time as the condenser.

New condenser has been awarded to Cimco.

Hockey nets are gone to King sandblasting.

### g. General .

Community Service Kids are pulling weeds from parks.

RV dump is getting fair usage.

*me*  
*[Signature]*

Spray Park is opened, toilet problem in women's washroom. Will be repaired in next couple of weeks. Suspected cause Brown hand paper towels  
Float is completed.  
I have purchased 284 tonnes of mixed sand/salt from the highways next door. \$20.00 a tonne.  
Interviewed 5 people for Public Works Operator 1 position, should have a name by Council meeting.

3. Fire Chief Report

This item was received for information.

4. May 2009 Permit Report

This item was received for information.

09/149

Councillor Fraser moved to accept the Staff Reports as presented. CARRIED.

**COMMITTEE REPORTS**

1. Community Services Board

The 1<sup>st</sup> Gibbons Scouts will run a concession for the Outdoor Movie Event. The Board is excited about the "Bands of Tomorrow, Today" event. They held their Cleanup day on June the 18<sup>th</sup>. Busy with Communities in Bloom. August 12<sup>th</sup> will be the luncheon. Also the Soccer Parents say "thank you" for the porta potties.

2. Freedom of the Town

Mayor Nimmo, Deputy Mayor Horner, Councillors Boutin, Fraser and Smyth attended. All were very impressed with the ceremony.

3. Emergency Planning

Mayor Nimmo, Deputy Mayor Horner, Councillors Boutin, Fraser and Smyth attended this meeting.

4. Roseridge Waste Management Services Commission

Councillor Parsons attended this meeting. The Commission is entering into a disposal agreement with the Alexander Band. They are advertising for a new screener. They are having some problems with their organics program, they seem to be getting a lot of household garbage.

5. Sturgeon County Business Breakfast

Deputy Mayor Horner attended this meeting.

6. Sturgeon River Historical Society

Councillor Wyatt attended this meeting. The Society thanked council for the rental waiver for their event. They have received their grant to repair the log cabin. The Society has asked the Town to provide a dumpster. Cheyenne Rigs will also be willing to provide a dumpster. Councillor Wyatt advised that while the chinking is being done the contractor would like to stay on site in a motor home.

09/150

Councillor Wyatt moved to allow the motor home to be parked at the museum while repairs to the log cabin are being done. CARRIED.

7. Library Board

Councillor Boutin attended this meeting.

8. North Ridge Place – St. Albert

Councillor Fraser and Mayor Nimmo attended the sod turning at North Ridge Place in St. Albert.

*MNO*  
*Watt*

9. Sturgeon Foundation

Councillor Fraser attended the monthly meeting and advised that the modular is now under construction and should be on site by the end of July and occupied by December.

10. Citizenship Preparation

Mayor Nimmo attended this meeting.

11. Community Futures Tawatinaw Region

Mayor Nimmo attended the general meeting.

12. Landrex

Mayor Nimmo and Mark Oberg met with Landrex and received the West Gibbons Area Structure Plan.

13. Change of Command

Mayor Nimmo and Mark Oberg attended the Change of the Command for the 1 Combat Engineer Regiment.

Mayor Nimmo advised Council that the Town has an extra proclamation from the "Freedom of the Town" and moved that the Proclamation be donated to the Legion for their involvement

09/151 in the "Freedom of the Town". CARRIED.

Deputy Mayor Horner moved that Council go in-camera to discuss a contract issue. CARRIED. Council went in camera at 8:29 p.m.

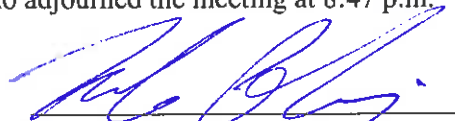
09/152

Deputy Mayor Horner moved to revert to normal sitting. CARRIED. Council reverted to normal sitting at 8:47 p.m.

09/153

There being no further business, Mayor Nimmo adjourned the meeting at 8:47 p.m.

  
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Mayor

  
\_\_\_\_\_  
Manager